



CITY OF WATSONVILLE

REVENUE  
MEASURE  
OVERSIGHT  
COMMITTEE

FEBRUARY 2017

# 2nd Annual Report

## A letter from the Committee Chair



Gary Manfre  
Committee Chair

I am pleased to share the 2015-2016 Revenue Measure Oversight Committee's 2nd Annual Report to the community for the year ending June 30, 2016. The Committee twice a year oversees Measure G revenues and expenses on behalf of the community. The Committee is a second independent check that all

expenses comply with the promises made to the Watsonville community in Measure G. The public is welcome and encouraged to attend one of our meetings to learn more about how Measure G money is spent. You can also follow us on the Measure G Website [www.measureg.org](http://www.measureg.org)

Regards,  
Gary Manfre, Chair  
Measure G Committee

## Members of the Revenue Measure Oversight Committee for the Public Safety Sales Tax (Measure G) 2015-2016

Gary Manfre, Chair, Business Owner

Charles Bailey,  
Police Association President

Gina Castañeda, Neighborhood Leader

Katie Mahan, Chamber of Commerce

John Martinelli, Business Owner

Robin Mathews-Johnson, Pastor

David Rodriguez,  
Police Officer Association

Corey Schaefer,  
Firefighter Association President

Dee Dee Vargas, Realtor

## Watsonville Police Department

### Police Department Personnel

The Watsonville Police Department hired four (4) police officers under Measure G who are actively patrolling the City of Watsonville. The following non-sworn personnel were hired under Measure G: Crime Analyst, Police Service Specialist (PSS), Property and Evidence Technician, Community Organizer and a Recreation Specialist. The PSS was hired for the Measure G police officer position designated for FY 16-17, leaving the PSS position vacant.

Measure G also supported personnel trainings, such as the Field Training Officer Classes, Traffic Collisions Trainings, Officer Involved Incident Investigations and Special Response Unit Trainings.

### Police Vehicles & Equipment

Watsonville Police Department vehicles are old, have high mileage and constantly need repairs. During the Fiscal Year 2015-2016, Measure G paid for five (5) patrol vehicles, two (2) unmarked vehicles and one (1) motorcycle. Reliable vehicles are essential. Calls for service have increased by 11% (from 47,947 in CY2014 to 53,359 in CY2015). With the increase in calls for service, these vehicles will further support the goal of improving response times. A total of \$216,674 was used for the purchase of the seven police vehicles and motorcycle.



Officers Completion of FTO Program Nov. 2015.

The Police Department's handheld radios are old and becoming obsolete. Officers rely on both in-car and portable radios for information from dispatchers and critical intelligence. The Department purchased twenty-five new radios this fiscal year and expects to eventually provide all sworn personnel with new, reliable and improved radios. A total of \$90,519 was used towards the purchase of the radios.



# Watsonville Police Department

## **Police Vehicles & Equipment (continued)**

Measure G also allowed the purchase of other equipment, such as computers, mobile armored shields and specialized department equipment. A total of \$131,363 was used towards specialized department equipment.

## **Prevention and Intervention Programs**

### *Caminos hacia el Éxito*

The Caminos hacia el Éxito is a diversion program for Watsonville youth who commit a misdemeanor first offense. Caminos holds youth accountable for their actions in a timely manner using case management, cognitive behavior therapy, counseling, Teen Peer Court, Neighborhood Accountability Board, mentoring, pro-social activities and Guiding Good Choices (GGC), a program proven to reduce juvenile delinquency that improves parents skills and bonding. During Fiscal Year 2015-2016, 50 youth agreed to participate and thirty-seven (74%) have successfully completed the Caminos Program, the rest are still active or have been referred to Santa Cruz County Probation for failure to complete the program. Of the thirty-seven who successfully completed the program, thirty-three (89%) have not re-offended. These youth completed 3,758 of community service hours and 23 parents completed the GGC curriculum. During Fiscal Year 2015-2016, \$148,632 of Measure G funds was used for the Caminos hacia el Éxito Program.



*New Ford Vehicle*



*Officer Velasco with children in mini-police vehicle*



*Graffiti clean-up before*



*Graffiti clean-up after*

# Watsonville Fire Department

## **Fire Department Staffing**

One of the goals of Measure G is to hire more firefighters. To meet this goal, the Fire Department has a firefighter recruit participating in the firefighter training academy. This academy started on September 12, 2016, with a planned graduation date of December 22, 2016. This firefighter training academy is a joint effort with Central Fire Protection District and Santa Cruz City Fire Department.

