AGENDA
CITY OF WATSONVILLE
CITY COUNCIL MEETING

Opportunity Through Diversity; Unity Through Cooperation.

Working with our community to create positive impact through service with heart.

Rebecca J. Garcia, Mayor, District 5
Trina Coffman-Gomez, Mayor Pro Tempore, District 6

Felipe Hernandez, Council Member, District 1
Aurelio Gonzalez, Council Member, District 2
Lowell Hurst, Council Member, District 3
Francisco Estrada, Council Member, District 4
Ari Parker, Council Member, District 7

Matt Huffaker, City Manager
Alan J. Smith, City Attorney
Beatriz Vázquez Flores, City Clerk
Remote Teleconference Meeting
Join the Meeting
https://global.gotomeeting.com/join/794248253
by Telephone 1 (786) 535-3211 Access Code: 794-248-253

Spanish language interpretation is available

Americans with Disabilities Act

The City of Watsonville, in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access and/or participate in City Council meetings, please call the City Clerk's Office at least three (3) days in advance of the meeting to make arrangements. The City of Watsonville TDD number is (831) 763-4075.

Meetings are televised live on Charter Cable Communications Channel 70 and AT&T Channel 99 and re-broadcast on Thursday at 5:00 p.m. and Saturday at 8:00 a.m. the same week of the meeting.
For information regarding this agenda or interpretation services, please call the City Clerk's Office at (831) 768-3040.

Notice of Remote/Teleconference Meeting

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, the Santa Cruz County Health Officer Extended and Modified Shelter in Place Orders, and the Governor's Executive Orders N-25-20 and N-29-20, that allows attendance by members of the City Council, City staff, and the public to participate and the Council to conduct the meeting by teleconference, videoconference, or both.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting which being televised at Channel 70 (Charter), and Channel 99 (AT&T), and video streamed at https://watsonville.legistar.com/Calendar.aspx.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit written comments through the City's Council Meeting portal at https://watsonville.legistar.com by clicking e-Comment or by emailing citycouncil@cityofwatsonville.org. All comments will be part of the meeting record.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may also speak during the meeting through GotoMeetings from their computer, tablet or smartphone https://global.gotomeeting.com/join/794248253 or by telephone at 1 (786) 535-3211 Access Code: 794-248-253

The City of Watsonville, in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access and/or participate in City Council meetings to please contact the City Clerks Office at (831) 768-3040, at least three (3) business days before the scheduled meeting to ensure that the City may assist you.

AGENDA PACKET

Attachments: Agenda Packet

AGENDA EN ESPAÑOL

Attachments: Agenda en Espanol

4:00 p.m.

1. CLOSED SESSION
(City Council Conference Room, 275 Main Street, 4th Floor)

A. CLOSED SESSION AGENDA

Attachments: CLOSED SESSION AGENDA

1) Public Comments regarding the Closed Session agenda will only be accepted by the City Council at this time.

2) Closed Session Announcement
The City Council will now recess to discuss those items listed on the Closed Session Statement attached to the Agenda.

5:00 p.m.

Anyone Addressing the City Council is asked to announce their for recording purposes

(IF YOU CHALLENGE ANY ACTION APPEARING ON THIS AGENDA IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC MEETING DESCRIBED ON THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE CITY CLERK BY 2:00 P.M. ON THE MEETING DATE, OR DURING THE PUBLIC MEETING.)

2. ROLL CALL

3. INFORMATION ITEMS (None)

4. PRESENTATIONS & ORAL COMMUNICATIONS

This time is set aside for members of the general public to address the Council on any item not on the Council Agenda, which is within the subject matter jurisdiction of the City Council. No action or discussion shall be taken on any item presented except that any Council Member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Council will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. ALL SPEAKERS ARE ASKED TO ANNOUNCE THEIR NAME IN ORDER TO OBTAIN AN ACCURATE RECORD FOR THE MINUTES.

A. ORAL COMMUNICATIONS FROM THE PUBLIC

Attachments: Oral Communications from the Public

B. ORAL COMMUNICATIONS FROM THE COUNCIL (2 MINUTES EACH)

Attachments: Gonzalez SCCRTC June 4 Highlights

C. REPORT OUT OF CLOSED SESSION

5. REPORTS TO COUNCIL -- No Action Required

A. OVERSIGHT REVENUE SALES TAX MEASURE COMMITTEE REPORT BY REVENUE OVERSIGHT COMMITTEE CHAIR STEVE SNODGRASS AS REQUIRED BY WATSONVILLE MUNICIPAL CODE SECTION 3-6.1102

Attachments: 5th Annual Report

1) Oral Report

2) City Council Clarifying & Technical Questions

3) Public Input

B. COVID-19 ESSENTIAL SERVICES UPDATE

Requested by: City Manager Huffaker

Attachments: COVID 19 PPT

1) Oral Report

2) City Council Clarifying & Technical Questions

3) Public Input

6. CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Mayor will allow public input prior to the approval of the Consent Agenda.

Public Input on any Consent Agenda Item

A. MOTION APPROVING MINUTES OF MAY 26, 2020

Attachments: May 26, 2020 Minutes

B. RESOLUTION APPROVING FIRST AMENDMENT TO CONTRACT WITH RAIMI & ASSOCIATES, INC., FOR THE DOWNTOWN WATSONVILLE SPECIFIC PLAN & DOWNTOWN WATSONVILLE SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT, BY AN AMOUNT NOT TO EXCEED $74,998 FOR ADDITIONAL PUBLIC OUTREACH & ENGAGEMENT TO THE COMMUNITY

Requested by: Community Development Director Merriam

Attachments: Raimi and Assoc Contract Amendment - Report

Raimi Assoc First Amendment - Resolution

C. RESOLUTION APPROVING FIRST AMENDMENT TO CONTRACT WITH MISSION LINEN SUPPLY, FOR UNIFORM & LAUNDRY SERVICES, IN AN AMOUNT NOT TO EXCEED $160,000, & A ONE-YEAR EXTENSION TO OCTOBER 31, 2021

Requested by: Public Works & Utilities Director Palmisano

Attachments: 1st Amendment with Mission Linen Supply - Report
1st Amendment with Mission Linen Supply - Resolution

D. RESOLUTION APPROVING PROPOSED FY 2020/2021 SANTA CRUZ COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT ZONE 7 BUDGET AS APPROVED BY THE ZONE 7 BOARD OF DIRECTORS

Requested by: Public Works & Utilities Director Palmisano

Attachments: Zone 7 FY 2020-2021 Budget- Report
Zone 7 FY 2020-2021 Budget - Resolution

E. RESOLUTION APPROVING SECOND AMENDED PUBLIC SAFETY SALES TAX MEASURE OVERSIGHT COMMITTEE BYLAWS

Requested by: City Clerk Vázquez Flores

Attachments: 2nd Amended Revenue Measure Oversight Bylaws - Report
2nd Amended Revenue Measure Oversight Bylaws - Resolution

F. RESOLUTION AUTHORIZING SUBMITTAL OF $150,000 APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT FOR A LOCAL EARLY ACTION PLANNING (LEAP) GRANT TO PARTIALLY FUND THE DOWNTOWN WATSONVILLE SPECIFIC PLAN, DOWNTOWN WATSONVILLE SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT (EIR), & HOUSING ELEMENT UPDATE; & APPROPRIATING SUCH FUNDS TO THE SPECIAL GRANTS FUND

Requested by: Community Development Director Merriam

Attachments: LEAP Grant - Report
Grant Submittal LEAP for DWSP - Resolution

7. ITEMS REMOVED FROM CONSENT AGENDA

6:30 p.m.

8. ROLL CALL

9. PLEDGE OF ALLEGIANCE

10. PUBLIC HEARINGS, ORDINANCES, & APPEALS

A. CONSIDERATION OF TEXT AMENDMENTS TO TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE (WMC) CHAPTERS 14-16 (DISTRICT REGULATIONS) & 14-53 (CANNABIS FACILITIES) REGARDING CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY & RETAIL SALES OF CANNABIS & CANNABIS PRODUCTS; & SETTING FEES THEREOF

Requested by: Community Development Director Merriam

Attachments:
- Cannabis Ordinance - Report
- WMC 14-16 (District Regulations) on Cannabis Facilities
- WMC 14-53 (Cannabis Facilities) - Ordinance
- WMC 14-53 (Cannabis Facilities) - Ordinance Amended per Council
- Cannabis Facilities Fee Schedule - Resolution
- Correspondence Cannabis
- Cannabis Ordinance PPT Presentation

1) Staff Report

2) City Council Clarifying & Technical Questions

3) Public Hearing

4) Motion Whether to Approve Staff Recommendation:

a) ORDINANCE INTRODUCTION AMENDING CERTAIN SECTIONS OF CHAPTER 14-16 (DISTRICT REGULATIONS) OF TITLE 14 (ZONING) OF WATSONVILLE MUNICIPAL CODE FOR THE REGULATION OF CANNABIS BUSINESSES LOCATED WITHIN THE CITY

b) ORDINANCE INTRODUCTION REPEALING CHAPTER 53 (CANNABIS FACILITIES) OF TITLE 14 (ZONING) IN ITS ENTIRETY & ADDING A NEW CHAPTER 53 OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE REGARDING CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY & RETAIL SALES OF CANNABIS & CANNABIS PRODUCTS

c) RESOLUTION ESTABLISHING & ADOPTING CANNABIS FACILITIES FEE SCHEDULE & FEE FOR THE ISSUANCE & ANNUAL RENEWAL OF CANNABIS FACILITIES IDENTIFICATION BADGES BY THE WATSONVILLE CHIEF OF POLICE TO OWNERS, MANAGERS, & EMPLOYEES OF PERMITTED & APPROVED CANNABIS FACILITIES OPERATING IN THE CITY OF WATSONVILLE

JOINT CITY COUNCIL, SUCCESSOR AGENCY & SUCCESSOR HOUSING AGENCY FOR THE FORMER REDEVELOPMENT AGENCY MEETING

B. BUDGET STUDY SESSION & PUBLIC HEARING FOR FISCAL YEAR 2020-21 BUDGET & FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

Requested by: Administrative Services Director Czerwin

Attachments: FY 2020-21 Budget - Report
Draft Budget 2020-21
Correspondence_Budget
Budget Presentation PPT

1) Staff Report

2) City Council Clarifying & Technical Questions

3) Public Hearing

4) Appropriate Motion(s) (if any):

11. EMERGENCY ITEMS ADDED TO AGENDA

12. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS

13. ADJOURNMENT

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day and on the City of Watsonville website at https://watsonville.legistar.com/Calendar.aspx

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection on the City of Watsonville website at https://watsonville.legistar.com/Calendar.aspx to staff's ability to post the document before the meeting.

CITY COUNCIL
CITY OF WATSONVILLE
CLOSED SESSION AGENDA
AND STATEMENT FOR MAYOR PRIOR TO CLOSED SESSION
(Government Code §§ 54954.2 and 54957.7)

4:00 P.M. Remote/Teleconference Meeting

__X__Regular _____ Adjourned _____ Special Meeting of __June 9, 2020__
[Date]

The City Council of the City of Watsonville will recess to Closed Session to discuss the matters that follow:

A. CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

1. Agency negotiators: Mayor's Ad Hoc Committee (Councilmembers Estrada, Parker and Mayor Pro Tempore Coffman-Gomez)

Unrepresented employee: City Manager
Unrepresented employee: City Attorney
Unrepresented employee: City Clerk

B. PERSONNEL MATTERS
(Government Code Section 54957)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager
Title: City Attorney
Title: City Clerk

Dated: Monday, June 08, 2020 Prepared by: Alan J. Smith, City Attorney

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

New eComment for City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

1 message

noreply@granicusideas.com <noreply@granicusideas.com> Mon, Jun 8, 2020 at 7:57 AM
To: Cityclerk@cityofwatsonville.org, citycouncil@cityofwatsonville.org

SpeakUp

New eComment for City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

Tracy Laws submitted a new eComment.

Meeting: City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

Item: A. 20-117 ORAL COMMUNICATIONS FROM THE PUBLIC

eComment: I want to ask the city council and city leaders what is going to be done to combat the use of illegal fireworks and fire crackers. They have already begun and it is a true disturbance of the peace. I wanted to propose that literature/social media/videos be put out requesting if not pleading with the public to report their neighbors. Also advise the community as to what info the law enforcement needs us to report to be able to do anything about our reports (do they want photos or video of them in action, an address of where the action was taking place?) It would also be nice to have the hotline numbers listed just like the ones for shelter in place order violations. I think it would also be helpful to advise the public as to the procedures that are taken when we call into the hotline. I plead with you to take this seriously because I know it affects many people and animals. I also know that law enforcement can't do it alone and needs are help in policing our streets.

View and Analyze eComments

This email was sent from https://granicusideas.com.

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Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

Fwd: Re:

Nancy Bilicich <nancy_bilicich@pvusd.net> Tue, Jun 9, 2020 at 12:08 PM
To: Beatriz Flores <beatriz.flores@cityofwatsonville.org>, Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

I am not sure I will be able to attend this meeting and would like to give you a report. Please read during Oral Comments. I will call in if I can. Thank you.

As the Chairperson and your representative of the Pajaro River Watershed Flood Prevention Authority Board of Directors, composed of representatives from Monterey, San Benito, Santa Clara and Santa Cruz counties, a meeting was held on Friday, June 5th.

One of the main topics was the levee project and flood protection. Due to the pandemic, the focus of the flood project has somewhat shifted to the pandemic. However, Mark Strudley, along with Steve Palmisano and Jackie McCloud, have kept focused on this project and work diligently to keep the politicians focused on our levee project.

These points below are very well stated by Mark Strudley, Ph.D., Flood Control Division Manager for the County of Santa Cruz:

- The Director's Report, was signed and released on December 12, 2019 by the USACE (United States Army Corps of Engineers) Headquarters, and confirms the federal authorization to rebuild and enhance the existing flood risk reduction facilities on the Pajaro River and Salsipuedes Creek.
- The Federal FY2020 Work Plan budgetary assignments were finalized on February 10, 2020, and the Project has secured $1.8 million in federal investment towards PED (Design phase work).
- A draft Design Agreement is being reviewed by USACE (Army Corps) legal counsel and is being readied for signature by Zone 7 and MCWRA (Monterey County Water Resources Agency). A signed agreement is expected to be completed sometime in July 2020. The Design Agreement describes the financial commitment of the federal government as well as of the non-federal sponsors, who will share in the costs of all requirements needed to complete the preconstruction engineering and design for the first construction contract.
- The USACE (Army Corps) has proposed another appropriation to Pajaro for the FY21 Work Plan of $2.915M to continue PED (Design phase work). The USACE (Army Corps) San Francisco District is positioning these requests with the goal of requesting Construction General funds in the third year (federal FY22) to embark on construction of the first prioritized reach.
- CEQA (California Environmental Quality Act): The project scoping period ended March 3rd. Staff received 23 written comment letters and 5 verbal comments submitted to the court reporter. Comments have been compiled and staff will be contacting the commenters to follow up over summer.
- Due to the COVID-19 pandemic, the timing for our original plans to bring a Proposition 218 compliant benefit assessment district vote to the voters this Fall is not in our favor. Indeed, regional economics will dictate when we can bring such a vote forward and may delay this source of revenue by many months, or possibly over a year. One of the project's most immediate needs, then, is to identify a financing strategy moving forward, so the non-federal sponsors can meet federal match requirements as appropriations are made to the project. All options are being considered, including bridge financing from the State or Federal government in the form of economic infrastructure stimulus: the project is expected to create thousands of local and regional jobs.

Dr. Nancy A. Bilicich

City Council <citycouncil@cityofwatsonville.org>

New eComment for City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

noreply@granicusideas.com <noreply@granicusideas.com> Tue, Jun 9, 2020 at 2:34 PM
To: Cityclerk@cityofwatsonville.org, citycouncil@cityofwatsonville.org

SpeakUp

New eComment for City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

John Sigismondi submitted a new eComment.

Meeting: City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

Item: A. 20-117 ORAL COMMUNICATIONS FROM THE PUBLIC

eComment: PLEASE READ AT THE JUNE 9th Meeting ALOUD The voters of Watsonville voted measure G for a purpose. It helps to provide the funding for police and fire departments as well as protect citizens and their property. This, as you know was a ballot initiative and as such the people have spoken about fully funding Police and Fire services through tax dollars. Please DO NOT consider de-funding and otherwise redirecting these funds that were approved by the voters. In the case of domestic violence, rape and crimes against children we NEED the police in full force. There will be great pressure to de-fund these heroes one of them was brutally killed this past weekend. Police Chief Honda including his team must be commended in their efforts to keep us safe and always be fair and balanced in every situation. Sincerely John Sigismondi

View and Analyze eComments

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City Council <citycouncil@cityofwatsonville.org>

Public Comment

Ome Garcia <muralsandmusic@gmail.com> Tue, Jun 9, 2020 at 4:03 PM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

Dear City Council Members,

We are not returning to the same world we left at the beginning of shelter in place. We all know this because the many ills of our society have been rawly exposed. And just like a wound, we must first clean out the infected areas in order for it to heal properly. That is the work I'm asking you to consider to embark on with me beginning today. Our community knows what isn't working, what hasn't worked, and instead of continuing to invest in the systems that continue to fail us, I'm asking that you allow those things to be cleared away, allowing room for new models and structures to be established by and for the community with community leadership. This is not work that we need to research and perfect for years before we can begin to implement, this is work that is needed right now, a time in our history unlike any other, where we have a truly golden opportunity to choose our people, invest in our people, and grow and transform into a stronger and healthier community together. In order to do this, our focus needs to be on meeting the needs of those most vulnerable. as all stable structures must be built from the bottom up. Our essential workers, our low income families, are the bedrock of our community. They are in desperate need of our help. I ask that the city council take steps to get community input in shifting majority funds away from the police department and re-directed that money to low income housing, mental and physical health, and small businesses. Evidence shows that taking these preventative measures to reduce poverty will significantly reduce if not eliminate the need for policing. It is imperative that community leadership be heard and supported in this effort. I ask that you work with the community to start the dialog around adopting a people's budget, and I am happy to support that work as well as many other leaders I know. We are ready. Are you? Thank you.

Sincerely,
Ome Garcia

Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone: (831) 460-3200 ~ fax: (831) 460-3215
email: info@sccrtc.org; website: www.sccrtc.org

CONTACTS: Shannon Munz, Communications Specialist (smunz@sccrtc.org)
Guy Preston, Executive Director
Luis Pavel Mendez, Deputy Director

Santa Cruz County Regional Transportation Commission (RTC) June 4, 2020 Meeting Highlights

Public Hearing: Transit Corridor Alternatives Analysis – Alternatives Screening Results and Short List of Alternatives Approved

RTC Staff and consultants from HDR presented the Alternative Screening Results and Short List of Alternatives to the Commission. The alternatives on the initial list were evaluated using the triple-bottom line screening criteria of economy, equity, and the environment. Based on the results of the evaluation, four alternatives were recommended for further more detailed analysis, including Arterial and Right-of-Way Bus Rapid Transit, Autonomous Road "Train" (on pavement with rubber tires), Electric Light Rail, and Electric Commuter Rail. After a period of public comment, the RTC reviewed and approved the Alternatives Screening Results and the Short List of four Alternatives for further analysis.

Cooperative Agreements for Trail Development Approved

Since the approval of the Monterey Bay Sanctuary Scenic Trail Network Master Plan in 2013, RTC has been working to fund and develop the trail along the Santa Cruz Branch Rail Line. Some trail construction in the City of Santa Cruz has already been completed. The RTC approved cooperative agreements with the County of Santa Cruz and the cities of Watsonville, Capitola and Santa Cruz to better facilitate continued development and construction of trail segments along the Santa Cruz Branch Rail Line right-of-way.

Caltrans District 5 Deputy Director, Aileen Loe, Recognized

Aileen Loe has served since 2007 on the Santa Cruz County Regional Transportation Commission as the Caltrans Ex-Officio Alternate. Ms. Loe will retire soon and the RTC expressed its appreciation for the dedication that Ms. Loe has shown to Santa Cruz County. Ms. Loe has been instrumental in the development of many projects and planning efforts including the Highway 9/San Lorenzo Valley (SLV) Corridor Plan, the Unified Corridor Investment Study, the Highway 1 Scott Creek mitigation project, advance mitigation planning and the Highway 17 Wildlife Crossing.

Upcoming RTC and Committee Meetings:
Due to precautions associated with COVID-19 (coronavirus), **all RTC and committee meetings through the stay-at-home order will be held by teleconference only**. Please check the RTC website [https://sccrtc.org/meetings/calendar/] or call 460-3200 to confirm meeting and teleconference information. Agendas are posted to the website at least 3 days before the meeting. Meetings may be canceled if there are no action items to be considered by the committee.

The RTC is committed to its compliance with the Americans with Disabilities Act (ADA) during this time of national emergency. Please contact the RTC at least 3 days in advance of a meeting if special accommodations are needed. If any document, webpage, meeting, or recording is inaccessible to you, kindly notify us at info@sccrtc.org or by calling 831-460-3200.

Regional Transportation Commission
Special Meeting
Monday, June 29, 2020, 9:00 a.m.

Bicycle Advisory Committee
Monday, June 8, 2020, 6:00 p.m.

CANCELLED: Elderly & Disabled Transportation Advisory Committee
Tuesday, June 9, 2020, 1:30 p.m.

CANCELLED: Budget & Administration/Personnel Committee
Thursday, June 11, 2020, 3:00 p.m.

Interagency Technical Advisory Committee
Thursday, June 18, 2020, 1:30 p.m.

Public input on transportation issues is welcomed and encouraged. For more information, visit the SCCRTC website at www.sccrtc.org or call 460-3200. Some Regional Transportation Commission meetings are televised countywide by Community TV of Santa Cruz. Consult www.communitytv.org or call 831-425-8848 for schedule and station information.

REPORTING PERIOD: July 1,2018 – June 30, 2019

5TH ANNUAL REPORT
REVENUE MEASURE OVERSIGHT COMMITTEE

MEASURE G
KEEPING WATSONVILLE SAFE

CITYOFWATSONVILLE.ORG

MEASURE G
KEEPING WATSONVILLE SAFE

OVERSIGHT COMMITTEE

Steve Snodgrass - Chair	Community Member
P J Mecozzi - Vice Chair	Business Owner
Lucy Casillas	Business Owner
Adrian Gonzales	Business Owner
Rick Danna	Realtor
Bryan Fuentez	POA Rep.
Brian Fulgoni	POA Rep.
Kirt Vojvoda	F.A. Rep.
Paulina Moreno	Neighborhood Leader
Noriko Ragsac	Neighborhood Leader
Robby Olson	Pastor

A LETTER FROM THE COMMITTEE CHAIR

As the new Chair of the Revenue Measure G Oversight Committee, I am pleased to share the Revenue Measure Oversight Committee's 5th Annual Report for the year ending June 30, 2019. Through the tireless work of both our local Police and Fire Departments, lives are saved in the Pájaro Valley. We are grateful for both their past and ongoing efforts to keep our City safe and secure, and we are happy Measure G supports this important work.

Twice a year, the Committee oversees Measure G revenues and expenses on behalf of the community. The Committee is a second independent check that all tax revenue was properly received, allocated, budgeted and spent in compliance with Measure G. The public is welcome and encouraged to attend our meetings to learn more about how Measure G money is received, safeguarded, budgeted, and spent. You can obtain more information on Measure G by visiting **measureg.org**

Sincerely,
Steve Snodgrass
Chair, Measure G Committee

FISCAL ACCOUNTABILITY

In FY 2018-19, Measure G funding represented 9% of the Police department and 11% of the Fire department's total budget. It also provided over $1.3 million for equipment and capital outlays. This represents a significant capital investment as it exceeds the general fund capital investment for the rest of the city.

An independent auditor has analyzed expenditures and revenues of Measure G. The auditors reviewed whether the City complied with its Measure G requirements including:

a) test expenditures to ensure funds are spent on allowable activities;
b) ensure that the City created two separate funds one for Police with 60% of the funds and one for Fire with 40% of the funds;
c) maintain the required maintenance of effort from the General Fund;
d) ensure that no more than 2% is spent in administrative overhead;
e) ensure that a contingency fund was established holding 10% of annual revenues.

The auditor's report is separate from the audit of all other City finances and found that the City met its obligations. The oversight Committee accepted the separate audit report during their meeting in February 2020.

Both departments ended FY 2018-19 better than expected when the budget was created. This was due to extra revenues and expenditures savings. Overall sales tax revenue for the Measure G fund were $150,985 better than expected. The Fire department had expenditure savings primarily in delaying capital projects. At the end of the year, the Fire department's reserve increase by $28,935 to $1,058,876. This is well above the 10% required and better than had been budgeted. The Police department had savings due to staff turnover and delays in the purchasing of equipment. The Police department was able to increase its reserve by $173,988 to $2,345,887.

The departments have plans to spend the accumulated reserves on large upcoming purchases; the Fire vehicles and station repairs; and the Police Department on vehicles and continuing payments to the new records management system. Measure G has allowed both departments to plan ahead for major purchases which otherwise would be very difficult to plan for and fund.

MAINTENANCE OF EFFORT

The city has met and exeeded the required maintenance of effort for both departments and has complied with the 2% administrative overhead.

CONCLUSION

The Revenue Measure Oversight Committee finds that the City of Watsonville has complied with Measure G and State Law in budgeting, accounting for and expending Measure G revenue.