With the addition of the current firefighter recruit, the Department has one vacant firefighter position remaining and is in the process of scheduling interviews with several qualified candidates. The department anticipates filling the vacant position by February/March 2017.



*Fire Academy training day*



*SCBA Training*



*Recruit Mark Angiolani.*

## **Firefighter Safety Equipment**

Firefighter safety is important to ensure that firefighters can provide assistance to our community members when they are in need. To make sure our firefighters are safe and able to do their jobs, safety equipment and supplies were purchased with Measure G funds: Self-Contained Breathing Apparatus (SCBA) bottles that are used by firefighters when fighting fires to protect their face and lungs; fire hose to be used in fire attack; hand tools; a clothing extractor washer to clean the personal protective equipment used by the firefighters to minimize their exposure to dangerous chemicals; and a Halmatrol tool (Jaws of Life) was retrofitted.



*Academy 15-01 graduates*

## Measure G Committee Duties

The voters in the City of Watsonville at the election conducted on June 6, 2014, enacted a Sales and Use Tax Public Safety Tax Measure ("Measure G"). On September 9, 2014, the City Council established a City Revenue Oversight Committee to provide a second independent verification that all expenditures are being made as promised to Watsonville residents.

The duties of the Measure G Committee include:

- Review periodic expenditure reports to ensure Measure revenues were expended only for the public service purposes set forth in Measure G.
- Review the report of the independent auditor that contains information of how the money was used.
- Verify the Measure G annual budget appropriation. Sixty percent (60%) use for Police and forty (40%) to fire.
- Verify that the City does not use Measure G funds to replace General Fund operating budget.
- Ensure that adequate contingency/reserve fund is established to be used in case the sale tax revenue declines to ensure the services are maintained.

## Measure G Annual Report Tables

*Financials from July 2015 to June 2016 - Unaudited.*

<b>Measure G Sales Tax</b>	<b>\$3,495,219</b>
<b>Required Contingency/Reserve Fund (10%)</b>	<b>\$ 349,522</b>
<b>Available Funds for Spending</b>	<b>\$3,145,697</b>
<b>Watsonville Fire Department (40%)</b>	<b>Watsonville Police Department (60%)</b>
<b>Available Funds</b>	<b>\$1,887,418</b>
<b>Expenditures</b>	<b>Expenditures</b>
Personnel (Firefighters) \$299,414	Personnel \$749,653
Operations \$199,414	Operations \$278,366
Equipment \$440,061	Equipment \$550,421
<b>Total Expenses</b>	<b>\$1,578,440</b>
<b>Balance</b>	<b>\$308,978</b>

## Fiscal Accountability

### **Annual Audit**

An independent auditor has analyzed expenses and revenues of Measure G. Auditors reviewed City's compliance with Measure G regulations including: a) test expenditures to ensure funds are spent on allowable activities; b) ensure that the City created two separate funds one for Police with 60% of the funds and one for Fire with 40% of the funds; c) maintain a maintenance of effort from General Fund budget as fiscal year 2013-2014; d) ensure that no more than 2% is spent in administrative overhead; and e) ensure that a contingency fund was established holding 10% of annual revenues. The oversight Committee received the audit report during their meeting of February 2017.

### **Administrative Cost and Reserve**

The City incurred \$18,360 in Administrative Costs. These are overhead costs for accounting, payroll and human resources related to the Measure G, representing 0.7%; well below the 2% maximum..

In addition, a Measure G Contingency/Reserve Fund has been established at ten percent (10%) of the annually budgeted revenues. The reserve fund is at \$2,009,288.

## Conclusion

The Revenue Measure Oversight Committee for the Measure G finds that the City of Watsonville has complied with the requirements of Measure G and State Law in accounting for and expending the public safety sales tax revenue.

## Maintenance of Effort

The Revenue Measure Oversight Committee agreed that the City has not used Measure G funds to replace General Fund operating budget contributions for the Police and Fire Departments. The baseline maintenance of effort budgets for this purpose are the Fiscal Year 2013-2014 Adopted General Fund budgeted City contribution amounts for Police and Fire operations. The Police Department Fiscal Year 2013-2014 Adopted General Fund operating City budget contribution amount is \$12,359,924; and the Fire Department Fiscal Year 2013-2014 Adopted General Fund operating City budget contribution amount is \$5,672,299. The City has to date met its maintenance of effort requirements through June 30, 2016. The required MOE for this period has been exceeded with the City spending \$15,012,912 in police services and \$7,075,276 in fire services.

## City Budget

The Measure G Committee will review the proposed 2017 – 2018 budget during their meeting scheduled for May 2017, prior to approval of City's Annual Budget by City Council.