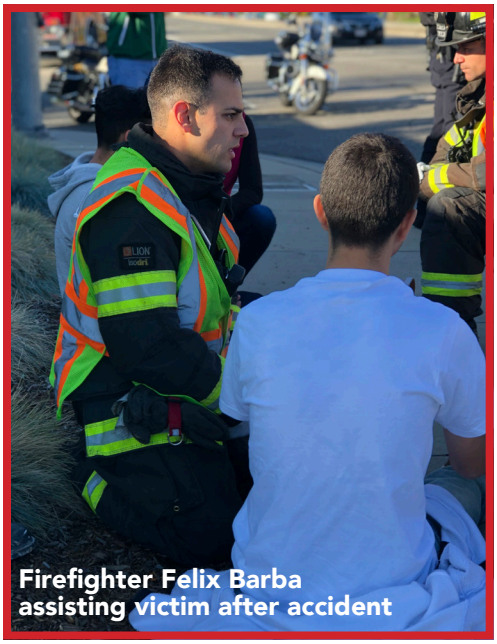
Watsonville Police Dept. (60%)	
Previous Balance	$ 2,171,900
Sales Tax	$ 2,448,303
Interest & Other Rev.	$ 50,425
Expenditures	
Personnel	$ 1,165,246
Operations	$ 566,727
Equipment	$ 592,768
Total Expenses	$ 2,324,741
Balance	$ 2,345,887

Watsonville Fire Dept. (40%)	
Previous Balance	$ 1,029,940
Sales Tax	$ 1,632,202
Interest & Other Rev.	$ 39,002
Expenditures	
Personnel	$ 771,540
Operations	$ 152,929
Equipment	$ 717,799
Total Expenses	$ 1,642,268
Balance	$ 1,058,876

STAFFING AT WATSONVILLE FIRE

In FY 2018/2019 we were able to hire four new firefighters. They finished the academy that started in January 2019 and were working on shift by June 2019. Having the ability to hire these firefighters has helped our staffing levels. With the addition of new firefighters through Measure G, it has allowed the Fire Department to continue to provide effective response to medical and fire emergencies and it has reduced the impact to the General Fund by reducing the amount of overtime being paid out due to limited staffing.

Firefighter Larson receiving his badge


Firefighter Felix Barba assisting victim after accident

FIRE EQUIPMENT AND TOOLS

In addition to the fire engines and the recent fire truck that was purchased, personal protective equipment and tools have been purchased to help firefighters. The equipment and tools protect and help firefighters going into house fires, vehicle accidents, medical calls, and wild-land fires. This is a benefit to the community and our City because it is allowing the firefighters to concentrate on the task at hand. They don't need to worry that their equipment might fail when time is of the essence.

Fire Captain Caro

Measure G benefits the community and the City of Watsonville by allowing firefighters to provide the best level of service possible by providing them with the tools they need to do their job. This has been made possible through the new fire engines that were purchased in 2018. This fiscal year the Fire Department was able to purchase a new fire truck to replace one of the older ones. The current fire trucks are worn out and have been breaking down frequently. With our new fire engines and the truck that will be arriving soon, our vehicle maintenance costs will go down and our response will continue to be reliable.

Watsonville Police Officers

WATSONVILLE POLICE DEPARTMENT

Your sales tax money is hard at work. Measure G, a ½-cent sales tax increase approved by voters in 2014, continues to benefit the Watsonville community in many ways.

The following is a breakdown of where your money has gone and how it plays a pivotal role in keeping Watsonville safe.

Police Officer
Leilani Aldave

Youth Specialist
Emily Andrade

POLICE DEPARTMENT
PERSONNEL

With the help of Measure G, the Watsonville Police Department has hired additional personnel, including **seven police officers.** One of the Measure G officers continues to serve in the WPD Traffic Unit and has been instrumental in the adoption of best practice strategies to increase traffic safety by providing educational workshops and helmet inspections for school-age children in the community. Another officer is assigned to the Special Investigations Unit, which cracks down on crime and solves cases by focusing on the community's immediate needs.

Assigning officers to special units allows the department to take a progressive approach in building partnerships, embracing community engagement and developing strategies in reducing crime. The rest of the officers are assigned to the patrol division, an important role in public service because they respond to incidents, deter and prevent crimes.

There is a direct correlation between having more officers patrolling the community and having a lower crime rate; the benefits can be shown through the reduction of overall crime, in 2019 total crime decreased by 11% compared to 2018.

Recently Remodeled Locker Room

Professional personnel also play an important role in law enforcement and Measure G provided the funding to support the following positions: A Crime Analyst, 2 Police Service Specialist (PSS), Property and Evidence Technician and a Youth Specialist. The WPD crime analyst position is essential in the efforts of enhancing public safety, identifying emerging trends and allocating resources. And the youth specialist works with the Caminos Hacia el Éxito Program, which provides a second opportunity to first-time youth offenders and is key in the efforts of youth prevention/intervention services.

New Watsonville Police Department Officers at work

Training for personnel is fundamental, as it increases the efficiency of the department; helps maintain high standards and the safety of the community. Measure G has funded trainings for both, professional staff and sworn personnel such as civilian police leadership, evidence and records, evidence management, basic crisis negotiation, field training program, interview and interrogation, child forensic interviews and auto-pedestrian collision investigations among others.

POLICE VEHICLES, SPECIALIZED EQUIPMENT AND CAPITAL PROJECTS

Because of Measure G, the WPD has been able to purchase new vehicles to replace old, high-mileage units with major service issues. A total of $164,311 in Measure G funding was used to purchase the following vehicles: 2 trucks for the police service specialists, 3 patrol vehicles and 1 motorcycle for the traffic unit. To further support personnel, Measure G also funded specialized department equipment in the amount of $65,387, which included 10 handheld radios, 5 bulletproof vests, crime analysis software and 3 mobile digital computers.

Measure G also supported capital projects such as the locker room expansion, which at the time, didn't have the capacity to support additional hiring for both male and female officers and professional staff requiring locker space. During the reporting period, $91,584 was dedicated towards the locker room project.

Another project supported by Measure G are Body-Worn Cameras, which provide benefits such as increased public confidence and de-escalation of anti-social behavior among others, $230,000 in Measure G funds used were towards the Body-Worn Camera Project during the reporting period.

New body worn cameras

New Watsonville Police Department Vehicle

Mountain to Sea Trip

CAMINOS HACIA EL ÉXITO

The Watsonville Police Department strongly believes in investing in our youth and we're doing it with the help of Caminos Hacia el Éxito, a diversion program that gives kids and teens a second chance. The program provides counseling, mentoring and all the other tools needed to keep youth on track and out of trouble.

"Carlos", a 15-year-old teen was referred to the program after he committing a misdemeanor. Program case managers immediately noticed the teen had trouble communicating with his mom, was truant in school and struggled academically. They were both referred to the Strengthening Families Program, an evidence-based family skills series that is proven to increase parental involvement, positive communication, and family bonding.

Since completing the program, the mom indicated that her son has had a positive change in his behavior, has accepted responsibility for his actions, has been respectful and his communication skills has improved. Carlos also enrolled in the after-school program; his attendance has improved and he is receiving counseling.

Caminos Hacia el Éxito is more than just giving youth the opportunity to take responsibility for their actions; it provides resources to the entire family to develop effective parenting practices that lead to an increase of protective factors for the youth.

Carlos' story is just one of many Caminos Hacia el Éxito success stories. During the 2018-2019 fiscal year, 17 youth participated and 12 (71%) successfully completed the program. Of the 12 youth who successfully completed the program, 11 (92%) did not re-offend. These youth completed 765 community service hours. This fiscal year, $158,794 of Measure G funds was used to support the Caminos Hacia el Éxito program.

POLICE ACTIVITIES LEAGUE (PAL)

The Watsonville Police Activities League (PAL) is a crime prevention program, relying on educational, athletic, and other recreational activities to give youth a chance to better themselves and become a positive influence in this community. PAL strives to keep an open door to all families and youth who come through it with an array of programs, leadership opportunities, and an experience that otherwise would be out of their reach to many families due to limited transportation, financial restrictions at home, or lack of adult mentor-ship.

PAL members have access to an array of opportunities throughout the year. Martial Arts are a staple at the PAL Gym with Karate, Judo and a Self-Defense Program. PAL centers provide academic assistance, structured programming and an opportunity to engage in positive mentor-ship. PAL also provides day trips to places such as local colleges, state beaches as well as nearby cities. PAL collaborated with Mountains to Sea, Camp Hammer and Skate Dogs to give the youth an opportunity to enhance their life knowledge. During Fiscal Year 2018-2019, $96,293 of Measure G funds was used to support the Police Activities League Program.

Martial Arts at PAL

PLAZO DEL REPORTE: 1 de julio del 2018 – 30 de junio del 2019

5TO INFORME ANUAL
COMITÉ DE SUPERVISIÓN
DE MEDIDA DE INGRESOS

MEASURE G
KEEPING WATSONVILLE SAFE

CITYOFWATSONVILLE.ORG

MEASURE G
KEEPING WATSONVILLE SAFE

COMITÉ DE SUPERVISIÓN

Steve Snodgrass - Presidente	**Miembro de la Comunidad**
P J Mecozzi - Vicepresidente	**Propietario de negocio**
Lucy Casillas	**Propietaria de negocio**
Adrian Gonzales	**Propietario de negocio**
Rick Danna	**Corredor de bienes raíces**
Bryan Fuentez	**Asociación de Policía**
Brian Fulgoni	**Asociación de Policía**
Kirt Vojvoda	**Asociación de Bomberos**
Paulina Moreno	**Líder Vecinal**
Noriko Ragsac	**Líder Vecinal**
Robby Olson	**Pastor**

UNA CARTA DEL PRESIDENTE DEL COMITÉ

Como nuevo Presidente del Comité de Supervisión de la Medida G, me complace compartir el 5° Informe Anual del Comité de Supervisión de la Medida de Ingresos para el año que finaliza el 30 de junio de 2019. Gracias al trabajo incansable de nuestros departamentos locales de Policía y Bomberos, se salvaron vidas en el valle del Pájaro. Estamos agradecidos por sus esfuerzos pasados y continuos para mantener nuestra Ciudad segura y protegida, y estamos contentos de que la Medida G respalde este importante trabajo.

Dos veces al año, el Comité supervisa los ingresos y gastos de la Medida G en nombre de la comunidad. El Comité es una segunda verificación independiente de que todos los ingresos tributarios se recibieron, asignaron, presupuestaron y gastaron adecuadamente en conformidad con la Medida G. El público es bienvenido a asistir a nuestras reuniones para obtener más información sobre cómo se recibe, protege y presupuesta el dinero de la Medida G. Puede obtener más información sobre la Medida G visitando **measureg.org**

Sinceramente,
Steve Snodgrass
Presidente del Comité de Medida G

RESPONSABILIDAD FISCAL

En el ejercicio 2018-19, la financiación de la Medida G representó el 9% del departamento de Policía y el 11% del presupuesto total del departamento de Bomberos. También proporcionó más de 1.3 millones de dólares para equipos y gastos de capital. Esto representa una importante inversión de capital, ya que excede la inversión de capital de fondos generales para el resto de la ciudad.

Un auditor independiente ha analizado los gastos e ingresos de la Medida G. Los auditores examinaron si la Ciudad cumplía con sus requisitos de la Medida G, entre ellos:

a) los gastos de prueba para garantizar que los fondos se gasten en actividades permitidas;
b) asegurar que la Ciudad creó dos fondos separados uno para la Policía con el 60% de los fondos y uno para Bomberos con el 40% de los fondos;
c) conservar el mantenimiento de las provisiones del Fondo General;
d) asegurar de que no se gaste más del 2% en gastos administrativos;
e) garantizar que se haya establecido un fondo de contingencia que posea el 10 por ciento de los ingresos anuales.

El informe del auditor por separado de todas las otras auditorías de las finanzas de la ciudad y encontró que la ciudad cumplió con sus obligaciones.

El Comité de Supervisión aceptó el informe de auditoría separado durante su reunión de febrero de 2020.

Ambos departamentos terminaron el año 2018-19 mejor de lo esperado cuando se creó el presupuesto. Esto se debió a los ahorros de ingresos y gastos adicionales. Los ingresos totales por impuestos sobre las ventas del fondo de la Medida G fueron 150,985 dólares mejores de lo esperado. El Departamento de Bomberos tuvo ahorros de gastos principalmente en retrasar los proyectos de capital. Al final del año, el aumento de la reserva del departamento de Bomberos en $28,935 a $1,058,876. Esto está muy por encima del 10% requerido y mejor de lo que se había presupuestado. El departamento de Policía tuvo ahorros debido a la rotación del personal y los retrasos en la compra de equipos. El departamento de Policía pudo aumentar su reserva en $173,988 a $2,345,887.

Los departamentos tienen planes de gastar las reservas acumuladas en grandes compras próximas; el Departamento de Bomberos en vehículos y las reparaciones de la estación; y el Departamento de Policía en vehículos y pagos continuos al nuevo sistema de gestión de registros. La medida G ha permitido a ambos departamentos planificar con antelación para compras importantes que, de lo contrario, serían muy difíciles de planificar y financiar.

MANTENIMIENTO DE PROVISIONES

La ciudad ha cumplido y sobrepasado el mantenimiento necesario de provisiones para ambos departamentos y ha cumplido con el 2% de los gastos administrativos.

CONCLUSIÓN

El Comité de Supervisión de la Medida de Ingresos encuentra que la ciudad de Watsonville ha cumplido con la Medida G y la Ley Estatal en la presupuestación, contabilización y liquidación de los ingresos de la Medida G.

Departamento de Policía de Watsonville (60%)

Balance previo	$ 2,171,900
Impuestos sobre la venta	$ 2,448,303
Interés y otros ingresos	$ 50,425
Gastos	
Personal	$ 1,165,246
Operaciones	$ 566,727
Equipos	$ 592,768
Gastos totales	$ 2,324,741
Balance	$ 2,345,887

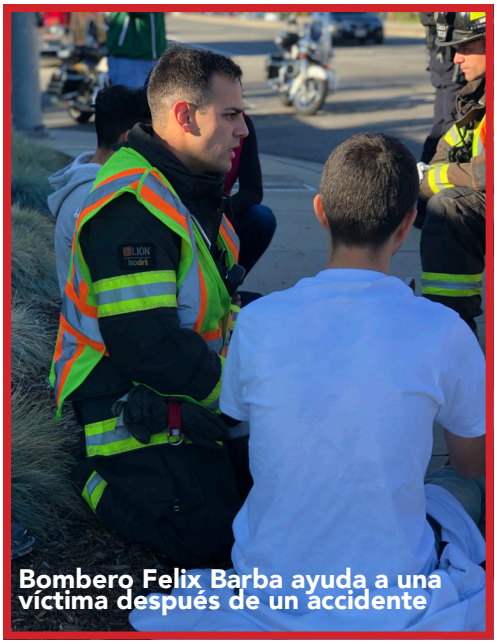
Departamento de Bomberos de Watsonville (40%)

Balance previo	$ 1,029,940
Impuestos sobre la venta	$ 1,632,202
Interés y otros ingresos	$ 39,002
Gastos	
Personal	$ 771,540
Operaciones	$ 152,929
Equipos	$ 717,799
Gastos totales	$ 1,642,268
Balance	$ 1,058,876

PERSONAL DE BOMBEROS

En el año fiscal 2018/2019 pudimos contratar a cuatro nuevos bomberos que terminaron la academia que comenzó en enero de 2019 y estaban trabajando en turno para junio de 2019. Tener la capacidad de contratar a estos bomberos ha ayudado a nuestros niveles de personal. La incorporación de nuevos bomberos a través de la Medida G, ha permitido que el Departamento de Bomberos continúe brindando una respuesta efectiva a emergencias médicas y de incendios y ha reducido el impacto en el Fondo General al reducir la cantidad de horas extras que se pagan debido a la limitada dotación de personal.

Bombero Larson recibiendo su placa


Bombero Felix Barba ayuda a una víctima después de un accidente

EQUIPOS Y HERRAMIENTAS PARA COMBATIR INCENDIOS

Además de los equipos para combatir incendios camiones y el recién adquirido camión de bomberos, se compraron equipos y herramientas de protección personal para ayudar a los bomberos. El equipo y las herramientas protegen y ayudan a los bomberos en incendios domésticos, accidentes de vehículos, llamadas médicas e incendios forestales. Esto es un beneficio para la comunidad y nuestra ciudad porque permite que los bomberos se concentren en la tarea en cuestión. No necesitan preocuparse de que su equipo pueda fallar cuando el tiempo es esencial.

Capitan Caro

La Medida G beneficia a la comunidad y a la Ciudad de Watsonville al permitir que los bomberos brinden el mejor nivel de servicio posible al proporcionarles las herramientas que necesitan para hacer su trabajo. Esto ha sido posible gracias a los nuevos camiones de bomberos que se compraron en 2018. Este año fiscal, el Departamento de Bomberos pudo comprar un nuevo camión de bomberos para reemplazar uno de los más antiguos. Los camiones de bomberos actuales están desgastados y se han averiado con frecuencia. Con nuestros nuevos camiones de bomberos y el camión que llegará pronto, los costos de mantenimiento de nuestros vehículos disminuirán y nuestra respuesta seguirá siendo confiable.

Oficiales de la Policía de Watsonville

DEPARTAMENTO DE POLICÍA DE WATSONVILLE

Su dinero de impuestos sobre las ventas está trabajando. La Medida G, es un impuesto a las ventas de ½ centavo aprobado por los votantes en el 2014, continúa beneficiando a la comunidad de Watsonville de muchas maneras.

Los siguientes son los programas financiados por usted y son fundamentales para mantener a Watsonville seguro.

Oficial de policía
Leilani Aldave

Especialista Juvenil
Emily Andrade

PERSONAL DEL DEPARTAMENTO DE POLICÍA

Con la ayuda de la Medida G, el Departamento de Policía ha contratado personal adicional, que incluye siete policías. Uno de los policías de la Medida G continúa sirviendo en la Unidad de Tráfico de WPD y ha sido instrumental en la adopción de estrategias de mejores prácticas para aumentar la seguridad del tráfico al proporcionar talleres educativos e inspecciones de cascos para niños en edad escolar en nuestra comunidad.

Otro policía fue asignado a la Unidad de Investigaciones Especiales, que toma medidas enérgicas contra la delincuencia y resuelve los casos enfocándose en las necesidades inmediatas de la comunidad. Asignar policías a unidades especiales le permite al departamento adoptar un enfoque progresivo en la creación de asociaciones, abrazar el compromiso de la comunidad y desarrollar estrategias para reducir la delincuencia. El resto de los oficiales fueron asignados a la división de patrulla, un trabajo importante en el servicio público porque responden a incidentes, disuaden y previenen la delincuencia.

Existe una correlación directa entre tener más policías patrullando la comunidad y tener menos delincuencia; Los beneficios se pueden mostrar mediante la reducción de la delincuencia general, en el 2019 la cual disminuyó un total de 11% en comparación con el 2018.

Vestuario recientemente remodelado

El **personal profesional** también desempeña un trabajo importante en la aplicación de la ley. La Medida G proporcionó los fondos para apoyar los siguientes puestos: un analista de delitos, dos especialistas en servicios policiales (PSS), un técnico en bienes y pruebas y un especialista en jóvenes. La posición de analista de delitos de WPD es esencial en los esfuerzos por mejorar la seguridad pública, identificar tendencias emergentes y asignar recursos. El especialista en jóvenes trabaja con el Programa Caminos Hacia el Éxito, que brinda una segunda oportunidad a los delincuentes juveniles por primera vez y es clave en los esfuerzos de los servicios de prevención e intervención juvenil.

Oficiales del Departamento de Policía de Watsonville trabajando

La **capacitación del personal** es fundamental, ya que aumenta la eficiencia del departamento; ayuda a mantener altos estándares y la seguridad de la comunidad. La Medida G ha financiado capacitaciones para personal profesional, tales como liderazgo de la policía civil, evidencia y registros, manejo de evidencia, negociación de crisis básica, programa de capacitación de campo, entrevistas e interrogatorios, entrevistas forenses infantiles e investigaciones de accidentes peatonales, entre otros.

VEHÍCULOS POLICIALES, EQUIPOS ESPECIALIZADOS Y OBRAS CAPITALES

Gracias a la Medida G, el WPD ha podido comprar vehículos nuevos para reemplazar las unidades viejas con muchas millas y problemas mecánicos. Se utilizó un total de $164,311 en fondos de la Medida G para comprar los siguientes vehículos: dos camiones para los especialistas del servicio policial, tres vehículos de patrulla y una motocicleta para la unidad de tráfico. Para apoyar aún más al personal, la Medida G también financió equipos especializados por un monto de $65,387, que incluía 10 radios portátiles, cinco chalecos antibalas, software de análisis de delitos y tres computadoras digitales móviles.

La Medida G también apoyó obras capitales, como la expansión de vestidores, que en ese momento no tenía la capacidad de respaldar la contratación adicional de policías y personal profesional, tanto hombres como mujeres, que requieren espacio en los vestidores. Durante el período del informe, se destinaron $1,584 al vestidor.

Otro proyecto apoyado por la Medida G son las cámaras para uso corporal, que brindan beneficios tales como una mayor confianza del público y la disminución de la conducta antisocial, entre otros, $ 230,000 en fondos de la Medida G utilizados para el proyecto de cámara para uso corporal se han usado hasta hoy.

Cámaras para uso corporal

Vehículo nuevo del Departamento de Policía de Watsonville

Viaje de montaña a mar

CAMINOS HACIA EL ÉXITO

El Departamento de Policía de Watsonville cree firmemente en programas de intervención para nuestros jóvenes y los estamos haciendo con la ayuda del programa Caminos Hacia el Éxito, un programa que ofrece a los jóvenes una segunda oportunidad. El programa proporciona asesoramiento, orientación y todas las otras herramientas necesarias para mantener a los jóvenes en el camino correcto y sin problemas.

"Carlos", un adolescente de 15 años fue enviado al programa después de haber cometido un delito menor. Los administradores de casos del programa notaron de inmediato que el adolescente tenía problemas para comunicarse con su madre, se ausentaba de la escuela y tenía dificultades académicas. Fueron remitidos al Programa de Fortalecimiento de Familias, un programa que enseña habilidades familiares basadas en evidencia que han demostrado aumentar la participación de los padres, la comunicación positiva y el vínculo familiar.

Desde que Carlos completó el programa, la madre indicó que su hijo había tenido un cambio positivo en su comportamiento, ha aceptado la responsabilidad de sus acciones, ha sido respetuoso y sus habilidades de comunicación han mejorado. Carlos también se inscribió en el programa después de escuela y su asistencia ha mejorado y está recibiendo asesoría profesional.

El Programa Caminos Hacia el Éxito es una estrategia para dar a los jóvenes la oportunidad de asumir la responsabilidad de sus acciones; proporciona recursos a toda la familia para desarrollar prácticas eficaces de crianza que conduzcan a un aumento de los factores de protección para los jóvenes.

La historia de Carlos es solo una de las muchas historias de éxito de Caminos Hacia el Éxito. Durante el año fiscal 2018-2019, 17 jóvenes acordaron participar y 12 (71%) completaron con éxito el programa. De los 12 que completaron con éxito el programa, 11 (92%) no reincidieron. Estos jóvenes completaron 765 horas de servicio comunitario. Este año fiscal, $158,794 de los fondos de la Medida G se utilizaron para apoyar el programa Caminos Hacia el Éxito.

POLICE ACTIVITIES LEAGUE (PAL)

La Liga de Actividades de Policía de Watsonville (PAL) es un programa de prevención en contra de la delincuencia, que se basa en actividades educativas, deportivas y recreativas para brindar a los jóvenes la oportunidad de mejorar y convertirse en una influencia positiva en esta comunidad. PAL se esfuerza por mantener una puerta abierta para todas las familias y jóvenes con una variedad de programas y oportunidades de liderazgo. PAL les brinda una experiencia que de otra manera estaría fuera del alcance de muchas familias debido al transporte limitado, restricciones financieras en el hogar o falta de tutoría de adultos.

Artes marciales en PAL

Los miembros de PAL tienen acceso a una variedad de oportunidades durante todo el año. Las artes marciales son un elemento básico en el gimnasio PAL con karate, judo y un programa de defensa personal. Nuestros centros PAL brindan asistencia académica, programación estructurada y la oportunidad de participar en una tutoría positiva. PAL también ofrece excursiones de un día a lugares como universidades locales, playas estatales y ciudades cercanas. PAL colaboró con Mountains to Sea, Camp Hammer y Skate Dogs para dar a los jóvenes la oportunidad de mejorar su conocimiento de la vida. Durante el año fiscal 2018-2019, $96,293 de los fondos de la Medida G se usaron para apoyar el Programa de la Liga de Actividades Policiales.

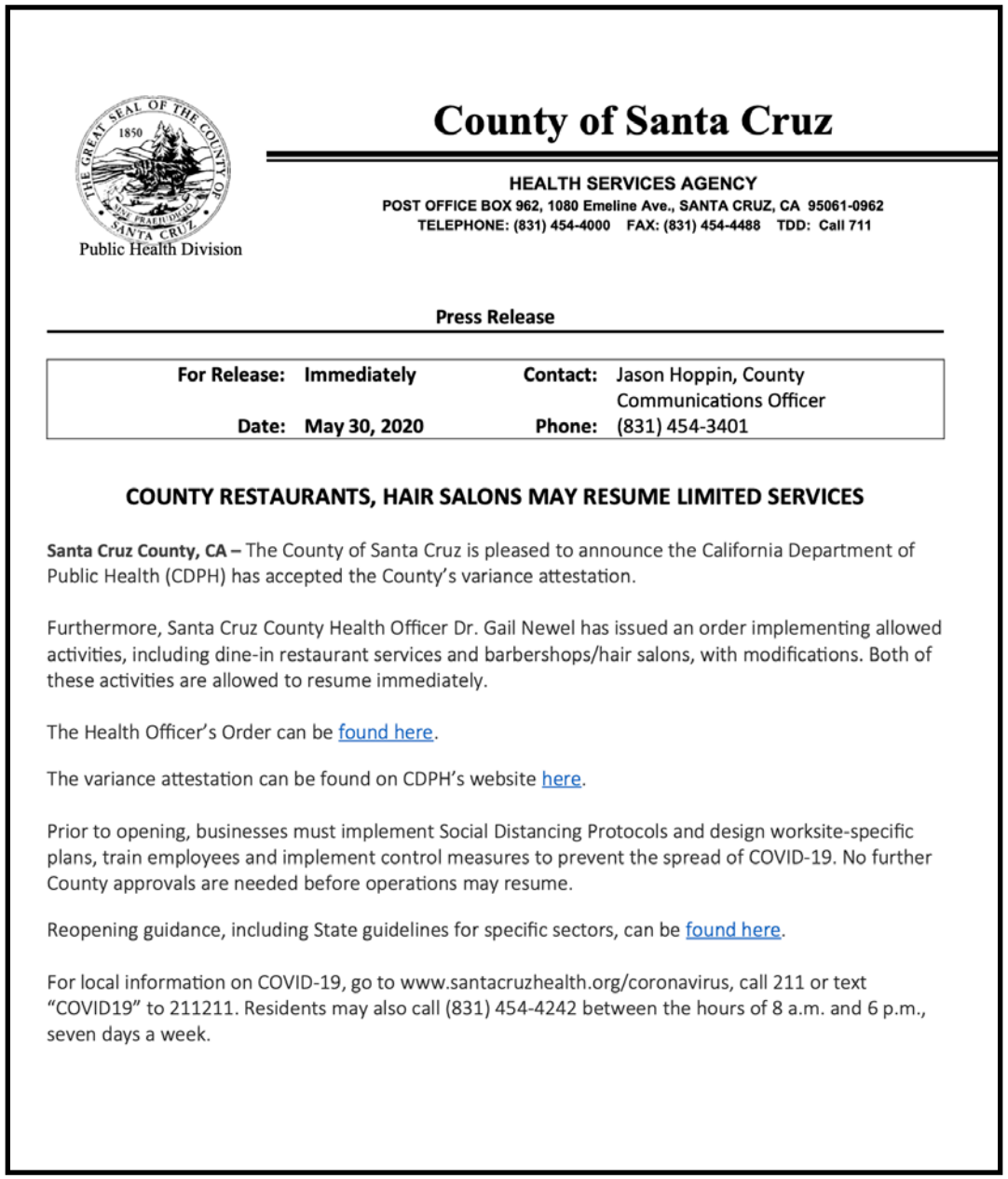
UPDATE

COVID-19

JUNE 9, 2020

REGIONAL UPDATE

- **1,956,499** Confirmed Cases in the U.S.
- 234 cases in the County - 2 deaths -184 recovered
- **107 Cases in Watsonville**
- **26%** Watsonville Unemployment rate
- **17.4%** Unemployment rate for the County



County of Santa Cruz

Public Health Division

HEALTH SERVICES AGENCY
POST OFFICE BOX 962, 1080 Emeline Ave., SANTA CRUZ, CA 95061-0962
TELEPHONE: (831) 454-4000 FAX: (831) 454-4488 TDD: Call 711

Press Release

For Release:	**Immediately**	**Contact:**	Jason Hoppin, County Communications Officer
Date:	**May 30, 2020**	**Phone:**	(831) 454-3401

COUNTY RESTAURANTS, HAIR SALONS MAY RESUME LIMITED SERVICES

Santa Cruz County, CA – The County of Santa Cruz is pleased to announce the California Department of Public Health (CDPH) has accepted the County's variance attestation.

Furthermore, Santa Cruz County Health Officer Dr. Gail Newel has issued an order implementing allowed activities, including dine-in restaurant services and barbershops/hair salons, with modifications. Both of these activities are allowed to resume immediately.

The Health Officer's Order can be found here.

The variance attestation can be found on CDPH's website here.

Prior to opening, businesses must implement Social Distancing Protocols and design worksite-specific plans, train employees and implement control measures to prevent the spread of COVID-19. No further County approvals are needed before operations may resume.

Reopening guidance, including State guidelines for specific sectors, can be found here.

For local information on COVID-19, go to www.santacruzhealth.org/coronavirus, call 211 or text "COVID19" to 211211. Residents may also call (831) 454-4242 between the hours of 8 a.m. and 6 p.m., seven days a week.

Health Order

Certain businesses allowed to resume

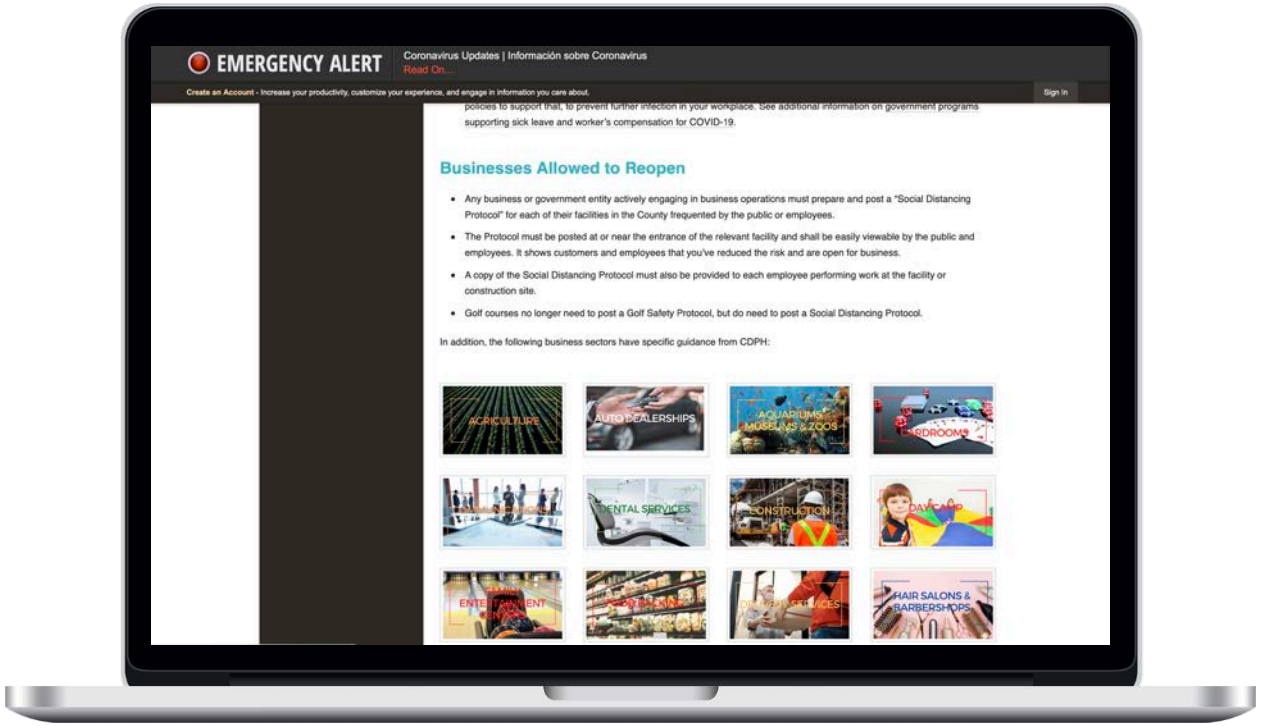
- Childcare will now be allowed
- In-Store retail operations
- Low Risk Personal Services - Car Washes and Pet Groomers
- In-person Religious Services
- Political Protest
- Manufacturing
- Outdoor Museums
- Dine-in Restaurant - County to request variance (to Board of Supervisors on June 2)
- **Hotels & Movie Theaters allowed 6/12**

State is moving into stage 3

• Reopening of gyms, outdoor professional sports, schools, bars and others

Santa Cruz County - Stage 2

For the full list & links to industry specific guidelines visit - cityofwatsonville.org



State has issues guidelines for several industries on how to safely reopen:

- Worksite Specific Plan
- Topics for Employee Training
- Individual Control Measures and Screening
- Cleaning and Disinfecting Protocols
- Physical Distancing Guidelines
- Additional Guidelines

Local Business Owner's Collaborative

This collaborative is comprised of local business owners who will work with city staff to identify the resources and strategies needed to develop a phased approach to reopening all businesses in Watsonville. Our goal is to balance the need to ensure the protection of employees and the public, while preserving the economic livelihood of our community.

Stage 2 Guidelines

Safe at Home Guidelines

Important Information for Landlords and Tenants

The Watsonville City Council has adopted a Resolution outlining the Safe At Home Guidelines for landlords and property owners to contribute to the City's efforts to ensure our community members remain housed during this health crisis.

You may contact City's Housing Division at 768-3080 if you have any questions or concerns about your housing situation during this health crisis.

Free Community Testing

By appointment only

1301 Main Street

1-888-634-1123

lhi.care/covidtesting

OPEN
Wednesday - Sunday
7am - 7pm

Communication Task Force

Pajaro Valley Community Group

- City of Watsonville
- County of Santa Cruz
- Salud Para la Gente
- PVPSA
- Monarch Services
- PVUSD
- County Office of Education
- Pajaro Valley Health Trust
- Reiter Affiliated Companies

Communication Campaigns:

- Graduation
- Fathers Day
- Safe Summer
- Forth of July

Firework Safety

Social Media Marketing campaign

Education

To inform Watsonville residents about the importance of maintaining the current health order to help stop the spread of Covid -19

Marketing

We will release videos, infographics, resources and matrials for people to have a safe 4th of July celebration while maintaining social distancing.

Enforcement

Enforcement of illegal fireworks and large social gatherings.

Watsonville Police Department

Chief David Honda

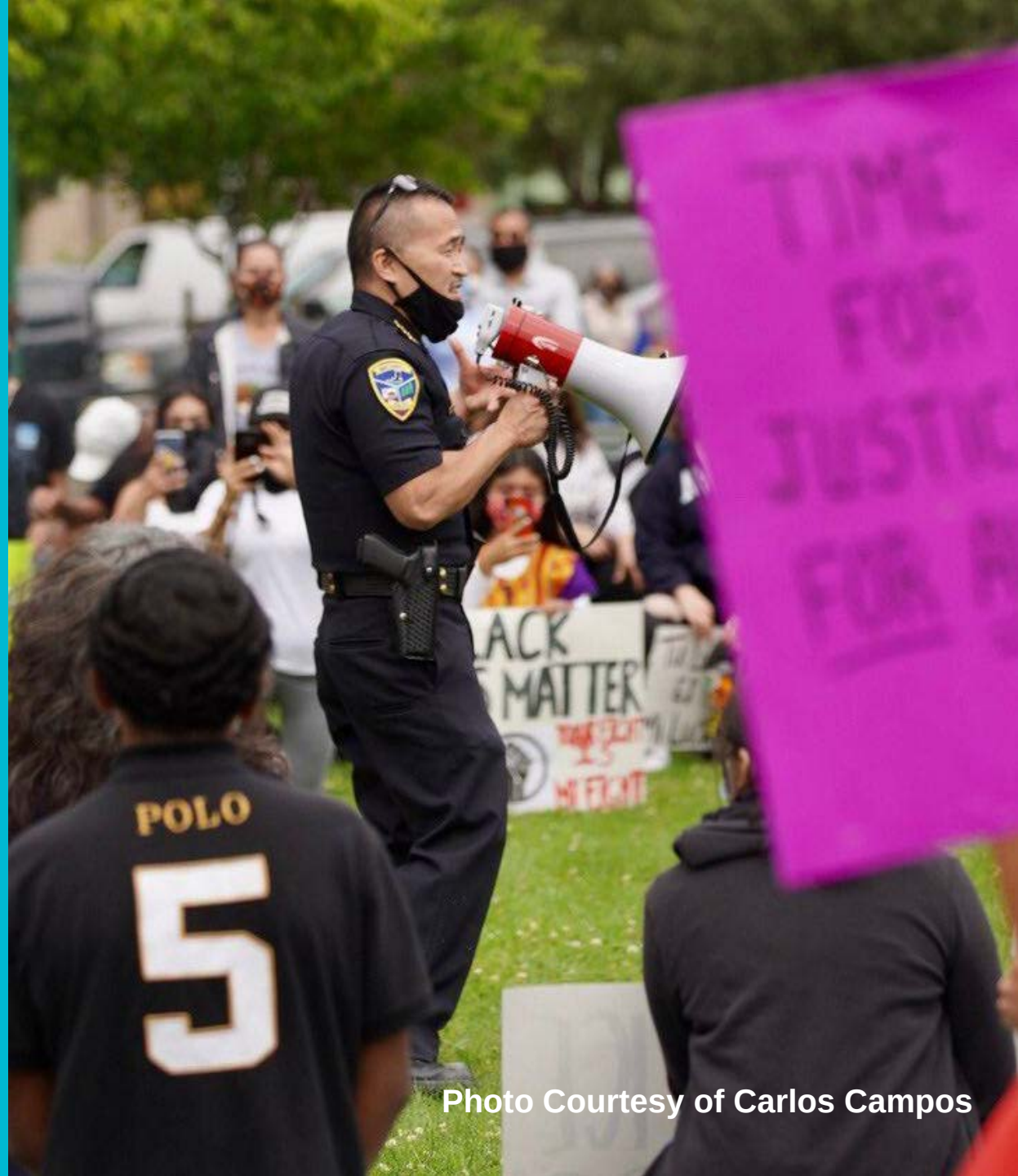
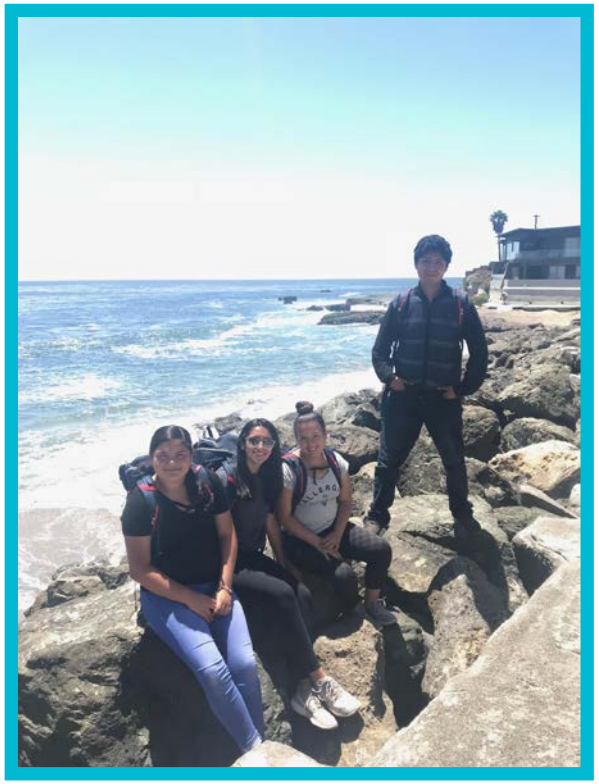


Photo Courtesy of Carlos Campos

SGT. DAMON GUTZWILLER

END OF WATCH

6/6/2020



Why Watsonville Is Different?

- Community at the Center of our Service
- Enhanced Transparency and Accountability - Body-Worn Cameras
- Youth and Community Programs:
  - PAL
  - Caminos
  - Agua con la Chota
  - PVPSA
  - Measure Y funding for Parks & Rec programs
  - School Resource Officers

Continuous Improvement

- **Policies:**
  Among first in state to eliminate "carotid hold", duty to intercede

- **De-escalation Training**
  ICAT, principled policing, CIT

- **State Certification**

- **New State Requirements**

- **Mutual Aid**

- **Community Engagement and Oversight**

THANK YOU!

MINUTES REGULAR CITY COUNCIL MEETING

May 26, 2020 **City of Watsonville**
Teleconference/Remote

1:00 p.m.

1. CLOSED SESSION
(City Council Conference Room, 275 Main Street, 4th Floor)

(a) Public Comments regarding the Closed Session agenda were accepted by the City Council at that time.

(b) Closed Session Announcement
The City Council recessed the regular Council Meeting to discuss those items listed on the Closed Session Statement attached to the Agenda.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Government Code § 54954.5 and 54956.8)

1.	Property:	275 Main Street Suite 450 (APN: 017-811-01)
	Negotiating parties:	Tamara Vides (City) Khaled Mabrouk, Sustainable Productivity Solutions
	Under Negotiation:	Lease Terms and conditions
2.	Property:	3 Second Street (APN: 017-781-02)
	Negotiating parties:	Tamara Vides (City) Greg Bobeda and Lacey Dent dba Corralitos Coffeehouse
	Under Negotiation:	Lease Terms and conditions

B. PERSONNEL MATTERS
(Government Code Section 54957)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
   Title: City Manager
   Title: City Clerk
   Title: City Attorney

2:10 p.m.

2. ROLL CALL
Mayor García, Mayor Pro Tempore Coffman-Gomez and Council Members Estrada, Gonzalez, Hernandez, Hurst, and Parker were present via teleconference through Gotomeetings.

Staff members present via teleconference through Gotomeetings were City Manager Huffaker, City Attorney Smith, City Clerk Vázquez Flores, Public Works & Utilities Director Palmisano, Police Chief Honda, Fire Chief Lopez, Deputy City Managers Manning and

Vides, Administrative Services Director Czerwin, Airport Director Williams, Community Development Director Merriam, Library Director Heitzig, Parks & Community Services Director Calubaquib, Assistant Public Works & Utilities Directors Rodriguez and Di Renzo, Housing Manager Landaverry, Assistant City Clerk Ortiz, Media and Communication Analyst Vasquez, Police Media and Communications Specialist Pulido, Administrative Analyst Paz, and Interpreter Esqueda.

3. PLEDGE OF ALLEGIANCE

4. INFORMATION ITEMS

4.A. REPORT OF DISBURSEMENTS

4.B. MISCELLANEOUS DOCUMENTS REPORT

4.C. WRITTEN REPORTS BY COUNCIL MEMBERS REGARDING ACTIONS TAKEN ON THEIR REGIONAL COMMISSIONS/BOARD MEETINGS THAT MAY AFFECT THE CITY OF WATSONVILLE

5. PRESENTATIONS & ORAL COMMUNICATIONS

5.A. ORAL COMMUNICATIONS FROM THE PUBLIC

Steve Trujillo spoke favorably about Older Adult Services and asked that they continue despite financial challenges. He thanked the City for the Bridge Street Median project and asked for its estimated completion date. He suggested the City defer purchases of vehicles and reduce salaries of Council and department heads by 10%.

Ben Ward, Elkhorn Brewing Company, via email (read by City Clerk Vázquez Flores), wrote that permits and licenses requirements would cost his business a $3,700 fee designated for a Special Use Permit Application (Existing Construction). He urged Council to consider a temporary moratorium on fees for new businesses, at minimal until effects from the COVID-19 Pandemic on the economy subsided.

Ana Moreno, Watsonville Jr. Wildcatz Youth football and cheer organization, via email (read by City Clerk Vázquez Flores), asked Council to allow sales of fireworks because revenue from sales were imperative and essential to be able to be financial stable.

Jimmy Dutra, via email (read by City Clerk Vázquez Flores)- asked Council to allow fireworks sales within the City.

5.B. ORAL COMMUNICATIONS FROM THE COUNCIL

Member Estrada commended the City and public working to protect the community from spread of COVID-19 and assisting the most vulnerable members of society. He spoke about the recent spike in COVID-19 cases resulting from gatherings for Mother's Day celebrations and stated the public needed to refrain from such gatherings to prevent spread of the disease. He spoke about the importance of preventing climate change to protect the wetlands.

Mayor Pro Tempore Coffman-Gomez spoke about the importance of preventing spread of COVID-19 and encouraged the public to seek medical help if necessary. She stated other medical services were available and people should not neglect treatments separate from COVID-19.

Member Gonzalez stressed the importance of preventing spread of COVID-19 and listed ways the public could protect themselves. He stated Community Action Board (CAB) received State funding to assist undocumented residents. He added CAB was also processing financial assistance from the City's Community Development Block Grant (CDBG) for rent assistance.

Member Hernandez encouraged local businesses to contact El Pájaro Community Development Corporation, since their administering State and Federal aid for struggling businesses. He also asked residents to stay informed on State and County policies regarding reopening of businesses.

Member Hurst stressed the importance of patience and unity in order to overcome challenges the COVID-19 Pandemic had brought.

Member Parker commended the Parks & Community Services Department and California Conservation Corps for Bridge Street beautification efforts. She spoke about challenges the Pájaro Valley Unified School District was facing as part of regulations implemented due to COVID-19. She thanked Pájaro Vista residents for participating in celebration of essential workers. She thanked those helping with recycling efforts and asked that everyone wear face coverings to prevent the spread of COVID-19.

Mayor Garcia commended the Watsonville Public Library and Santa Cruz Public Libraries for their Shelter in Faith program and spoke about topics discussed. She spoke about Cabrillo College's Latino Graduation via Zoom where she awarded the Rebecca Garcia C.H.A.C. Scholarship.

5.C. MAYOR'S PROCLAMATION CONGRATULATING KRISTAL VALENCIA, DEE MARIE GONSALVES, AND MARCY MOCK FOR THEIR RECOGNITION AS "TEACHER OF THE YEAR" BY THE PAJARO VALLEY CHAPTER OF THE ASSOCIATION OF MEXICAN AMERICAN EDUCATORS AND COMMENDING THEIR EXTRAORDINARY DEDICATION TO THEIR STUDENTS.

5.D. REPORT OUT OF CLOSED SESSION

City Attorney Smith reported that Council received reports on all items listed on the Closed Session agenda, but took no action.

5.E. SERVICE WITH HEART AWARDS:

Suryel Vasquez, Media and Communication Analyst
Radovan Radich, Police Sergeant

6. REPORTS TO COUNCIL—No Action Required

6.A. UPDATE FROM SANTA CRUZ REGIONAL TRANSPORTATION COMMISSION HIGHWAY 1 PROGRAM AND CURRENT PROJECTS

1) Oral Presentation

The report was given Guy Preston, executive director at Santa Cruz Regional Transportation Commission (SCCRTC) and Ginger Dykar, senior planner at SCCRTC.

2) City Council Clarifying & Technical Questions

Mr. Preston answered questions from Mayor Pro Tempore Coffman-Gomez regarding funding and timeline for the rail corridor and Highway 1 expansion projects. Mr. Preston listed ways the City could help move projects forward.

In answering Member Gonzalez, Mr. Preston and Ms. Dykar spoke about progress to the Highway 1 expansion project, plans to allow busses to transit on highway shoulders, and collaboration with Transportation Agency of Monterey County (TAMC) for implementation of rail services.

In answering Member Hernandez Ms. Dykar and Mr. Preston spoke about projects ready for construction contingent on funding and efforts to improve conditions on the rail line.

Member Hurst thanked Mr. Preston and Ms. Dykar for their work, Member Gonzalez and Mayor Pro Tempore Coffman-Gomez for their participation in SCCRTC, and the voters who supported Measure D.

In answering Member Parker, Mr. Preston spoke about efforts by SCCRTC to move projects forward and what improvements to the rail corridor and Highway 1 Watsonville should expect post COVID-19 Pandemic.

Ms. Dykar answered questions from Mayor Garcia regarding criteria used for reducing alternatives for the Transit Corridor.

3) Public Input

Steve Trujillo spoke about importance of providing affordable public transit. He asked the Seaside Company to invest in rail to create more access to their Santa Cruz Beach Boardwalk. He asked Council to ensure three (3) trees were planted for every tree that would be removed in order to curb climate change.

6.B. COVID-19 ESSENTIAL SERVICES UPDATE

1) Oral Presentation

The report was given by City Manager Huffaker.

2) City Council Clarifying & Technical Questions

City Manager Huffaker, in answering Member Hernandez stated antibody testing for COVID-19 was not available at Ramsay Park.

Member Hurst spoke about the challenges COVID-19 had presented and asked the public to follow social distancing and protect each other from spread of the disease.

City Manager Huffaker answered questions from Member Parker regarding effects increases in COVID-19 cases had on the City's ability to allow reopening of businesses and services. He encouraged the public to test themselves for COVID-19 to allow the County to have better numbers in identifying total exposure, but stated mobile testing sites were not planned.

City Manager Huffaker answered questions from Member Estrada regarding businesses closed due to COVID-19, its effects on unemployment, and impacts closures had on closed businesses.

Member Coffman-Gomez requested that the Powerpoint presentation be shared be with Council and requested statistics regarding impacts COVID-19 had on closed businesses. City Manager Huffaker and Deputy City Manager Vides answered questions from Mayor Pro Tempore Coffman-Gomez regarding Parks & Community Services' planned summer programs and funding assistance available to local businesses through Community Development Block Grants.

In answering Member Hernandez, City Manager Huffaker spoke about the City's business database and efforts to inform businesses regarding aide available. City Manager Huffaker added that three (3) Watsonville based restaurants had applied for the Great Plates Program.

3) Public Input

Steve Trujillo asked the City to allow outside dining at restaurants, suggested use of Pajaro Village Clubhouse for distributing resources to residents or as a testing center for COVID-19, and suggested reopening the library to promote Census efforts.

In answering Renee Mello, Mayor Garcia stated she would speak with her about effects testing centers have on positive COVID-19 cases.

7. CONSENT AGENDA

Mayor Garcia announced Items 7.P, 7.Q, 7.R, and 7.S would be modified to set the times of hearings to 6:30 p.m. for their respective hearing dates.

At Mayor Pro Tempore Coffman-Gomez' request, Mayor Garcia removed Item 7.T. from the Consent Agenda, to be discussed under Item 8.

MOTION: It was moved by Member Hernandez, seconded by Member Hurst and carried by the following vote to approve the Consent Agenda, with the exception of Item 7.T., which was removed from the Consent Agenda:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

Public Input on any Consent Agenda Item

Gustavo Inda Rose, Food, Farming & Health Policy Council, spoke in support of Item 7.T.

Steve Trujillo spoke in support of Item 7.T.

7.A. MOTION APPROVING MINUTES OF APRIL 28 & MAY 20, 2020

7.B. MOTION TO ACCEPT OCTOBER THROUGH DECEMBER 2019 INVESTMENT REPORT

7.C. MOTION TO ACCEPT JANUARY THROUGH MARCH 2020 INVESTMENT REPORT

7.D. AUTHORIZATION FOR THE PURCHASE OF TWO (2) NEW TRUCKS & A NEW EXCAVATOR FOR THE WATER SERVICES DIVISION IN THE TOTAL AMOUNT OF $636,945.50

1) **RESOLUTION NO. 59-20 (CM):**
RESOLUTION AUTHORIZING PURCHASE OF ONE (1) NEW 2020 JOHN DEERE 85G EXCAVATOR FOR THE WATER UTILITY ENTERPRISE FROM JOHN DEERE COMPANY DEALER PAPE MACHINERY THROUGH THE PURCHASING AUTHORITY OF SOURCEWELL (FORMERLY NJPA), CONTRACT NUMBER 032515-JDC, IN AN AMOUNT NOT TO EXCEED $136,802.30 (FUNDED BY THE WATER ENTERPRISE FUND FOR FY2019/2020)

2) **RESOLUTION NO. 60-20 (CM):**
RESOLUTION AUTHORIZING PURCHASE OF ONE (1) NEW 2021 INTL MV VEHICLE FOR THE WATER UTILITY ENTERPRISE FROM RIVERVIEW INTERNATIONAL TRUCKS, LLC., THROUGH THE PURCHASING AUTHORITY OF STATE OF CALIFORNIA – VEHICLE CONTRACT #1-18-23-20F, IN AN AMOUNT NOT TO EXCEED $165,848.20 (FUNDED BY THE WATER ENTERPRISE FUND FOR FY2019/2020

3) **RESOLUTION NO. 61-20 (CM):**
RESOLUTION AUTHORIZING A PURCHASE WITH CAS FOR ONE (1) NEW 2020 CONVEYOR APPLICATION SYSTEMS (CAS) SUPER TRACK 16: ON-ROAD SLINGER TRUCK FOR THE WATER UTILITY ENTERPRISE, IN AN AMOUNT NOT TO EXCEED $334,295 E. RESOLUTION REJECTING ALL BIDS FOR THE LINCOLN STREET SAFETY IMPROVEMENTS PROJECT NO. ST-20-03 (ATPSB1L-5031(032))

7.E. RESOLUTION NO. 62-20 (CM):
RESOLUTION REJECTING ALL BIDS FOR THE LINCOLN STREET SAFETY IMPROVEMENTS PROJECT NO. ST-20-03 (ATPSB1L-5031(032))

7.F. RESOLUTION NO. 63-20 (CM):
RESOLUTION APPROVING PLANS & SPECIFICATIONS & CALLING FOR BIDS FOR THE MADISON ALLEY SANITARY SEWER REPLACEMENT PROJECT NO. SS-20-02 (ESTIMATED COST OF $223,500 WILL BE FUNDED FROM THE SEWER ENTERPRISE FUND)

7.G. RESOLUTION NO. 64-20 (CM):
RESOLUTION AWARDING $425,871 BID TO TENNYSON ELECTRIC, INC., FOR THE AIRPORT BOULEVARD AT HOLM ROAD SIGNAL INSTALLATION PROJECT NO. TR-20-01 ($425,871 WILL BE FUNDED FROM THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CYCLE 9 GRANT)

7.H. APPROVE CONSTRUCTION OF TWO NEW AT-GRADE BICYCLE/PEDESTRIAN CROSSINGS OF THE EXISTING RAILROAD TRACKS WITHIN THE CITY OF WATSONVILLE AS PART OF THE RAIL TRAIL SEGMENT 18 PHASE 2 PROJECT

1) **RESOLUTION NO. 65-20 (CM):**
RESOLUTION APPROVING CONSTRUCTION OF TWO NEW AT-GRADE BICYCLE/PEDESTRIAN CROSSINGS OF THE EXISTING RAILROAD TRACKS WITHIN THE CITY OF WATSONVILLE AS PART OF THE MONTEREY BAY SANCTUARY SCENIC TRAIL NETWORK SEGMENT 18, PHASE 2 FOR RAILROAD MILE POST 2.66, NEW DOT # 978053C, NEAR LEE ROAD

2) RESOLUTION NO. 66-20 (CM):
RESOLUTION APPROVING CONSTRUCTION OF TWO NEW AT-GRADE BICYCLE/PEDESTRIAN CROSSINGS OF THE EXISTING RAILROAD TRACKS WITHIN THE CITY OF WATSONVILLE AS PART OF THE MONTEREY BAY SANCTUARY SCENIC TRAIL NETWORK SEGMENT 18, PHASE 2 FOR RAILROAD MILE POST 1.71, NEW DOT # 978054J, NEAR WALKER STREET

7.I. RESOLUTION NO. 67-20 (CM):
RESOLUTION APPROVING FIRST AMENDMENT TO CONTRACT WITH KIMLEY-HORN & ASSOCIATES, INC., FOR STAFF AUGMENTATION SERVICES FOR ENGINEERING & SIGNAL DESIGN WHICH ALSO INCLUDES THE DESIGN OF THE TRAFFIC SIGNAL AT AIRPORT BOULEVARD AT HOLM ROAD SIGNAL INSTALLATION PROJECT NO. TR-20-01, FOR AN AMOUNT NOT TO EXCEED $115,000, & A ONE-YEAR EXTENSION TO DECEMBER 31, 2021

7.J. RESOLUTION NO. 68-20 (CM):
RESOLUTION APPROVING ADDENDUM #3 TO THE FINAL ENVIRONMENTAL IMPACT REPORT SEGMENT 18 FOR THE MONTEREY BAY SANCTUARY SCENIC TRAIL NETWORK MASTER PLAN FOR THE RAIL TRAIL PROJECT BETWEEN LEE ROAD AND WALKER STREET IN WATSONVILLE (THE COST OF PREPARING ADDENDUM #3 IN AN AMOUNT NOT TO EXCEED $9,117 WILL BE PAID BY MEASURE D FUNDS FOR FY19-20)

7.K. RESOLUTION NO. 69-20 (CM):
RESOLUTION APPROVING CONTRACT WITH PETERSON POWER SYSTEMS, INC., FOR PREVENTATIVE MAINTENANCE & ON-CALL SERVICES FOR WATER & WASTEWATER UTILITY ENTERPRISE GENERATORS FOR THREE FISCAL YEARS FROM FY20/21 THROUGH FY22/23, IN AN AMOUNT NOT TO EXCEED $132,250

7.L. RESOLUTION NO. 70-20 (CM):
RESOLUTION APPROVING CONTRACT WITH MESITI-MILLER ENGINEERING, INC., FOR PREPARATION OF 65% DESIGN OF LEE ROAD TRAIL, IN AN AMOUNT NOT TO EXCEED $126,902.40

7.M. RESOLUTION NO. 71-20 (CM):
RESOLUTION APPROVING ONE-YEAR CONTRACT WITH THATCHER COMPANY OF CALIFORNIA, INC., FOR THE PURCHASE OF LIQUID ALUMINUM SULFATE FOR THE WASTEWATER UTILITY ENTERPRISE, IN AN AMOUNT NOT TO EXCEED $418,000

7.N. APPROVAL OF FUNDING AGREEMENTS UNDER THE CITY'S FY2015-2019 COMMUNITY BLOCK GRANT (CDBG) CONSOLIDATED PLAN & THE 2019-2020 ACTION PLAN

1) RESOLUTION NO. 72-20 (CM):
RESOLUTION APPROVING SUB-RECIPIENT AGREEMENT WITH COMMUNITY ACTION BOARD OF SANTA CRUZ COUNTY, INC., TO PROVIDE EMERGENCY HOUSING ASSISTANCE TO LOW INCOME WATSONVILLE RESIDENTS THROUGH THEIR EMERGENCY HOUSING ASSISTANCE PROGRAM, PURSUANT TO THE "CARES ACT" PASSED BY CONGRESS ON MARCH 27, 2020, IN AN AMOUNT NOT TO EXCEED $100,000 FOR FY19/20

2) RESOLUTION NO. 73-20 (CM):
RESOLUTION APPROVING SUB-RECIPIENT AGREEMENT WITH SECOND HARVEST FOOD BANK SANTA CRUZ COUNTY TO CONTINUE FOOD ACQUISITION & DISTRIBUTION IN WATSONVILLE, PURSUANT TO THE CARES ACT PASSED BY CONGRESS ON MARCH 27, 2020, IN AN AMOUNT NOT TO EXCEED $200,000 FOR FY19/20

3) RESOLUTION NO. 74-20 (CM):
RESOLUTION APPROVING SUB-RECIPIENT AGREEMENT WITH EL PÁJARO COMMUNITY DEVELOPMENT CORPORATION TO PROVIDE GRANTS TO WATSONVILLE SMALL BUSINESSES TO ASSIST WITH RENT & UTILITY BILLS INCURRED DUE TO THE COVID-19 PANDEMIC, PURSUANT TO THE CARES ACT PASSED BY CONGRESS ON MARCH 27, 2020, IN AN AMOUNT NOT TO EXCEED $130,000 FOR FY19/20

7.O. RESOLUTION NO. 75-20 (CM):
RESOLUTION APPROVING THE AWARD FOR THE PARKS AND COMMUNITY SERVICES OFFICE IMPROVEMENT PROJECT - CB 20-01-QB TO C2 BUILDERS IN THE AMOUNT OF $170,100

7.P. RESOLUTIONS ACCEPTING ENGINEER'S REPORT & INTENTION TO ORDER IMPROVEMENTS, LEVY, & COLLECT ASSESSMENTS & SET PUBLIC HEARING FOR JULY 7, 2020, TO CONSIDER LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS FOR 2020-2021 FISCAL YEAR FOR GONZALES STREET ALLEYWAY NO. PK-94-01

1) RESOLUTION NO. 76-20 (CM):
RESOLUTION ACCEPTING ENGINEER'S REPORT FOR THE GONZALES STREET ALLEYWAY LANDSCAPING & LIGHTING MAINTENANCE ASSESSMENT DISTRICT (LLMAD) FOR THE 2020-2021 FISCAL YEAR

2) RESOLUTION NO. 77-20 (CM):
RESOLUTION OF INTENTION TO ORDER IMPROVEMENTS, LEVY & COLLECT ASSESSMENTS & SET A PUBLIC HEARING FOR JULY 7, 2020, TO CONSIDER THE LANDSCAPING & LIGHTING MAINTENANCE PROGRAM & BUDGET FOR THE GONZALES STREET ALLEYWAY LANDSCAPING & LIGHTING

7.Q. RESOLUTIONS ACCEPTING ENGINEER'S REPORT & INTENTION TO ORDER IMPROVEMENTS, LEVY, & COLLECT ASSESSMENTS & SET PUBLIC HEARING FOR JULY 7, 2020, TO CONSIDER LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS FOR 2020-2021 FISCAL YEAR FOR BAY BREEZE SUBDIVISION NO. PK-03-02

1) RESOLUTION NO. 78-20 (CM):
RESOLUTION ACCEPTING THE ENGINEER'S REPORT FOR THE BAY BREEZE SUBDIVISION LANDSCAPING & LIGHTING MAINTENANCE ASSESSMENT DISTRICT (LLMAD) FOR THE 2020-2021 FISCAL YEAR

2) RESOLUTION NO. 79-20 (CM):
RESOLUTION OF INTENTION TO ORDER IMPROVEMENTS, LEVY & COLLECT ASSESSMENTS & SET A PUBLIC HEARING FOR JULY 7, 2020, TO CONSIDER THE LANDSCAPING & LIGHTING MAINTENANCE PROGRAM & BUDGET FOR

THE BAY BREEZE SUBDIVISION LANDSCAPING & LIGHTING MAINTENANCE ASSESSMENT DISTRICT (LLMAD) FOR THE 2020-2021 FISCAL YEAR

7.R. RESOLUTIONS ACCEPTING ENGINEER'S REPORT & INTENTION TO ORDER IMPROVEMENTS, LEVY, & COLLECT ASSESSMENTS & SET PUBLIC HEARING FOR JULY 7, 2020, TO CONSIDER LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS FOR 2020-2021 FISCAL YEAR FOR VISTA MONTAÑA SUBDIVISION NO. PK-03-03

1) RESOLUTION NO. 80-20 (CM):
RESOLUTION ACCEPTING ENGINEER'S REPORT FOR THE VISTA MONTAÑA SUBDIVISION LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT (LLMAD) FOR THE 2020-2021 FISCAL YEAR

2) RESOLUTION NO. 81-20 (CM):
RESOLUTION OF INTENTION TO ORDER IMPROVEMENTS, LEVY & COLLECT ASSESSMENTS & SET A PUBLIC HEARING FOR JULY 7, 2020, TO CONSIDER THE LANDSCAPING, LIGHTING, & MAINTENANCE PROGRAM & BUDGET FOR THE VISTA MONTAÑA SUBDIVISION LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT (LLMAD) FOR THE 2020-2021 FISCAL YEAR S. RESOLUTION FIXING DATE & TIME AS JUNE 9 & 23, 2020, AT 2:00 P.M. FOR A PUBLIC HEARING TO CONSIDER ADOPTION OF THE BUDGET FOR FISCAL YEAR 2020-2021 & DIRECTING THE CITY CLERK TO GIVE NOTICE THEREOF

7.S. RESOLUTION NO. 82-20 (CM):
RESOLUTION FIXING DATE & TIME AS JUNE 9 & 23, 2020, AT 2:00 P.M. FOR A PUBLIC HEARING TO CONSIDER ADOPTION OF THE BUDGET FOR FISCAL YEAR 2020-2021 & DIRECTING THE CITY CLERK TO GIVE NOTICE THEREOF

7.T. RESOLUTION CALLING UPON CALIFORNIA GOVERNOR & STATE LEGISLATURE TO OVERTURN SB 872 - Item Removed, see Item 8.

7.U. RESOLUTION NO. 83-20 (CM):
RESOLUTION HONORING ESSENTIAL WORKERS & ENCOURAGING COMMUNITY MEMBERS TO CELEBRATE & SHOW GRATITUDE & APPRECIATION MONDAY THROUGH FRIDAY AT 7:30 P.M. BY COMING OUT OF THEIR HOMES BANGING POTS & PANS, CLAPPING, OR WHOOPING FOR FIVE MINUTES

7.V. RESOLUTION NO. 84-20 (CM):
RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATION FOR $272,000 TO THE ROBERT WOOD JOHNSON FOUNDATION GLOBAL IDEAS FOR U.S. SOLUTIONS - CITIES TAKING ACTION TEAM TO ADDRESS HEALTH, EQUITY, & CLIMATE CHANGE FOR COMMUNITY OUTREACH, RESILIENCY, EMPOWERMENT & CONNECTEDNESS, & IF AWARDED APPROPRIATING SUCH FUNDS TO SPECIAL GRANTS FUND

7.W. RESOLUTION NO. 85-20 (CM):
RESOLUTION ACCEPTING THE $110,000 GRANT FROM THE DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION (FAA) FOR A PAVEMENT MAINTENANCE MANAGEMENT PLAN AT THE WATSONVILLE MUNICIPAL AIRPORT; & APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE GRANT FUND

7.X. RESOLUTION NO. 86-20 (CM):
RESOLUTION ACCEPTING $550,000 GRANT FROM THE DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION (FAA) FOR AN AIRPORT MASTER PLAN UPDATE AT THE WATSONVILLE MUNICIPAL AIRPORT; & APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE GRANT FUND

7.Y. RESOLUTION NO. 87-20 (CM):
RESOLUTION ACCEPTING $18,581.76 GRANT FROM THE CALIFORNIA GREEN BUSINESS NETWORK TO SUPPORT CITY OF WATSONVILLE'S GREEN BUSINESS PROGRAM; & APPROPRIATING SUCH FUNDS TO THE SPECIAL GRANTS FUND

8. ITEMS REMOVED FROM CONSENT AGENDA (None)

7.T. RESOLUTION NO. 88-20 (CM):
RESOLUTION CALLING UPON CALIFORNIA GOVERNOR & STATE LEGISLATURE TO OVERTURN SB 872

Mayor Pro Tempore Coffman Gomez stated her concerns regarding effects imposing a tax on sugary beverages would have on consumers and stated the importance of clear purpose for use of funds from said tax.

Mayor Garcia listed the reasons she requested Item 7.T. and spoke about the importance of protecting the public from consuming unhealthy sugary drinks. She spoke about the process for approving a sugary beverage tax and the challenges in doing so.

City Manager Huffaker clarified that the proposed resolution was only an advocacy effort and wouldn't guarantee the City would pursue a sugary beverage tax.

Member Parker stated she would support the resolution and consider a tax in the future depending on circumstances.

Member Hurst stated the proposed resolution conflicted with State legislature and discredited the work done to pass Senate Bill 872. He stated there was strong opposition to overturning SB 872 by commercial stakeholders.

Member Estrada stated the public should be able to vote in favor or in opposition to a sugary beverage tax. He spoke in support of Item 7.T.

Mayor Pro Tempore Coffman-Gomez stated her concerns regarding proper use of tax revenues in order to support a potential sugary beverage tax and stated she would be willing to further discuss such a decision, but would not support it at that time.

Member Hurst spoke about the reasons Senate Bill 872 had been passed.

In answering Member Gonzalez, Mayor Garcia stated the soonest Council could consider placing a sugary beverage tax on the ballot would be 2022.

Mayor Garcia stated sugary beverage taxes reduced and prevented sugary beverage consumption.

MOTION: It was moved by Mayor Garcia, seconded by Member Estrada and carried by the following vote to approve Consent Agenda Item 7.T.:

AYES: MEMBERS: Estrada, Gonzalez, Hernandez, García
NOES: MEMBERS: Coffman-Gomez, Hurst, Parker
ABSENT: MEMBERS: None

9. PUBLIC HEARINGS, ORDINANCES, & APPEALS

9.A. CONSIDERATION OF THE WATSONVILLE EVICTION MORATORIUM TASK FORCE RECOMMENDATIONS AND ADOPTION OF THE SAFE AT HOME GUIDELINES

1) Staff Report
The report was given by Housing Manager Landaverry.

2) City Council Clarifying & Technical Questions
Member Gonzalez spoke in support of Watsonville Eviction Moratorium Task Force recommendations and adoption of the Safe at Home Guidelines.

Housing Manager Landaverry answered questions from Member Hurst regarding input received from affordable housing developers, mortgage lenders, Santa Cruz County Housing Authority, and efforts to assist Section 8 Voucher participants.

In answering Member Parker, Housing Manager Landaverry spoke about reasoning for Eviction Moratorium Taskforce composition, input received from stakeholders, and work done by the taskforce in relation to State guidelines.

In answering Member Estrada, Housing Manager Landaverry spoke about efforts to prevent rent increases through the Safe at Home Guidelines, but stated the City Eviction Moratorium did not stop rent payments nor prevent rent increases. Community Development Director Merriam added the City would work to prevent displacement of tenants and advocate for rent deferrals as well as well as postponing rent increases. Member Estrada stressed the importance of assisting those most vulnerable in the community and asked that that people donate to organizations assisting those in need.

Housing Manager Landaverry and City Attorney Smith answered questions from Member Coffman-Gomez regarding updates to State legislature, template letters landlords and tenants may use to agree on rent deferral, State protections against evictions, timeline for processing of court cases related to evictions, processing of court documents related to evictions, resources available to the public related to eviction protections, input received from the Jenny Panetta of Santa Cruz County Housing Authority, input received from commercial landlords regarding rent deferral, demand for financial assistance related to payment rent, and efforts by staff to work with local agencies to disseminate information.

Mayor Garcia announced the Santa Cruz County Housing Authority would not be accepting applications for Section 8 Vouchers due to high demand.

Housing Manager Landaverry and City Attorney Smith answered questions from Mayor Garcia regarding inability for the City to extend the moratorium at that time, powers and duties of the Judicial Council, and reasons the proposed items was a resolution instead of an ordinance.

3) Public Hearing

Mayor García opened the public hearing.

Kathy Oliver, broker and property manager, spoke about processing of court cases and timeline for a ruling on a case from a judge. She stated her support of staff recommendation and stated extension of a moratorium was unnecessary.

Rose Marie McNair stated landlords and tenant were able to negotiate rend and evictions without government interventions. She spoke about the need for rent income for landlords and asked the City to focus on creation of new housing developments.

Victor Gomez, government affairs director at Santa Cruz County Association of Realtors, spoke in support of Eviction Moratorium Housing Taskforce recommendations and asked the Council to support Senate Bill 1410.

Steve Trujillo spoke in support of staff recommendation and stressed the importance of preventing rent increases because of the high unemployment rate.

Sandra Silva, directing attorney at California Rural Legal Assistance, stated they were never invited to participate in the Taskforce and were listed as supporters of the recommendations, which was not the case because they did not attend the meetings. She stated many of those they served had received eviction notices and spoke about the importance of extending the Eviction Moratorium.

Emily Ham, Monterey Bay Economic Partnership, spoke about their work to advocate for extension of eviction moratoriums through June 30th and asked that Council follow those recommendations.

John, Watsonville Law Center, spoke about challenges tenants face as part of COVID-19 related layoffs. He asked Council to extend the Evictions Moratorium Ordinance through July 31st and extend the deadline for submittal of documentation to landlords requesting rent deferral to 30 days.

Erika Padilla, South County Triage Partnership, via email (read by City Clerk Vázquez Flores), asked Council extend time required for tenants to notify their landlords of their COVID-19 income reduction to 30 days after the landlord informs tenants of their COVID-19 protections and how to provide notice and documentation.

Bill Hansen spoke in support of staff recommendation.

After checking if anyone in the teleconference wanted to speak, and hearing none, Mayor García closed the public hearing.

4) **MOTION**: It was moved by Mayor Pro Tempore Coffman-Gomez, seconded by Member Parker and carried by the following vote to direct staff to prepare an item for the next Council Meeting to discuss support of Senate Bill 1410 and to approve the following actions:

1) MOTION ACCEPTING EVICTION MORATORIUM--HOUSING TASKFORCE RECOMMENDATIONS AND DIRECTING STAFF TO IMPLEMENT THE RECOMMENDATIONS MADE BY THE TASKFORCE

2) RESOLUTION NO. 89-20 (CM): RESOLUTION ADOPTING SAFE AT HOME GUIDELINES FOR LANDLORDS & TENANTS DURING THE COVID-19 CRISIS

5) City Council Deliberation on Motion

In answering Mayor Pro Tempore Coffman-Gomez, Housing Manager Landaverry explained requirements to qualify for rent financial assistance through CDBG funding.

Member Estrada spoke about the high unemployment rates and his concerns regarding ability for tenants to pay their rent.

Member Gonzalez spoke in support of staff recommendation.

In answering Member Hurst, Housing Manager Landaverry spoke about quantity of rental units within the City.

Mayor Pro Tempore Coffman-Gomez clarified staff recommendation and spoke about the importance of consistency in policy throughout the County.

Member Parker thanked those who participated in the Eviction Moratorium Housing Taskforce and the importance of continuation of those discussions.

Mayor Garcia listed the reasons she would not support the proposed recommendations and would prefer an ordinance to prevent bad landlords from imposing rent increases or evicting tenants unable to pay rent due to financial challenges stemming from the COVID-19 Pandemic.

MOTION The above motion carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Gonzalez, Hurst, Parker
NOES:	MEMBERS:	Estrada, Garcia
ABSENT:	MEMBERS:	Hernandez

10. EMERGENCY ITEMS ADDED TO AGENDA

11. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS

Member Gonzalez requested a resolution at a future meeting that supports passenger rail services.

Member Coffman-Gomez requested a discussion Item on a future agenda regarding Senate Bill 1410.

Member Parker requested a discussion item at a future meeting regarding allowing fireworks sales.

12. ADJOURNMENT

The meeting adjourned at 6:14 p.m.

Rebecca J. García, Mayor

ATTEST:

Beatriz Vázquez Flores, City Clerk

City of Watsonville
Community Development Department

M E M O R A N D U M

DATE: **May 27, 2020**

TO: **Matthew D. Huffaker, City Manager**

FROM: **Suzi Merriam, Community Development Director**

SUBJECT: **First Amendment to Consultant Contract with Raimi & Associates, Inc. increasing amount by $74,998, for additional services for the Downtown Watsonville Specific Plan and Downtown Watsonville Specific Plan EIR**

AGENDA ITEM: **June 9, 2020** **City Council**

RECOMMENDATION

Staff recommends that the City Council adopt a resolution approving an additive amendment of $74,998 to an existing contract with Raimi & Associates, Inc., for the Downtown Watsonville Specific Plan and Specific Plan EIR, for an increased scope of work and additional state and federal funding.

BACKGROUND

The City Council's 2018-2020 Strategic Plan called for the completion of a Downtown Watsonville Specific Plan (DWSP) to create a vibrant downtown district that preserves and enhances the diversity and character of Watsonville.

A Request for Proposals (RFP) was issued on April 9, 2018 for consultants to prepare a Downtown Specific Plan and associated EIR. On October 10, 2018, the City Council adopted Resolution No. 168-18 (CM) approving a $814,336 contract with Raimi and Associates for the DWSP and related Environmental Impact Report (EIR).

The City applied for a Caltrans Sustainable Communities grant to assist in paying for a large portion of the DWSP, however in Spring, 2019 the City was informed that we were not awarded the grant, however the City did score very competitively. At that time, staff worked with the consultant team to create a longer-term phased Plan in order to use General Fund money to pay for work completed in 2019, and then reapply for the 2019 Sustainable Communities grant and apply that funding, if any, to future work. Based on this approach, $100,000 was set aside from the General Fund to help pay for the DWSP.

In July 2019, the City applied for and was awarded $160,000 in SB2[1] funding to pay for the DWSP EIR.

In October 2019, the City was informed that additional Sustainable Communities funding was available, and the City entered into a grant agreement with Caltrans in January 2020 for $500,625. The Caltrans grant requires an 11.47% local match, which is $64,861. This will be paid for in staff time.

As City staff has worked in the last 1.5 years with Raimi and Associates, the DWSP Advisory Committee and Caltrans, it has become clear that a robust public engagement plan will be necessary to ensure a successful Plan. Therefore, staff proposes to increase the amount of public engagement budgeted in the Plan at an additional cost of $74,998. The City's funding commitment will be $163,848.

As $100,000 has already been allocated to help pay for the DWSP, staff proposes to allocate the remaining $63,848 from the 2020 state Local Early Action Planning (LEAP) funds. The application period for the LEAP funds closes on July 1, 2020, and the resolution allowing staff to apply for the funding is on the Council agenda tonight.

DISCUSSION

The proposed modifications include:

1. Additional stakeholder meeting
   The stakeholder meetings were held in September 2019, and some stakeholders were unavailable to meet with the consultant team on the identified dates. Therefore, additional time for stakeholder interviews has been added to the budget.

2. Three additional Advisory Committee meetings
   The Plan proposes to add three meetings to the budget for a total of ten, to include discussions and review of existing conditions on the downtown, housing, and a review of the draft Specific Plan.

3. Additional surveys on community and revised community engagement Plan and two web-based surveys at critical decision points in the DWSP process. Such survey topics may include:
   - Developing and prioritizing key issues and challenges
   - Participating in a visual preference survey for the overall design character
   - Reviewing and voting on land use alternatives
   - Reviewing and voting on potential policy directions for topics such as affordable housing, parking and bicycle infrastructure
   - Voting on priority implementation actions.

   In addition, Raimi proposes to contract with MetroQuest, an online public engagement platform for urban and transportation planning. Utilization of this online engagement tool will serve to broaden the City's ability to reach a greater number of residents.

4. Development of a demonstration project.

[1] SB2, also known as the "Building Homes and Jobs Act" established a $75 recording fee on real estate documents to pay to increase the supply of affordable homes in California.

In order to demonstrate how Complete Streets design concepts can create safer streets, the scope of work proposes to implement a temporary demonstration project. The aim would be to transform selected streets and intersections into slower, safer places for people, using low-cost methods, such as movable planters or other barriers, painting existing pavement and crosswalks, and installing temporary artwork. Potential locations could be Main Street (Between East Beach and Peck Streets), in front of the Civic Plaza, Rodriguez Street (between West Lake Avenue and West Beach Street), and the intersection of West Lake Avenue and Rodriguez Street (near the Santa Cruz Metro and Radcliffe Elementary).

STRATEGIC PLAN

The approval of this contract supports Goal 4 (Economic Development) of the 2018-2020 Strategic Plan by completing a comprehensive plan for the revitalization of the downtown area, with an increased budget to improve public engagement in the Plan preparation.

FINANCIAL IMPACT

The City will be responsible to pay for $163,848. Much of this will be paid for in staff time. $100,000 has been allocated from the General Fund, and the remaining $63,848 will be requested from the state LEAP funds available later this year.

ALTERNATIVES

The City Council may decline to approve the contract amendment, however this would result in a reduced public outreach effort for the Plan.

ATTACHMENTS

None

cc: City Attorney

RESOLUTION NO._____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FIRST AMENDMENT TO CONTRACT FOR CONSULTANT SERVICES BETWEEN THE CITY OF WATSONVILLE AND RAIMI & ASSOCIATES, INC., A CORPORATION, FOR THE DOWNTOWN WATSONVILLE SPECIFIC PLAN AND DOWNTOWN WATSONVILLE SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT ADDITIONAL PUBLIC OUTREACH AND ENGAGEMENT TO THE COMMUNITY, BY AN AMOUNT NOT TO EXCEED $74,998; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the First Amendment to Contract for Consultant Services between the City of Watsonville and Raimi & Associates, Inc., a corporation, increasing the not to exceed price by $74,998 from $814,336 to not to exceed $889,334, for the Downtown Watsonville Specific Plan and Downtown Watsonville Specific Plan Environmental Impact Report for additional public outreach and engagement to the community, a copy of which First Amendment is attached hereto and incorporated herein by this reference, is fair and equitable and is hereby ratified and approved.

2. That the City Manager be and is hereby authorized and directed to execute said Amendment for and on behalf of the City of Watsonville.

****

FIRST AMENDMENT TO CONSULTANT SERVICES CONTRACT BETWEEN THE CITY OF WATSONVILLE AND RAIMI & ASSOCIATES, INC. FOR COMPLETION OF THE DOWNTOWN WATSONVILLE SPECIFIC PLAN AND SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT (EIR)

THIS FIRST AMENDMENT TO CONTRACT for consultant services is entered into by and between **the City of Watsonville** ("City") and **Raimi & Associates, Inc.** (Consultant) this _____ day of _____, 2020. The City and Consultant agree as follows:

RECITALS

WHEREAS, the City and Consultant have previously executed a Consultant Services Contract dated October 23, 2018 and approved by Resolution No. 168-18 (CM) for completion of the Downtown Watsonville Specific Plan and Specific Plan EIR;

WHEREAS, an amendment to the existing contract is requested in order to provide additional public outreach and engagement to the community; and

WHEREAS, the amendment will increase the total budget for the Downtown Watsonville Specific Plan and Specific Plan EIR by $74,998; and

WHEREAS, the City's costs for the current contract and proposed amendment will be $163,848; and

WHEREAS, the City has allocated $100,000 from the General Fund to cover the City's share of the Specific Plan costs; and

WHEREAS, the City will apply for Local Early Action Planning (LEAP) funding to cover the remaining $63,848; and

WHEREAS, the amendment of the Agreement for Consultant Services is in the best interest of the City of Watsonville.

NOW, THEREFORE, the City and the Consultant agree that Exhibit A, Scope of Work and Exhibit C Compensation of the Contract approved on October 2018 by Resolution 168-18 (CM) be amended as provided in the March 12, 2020 Contract Modification, attached hereto and identified as Exhibit A.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Consultant Services Agreement the day and year first hereinabove written.

CITY OF WATSONVILLE **RAIMI & ASSOCIATES, INC.**

_____ _____

Matthew D. Huffaker, City Manager Matthew Raimi, Principal

ATTEST:

_____

Beatriz Vázquez Flores, City Clerk

APPROVED AS TO FORM:

_____

Alan J. Smith, City Attorney

CONTRACT MODIFICATION

PROJECT	Downtown Watsonville Specific Plan
R+A PROJECT NUMBER	18023
CONTRACT MODIFICATION NUMBER	1 rev
DATE	March 12, 2020

THIS CONTRACT MODIFICATION AMENDS THE EXISTING CONTRACT BETWEEN RAIMI + ASSOCIATES, INC. AND THE CITY OF WATSONVILLE FOR THE DOWNTOWN WATSONVILLE SPECIFIC PLAN, DATED OCTOBER 28, 2018 (RESOLUTION NO. 168-18 (CM) AND CONTRACT # 1304).

The City of Watsonville has been awarded two grants to partly fund the Downtown Watsonville Specific Plan as follows:

- California Department of Transportation (Caltrans) Transportation Planning Grant for $565,486 including a local match of $64,861.
- SB2 grant funds of $160,000.

The City has identified additional tasks for the Downtown Watsonville Specific Plan project resulting in this contract amendment.

The contract is hereby amended as follows:

- ***Exhibit "A" - Scope of Work*** **of the Downtown Watsonville Specific Plan contract dated October 28, 2018 (Resolution No. 168-18 (CM) and Contract # 1304) shall be replaced in entirety with** ***Exhibit "A-Revised" - Scope of Work***

- ***Exhibit "C" - Compensation*** **of the Downtown Watsonville Specific Plan contract dated October 28, 2018 (Resolution No. 168-18 (CM) and Contract # 1304) shall be replaced in entirety with** ***Exhibit "C-Revised" – Compensation***

PREVIOUS CONTRACT AMOUNT INCLUDING CONTINGENCY	$ 814,336.00
AMOUNT OF THIS AMENDMENT	$ 74,998.00
NEW TOTAL CONTRACT AMOUNT INCLUDING CONTINGENCY	$ 889,334.00

raimi+ associates
the nature of community

Terms for billing and payment of the additional contract cost: Same as existing contract

All other terms and conditions of the existing contract dated OCTOBER 28, 2018 remain unchanged.

CLIENT	**CONSULTANT**
Signature: _____	Signature:
Printed Name: _____	Printed Name: Matthew D. Raimi
Title: _____	Title: President
Date: _____	Date: March 12, 2020

raimi + associates
the nature of community

City of Watsonville

Downtown Specific Plan and Program EIR

Exhibit A – Revised: Scope of Work

The following is the Raimi + Associates (R+A) team's scope of work for the Downtown Specific Plan, General Plan Amendment and associated Environmental Impact Report (EIR) for the City of Watsonville. The scope includes all of the work and products to be provided by the team. Any task or deliverable that is not explicitly described herein shall not be part of the team's work effort. Team members on the R+A team are: Sargent Town Planning (STP), Nelson\Nygaard (N\N), Keith Higgins, EPS, BKF Engineers (BKF), and Rincon Consultants (Rincon). The level of effort for each task, as defined by the number of hours, can be found in Exhibit B - Revised: Project Budget.

Task 1. Project Initiation and Management

Task 1.1. Kick-off Meeting / Discovery

The Project Team will prepare for and attend a one- or two-day kickoff meeting in Watsonville to review the project schedule, discuss key issues, refine the workplan, and tour the project area. In addition, as time permits, the team will also meet with key department representatives and stakeholders. The meeting will include the following:

- Introductions of the City team and Project Team.
- An overview of project goals, objectives, and background by City staff.
- An overview of the project approach, scope, and schedule by the Project Team.
- A walking tour of the Specific Plan area and vicinity led by City staff.
- A discussion and refinement of the draft Community Engagement Plan.
- Breakout meetings between Project Team members and their City counterparts, if appropriate and time permitting, to exchange information and discuss specific topics.
- Meetings with stakeholders (see Task 2.4).

In order to maximize efficiency, R+A will coordinate with City staff prior to the kick-off meeting to discuss project logistics, refine the scope as needed, and identify and receive requested data.

The Project Team will also attend a kick-off meeting with Caltrans staff at the beginning of the grant to discuss project logistics, refine the scope as needed, and identify and collect data.

The Project Team will prepare for and attend a kickoff meeting with Caltrans staff either in Watsonville (at the Community Development Department) or San Luis Obispo (at District 5 headquarters) to review the project schedule, discuss key issues, conduct a virtual tour of the project area, and refine the workplan, if necessary.

The meeting will include:

- *Introductions of the Project Team.*
- *An overview of project goals, objectives, and background.*
- *An overview of the project approach, scope, and schedule.*
- *A virtual tour of the DWSP area and vicinity.*
- *A discussion and refinement of the workplan, including the Community Engagement Plan.*
- *An exchange of information and discussion of specific topics.*

Task 1.2 Document Collection, Review, and Summary

Prior to the initial kick-off meeting, the Project Team will work with City staff to receive copies of all plans and reports that should be considered when preparing the Specific Plan. City staff will provide the Project Team with existing information, reports, studies, and GIS data relevant to the Specific Plan area.

Following the kick-off meeting with Caltrans, the Project Team will collect copies of all plans and reports identified by Caltrans that should be considered when preparing the DWSP. The Project Team will review these and summarize the information that may inform, constrain, or shape the DWSP. The Project Team will prepare a matrix summarizing the relevance of each plan to the Specific Plan (including the way each will be incorporated into or otherwise addressed by the DWSP).

Please note that the Project Team has already collected existing information, reports, studies, and GIS data relevant to the DWSP area. This includes the following GIS-based shapefiles: assessor data on existing properties with existing land use, site size, assessed value for land and improvements and most recent sale date; general plan land use; zoning; recent and current projects; property ownership; year built; existing jobs and non-residential square footage per parcel; existing dwelling units per parcel; street centerlines; and roadway infrastructure data (drawings, maps, CAD files, curbs and curb cuts, street lights, street furniture, tree locations, tree canopy cover, street and sidewalk widths and condition, etc. to the extent available). The Project Team will collect needed additional information, in consultation with Caltrans staff.

The Project Team has also collected available mobility-related plans, policies, and data including (but not limited to) as-built drawings of any recent projects, traffic and pedestrian volumes, traffic counts, transit information, and parking inventory and occupancy data. The Project Team will collect additional transportation-related information, in consultation with Caltrans staff.

Task 1.3 Project Management and Coordination

This task includes our on-going project management and team coordination over the life of the project. This will include bi-weekly project coordination meetings or conference calls with City staff, monthly progress reporting, invoicing and schedule monitoring, establishment and maintenance of an on-line file sharing system, and periodic Project Team/City Team meetings. Day-to-day communication will be primarily via email, and the R+A Project Manager will be the

primary point of contact with the City's Project Manager for all communication. The number of meetings to be attended is listed in the Meetings Matrix later in this document.

Task 1.4 Fiscal Management

This task includes on-going project management and team coordination with Caltrans staff:

- *The Project Team will process and submit invoices to Caltrans based on milestone completion—at least quarterly, but not more frequently than monthly.*
- *The Project Team will produce a quarterly report for submission to Caltrans. Quarterly reports to include summary of project progress and grant/local match expenditures.*

Task 1 Deliverables

- *Kick-off meeting agenda and notes*
- *Data and document request memo*
- *Document review matrix*
- *Base map*
- *Monthly Progress Reports*
- *Invoices*
- *Project coordination meetings/calls*

Task 2. Community Engagement

Task 2.1. Community Engagement Plan

R+A will prepare a Community Engagement Plan with outreach objectives and measures of success, key steps of the process, targeted stakeholders and audiences, meetings and workshops for the project, proposed outreach activities, public information and communication, and roles and responsibilities. The Community Engagement plan is expected to be up to 5 pages in length. *The Project Team will revise the Community Engagement Plan in consultation with City and Caltrans staff.*

Task 2.2. Logo / Graphic Design Palette

R+A will prepare unique branding materials for the project. This will include a logo, color palette, document layouts and fonts, meeting notices, base maps, and PowerPoint Presentation template. All public materials will use the branding identity.

Task 2.3 Project Fact Sheet

R+A will prepare a 2- to 4-page fact sheet on the project that provides an overview and general context for the public. The fact sheet will include the plan objectives, facts about the Downtown,

and the Specific Plan process. This will be used to educate the public about the purpose and intent of the plan.

Task 2.4 Stakeholder Interviews / Meetings

The Project Team will conduct up to 12 stakeholder interviews/meetings in person or over the phone. Stakeholders will be identified with City staff at the beginning of the project and may include City Council members, non-profit organizations, homeowner's associations, neighborhood associations, business associations, and community leaders. R+A will prepare a brief summary of the results of the interviews.

The *Project Team has conducted two days of stakeholder interviews/meetings in person or over the phone. The Project Team will conduct a day of stakeholder interviews/meetings on the same day as the Caltrans project kick-off meeting.*

Stakeholders will be identified at the beginning of the project and may include City Council members, non-profit organizations, homeowner's associations, neighborhood associations, business associations, and community leaders.

The Project Team will prepare a brief summary of the results of the interviews.

Task 2.5 Technical Advisory Committee

R+A will work with staff to run a Technical Advisory Committee (TAC) comprised of not more than fifteen individuals. The TAC will review plan concepts, guide the engagement process, and provide advice on plan direction. The committee should be comprised of local stakeholders and appointed and elected officials. The TAC will be advisory and non-voting. R+A and our team members will meet with the TAC up to *ten (10)* times during the process. Potential topics for each meeting area as follows:

1. Introduction, project overview, and walking tour of study area (in conjunction with Task 1.1 – Project Kick-off/Discovery)
2. *Existing conditions,* issues, opportunities, and visioning
3. Plan Framework, including streets, public spaces, and land use/design alternatives
4. Refined Plan Framework and Preferred Alternative
5. Downtown design character
6. *Housing*
7. Traffic and parking
8. Economic development
9. Specific Plan review
10. *Revised Specific Plan review*

For each meeting, the Project Team will do the following:

- Prepare an agenda

- Compile information from existing materials prepared for the project and summarize the information in a written document or a PowerPoint presentation

While specific content will be prepared for each meeting, significant new materials and preparation are not expected. Rather, the on-going project work by the Project Team will be compiled and summarized in order to receive feedback from the TAC. City staff will provide logistics and communication with TAC members for this task, including sending emails to TAC members prior to meetings, identifying meeting spaces, and conducting on-going communication with TAC members as necessary. City staff will also prepare a brief memo that summarizes meeting notes, conclusions, and decisions, and identifies next steps and action items from the meeting.

Task 2.6 Workshops

R+A will organize three (3) public workshops during the project. These are expected to be evening or weekend meetings that last approximately two to three hours. Expected topics for the meetings are:

- **Workshop #1: Discovery Workshop:** The goal for this workshop is to educate the community about the project background and to engage participants in identifying and understanding key issues and a future vision for the area.

  As a part of Workshop #1, R+A will prepare a self-guided walking tour for community members to identify key issues, opportunities and potential sites for development. This survey will contain a walking map with specific questions for each of the designated stops. The survey will also be available as an online activity. The results of the survey will inform the visioning, issues and opportunities discussion.

- **Workshop #2/Joint CC/PC Meeting:** Immediately prior to or after the team charrette (described below), the Project Team will hold a public workshop to present conceptual diagrams for crucial topics, including land use, public spaces, transportation, and parking. This workshop will be critical in providing the team with direction to prepare the framework plan, receiving guidance on the preferred alternative, and then the detailed Specific Plan. This workshop will be combined with a workshop of the Planning Commission and/or City Council to maximize opportunities for input (see Task 4.4). The meeting will begin with a presentation, followed by Q&A from the elected or appointed officials. It would then move into a series of interactive activities and end with feedback and direction from the Planning Commission and/or City Council.
- **Workshop #3: Draft Plan:** The goal for this workshop is to present the Public Draft Specific Plan and engage the community to solicit input on the Specific Plan. This will occur after the Public Draft is released for review and comment. This workshop will likely be held as an open house where residents and other stakeholders can drop by to explore the Specific Plan direction.

Task 2.7 Pop-Up Workshop Materials

At two points in the process (during visioning and then during the alternatives phase), the Project Team will prepare materials for City staff to utilize at pop-up workshops at community events, such as the local Friday Farmers' Market, the Strawberry Festival, 4th of July Parade, or similar. This would enable a broader diversity of community members to provide their input to the planning process.

Task 2.8 Webpage

Our assumption is that the City will host a webpage on the City's website. R+A will prepare materials for a project website that provides information on the project. R+A will develop the preliminary content for the website and then provide information to the City to update the website throughout the project. Task 2.9 Online Engagement

At two critical junctures in the project, R+A will prepare brief online surveys that can be placed on the project webpage. The survey will be "opt-in" (meaning anyone who wants to complete a survey can do so) and not statistically significant. The topics of the two surveys could be selected from the following:

- Developing and prioritizing key issues and challenges
- Participating in a visual preference survey for the overall design character
- Reviewing and voting on land use alternatives
- Reviewing and voting on potential policy directions for topics such as affordable housing, parking, and bicycle infrastructure
- Voting on priority implementation actions

Task 2.10 MetroQuest Survey

R+A will enhance public outreach with a dynamic online stakeholder engagement tool that links directly to the project website. This tool is a proven, smart, and fun-to-use tool, which guides stakeholders through a series of engagement activities, surveys and exercises. MetroQuest can be customized with project-specific branding and content, including audio, video, mapping, and images, to educate the public about a project. It can conduct surveys, gather input on ranking and prioritization of issues, utilize mapping tools that allow for geocoding comments, set-up scenario building exercises that show real time results and capture demographic data of participants. It is also designed to be flexible and easily configured to meet the project objectives, including the ability to provide the information in both English, Spanish, and other languages. The MetroQuest tool allows the team to bring public engagement to residents of Watsonville, wherever they are at in the community. R+A will employ MetroQuest during the alternatives phase of the project to get critical feedback.

Task 2 Deliverables

- *Draft and Final Community Engagement Plan*
- *Revised Community Engagement Plan*

- *Logo and Branding Package*
- *Project Fact Sheet*
- *Stakeholder Interviews Summary*
- *TAC meeting materials (10x)*
- *Community workshop materials and summary (3x)*
- *Pop up Workshop Materials (2x)*
- *Website content*
- *Survey results (2x)*
- *MetroQuest Survey and Summary*

Task 3. Existing Conditions Analysis

The Project Team will prepare a series of stand-alone analysis documents, maps, graphics, and document summaries describing existing conditions. These documents will be a collection of background information prepared by individual team members.

Task 3.1 Land Use and Urban Form

R+A and Sargent Town Planning (STP) will prepare a land use and urban form analysis that combines maps, graphics, and brief summary text. It will not be packaged as a report with extensive written descriptions.

- **Existing land use and urban character analysis.** R+A and STP will physically survey and photo document the Specific Plan area. A unified planning base map of the Specific Plan area and vicinity, based on the City-provided GIS data, satellite photography, and other mapping data from Google Earth, will be prepared. STP will integrate layers of data from the available geotechnical and geo-environmental surveys, cultural and historic survey, tree survey, and other analysis as appropriate. Base maps will be prepared in AutoCAD and Adobe Illustrator formats for use by the team throughout the plan preparation process.

  STP will also prepare a sequence of analytical diagrams that clarify existing urban and architectural patterns within and surrounding the Specific Plan area. Topics addressed will include existing block and street network patterns, existing building footprint patterns, relevant historic patterns, existing building heights and massing types, existing parking lots and other paved areas, and existing property frontage types and design character. Photography of existing development, streetscape, and public spaces will be included. The maps developed by City staff will form the basis of this task.

  STP will also prepare a PowerPoint presentation of examples of sustainable community planning and interconnected development in other communities, to help planning process participants to understand some of the key issues and opportunities and help them to visualize a range of scales and types of development that might be considered for this Specific Plan.

- **Existing land use, policy, and regulatory analysis:** R+A will review the General Plan and other relevant City plans and will prepare a short report and series of PowerPoint slides

summarizing policies, programs, regulations, and actions that are supportive of or potentially in conflict with the objective of fostering vibrant, walkable, and sustainable development within the Specific Plan area and other key project outcomes including affordable housing. Maps and diagrams prepared will including existing land use, planned land use per the General Plan, existing development intensities, and development intensities enabled by current zoning.

- **Sub-areas:** Based on the above analysis, the Specific Plan area will be organized into Planning Sub-Areas. These will tend to be referred to as "Character Areas" and will evolve into form-based "land use and urban character designations" and ultimately zones.

Task 3.2 Transportation

Nelson\Nygaard will conduct analysis of existing and potential future transportation conditions within the study area, focusing on pedestrian and parking conditions and including infrastructure, usage, and policy. This analysis will be based on the documents and data provided by the City in Task 1.2 and supplemented by observations made during site visits. A draft and final existing conditions memorandum will be produced including findings intended to serve as a foundation for development of recommendations. Based on data provided by the City, Nelson\Nygaard will produce maps highlighting the existing conditions of the following:

- Public roadway system, infrastructure, and Level of Service
- Public transit routes and key facilities
- Bicycle network
- Pedestrian network
- On- and off-street public parking facilities

Task 3.3 Market Assessment and Demand Analysis

A Market Demand Analysis (commercial and residential) is an important component of the Specific Plan and will assist with the implementation of recommendations for maintaining a healthy occupancy rate for commercial buildings in Downtown, informing decisions regarding redevelopment potential of developed and opportunity sites, and increasing the number and type of residential units in Downtown.

- **Economic Profile.** Relying on data from the State Employment Development Department, US Census Bureau, IMPLAN Group, City sources, and other information, EPS will establish an estimate of the current economic profile of the Downtown, including employment, employee compensation, and sales. In addition, this effort will consider households in the area, visitation (e.g., data on transit usage, as available), civic activities, and other factors of Downtown that influence economic activity.

  To provide a qualitative view of economic development potential and constraints, EPS would coordinate with the City to engage a roster of stakeholders representing various perspectives on economic development in Downtown Watsonville. EPS will coordinate with City staff on selection of interviewees. This group likely will include local employers, business leaders, real

estate experts, community group representatives, City commission members, and elected officials. EPS will conduct a series of interviews in person during a one-day visit to Watsonville. These interviews will allow participants to opine on current economic conditions, provide input on economic development in the City, and inform the economic profile.

- **Real Estate Market Review.** EPS will assess existing residential, retail, and office market activity and potential in Downtown Watsonville. The review will establish land use inventories, occupancy rates, values (sale prices and lease rates), and other market and product characteristics for each land use category, considering past performance, current conditions, and future potential. EPS's analysis will rely on a range of data and sources, including CoStar Group data concerning commercial real estate. The effort will include a focused look at retail spending patterns, retail supply and mix, and potential categories for retail sales capture (i.e., "gap" analysis) based on State and/or City data concerning retail sales tax revenue. The research will include informal telephone interviews with local real estate brokers, as needed. In addition, EPS will consider recent and planned Downtown development, and community feedback gathered during the TAC process.

- **Recommendations.** The real estate review and economic profile will culminate in recommendations that reflect trends that have emerged over the past decade regarding the role of the Downtown in the region including the mix of residential types, office users, and the draw of retail and dining establishments from residents, employees, and visitors. The goal will be to identify tenant types and market segments that are well-suited for the Downtown area. This task will yield recommendations for Downtown, including potential land use policy measures, strategic investments, and economic development activities. Some suggested investments may require implementation planning, discussed in Task 5.

Task 3.4 Infrastructure

BKF will coordinate with City staff and other utility providers to obtain mapping of existing and planned utility plans, infrastructure systems, and assessment reports. This will include review of City-owned Utility Master Plans for sewer, water, recycled water, and storm drainage. This task will focus on backbone infrastructure for the Specific Plan area and is intended to identify major existing deficiencies, planned improvements, and potential future deficiencies.

Task 3.5 Historic Preservation / Cultural Resources

Rincon staff will prepare an existing condition report for historical resources that informs the Project Team of built resources that contribute and add value to the Downtown area. The report will also serve as the appropriate setting section of the EIR that will follow the publishing of the Specific Plan.

Task 3.6 Environmental Factors – Noise and Water Supply

Rincon staff will prepare existing conditions reports in two topical areas: noise and water supply. The reports will also serve as the appropriate setting sections of the EIR that will follow the

publishing of the Draft Specific Plan. The reports will assess the noise environment for purposes of land use siting, traffic calming, and building design standards; and evaluate the water supply condition as it pertains to the ability to serve an intensified Downtown area.

Task 3.7 Opportunity Sites Analysis

The Project Team will work with City staff to identify the key opportunity sites within the Specific Plan area that can serve as catalysts for future revitalization. Opportunity sites listed in the RFP, including the former Gottschalks building, City Hall, and others, will be mapped and prioritized based on their ability to catalyze public and private investment.

Task 3.8 Summary Issues and Opportunities PPT

The Project Team will prepare a PowerPoint presentation summarizing the key issues and opportunities identified during this phase of the process. The PPT will be used at a TAC meeting, the first workshop, popup events, and posted on the City's website.

Task 3.9 City Council / Planning Commission Check-In

R+A will meet with the City Council and/or the Planning Commission to discuss the issues and opportunities identified by the Project Team and the feedback received from the community and the TAC to date. The Project Team will also receive City Council and/or the Planning Commission feedback on the issues and opportunities as well as their vision, goals and overall direction for the Downtown.

Task 3 Deliverables

- *Base map (Draft and Final)*
- *Market Demand Study and Economic Profile Report*
- *Land Use and Urban Design Analysis*
- *Transportation and Mobility Memo*
- *Infrastructure Memo*
- *Historic Resources Memo*
- *Background Environmental Memo*
- *Opportunity Sites Map*
- *Summary Issues and Opportunities PowerPoint*
- *City Council/Planning Commission meeting materials*

Task 4. Visioning and Framework Plan

Task 4.1 Downtown Vision, Goals and Policy Direction

This will focus on the overall role that the Downtown will play in the future of the City, its position within the region, key characteristics of the Downtown, and a general description of the physical

form/intensity. This will include a few maps and diagrams and precedent illustrations to convey some of the big ideas that will drive the Plan forward. This will be delivered to City staff, followed by a full team meeting (see Task 4.4) to discuss and refine this foundation for the Plan.

Task 4.2 Conceptual Alternatives and Plan Framework

The Project Team will work rapidly, interactively and collaboratively to propose, discuss, and test a series of concepts and alternatives for the Downtown. This work will be accomplished in an internal charrette/team working session in R+A and STP's Los Angeles studio, during which the Project Team would expect to conduct conference calls and screen sharing sessions with City staff, to receive their input on the concepts.

- **Land Use and Design.** R+A and STP will prepare a series of alternative concepts for the Downtown that will achieve the overall vision and goals for the area. This will include the overall mix of uses, development intensities, design character and expected growth projections. Up to three alternatives will be prepared.
- **Streets and public spaces.** N\N will provide technical guidance to ensure that alternatives comply with best practices in complete street design and access.
- **Parking.** N\N will prepare parking concepts for the Downtown alternatives, with focus placed on how improved parking management can help achieve the City's larger goals for economic development, quality of life, and ensuring integration with other elements of the Specific Plan such as streetscape design and multimodal networks.
- **Economic Development.** EPS will provide qualitative input with regard to the feasibility of the proposed alternatives and development intensities.
- **Streetscape Improvements.** R+A and STP will provide recommendations for streetscape improvements, including street tree palette, street furniture, street lighting, Downtown signage and wayfinding, etc.

The product will be a PPT presentation summarizing the alternatives and plan framework.

Task 4.3 Team Charrette

After City staff has had the opportunity to review the initial conceptual alternatives and plan framework, the Project Team will convene a 1- or 2-day charrette in Watsonville. At the beginning of the charrette event, the team will hold the second public workshop and a TAC meeting to present and receive input on the alternatives. Following the public workshop and TAC meeting, key team members will spend several days in Watsonville working with staff to refine the conceptual alternatives and plan framework and the direction for key policy topics.

Task 4.4 City Council/Planning Commission Check-In

At the end of the Charrette, the team compile the materials into a PowerPoint presentation for use in a City Council/Planning Commission workshop/study session. This will allow the decision-makers to provide clear direction to the Project Team on the conceptual alternatives and plan

framework. This direction will allow the team to create a Preferred Alternative that will become the basis for the Specific Plan and accompanying analysis in the EIR.

Task 4.5 Framework Plan Refinement and Preferred Alternative

Based on final comments from the City Council and Planning Commission during Task 4.4, and with city staff input, the Project Team will refine, update and refine the vision, Framework Plan and develop the Preferred Alternative. R+A will prepare a PPT presentation summarizing the Preferred Alternative and Plan Framework. A TAC meeting to present these recommendations will be held.

Task 4.6 Historic Preservation District Survey

To assist the City of Watsonville in determining eligibility of the Downtown core for federal, state, and/or local designation as a potential historic district, Rincon will undertake a three-phase approach that includes focused background research, a reconnaissance-level survey, and preparation of a historic district survey report as outlined below.

The Study Area for this survey area consists of the Main Street corridor, which includes both sides of Main Street from Ford Street to Beach Street; as well as the area bound by Main Street to the southwest, Lake Avenue to the northwest, Lincoln Street to the northeast, and Beach Street to the southeast.

Through all project phases, Rincon will focus on creating accessible, user-friendly documents to facilitate ease of review by the public, stakeholders, City staff, and decision-makers. Report sections will include a series of Arc-GIS maps illustrating the dates of construction in the study area and clearly delineating historic district "contributors" (or eligible properties and features) and "noncontributors" (ineligible properties) as applicable.

- Focused Background Research. According to best practices in historic preservation, evaluations should examine potential resources within their historic context. In order to streamline costs, Rincon will utilize existing documentation and sources to the maximum extent possible. We understand that a citywide Historic Context Statement (HCS) was prepared on behalf of the City in 2007 and will use this document extensively to understand the significant historical and architectural themes that characterize the development of Watsonville. In addition, we will also complete focused supplemental research to develop a greater understanding of those themes that are specific to the Downtown core. This will be accomplished through a review of relevant primary- and secondary-source materials, as well as historic aerial photographs and Sanborn Fire Insurance Maps, which will build a clear development history of the survey area.

  The HCS and focused background research will serve as the point-of-departure for the evaluation of a potential Downtown core historic district. This background will place each of the buildings and structures within the Downtown core within the broader context of

Watsonville's history and help guide the streamlined identification of contributors and noncontributors.

- Reconnaissance-Level Survey. Following development of the focused background history, Rincon will complete a reconnaissance-level survey of the survey area. Arc-GIS maps will illustrate dates of construction to guide fieldwork. Each property within the study area, as well as context shots of the district and any associated landscaping, hardscaping, and planning features, will be digitally photographed and documented in detailed field notes. Surveyors will identify and document character-defining features, potential alterations, and areas for further research and study. Applying the themes and eligibility standards of the HCS, this survey will yield a preliminary list of contributing and noncontributing properties and features.

  As a concluding step, Rincon will prepare an illustrated table including property addresses, Assessor's Parcel Numbers, and recommendations for contributor/noncontributor status and applicable federal, state, and local designation criteria. Rincon assumes that the survey will not include more than 100 properties and that no California Department of Parks and Recreation (523) series forms will be completed.

- Documentation and Historic District Survey Report. Following completion of the focused background research and reconnaissance-level survey, Rincon will document findings for City review and approval in a historic district survey report. This report will include research results, appropriate historic context, and evaluation findings. For ease of use by City staff and decision-makers, Arc-GIS maps will illustrate each contributing and noncontributing property, as well as any associated ancillary structures, landscaping, hardscaping, and planning features. Rincon will provide the City with a draft of the historic district survey report for review and comment, and will respond to two rounds of comments before finalizing the report. All submissions will be in digital formats.

Task 4.7. Affordable Housing and Anti-displacement Strategy

Using housing and demographic data as well as regional population projections, EPS can build on the real estate review to detail recent and pipeline residential activity in the Downtown area and to identify demand for additional housing opportunities. Recent and planned projects in the Downtown area will be researched in terms of vacancy rates, price points, and absorption to determine the type and mix of housing being brought to market, as well as to identify housing demand not being met. The analysis will focus on housing types sought by the City, potentially including affordable workforce housing and/or affordable mixed-use housing. EPS will also consult with City staff regarding housing-related goals and policies that may influence residential development trends.

In considering affordable housing options, EPS will seek to leverage its work with the City of Watsonville's Community Development Department. EPS is currently performing an affordable housing linkage study, which may inform affordable housing and anti-displacement strategies for the Downtown area. EPS will also bring to bear working knowledge of the region to collaborate

with R+A on a strategy that maximizes potential for current and future Downtown area households of all incomes access to a range of housing options.

Task 4.8 Demonstration Project

To demonstrate how Complete Streets design concepts can create safer streets, the City shall implement temporary demonstration projects. The aim will be to transform selected streets and intersections into slower, safer places for people, using low-cost methods, such as movable planters or other barriers, painting existing pavement and crosswalks, and installing temporary artwork. Potential locations include Main Street (between East Beach Street and Peck Street) in front of the Civic Plaza, Rodriguez Street (between West Lake Avenue and West Beach Street), and the intersection of West Lake Avenue Rodriguez Street (located near the transit station and an elementary school). The City will also attempt to leverage additional grant funding available to support or expand this effort.

Task 4.9. Customization of Transportation Analysis Process.

In order to inform the strategies to update the City's CEQA analysis process to include VMT-based impacts called for in task 6.2, Nelson\Nygaard will provide support in customizing the transportation analysis process to best serve project goals and evaluation needs prior to initiating the Program EIR. The following elements are recommended:

- Nelson\Nygaard will meet with the client project manager to identify a team of internal stakeholders, including other City departments, who can inform definition of analysis needs and priorities. Nelson\Nygaard will support City staff so they can prepare for and lead discussions with these internal stakeholders to define primary analysis, policy, and fee needs and decision factors, will join up to three of these internal stakeholder meetings via phone call. These discussions will inform City staff's understanding of local and CEQA analysis needs to ensure that recommendations are context specific.
- Develop a special district LOS significance threshold that would apply to intersections and street segments in the Downtown Specific Plan area (to represent the unique circulation needs).
- Work with City staff to identify near- and long-term strategies to update the City's CEQA analysis to include VMT-based impact criteria and provide guidance for officially transitioning from LOS to VMT based CEQA evaluation to support the City's compliance with long-term SB 743 implementation requirements. This could include recommendations for using VMT for CEQA clearance in parallel with other methods for operational impact evaluation and traffic impact fee programs.
- Work with City staff to identify impact fee needs for the Downtown Specific Plan and address potential evaluation gaps that may be presented by removing LOS analysis from the CEQA-based transportation analysis.
- Document key analysis needs, strategies, and implementation recommendations in summary memo.

Task 4 Deliverables

- *Vision and guiding principles*
- *Framework Plan Diagram and Conceptual Alternatives Maps and Presentation*
- *Team Charrette*
- *City Council/Planning Commission meeting materials*
- *Refined Framework Plan Diagram and Preferred Alternative Map*
- *Historic District Survey Report*
- *Affordable Housing and Anti Displacement Strategy Memo*
- *Demonstration Project*
- *Transportation Analysis Customization Memo*

Task 5. Specific Plan Preparation

Based on the approved Framework Plan and Preferred Alternative, the Project Team will prepare administrative, public review, and public hearing drafts of the Downtown Specific Plan. The Specific Plan will include a vision for the public realm and private development within Specific Plan area, along with policies, programs, and implementation strategies.

Task 5.1 Draft Plan Outline and Layout

The Project Team will prepare a detailed outline for the Specific Plan along with style sheets, for review and approval by City staff.

Task 5.2 Administrative Draft Specific Plan

Based on the approved Framework Plan, the Project Team will prepare administrative, screencheck and public review drafts of the Downtown Specific Plan that meets the requirements of Government Code §65450-65457. We would suggest a structure generally as below but will be flexible to ensure that its organization and contents meet the City's needs and preferences.

a. Introduction and Purpose: This section will describe the background and purpose for the Plan; briefly summarize the planning and transportation setting (more detailed background analysis may be included as an Appendix); and describe the relation to other plans, including the General Plan,
b. Vision and Guiding Principles: This chapter will present the community's vision for the Specific Plan area and local and regional connectivity and transitions. It will tell the story of the community's hopes for the area's long-term future, and how the plan will enable the systematic coordination of each increment of public and private reinvestment toward that future vision.
c. Plan Administration. This chapter will present a clear review process to provide an understanding of how the Specific Plan applies to development projects. Community benefits framework and development incentives will be included.

d. Land Use and Urban Form: This section will present the overall patterns of connectivity, mobility, the distribution and intensity of land uses, and the intended urban patterns and forms. These will be summarized plan-wide and presented sub-district by sub-district and place type by place type.
    i. **Land use regulations:** A Conceptual Regulating Plan will present the distribution of place-based land use and urban form designations.
    ii. **Land Use direction/policies.**
    iii. **Design guidelines:** Design guidelines will be provided for areas of change and areas of conservation to help ensure high quality development and the creation of a vibrant, pedestrian-oriented Downtown.
    iv. **Development Code:** Based on final direction received from City Staff, the Specific Plan will prepare hybrid or conventional Euclidian zoning for the Downtown area.
e. Public Realm, Transportation and Infrastructure. This section will focus on the public space and transportation networks within and connecting to Downtown. Nelson\Nygaard will provide expertise to ensure that mobility recommendations support and are integrated with larger land use and placemaking objectives. It will include the following topics/section:
    i. **Multimodal Network.** Based on assessment of existing conditions the team will identify multimodal improvement recommendations to facilitate convenient, safe, and equitable access by all modes to Downtown.
    ii. **Street Network.** High-level conceptual design of potential access and safety improvements.
    iii. **Parking.** Comprehensive parking strategy including demand management policies to ensure availability while increasing cost-effectiveness and accommodating future demand.
f. Infrastructure. Technical information for utilities will include diagrams and descriptions for internal accommodations and connections to local/regional networks, demand analysis for sewer, water, recycled water, and drainage, capacities/deficiencies for existing utility networks, and planning level cost budgets for utility system improvements and upgrades and roadway improvements/upgrades. Planning-level cost estimates will also be provided in alignment with the demand analysis prepared in this task, and with the availability of information about system improvements needed to addressing existing utility capacities and deficiencies.
g. Historic Preservation. This chapter will provide suggestions and future direction for the potential creation of a historic district in Downtown.
h. Implementation. EPS will coordinate with the consultant team, primarily advising on public financing options, to support the development of an Implementation Plan which will make recommendations for capital improvement program planning and related strategies. A range of financial considerations and policy issues are often involved in the selection of funding sources and financing mechanisms and it will be important to clearly understand the City's viewpoint at the outset of this effort.

    EPS will review desired infrastructure improvement projects and associated costs and consider potential funding sources for various categories of investment. Reflective of City

priorities and funding/financing strategies, EPS will provide a review of funding and financing tools that may be applicable to the Plan. For the most promising funding and financing approaches, EPS will evaluate applicability and implementation requirements. This funding and financing evaluation will consider site-specific funding options and City-wide sources.

The Team will submit the Administrative Draft Plan to City staff for review and will participate in conference calls and screen-share sessions to review and discuss staff questions and comments. City staff will provide a consolidated set of comments to the Team.

Task 5.3 Screencheck Draft Specific Plan

Based on comments from staff, the Project Team will prepare a Screencheck Draft Specific Plan in InDesign.

Task 5.4 Public Draft Specific Plan

The Project Team will prepare a Public Draft of the Specific Plan based on minor, editorial, and formatting comments provide by staff's review of the Screencheck Draft. This will be the version that will be presented to the public at the final public workshop, to the TAC, and then to the City Council and Planning Commission during the public hearing process. Public comments will be compiled into a matrix by City staff and staff will provide clear direction on how to implement specific changes.

Task 5.5 General Plan/Zoning Implementation

The Project Team will prepare the General Plan Amendment to meet the vision and intent of the Specific Plan. The memo will include text, maps and diagrams necessary to implement the Downtown Specific Plan. For the General Plan, our assumption is that we will create a single land use designation for the Downtown along with goals and specific policies. For the zoning code, we will summarize how Downtown code should be integrated in with the existing code.

Task 5.6 Adoption Hearings

The Project Team will attend two (2) hearings before either the Planning Commission or the City Council. In preparation for the meetings, the Project Team will prepare a brief presentation (in PPT) describing the Specific Plan. City staff will be responsible for preparing the staff report for the hearings.

Task 5.7 Finalize Specific Plan

Based on final comments from the Planning Commission and City Council during the hearing process, the Project Team will prepare the Final Specific Plan. City staff will provide clear direction

on the specific changes to be made. Our scope and budget assume that only minor changes will be needed to finalize the document.

Task 5 Deliverables

- *Specific Plan Outline*
- *Administrative Draft Specific Plan*
- *Screencheck Draft Specific Plan*
- *Public Draft Specific Plan*
- *General Plan Amendment and Zoning Consistency memo*
- *Adoption Hearings (2x)*
- *Final Specific Plan*

Task 6. CEQA / Program EIR

The Program EIR will address and both the Specific Plan and the requisite amendments to the 2005 General Plan.

Task 6.1a Notice of Preparation

The City has already concluded that the project suggests the need for a full EIR. Accordingly, an Initial Study will not be prepared. Rincon will develop a preliminary project description and prepare a draft Notice of Preparation (NOP) pursuant to the State CEQA Guidelines. The NOP is geared toward other public agencies, but it also intended to inform the broader public of the pending environmental review. The Notice will identify a list of EIR topical areas that have been preliminarily included for analysis. Rincon will submit a draft NOP to City Staff for review. Rincon will make any necessary changes to the NOP and provide an electronic copy to City Staff for signatures, publication, and distribution. This scope of work assumes that the City will distribute the NOP to the State Clearinghouse and that the City will distribute the NOP to the Santa Cruz County Clerk/Registrar Recorder and the City's list of local interested parties.

Task 6.1b Scoping Meeting

Rincon will conduct a public scoping meeting in the proposed project area. The scoping meeting would be held during the 30-day NOP period to introduce the community and interested agencies to the project and provide an overview of the Program EIR process and obtain input on the EIR scope of work. Ideally, this meeting can be held in conjunction with a draft Specific Plan rollout meeting, underscoring the value of reviewing both the draft plan and the incumbent environmental analysis together. The scoping meeting will include a presentation with graphic imagery, followed by a facilitated recordation of input from meeting attendees. Rincon assumes that the scoping meeting location and logistics will be arranged by City staff and that the City will be responsible for meeting notification. The meeting can also be noticed in the NOP itself. Rincon will summarize all input gathered during the scoping meeting and during the 30-day NOP review

period. Rincon assumes that City staff will be the point of contact responsible for gathering public comments outside of the scoping meeting.

Task 6.2 Administrative Draft EIR

Rincon will prepare an internal review or Administrative Draft EIR that will address each topic in accordance with the CEQA Guidelines. Upon completion, 20 printed copies and electronic versions of the administrative draft document will be delivered to City Staff for review and comment. The Administrative Draft EIR will include the following sections:

- Executive Summary
- Introduction
- Project Description
- Environmental Setting
- Discussion of Existing Conditions, Environmental Impacts, Mitigation Measures, and Cumulative Impacts
- Effects Found Not to be Significant
- Other CEQA-Mandated Sections
- References and Organizations/Persons Consulted

The Project Description, to be developed closely with the City and Project Team, will contain the City's primary objectives for the Downtown Specific Plan, a summary of boundaries, existing conditions, and proposed land uses, infrastructure concepts, policies, programs, and development regulations. The identification of a building phasing program will also be included, if available. The information will be described in text, tabular, and graphic forms (maps and diagrams).

Rincon typically orients analyses around clear impact statements that are separately highlighted in the text. This allows a more precise statement of the specific issue at hand and sets the stage for the technical discussion that follows. If the impact level warrants mitigation measures, they are indexed to and immediately follow the numbered impact in question. We have found that such an approach focuses the analysis and becomes clearer for the public and decision-makers to follow. Each topical section will include:

a) existing environmental conditions and pertinent regulatory policies;
b) thresholds of significance;
c) a description of environmental changes that would result from project implementation and whether those changes would be significant;
d) mitigation measures to reduce or avoid the potentially significant impacts;
e) a conclusion as to whether significant impacts would remain after implementation of mitigation measures; and
f) a discussion of cumulative impacts.

Up to 3 alternatives, including the required "No Project Alternative," will be addressed in the Alternatives section of the EIR. A brief description of the topics to be addressed is provided below.

- Aesthetics. The Specific Plan area generally consists of a mix of urban Downtown land uses, oriented around a traditional central city circulation system. The mix of uses is dominated

by commercial retail and civic uses, with commercial office and entertainment uses included. Uniquely, industrial buildings are quite proximate to the Downtown, and the Specific Plan area will include some of this area. The Downtown features a verdant public plaza, and a major civic building including courtrooms, a library, and structured parking. Rincon will perform the following tasks to determine potential aesthetic impacts:

- Review the proposed design related development standards, including urban design/streetscape/landscape design and any proposed signage program;
- Review visual simulations or other conceptual design renderings created as part of the Specific Plan process, discuss any potentially significant impacts on scenic resources or changes in the visual character of the site resulting from Specific Plan implementation;
- Qualitatively analyze impacts related to lighting and comparison of proposed lighting plans to City standards.
- Specify mitigation measures (if necessary) that will reduce significant impacts to the maximum extent feasible.

- Air Quality**.** The Air Quality section of the EIR will be prepared in accordance with the methodologies outlined in the Monterey Bay Air Resources District (MBARD) CEQA Air Quality Handbook. The CalEEMOD air quality model will be used to estimate the short-term construction and long-term operational emissions associated with Specific Plan implementation and the results from the modeling will be included as an EIR appendix.

- Cultural Resources. The Cultural Resources section of the EIR will analyze the project's impact on potentially historic resources located within or adjacent to the project boundary, as well as impacts to any known or currently unknown subsurface archaeological and paleontological resources. Rincon will complete an archaeological records search through the Sonoma State University Central Information Center. Data will cover the area within one-half mile of the Specific Plan boundaries. AB 52 and SB 18 consultations will be performed by the City with Rincon participating in consultation meetings as noted. Rincon will compile a basic land use history for the Specific Plan area through the Santa Cruz County Assessor's records; historic parcel and subdivision maps; historic government maps (e.g. USGS), and local histories of development. Rincon will review the City's listings of historical resources and confer with local historical societies. Rincon will conduct a "windshield" survey of the Specific Plan area to confirm the presence of any previously recorded cultural resources and identify properties sensitive for recognition as historic resources, as defined by CEQA. If significant impacts are identified, mitigation measures will be developed to avoid or reduce project impacts to the greatest extent feasible.

- Greenhouse Gas Emissions / Sustainability. The Greenhouse Gas (GHG) section of the EIR will evaluate the Specific Plan's potential contribution to cumulative impacts related to global climate change (GCC). The GHG analysis will briefly discuss the general nature and sources of climate change, current efforts to regulate GHGs (including recent Office of Planning and Research publications and guidelines relating to how climate change should be addressed in CEQA documents), and the proposed project's potential contribution to

this cumulative issue. The project analysis will quantify emissions using the CalEEMod computer model and will compare emissions to the statewide GHG inventory and the previously existing collection of uses to determine if a net reduction in GHG emissions can be achieved by this transit-oriented district. The analysis will include a consistency review against the City's 2015 Climate Action Plan and Carbon Fund Ordinance. The discussion will also compare project emissions to suggested thresholds from the MBARD. Finally, the discussion will compare the project to applicable plans and policies, including Association of Monterey Bay Area Governments (AMBAG)'s 2035 Sustainable Communities Strategy (SCS) and adopted City policies pertaining to GHG emissions reduction. If significant impacts are identified, mitigation measures will be developed to avoid or minimize project impacts to the greatest extent feasible.

- Hazardous Materials. The Hazardous Materials section of the EIR will include examination of files that are readily available from online databases, the Santa Cruz County Fire Department, and the Regional Water Quality Control Board concerning past contaminant spills and/or cleanup activities within the Specific Plan area. Records searches of the Department of Toxic Substances Control's EnviroStor Database will be completed along with a search of all other state and federal databases. If significant impacts are identified, mitigation measures will be developed to avoid or minimize project impacts to the greatest extent feasible. *This work scope does not include an audit of onsite facilities, but can be expanded, at the City's request, to include a more detailed examination of specific onsite uses (Phase I Environmental Site Assessment.)*

- Land Use/Planning. The Land Use section of the EIR will focus on two subtopics: (1) compatibility of the proposed new uses with surrounding land uses; and (2) consistency with broader local, regional, and statewide land use regulations and policies. The compatibility analysis will consider the combined effects of the potential land use issues that arise in mixed-use districts. This discussion will also summarize the findings of other sections relevant to land use compatibility (noise, air quality, aesthetics, and transportation) from a land use perspective. An assessment of overall land use compatibility with surrounding land uses and regional growth policies will be provided in table format. This table will include the relevant policies from the City's General Plan, AMBAG's 2035 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS), and any additional relevant policy documents required by City Staff. Rincon Consultants is currently working with AMBAG on the MTP/SCS EIR. If significant impacts are identified, mitigation measures will be developed to avoid or minimize project impacts to the greatest extent feasible.

- Noise. The Noise section of the EIR will include an assessment of temporary construction impacts and long-term impacts associated with the traffic-associated and operational uses within the Specific Plan area. The analysis of temporary noise and vibration impacts associated with construction will be based upon typical construction noise and vibration levels and standard noise and vibration attenuation factors. Noise and vibration levels associated with construction activities will be quantified and projected at the nearest

sensitive receptors (residential uses to the north, east, and west of the site), and compared to applicable thresholds. If significant impacts are identified, mitigation measures will be developed to avoid or minimize project impacts to the greatest extent feasible.

Noise and vibration levels associated with operation of the uses envisioned within the Specific Plan area will be assessed using the U.S. Federal Highway Administration's (FHWA) Traffic Noise Model. The traffic noise contour evaluation will rely on traffic forecasts for major roadway segments, as provided in the traffic impact analysis prepared for the Specific Plan. Noise levels will be assessed for existing and horizon year conditions with and without the proposed Specific Plan. Changes to ambient noise levels at Specific Plan buildout and from cumulative growth will be analyzed to determine if project-related noise significantly increases the ambient noise environment or significantly contributes to the cumulative noise environment.

The noise analysis will also analyze the changes in the noise environment generated by non-transportation sources, including HVAC units, loading docks, trash compactors, commercial equipment, etc.).

- Population and Housing. The Population and Housing section of the EIR will address the effects of the physical changes and population increases envisioned by the proposed project on population and housing in the City of Watsonville and the surrounding region. The analysis will examine the potential for the proposed project to induce substantial growth in population, housing, or employment, and evaluate whether or not this growth would be in conformance with the City's General Plan and projections adopted by AMBAG.

- Public Services and Recreation. The Public Services section of the EIR will address potential impacts on police protection, fire protection services, impacts on parks and recreation, as well as other services such as schools and libraries. Development of project may lead to impacts to these service systems, due to the intensification of use. These service systems will be evaluated and, where possible, impacts will be quantified. If significant impacts are identified, mitigation measures will be developed to avoid or minimize project impacts to the greatest extent feasible.

- Traffic and Transportation. The Traffic and Circulation section of the EIR will address potential impacts on mobility based upon a technical study completed by Keith Higgins, Traffic Engineer. The study will be included as an EIR appendix. The traffic impact analysis will address both intersection and roadway segment level of service under existing conditions, existing plus project conditions, and existing plus project plus cumulative conditions, consistent with the City's existing traffic impact assessment criteria. The following intersections have been preliminary identified for analysis; these will be refined in discussion with City staff:

    - Main Street (State Route 152) / Freedom Boulevard – Referenced from City Planning Studies

- Main Street (SR 152) / Lake Avenue
- Main Street (SR 152) / Beach Street
- Main Street / Riverside Drive (SR 129)
- West Lake Avenue / Union Street
- West Beach Street / Union Street

A discussion of Vehicle Mile Traveled will also be included to comply with the provisions of SB 743, prepared by Nelson\Nygaard. Nelson\Nygaard will identify near and long-term strategies to update the City's CEQA analysis to include VMT-based impact criteria, and provide guidance for officially transitioning from LOS to VMT based CEQA evaluation to support the City's compliance with long-term SB 743 implementation requirements (informed by the project specific efforts outlined in task 4.8). This could include recommendations for using VMT for CEQA clearance in parallel with other methods for operational impact evaluation and traffic impact fee programs.

At locations with identified significant impacts, roadway improvements will be identified as mitigation measures. The roadway improvements will be designed to reduce intersection and roadway segment impacts to the greatest extent feasible. A field review of intersection conditions at significantly impacted intersections will be completed to determine the feasibility of the proposed mitigation measures. The resulting level of service after implementation of the proposed mitigation measures will be quantified.

- Tribal Cultural Resources. Assembly Bill 52 of 2014 (AB 52, Gatto 2014) requires the inclusion of tribal cultural resources in CEQA analyses and consultation with local Native Americans to identify potential tribal cultural resources. The tribal cultural resources section of the EIR will analyze the project's impact on potential tribal cultural resources based on the results of AB 52 consultation and on Senate Bill 18 of 2005 (SB 18, California Public Resources Code § 65351-65352) consultation, which is required for plan amendments and zoning changes.

  AB52 Consultation. Under AB 52, the City, as the lead agency, is required to begin consultation with California Native American tribes that are traditionally and culturally affiliated with the project area prior to the release of a negative declaration, mitigated negative declaration, or environmental impact report. Under this task, Rincon will assist the City with consultation for AB 52 by providing the City with letter templates, checklists, and detailed instructions to ensure meaningful consultation with interested Native American groups can be completed in accordance with AB 52. This task includes costs for one phone meeting. It does not include outreach or additional consultation by Rincon. Additionally, this assistance does not include an assessment of impacts for a CEQA document. Rincon may request an AB 52 consultation list from the NAHC on behalf of the City should the City choose to request such a list from the NAHC.

  SB18 Consultation. Rincon will assist the City with Native American government-to-government consultation in accordance with SB 18. SB 18 assistance will include

preparation of an SB 18-specific SLF search request to the NAHC and draft letter and map for Native American tribal government contacts, as well as providing the City with a tracking sheet and instructions for successful SB 18 consultation. This task includes costs for one phone meeting. It does not include outreach or additional consultation by Rincon. Native American contacts have 90 days to respond and request further consultation.

- Utilities/Service Systems. The Utilities section of the EIR will address impacts to infrastructure systems serving the site, through the contact of service providers and the analysis of utility capacity. Specific issues to be addressed include water supply and delivery system, wastewater conveyance and treatment systems, and solid waste disposal systems. Rincon has assumed that the City's Water Division will provide a Water Supply Assessment in accordance with SB 610 for the EIR analysis. Wastewater use will be estimated using standard generation factors for residential, commercial, and mixed uses. Solid waste quantities generated during construction/demolition and during project operation will be estimated using generation factors published by Cal-Recycle. If significant impacts are identified, mitigation measures will be developed to avoid or minimize project impacts to the greatest extent feasible.

Task 6.3 Draft EIR and Public Review

After the City has reviewed the Administrative Draft EIR, Rincon will meet with City Staff to review the City's comments and strategize on how best to address important issues (e.g. future streamlining, SB 743, and project specific analysis). Following this meeting with City Staff, Rincon will respond to City comments on the Administrative Draft EIR.

After addressing the City's comments, Rincon will provide the requisite number of printed copies (50) of the Draft EIR to City Staff for distribution and a PDF file optimized for web posting and public noticing. Rincon will oversee the submittal of the EIR to the State Clearinghouse for the 45-day public review period and will prepare for posting a Notice of Availability with the Santa Cruz County Clerk's office. We assume that the City will be responsible for mailing the Notice of Availability to the Santa Cruz County Clerk, responsible and local agencies, stakeholders, and a newspaper of general circulation.

Task 6.4 Final EIR

Upon receipt of public comments on the Draft EIR, Rincon will prepare responses to comments for City review and prepare the Administrative Final EIR. 20 copies will be provided. Responses to comments received on the Draft EIR will be prepared in accordance with CEQA Guidelines 15089. Written responses will be prepared for each comment that addresses the EIR's scope of analysis. General comments or comments not pertaining to the impact analysis will be acknowledged but no further response will be prepared. Rincon will prepare a Mitigation Monitoring and Reporting Program (MMRP), which will be presented as a table listing all mitigation measures, indicating what monitoring actions are required, the department(s) and or agencies responsible for

monitoring, and when monitoring is to occur. As necessary, Rincon will modify text or data in the Final EIR based on the responses to comments and as requested by the City.

Prior to certification of the Final EIR, and after receiving comments by City staff on the Administrative Final EIR, Rincon will deliver the requisite number of copies (50) of the Proposed Final EIR in hardcopy, PDF, and Microsoft Word formats. This will be the "hearing draft" version of the EIR for use by the decision makers when they consider the project for final action. Rincon will assist the City with the preparation of the required CEQA Findings of Fact. Any impacts identified during the EIR process will be identified as significant or insignificant pursuant to the criteria of CEQA and the State CEQA Guidelines. Indirect or secondary impacts of the project shall also be discussed and mitigation measures recommended. Mitigation measures will be described in detail and will be specific to the project. If it is determined that significant and unavoidable impacts related to the Specific Plan would result, Rincon will assist the City with the preparation of a Statement of Overriding Considerations. The Statement of Overriding Considerations will be included as part of the Final CEQA Findings that will be considered by the City Council along with the Final EIR.

Upon certification of the Final EIR and project approval, we will prepare a Final EIR that includes any Planning Commission- or City Council-directed changes, and submit this to the City in printed form and in PDF and Microsoft Word formats. City staff will be responsible for the preparation and filing of a Notice of Determination (NOD) with the Santa Cruz County Clerk's office.

Task 6.5 Public Hearings

Rincon's principal-in-charge and/or project manager will attend up to three public hearings on the project. Attendance will include oral presentations to the hearing body and graphic presentations, if desired. These hearings can be scheduled and selected at the City's discretion. Rincon will attend additional hearings on a time-and-materials basis, in accordance with our standard fee schedule.

Task 6 Deliverables

- *Notice of Preparation*
- *Scoping Meeting Materials*
- *Administrative Draft Program EIR*
- *Screencheck Draft Program EIR*
- *Public Review Draft Program EIR*
- *Administrative Final Program EIR*
- *Screencheck Final Program EIR*
- *Notice of Availability and Draft EIR*
- *Collection of comments received and responses (with tracking numbers)*
- *Mitigation and Monitoring Program*
- *Statement of Overriding Considerations*
- *Final EIR with responses to comments*

Meeting Assumptions

The following is a summary for the firms that will be attending each meeting by type. Our scope and budget assume that more than one meeting will occur during single trips to Watsonville. For example, In-Person Staff Meetings will likely occur on days when there are workshops or TAC Meetings, the focus groups can occur on the same trip and stakeholder interviews will occur on a single trip.

		R+A	STP	EPS	N/N	Higgins	BKF	Rincon
1.1	Kick off Meeting	1	X	1	1	1	1	1
1.1	*Kick off Meeting with Caltrans*	*1*	*1*	*1*	*1*	*1*	*1*	*1*
1.3	Meetings with City Staff	6	3	2	2	1	1	X
2.4	Stakeholder Interviews (18)	18	X	X	2	X	X	X
2.5	TAC Meetings (10)	10	X	2	2	X	1	2
2.6	Public Workshops (3)(a)	3	X	X	X	X	X	2
3.9	CC/PC Check in	1	X	X	1	X	X	X
4.2	Internal Team Charrette	1	1	1	1	X	X	X
4.3	Team Charrette (b)	1	1	X	1	X	1	X
4.4	CC/PC Check in (a)	1	X	X	1	X	X	X
5.6/6.5	Adoption Hearings	2	X	X	X	X	X	3
6.1b	Scoping Meeting	X	X	X	X	X	X	1

Notes:

(a) Workshop #2 will be combined with Task 4.4 CC/PC workshop.
(b) BKF will attend part of the charrette.

Scope and Budget Assumptions

The following are the scope and budget assumptions for the project.

- The scope and budget for this project is sufficient to enable the R+A team to prepare a Specific Plan that addresses all of the challenges and opportunities facing the City known at the time of project scoping.
- R+A team will apply the customary degree of professional skill and care for the performance of each task commensurate with the number of hours and the overall budget found in the budget spreadsheet.
- The City shall provide reasonable approval for R+A to reallocate hours between tasks if individual tasks are completed in less time than anticipated.
- All data and information provided by the City will be assumed to be correct and up-to-date. The consultant team is not responsible for out-of-date or inaccurate information.
- All technical studies that the team will prepare are identified in the scope of work. Any studies, tasks, deliverables or reports not specifically identified are assumed to be not included.
- City review time for workshop materials and meeting materials will be approximately 1 week. City review of major products will be up to four weeks, depending on the product and other responsibilities of City staff. Review timeframes will be discussed with each deliverable.
- All comments will be provided as a single set of non-conflicting and actionable comments.
- All deliverables will include an administrative draft and final version, unless otherwise specified in the scope of work.
- All deliverables will be provided as PDF documents only, except as noted.
- City comments on the Administrative Draft Specific Plan and Program EIR will be provided in one considered set of comments, and will not require new analysis or technical studies.
- City comments on the Screencheck Draft Specific Plan and Program EIR will be focused on typographical errors, formatting, and other minor edits only.
- City staff will be responsible for preparing the staff report for the hearings.
- City will distribute the NOP to the State Clearinghouse, the Santa Cruz County Clerk/Registrar Recorder and the City's list of local interested parties.
- City will be responsible for mailing the Notice of Availability to the Santa Cruz County Clerk, responsible and local agencies, stakeholders, and a newspaper of general circulation.
- The scoping meeting location and logistics will be arranged by City staff and that the City will be responsible for meeting notification.
- City staff will be the point of contact responsible for gathering public comments outside of the scoping meeting.
- Rincon assumes that the historic survey will not include more than 100 properties and that no California Department of Parks and Recreation (523) series forms will be completed.
- Rincon has budgeted 40 hours to respond to comments on the Draft EIR. While we believe this is a reasonable estimate of hours for this task, the level of effort will depend on the number and complexity of comments received. We reserve the right to renegotiate this component of the work program if the comments received require a higher level of effort than the hours budgeted.

- Rincon will be responsible for the Native American Tribal Consultation (AB 52 and SB 18) as part of the CEQA process. This includes preparing the SB 18 Sacred Lands File search request, preparing letters to go on agency letterhead, and providing tracking sheets and instructions. Rincon, with City staff, will attend up to two (2) meetings with Tribal Governments (if meetings are requested) by phone and prepare meeting memos summarizing meeting conclusions. Rincon has budgeted 18 hours for this task.
- This work scope does not include an audit of onsite facilities for hazardous materials.
- The City's Water Division will provide the Project Team with a Water Supply Assessment in accordance with SB 610 that may have been prepared for another project.
- City staff will be responsible for the preparation and filing of a Notice of Determination (NOD) with the Santa Cruz County Clerk's office.
- Rincon will provide paper copies of the various EIR drafts as follows:
    - Admin Draft EIR – 20 paper copies
    - Draft EIR - 50 paper copies
    - Admin Draft Final EIR – 20 paper copies
    - Final Draft EIR – 20 paper copies

Downtown Specific Plan for the City of Watsonville
Exhibit C - Revised: Project Compensation

Hours per Task	Raimi + Associates				Sargent Town Planning					EPS				Nelson\Nygaard						BKF				Rincon									Higgins		Labor Cost Per Task
	Matt Raimi, PIC/PM Shweta Malhotra, Principal	Senior Planner / Designer	Intermediate Planner / Designer	Clerical/ Intern	Principal	Project Manager I Sr Planner / Designer	Senior Code Specialist	Sr Urban Designer	Urban Planner/ Designer	Principal B. Sigman	Project Manager A. Gade	Research Analyst	Production Staff	Meghan Weir Senior Assoc. 2	Tom Mericle, Principal Traffic Engineer	Josh Karlin-Resnick Senior Assoc. 1	Zachary Zabel Assoc. 4	Ezra Pincus-Roth Assoc. 3	Carmen Chen Assoc 2	Natalina Bernardi Principal	Marcelo Cosentino/ Cole Gaumnitz Project Manager	Lily Peng Designer	Suzi Edwards Clerical	Principal II	Principal I	Project Manager/ Sup I	Sr Planner II	Sr Planner I	Planner IV	Planner II	GIS/CAD	Clerical	Keith Higgins Project Manager	Project Engineer	
Task 1: Project Initiation and Management																																		
1.1 Project Kick-off Meeting/Discovery (July 2019)	22.50		23.25							8	8			8			2			3	4			4		4				2	4		$17,328.00
1.1 Kick off Meeting with Caltrans	20		10		12	12				8	8			8							6			4						2	4		$17,882.00
1.2 Document Collection, Review, and Summary	7.75		18.75						8											2.00	6.25	5.50	5.75			8	8	8					$12,303.25
1.3 Project Management and Coordination	48.25	3.50	28.25	4	8	10								26			30			2.00	8.00	1.25	2.25	4		2	2							$30,656.25
1.4 Fiscal Management	12		24	24																														$7,920.00
Subtotal Task 1	110.50	3.50	104.25	28.00	20.00	22.00	0.00	0.00	8.00	16.00	16.00	0.00	0.00	# 42.00	0.00	0.00	32.00	0.00	0.00	# 7.00	24.25	6.75	8.00	# 12.00	0.00	14.00	10.00	8.00	0.00	0.00	0.00	4.00	# 8.00	0.00	$86,089.50
Task 2: Community Engagement																																		
2.1 Community Engagement Plan	3.25		9																															$1,942.50
2.2 Logo/Graphic Design Palette	1.25		13.50																															$2,152.50
2.3 Project Fact Sheet	2	6	12																															$3,060.00
2.4 Stakeholder Interviews	15.25		24.50																															$6,632.50
2.4 Additional Stakeholder Interviews	12		16											2			6																	$5,900.00
2.5 Technical Advisory Committee Meetings (1)	12		18.75																															$5,145.00
2.5 Technical Advisory Committee Meetings (up to 9)	72		96							16	6	4	2	18			2	2			4					3	3							$39,648.00
2.6 Community Workshops (up to 3)	36	48	96																							8	8							$31,480.00
2.6 Walking Tour materials	2		20																															$3,220.00
2.7 Pop-Up Workshop Materials	2	8	16																															$3,940.00
2.8 Webpage	2.25		14.50																															$2,502.50
2.9 Online Engagement	4		32																															$5,320.00
2.10 Metroquest Survey	16		80	16																														$15,920.00
Subtotal Task 2	180.00	62.00	448.25	16.00	0.00	0.00	0.00	0.00	0.00	16.00	6.00	4.00	2.00	20.00	0.00	0.00	8.00	2.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	11.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	$126,863.00
Task 3: Existing Conditions Analysis																																		
3.1 Land Use and Urban Form	13.0	12.0	44.5		8	20			32																									$19,740.00
3.2 Transportation														8			8	20	18	40														$11,290.00
3.3 Market Assessment										46.50	56.50	60.00	4.00																					$29,357.50
3.4 Infrastructure																				4	12	16	8											$6,464.00
3.5 Historic Preservation/Cultural Resources	4		12																						1		4		8					$4,475.00
3.6 Environmental Factors (Noise, Water Supply)																									1		4		24					$4,115.00
3.7 Opportunity Sites Analysis	4	16	8		2	8		4																										$6,890.00
3.8 Summary Issues and Opportunities PPT	4	16																																$3,400.00
3.9 City Council/Planning Commission Check-in	12													8																				$3,840.00
Subtotal Task 3	37.00	44.00	64.50	0.00	10.00	28.00	0.00	4.00	32.00	46.50	56.50	60.00	4.00	16.00	0.00	8.00	20.00	18.00	40.00	4.00	12.00	16.00	8.00	0.00	2.00	0.00	8.00	0.00	32.00	0.00	0.00	0.00	0.00	0.00	$89,571.50
Task 4: Visioning and Framework Plan																																		
4.1 Identify vision, goals and direction	4	6	8		4	8																												$5,020.00
4.2 Conceptual Alternatives and Plan Framework	20	32	60		8	32		16	40	4				18		6	24	12	16		4													$44,118.00
4.3 Team charrette	50	32	32		32	32	16		32					20				4	4		2	6												$43,872.00
4.4 City Council/Planning Commission Check-In	12													12																				$4,500.00
4.5 Framework Plan Refinement and Preferred Alternative	8	40	40		4	8		12													8	24	8											$23,560.00
4.6 Historic Preservation District Survey	2																							1	4	0	4	0	34	104	8	1		$18,555.00
4.7 Affordable Housing and Anti Displacement Strategy	2									16	16	6	1																					$7,960.00
4.8 Optional Demonstration Project (Allowance)																																		$40,000.00
4.9 Customization of Transportation Analysis Process	2													24	10	32	16		26															$15,390.00
Subtotal Task 4	100.00	110.00	140.00	0.00	# 48.00	80.00	16.00	28.00	72.00	20.00	16.00	6.00	1.00	74.00	10.00	6.00	56.00	32.00	46.00	0.00	14.00	30.00	8.00	1.00	4.00	0.00	4.00	0.00	34.00	104.00	8.00	1.00	0.00	0.00	$162,975.00
Task 5: Specific Plan Preparation																																		
5.1 Draft Plan Outline and Layout	2	4	4																															$1,620.00
5.2 Administrative Draft Specific Plan	40	40	100		8	12			20	8	16	20	2	12			24	16	8		4	14												$53,060.00
5.3 Screencheck Draft Specific Plan	24	30	60											2			6	6																$20,070.00
5.4 Public Draft Specific Plan	8	8	16											2			4	4			2	6												$7,822.00
5.5 General Plan/Zoning Implementation	8	16	16		12	12	80	8	120																									$41,120.00
5.6 Adoption hearings	16																																	$3,360.00
5.7 Finalize Specific Plan	4	6	16											2			4																	$4,910.00
Subtotal Task 5	102.00	104.00	212.00	0.00	20.00	24.00	80.00	8.00	140.00	8.00	16.00	20.00	2.00	18.00	0.00	0.00	38.00	26.00	8.00	0.00	6.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$131,962.00
Task 6: Program EIR																																		
6.1a NOP																											1		4		1	2		$955.00
6.1b Scoping Meeting																								4		4					1			$1,760.00
6.2 Administrative Draft EIR	24	12												20	16	24								4	18	50	60	153	242	24	49	1	14	44	$116,595.00
6.3 Draft EIR and Public Review																								8		8						12	4	8	$6,860.00
6.4 Final EIR - Admin. Final, Response to Comments, MNP																								2		9		36	8				3	6	$10,585.00
6.5 Public Hearings																								4		9							4	1	$3,825.00
6.6 EIR Project Management																								24	2	24						4			$10,690.00
Subtotal Task 6	24.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	16.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	46.00	20.00	104.00	61.00	189.00	254.00	24.00	51.00	19.00	25.00	59.00	$151,270.00
Total Hours	553.50	335.50	969.00	44.00	98.00	154.00	96.00	40.00	252.00	106.50	110.50	90.00	9.00	190.00	26.00	14.00	178.00	78.00	94.00	# 11.00	60.25	72.75	24.00	# 59.00	26.00	129.00	94.00	197.00	320.00	128.00	59.00	24.00	# 33.00	59.00	$788,731.00
Billing Rate	210.00	160.00	140.00	85.00	195.00	165.00	175.00	165.00	125.00	255.00	160.00	135.00	90.00	165.00	225.00	150.00	135.00	115.00	100.00	260.00	202.00	148.00	79.00	230.00	215.00	185.00	165.00	150.00	135.00	105.00	100.00	75.00	260.00	200.00	
Labor Cost	$116,235	$53,680	$135,660	$3,740	$19,110	$25,410	$16,800	$6,600	$31,500	$27,158	$17,680	$12,150	$810	$31,350	$5,850	$2,100	$24,030	$8,970	$9,400	$2,860	$12,171	$10,767	$1,896	$13,570	$5,590	$23,865	$15,510	$29,550	$43,200	$13,440	$5,900	$1,800	$8,580	$11,800	
Total Firm Labor Cost				***$309,315***					***$99,420***				***$57,798***						***$81,700***				***$27,694***								***$152,425***		***$20,380***	***$788,732.00***
EXPENSES																																		
Sub Management				$21,971																														$21,971.00
Travel and Mileage Expenses				$5,350					$2,000				$1,120						$1,000				$325								$750	$80	$10,625.00
Data (Market/Traffic Counts/Historic Records/Metroquest)				$6,000									$1,000																		$750	$1,656	$9,406.00
Printing costs				$2,000																			$400								$6,950	$39	$9,389.00
Office Expenses (Phone, copies, etc.)				$7,733					$2,486				$120										$300								$4,572		$15,211.00
Total Expenses				***$43,054***					***$4,486***				***$2,240***						***$1,000***				***$1,025***								***$13,022***	***$1,775***	$66,602.00
TOTAL PER FIRM				***$352,369.00***					***$103,906***				***$60,038***						***$82,700***				***$28,719***								***$165,447***	***$22,155***	***$855,334.00***
TOTAL				**$855,334.00**																														
CONTINGENCY				***$74,031***																														
GRAND TOTAL				**$929,365.00**																														

City of Watsonville
Public Works and Utilities

M E M O R A N D U M

DATE: **June 1, 2020**

TO: **Matthew D. Huffaker, City Manager**

FROM: **Steve Palmisano, Director of Public Works & Utilities**
Enrique Vazquez, Municipal Services Operations Manager
Alex Bejar, Assistant Administrative Analyst

SUBJECT: **First Amendment to the Agreement with Mission Linen Supply for uniform and laundry services in an amount not to exceed $160,000 and extending the contract by one year until October 31, 2021**

AGENDA ITEM: **June 9, 2020** **City Council**

RECOMMENDATION:
Staff recommends that the City Council adopt a resolution approving the First Amendment to the contract with Mission Linen Supply by adding $160,000 to the contract amount and extending it from October 31, 2020 to October 31, 2021.

DISCUSSION:
The uniform and laundry services provided by Mission Linen Supply are an essential part of employee safety by providing required apparel necessary for work in accordance to the needs of different departments. Their services ensure our employees have a steady supply of regularly laundered garments available for their required use while at work.

This is a broad contract that will cover the needs of multiple departments within the City, including the Parks, Airport, Library, and Public Works. Each department pays a proportional amount based on its actual use of these services.

Due to various unforeseeable factors within the first year of service, the forecasted expenditures exceeded the original estimated contracted amount. An unusually high employee turn-over rate within that time frame contributed to an increased cost related to re-ordering and recuperating assigned uniforms. In addition, the Water and Wastewater Utility Enterprises were added to the original contract which resulted in an increased cost by adding an additional 60 employees to the 100 initially planned for. There are nine divisions of Public Works accounting for 79% of the total cost of services rendered and paid from Enterprise funds. The remaining 21% is attributed to Parks, Library, City Hall, Traffic

Operations and Vehicle Maintenance, which belong to the General Fund. Extending this service for an additional year will allow all affected departments and the Enterprises to better manage their costs and level of service.

Staff awarded the original contract though a competitive bidding process last year, and has the opportunity to extend the contract for one more year. Since staff is satisfied with the quality of the service being provided, extending the contract an additional year is the most cost-effective way to continue this service. Staff has determined that $160,000 will be needed to address the City's needs until October 31, 2021. This will ensure continuity and quality of service with the Mission Linen Supply company.

STRATEGIC PLAN:
The approval of this amendment is consistent with the City Council Strategic Plan, Goal 2 Fiscal Health with Long Term Financial Planning

FINANCIAL IMPACT:
This is a broad contract that will cover the needs of multiple departments within the City. The individual departments have sufficient funds to cover these additional costs, which have been included in the budget. Each department will pay an amount based on its actual use of these services.

ALTERNATIVES:
City Council could elect not to fund this item.

ATTACHMENTS:
None

cc: City Attorney

RESOLUTION NO._____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FIRST AMENDMENT TO CONTRACT BETWEEN THE CITY OF WATSONVILLE AND MISSION LINEN SUPPLY, A CORPORATION, FOR UNIFORM AND LAUNDRY SERVICES, IN AN AMOUNT NOT TO EXCEED $160,000, AND A ONE-YEAR EXTENSION TO OCTOBER 31, 2021; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the First Amendment to Contract between the City of Watsonville and Mission Linen Supply, a corporation, for an additional $160,000, for a new total contract amount not to exceed $256,000, and a one-year extension to October 31, 2021, for uniform and laundry services, a copy of which First Amendment is attached hereto and incorporated herein by this reference, is fair and equitable and is hereby ratified and approved.

2. That the City Manager be and is hereby authorized and directed to execute said Amendment for and on behalf of the City of Watsonville.

****

FIRST AMENDMENT TO CONSULTANT SERVICES CONTRACT BETWEEN THE CITY OF WATSONVILLE AND MISSION LINEN SUPPLY

THIS FIRST AMENDMENT TO CONTRACT for consultant services is entered into by and between the **City of Watsonville** ("City") and **MISSION LINEN SUPPLY** (“Consultant”) this _____. The City and Consultant agree as follows:

RECITALS

WHEREAS, the City and Consultant have previously executed a Consultant Services Contract with MISSION LINEN SUPPLY dated September 10th, 2018; and

WHEREAS, the City has added additional tasks to the work program of the Consultant causing additional cost and time to the project completion; and

WHEREAS, the amendment of the Contract for Consultant Services is in the best interest of the City of Watsonville.

NOW, THEREFORE, the City and the Consultant agree that the Contract shall be amended as follows:

Section 2 is hereby amended to read:

“*Section 2 entitled “Term of Contract” of the Contract, is hereby amended beginning February 1st, 2020, and ending October 31st, 2021, inclusive.*

Section 4 is hereby amended to read:

"Section 4 and Exhibit "C" both entitled "Compensation" of the Contract, are hereby amended to provide an additional amount of compensation of One Hundred Sixty Thousand Dollars ($160,000) for uniform and laundry services.

All other terms and conditions of the Contract dated September 10th 2018, as amended, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Consultant Services Contract the day and year first hereinabove written.

CITY OF WATSONVILLE **CONSULTANT**

By_____ By_____
Matthew D. Huffaker, City Manager Mark Sanchez, General Manager

ATTEST:

By_____
Beatriz Vázquez Flores, City Clerk

APPROVED AS TO FORM:

By_____
Alan J. Smith, City Attorney

EXHIBIT "C"

FIRST AMENDMENT TO COMPENSATION

The compensation is as follows:

a. Total Compensation. The total obligation of City under this Contract shall not exceed $160,000.00 ($60,000.00 for February 1st, 2020 to October 31st,2020 + $100,000.00 one year contract extension – October 2020 until October, 2021)

b. Basis for Payment. Payment(s) to Consultant for services performed under this contract shall be made as follows and shall not include payment for reimbursable expenses:

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.

City of Watsonville
Public Works and Utilities

M E M O R A N D U M

DATE: **June 4, 2020**

TO: **Matthew D. Huffaker, City Manager**

FROM: **Steve Palmisano, Director of Public Works & Utilities**
Jackie McCloud, Sr. Utilities Engineer

SUBJECT: **FY2020/2021 Budget for Santa Cruz County Zone 7 Flood Control and Water Conservation District (Zone 7)**

AGENDA ITEM: **June 9, 2020** **City Council**

RECOMMENDATION:
Staff recommends that City Council adopt a resolution approving the proposed FY 2020/2021 budget for the Santa Cruz County Zone 7 Flood Control and Water Conservation District (Zone 7).

DISCUSSION:
The Zone 7 Board of Directors, which includes former Council Member Bilicich as a Vice-Chair, is scheduled to consider the proposed FY 2020/2021 Zone 7 budget at its meeting on June 22, 2020. The Zone 7 budget also requires approval by the Santa Cruz County Flood Control and Water Conservation District Board of Directors and the Watsonville City Council before it can be implemented by Zone 7.

The Zone 7 District was established to provide funding for maintaining the existing Army Corps of Engineers flood control projects and implementing improvements to the flood control facilities on the Pajaro River, Salsipuedes Creek and Corralitos Creek. Zone 7 staff coordinates with the Corps to ensure local needs are addressed, provides any necessary assistance to the Corps in project evaluation, administrative, and engineering drainage services, and is responsible for the replacement, upgrading, and maintenance of drainage and flood control facilities in the levee system. The budget presents the projects and programs included in the proposed FY 2020/2021 Capital Improvement Program.

The Zone 7 FY 2020/2021 budget prepared by Santa Cruz County staff is presented in Attachment 1, along with an estimate of FY 2020/2021 expenditures.

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The Zone 7 proposed budget includes expenditures of $4,203,546, an estimated June 30, 2020 fund balance of $29,134, FY 2020/21 grant revenues of $2,041,932, and assessments of $2,132,480. The 2021/22 projected budget includes $3,467,830 in expenditures, grant revenues of $630,513, and assessments of $2,217,779. This leaves an estimated $0 in unappropriated fund balance for each of the two fiscal years.

A copy of the proposed 2020/2021 Zone 7 Budget, the Supplemental Budget and the budget narrative prepared for the County Administrative Officer is attached

STRATEGIC PLAN:
Approving the Zone 7 budget supports the Strategic Plan Goal 3: Infrastructure and Environment.

FINANCIAL IMPACT:
There is no financial impact to the City Zone 7 budget expenditures will be paid from existing Zone 7 funds, bond proceeds and services charge revenues.

ALTERNATIVES:
Alternatives include not approving the Zone 7 budget or approving the budget with conditions.

ATTACHMENTS:
1. Proposed 2020/2021 Zone 7 Budget
2. Budget Narrative

cc: City Attorney

Service	19/20 Allow	20/21 Recom	21/22 Projected
Maintenance and Operations on Levee System	$500,000	$515,000	$530,450
County Counsel Services	$15,000	$15,000	$15,000
Public Safety Cleanup	$15,000	$15,000	$15,000
Permitting and Environmental Studies	$100,000	$50,000	$50,000
General Engineering and Public Service	$150,000	$200,000	$200,000
ALERT Monitoring/Maintenance Requirements	$50,000	$50,000	$50,000
Storm Monitoring and EOC	$20,000	$20,000	$20,000
DWR X-band radar project	$0	$22,500	$0
Pajaro River Watershed JPA	$25,000	$25,000	$25,000
Army Corps Flood Control Project (Prop 1E)	$1,113,382	$998,000	$998,000
Contribution to Army Corps	$1,297,182	$1,745,491	$1,219,380
Flood Control Project Advocacy	$85,000	$100,000	$100,000
Bank Stabilization	$0	$0	$0
Levee Pump Station Upgrades	$0	$0	$0
Shell Road Pumps Reconstruction	$0	$0	$0
Levee Restoration and Revegetation	$200,000	$90,000	$90,000
Stream Maintenance Plan	$0	$200,000	$100,000
Pajaro Raptor Study	$0	$5,000	$5,000
Operating Transfer Out (Equip.)	$136,155	$0	$0
Contingencies	$413,206	$152,555	$50,000
Total Requirements	**$4,119,925**	**$4,203,546**	**$3,467,830**

SANTA CRUZ COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT – ZONE 7
2020/2021 PROPOSED BUDGET
BUDGET NARRATIVE INFORMATION

Maintenance and Operations on Levee System - $515,000

This line item funds crew time, equipment time and supplies for performing maintenance work on the Federal Pajaro River Levee Project. It also provides funds for emergency work during high winter flows. A summary of last year's maintenance efforts is attached (Attachment C).

County Counsel Services - $15,000

This line item funds costs associated with County Counsel services provided for ongoing Zone 7 operations.

Public Safety Cleanup - $15,000

This funding provides for cleanup of debris and refuse associated with illegal encampments with the Federal Pajaro River Levee Project.

Permitting and Environmental Studies - $50,000

This line item funds application preparation, submittal, processing and related costs associated with various permits that are required by the United States Army Corps of Engineers, the California Department of Fish and Wildlife, the California Regional Water Quality Control Board, and other permitting agencies in order to conduct District maintenance activities. Project monitoring requirements are also funded under this item.

General Engineering and Public Service - $200,000

This line item funds engineering staff time to perform the duties and responsibilities of Zone 7.

ALERT Monitoring/Maintenance Requirements - $50,000

This line item funds ALERT monitoring and maintenance activity within Zone 7.

Storm Monitoring and EOC Functions - $20,000

This line item funds staff time for monitoring storm systems, flood prediction, and emergency operations coordination including EOC activation responsibilities.

DWR X-band radar project - $22,500

This line item funds participation in a project designed to develop advanced,

high-resolution weather radar data for flood forecasting and monitoring needs throughout Zone 7's service area.

Pajaro River Watershed JPA - $25,000

The Pajaro River Watershed Flood Prevention Authority (FPA) was established in July 2000 by Assembly Bill 807 (Keeley). This line item provides funding for required member contributions to the FPA as well as funding for staff time to participate in the FPA.

Army Corps Flood Control Projects (Prop 1E) - $998,000

Staff have been working with the United States Army Corps of Engineers and with the Monterey County Water Resources Agency to develop a flood control project to reconstruct the Federal Pajaro River Levee Project system. This line item provides funds for staff to participate in this reconstruction project as well as to provide the necessary local share costs for environmental impact analysis, and other costs associated with the project.

Contributions to Army Corps - $1,745,491

This line item provides local cost share funds for the initiation of the design phase for the ongoing United States Army Corps of Engineers Pajaro River Flood Risk Reduction Project. The proposed contribution would be matched against Federal Work Plan funds for the PED, or design, phase, which is expected to begin upon signage of a Design Agreement in 2020. This funding assumes a 50% share of the required Non-Federal Sponsor match to Federal funding for the Project. This line item also includes costs associated with our Program Management consultant.

Flood Control Project Advocacy - $100,000

This line item funds advocacy efforts in Washington, D.C., Sacramento and within the United States Army Corps of Engineers in support of funding and project authorizations for the Pajaro River Flood Risk Reduction Project.

Levee Restoration and Revegetation - $90,000

This line item funds final phases of the Pajaro Levee Restoration and Habitat Restoration components of the Bench Excavation Project.

Stream Maintenance Plan Development - $200,000

This line item funds the development of a stream maintenance plan and long-term permitting to support operations in the District.

Pajaro Raptor Program - $5,000

This line item funds a grant-supported pilot project to investigate the efficacy of encouraging native raptor populations to control rodents and pests on the levee system. The project is supported by financial assistance from the County Fish and Wildlife Advisory Commission, UCSC, and the Santa Cruz Predatory Bird Research Group.

Contingencies - $152,555

This line item is typically provided to fund unanticipated and/or unforeseen services.

SANTA CRUZ COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT – ZONE 7
2021/2022 PROJECTED BUDGET
BUDGET NARRATIVE INFORMATION

Maintenance and Operations on Levee System - $530,450

This line item funds crew time, equipment time and supplies for performing maintenance work on the Federal Pajaro River Levee Project. It also provides funds for emergency work during high winter flows.

County Counsel Services - $15,000

This line item funds costs associated with County Counsel services provided for ongoing Zone 7 operations.

Public Safety Cleanup - $15,000

This funding provides for cleanup of debris and refuse associated with illegal encampments with the Federal Pajaro River Levee Project.

Permitting and Environmental Studies - $50,000

This line item funds application preparation, submittal, processing and related costs associated with various permits that are required by the United States Army Corps of Engineers, the California Department of Fish and Wildlife, the California Regional Water Quality Control Board, and other permitting agencies in order to conduct District maintenance activities. Project monitoring requirements are also funded under this item.

General Engineering and Public Service - $200,000

This line item funds engineering staff time to perform the duties and responsibilities of Zone 7.

ALERT Monitoring/Maintenance Requirements - $50,000

This line item funds ALERT monitoring and maintenance activity within Zone 7.

Storm Monitoring and EOC Functions - $20,000

This line item funds staff time for monitoring storm systems, flood prediction, and emergency operations coordination including EOC activation responsibilities.

Pajaro River Watershed JPA - $25,000

The Pajaro River Watershed Flood Prevention Authority (FPA) was established in July 2000 by Assembly Bill 807 (Keeley). This line item provides funding for required member contributions to the FPA as well as funding for staff time to

participate in the FPA.

Army Corps Flood Control Projects (Prop 1E) - $998,000

Staff have been working with the United States Army Corps of Engineers and with the Monterey County Water Resources Agency to develop a flood control project to reconstruct the Federal Pajaro River Levee Project system. This line item provides funds for staff to participate in this reconstruction project as well as to provide the necessary local share costs for environmental impact analysis, and other costs associated with the project.

Contributions to Army Corps - $1,219,380

This line item provides local cost share funds for the initiation of the design phase for the ongoing United States Army Corps of Engineers Pajaro River Flood Risk Reduction Project. The proposed contribution would be matched against Federal Work Plan funds for the PED, or design, phase, which is expected to begin upon signage of a Design Agreement in 2020. This funding assumes a 50% share of the required Non-Federal Sponsor match to Federal funding for the Project. This line item also includes costs associated with our Program Management consultant.

Flood Control Project Advocacy - $100,000

This line item funds advocacy efforts in Washington, D.C., Sacramento and within the United States Army Corps of Engineers in support of funding and project authorizations for the Pajaro River Flood Risk Reduction Project.

Levee Restoration and Revegetation - $90,000

This line item funds final phases of the Pajaro Levee Restoration and Habitat Restoration components of the Bench Excavation Project.

Stream Maintenance Plan Development - $100,000

This line item funds the development of a stream maintenance plan and long-term permitting to support operations in the District.

Pajaro Raptor Program - $5,000

This line item funds a grant-supported pilot project to investigate the efficacy of encouraging native raptor populations to control rodents and pests on the levee system. The project is supported by financial assistance from the County Fish and Wildlife Advisory Commission, UCSC, and the Santa Cruz Predatory Bird Research Group.

Contingencies - $50,000

This line item is typically provided to fund unanticipated and/or unforeseen services.

RESOLUTION NO._____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING PROPOSED FY 2020/2021 SANTA CRUZ COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT ZONE 7 BUDGET AS APPROVED BY THE ZONE 7 BOARD OF DIRECTORS

WHEREAS, on December 17, 1991, Zone No. 7 (Zone 7) of the Santa Cruz County Flood Control and Water Conservation District was established to provide funding for maintaining the existing Army Corps of Engineers flood control projects and implementing the improvements to the flood control projects on the Pájaro River, Salsipuedes Creek, and Corralitos Creek; and

WHEREAS, funding needs to be provided in the FY 2020/2021 Zone 7 Budget to pay for proposed work; and

WHEREAS, this action requires the concurrence by the Zone 7 Board of Directors, the City Council of the City of Watsonville, and the Santa Cruz County Flood Control and Water Conservation District Board of Directors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the proposed FY 2020/2021 Zone 7 Budget for the Santa Cruz County Flood Control and Water Conservation District, Zone 7 is hereby approved.

2. The proposed FY 2020/2021 Zone 7 Budget consists of the following line items as described in the Santa Cruz County Flood Control and Water Conservation District, Zone 7—2020/2021 Proposed Budget, attached hereto and incorporated herein as Exhibit “A.”

****

FY 2020/2021 Budget for Santa Cruz County
Flood Control and Water Conservation District-Zone 7

Service

Maintenance & Operations on the Levee System	$515,000
County Counsel Services	$15,000
Public Safety Cleanup	$15,000
Permitting and Environmental Studies	$50,000
General Engineering & Public Service	$200,000
ALERT Monitoring/Maintenance Requirements	$50,000
Storm Monitoring and EOC Functions	$20,000
DWR X-band radar project	$22,500
Pajaro River Watershed JPA	$25,000
Army Corps Flood Control Projects (Prop 1E)	$998,000
Contributions to Army Corps	$1,745,491
Flood Control Project Advocacy	$100,000
Levee Restoration and Revegetation	$90,000
Stream Maintenance Plan	$200,000
Pájaro Raptor Study	$5,000
Contingencies	$152,555
TOTAL	**$4,203,546**

City of Watsonville
City Clerk's Office

M E M O R A N D U M

DATE: **June 3, 2020**

TO: **City Council**

FROM: **Beatriz Vázquez Flores, City Clerk**

SUBJECT: **Second Amended Revenue Measure Oversight Committee Bylaws**

AGENDA ITEM: **June 9, 2020** **City Council**

RECOMMENDATION:

Resolution approving Second Amended By-Laws for the Revenue Measure Oversight Committee.

DISCUSSION:

The Council adopted Bylaws for the Revenue Measure Oversight Committee on May 12, 2015, by Resolution No. 73-15 (CM). On February 7, 2017, the Council adopted the First Amended By-laws by Resolution No. 17-17 (CM).

On March 3, 2020, Watsonville voters approved Measure Y to renew the Public Safety Sales Tax Measure until repealed by voters.

On May 26, 2020, the Revenue Measure Oversight Committee unanimously voted to accept the revisions to the Bylaws.

The City Council will be required to rescind Resolution No. 17-17 (CM) to adopt the revised bylaws to comply with the changes set forth in the new Public Safety Sales Tax Measure approved by the voters on March 3, 2020.

One proposed change to the Bylaws is to increase the term of the members of the Revenue Measure Oversight Committee from two years to four. This gives continuity to the members since they meet only twice each year. If Council approves the revised Bylaws, current members whose terms expire in 2020 will serve two additional years, until September 2022. Members with terms expiring in 2021 will serve until September 2023.

ALTERNATIVES:
None.

FINANCIAL IMPACT:
None

ATTACHMENTS:
1. “Red-Lined” original by-laws

~~FIRST~~SECOND AMENDED ~~REVENUE~~PUBLIC SAFETY SALES TAX MEASURE OVERSIGHT COMMITTEE BYLAWS

(RESOLUTION NO. _____, ADOPTED ~~FEBRUARY 14, 2017~~JUNE 9, 2020)

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SECTION 1. COMMITTEE ESTABLISHED. [1]

The voters in the City of Watsonville (the "City") at the election conducted on June 6, 2014, (the "Election"), obtained authorization from the City's voters to enact a Sales and Use Tax: Public Safety Sales Tax Measure ~~("~~(Measure G~~").~~). The election was conducted under the provisions of Part 1.6 (commencing with Section 7251) and Section 7285.91 of Part 7.1 in Division 2 of the California Revenue and Taxation Code. The Public Safety Sales Tax Measure ~~G is~~was codified in the Watsonville Municipal Code commencing with Section 3-6.1101. ~~-~~Pursuant to subdivision (b) of Section 3-6.1101 ~~of Measure G~~, the City was obligated to establish a City Revenue Oversight Committee to provide a second independent verification that all expenditures are being made as promised to Watsonville residents.

The City Council therefore adopted Resolution 122-14 (CM) on September 9, 2014, which established the Citizens' Revenue Oversight Committee (the "Committee") which possesses all the rights and is obligated to comply with the duties set forth in the Public Safety Sales Tax Measure ~~G~~. Since the Committee does not have independent legal capacity from the City, the Council ~~now promulgates~~promulgated and ~~adopts these~~adopted bylaws which shall neither expand nor restrict the Committee's obligations under the Public Safety Sales Tax Measure ~~G~~ but instead ~~these~~the bylaws are intended to implement the provisions of ~~Measure G~~The Public Safety Sales Tax Measures.

The City Council on October 2019, adopted Ordinance No. 1393-20 (CM) rescinding Article 11 of Chapter 6 of Title 3 of Watsonville and adding a new Article 11 entitled Transactions Use Tax: Public Safety Sales Tax Measure to be administered by the California State Board of Equalization and to be approved by the Voters of the City of Watsonville.

The voters of the City at the election conducted on March 3, 2020, voted to renew the Public Safety Sales Tax Measure (Measure Y) until repealed by voters.

The City Council is required to rescind Resolution 17-17 (CM) to adopt new bylaws to comply with the changes set forth in the new Public Safety Sales Tax Measure approved by the voters on March 3, 2020.

SECTION 2. PURPOSES.

The purposes of the Committee are set forth in ~~Measure G~~Article 11. Transactions and Use Tax: Public Safety Sales Tax of Title 6 (Finance) of the Watsonville Municipal Code, and these Bylaws are specifically made subject to the applicable provisions of the Public Safety Sales Tax Measure ~~G~~ as to the duties and rights of the Committee. ~~-~~The Committee shall ~~be deemed to~~ be subject to the *Ralph M. Brown Public Meetings Act* of the State of California (California Government Code § 54950 et seq.) and shall conduct its meetings in accordance with the provisions thereof, including but not limited to only discussing items during a meeting properly agendized on the notice of any meeting. ~~–~~The City shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in the Public Safety Sales Tax Measure ~~G~~.

The proceeds of the Public Safety Sales Tax Measure ~~G tax~~ are hereinafter referred to as "Sales Tax Measure ~~G~~ Revenue." The Committee shall confine itself specifically to its obligations under the Public

[1] These ~~First~~Second Amended By-Laws supersede and replace the original by-laws adopted ~~May 12, 2015~~ by Resolution No. 73-15 (CM~~).~~) on May 12, 2015 and the~~,~~ ~~and Resolution No. 122-14 (CM) on ??? .~~ First Amended By-laws adopted by Resolution No. 17-17 (CM) on February 7, 2017.

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Safety Sales Tax Measure ~~G~~. All monies from other sources shall fall outside the scope of the Committee's review.

SECTION 3. COMMITTEE DUTIES.

To carry out its stated purposes, the Committee shall perform the duties set forth in Section 3.1 and 3.2~~,~~ of and shall refrain from those activities set forth in Sections 3.4 and 3.5 of these Bylaws.

3.1 EXAMINE

A. PERIODIC EXPENDITURE REPORTS.

The Committee shall review appropriate expenditure reports produced by the City to verify that the Public Safety Sales Tax Measure ~~G~~ revenues were expended only for the public safety purposes set forth in The Public Safety Sales Tax Measure ~~G~~[2], to wit: "~~hire more~~to maintain: police ~~officers, help improve~~officer staffing levels; police emergency response times~~, increase~~; neighborhood patrols~~, maintain~~; anti-gang and youth violence prevention, intervention and suppression efforts~~,~~ including the ~~Caminos and~~ Police Activities League program and other youth programs~~.~~. The public safety sales tax measure will enable the upgrade of equipment and technology to help solve crimes, ~~catch criminals~~combat crime and fight gangs~~,~~ and expand programs to identify and shut down drug and gang houses~~, hire more firefighters~~. It will also help ~~maintain:~~maintain firefighter staffing levels to ensure enough are on duty, ~~maintain~~ fire and paramedic emergency response times~~,~~ and replace inadequate and outdated ~~lifesaving~~life-saving equipment. Funds may be used to improve, maintain or develop services or facilities (e.g., East Side Emergency Services) based on demand for services as demonstrated by call volumes, response times or other measurable indicators of community need. The public safety sales tax measure will enable the City to hire more parks and recreation staff for youth prevention programs, increase recreation services to neighborhoods, and upgrade equipment and facilities to increase and improve safe places for youth in the Watsonville community[1].

B. ANNUAL AUDIT.

Review the report of the independent third-party accounting firm auditor who shall annually review and audit expenditures of funds specifically derived from the Public Safety Sales Tax Measure ~~G~~ to disclose how the money was used and ensure compliance with the expenditure plans and to ensure that revenues are spent within prudent, established accounting procedures and practices. The independent audit results shall be a discrete part of the City's annual audit.[3]

C. CITY BUDGET

Verify the Public Safety Sales Tax Measure annual budget appropriation specifies that all revenues from the Public Safety Sales Tax Measure shall be used only for improving the community's public safety, with the revenue to be directed in support of the Police, Fire, Parks and ~~Fire~~Community Services Departments, in the proportions of ~~sixty~~fifty-four percent (~~60~~54%) to Police and ~~forty~~thirty-eight percent (~~40~~38%) to Fire, and eight percent (8%) to Parks and Community Services and verify that the City establishes separate funds into which

[2] WMC. Subdivision (a) of Section 3-6-1102.
[3] WMC. Subdivision (~~b~~c) of Section 3-6.1102.

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these specific monies are deposited and that such funds are separate for Police ~~and Fire~~, Fire, and Parks and Community Services and are the source of their respective expenditures as established in the annual budget appropriation reviewed by the Committee and approved by resolution of the Council. [4]

D. MAINTENANCE OF EFFORT

Maintenance of Effort. Verify the City does not use The Public Safety Sales Tax Measure ~~G~~ funds to replace General Fund operating budget contributions for the Police, Fire, and ~~Fire~~Parks and Community Services Departments by comparing the baseline maintenance of effort budgets. The baseline maintenance of effort budgets for this purpose shall be the ~~Fiscal Year~~fiscal year 2013-2014 ~~Adopted~~adopted General Fund budgeted City contribution amounts for Police and Fire operations.~~:~~

~~inflated by the change in Consumer Price Index not to exceed three (3%) percent beginning in the fiscal year 2020-2021 budget.~~The Police Department ~~Fiscal Year~~fiscal year 2013-2014 ~~Adopted~~adopted General Fund operating City budget contribution amount wa~~i~~s ~~$~~Twelve Million Three Hundred Fifty-Nine Thousand Nine Hundred Twenty-Four and no/100ths ($12,359,924.00) Dollars. ~~; and t~~The Fire Department ~~Fiscal Year~~fiscal year 2013-2014 ~~Adopted~~adopted General Fund operating City budget contribution amount wa~~i~~s ~~$~~Five Million Six Hundred Seventy-Two Thousand Two Hundred Ninety-Nine and no/100ths ($5,672,299.00) Dollars.

These baselines shall be increased ~~inflated~~ by the change in Consumer Price Index not to exceed three (3%) percent beginning in the ~~the~~ fiscal year 2020-2021 budget. The Consumer Price Index shall be for all urban consumers for the San Francisco Bay Area for the preceding April to April change. [5]

E. CONTINGENCY RESERVE FUND

Contingency/Reserve Fund. Because the Public Safety Sales Tax Measure is used for essential services that are needed during both good and bad economic times, the Committee shall verify that the City has established a Contingency/Reserve Fund adequate to ensure that services are maintained in the event sales tax revenues decline. Such funds shall be established for the Public Safety Sales Tax Measure Contingency/Reserve Fund. The Contingency / Reserve Fund containing ten percent (10%) of the annually budgeted revenues will be established. In any given year when the Contingency/Reserve Fund holds less than the required ten percent (10%) of annual revenues, the first use of funds will be to implement the plan's current year program and then to establish or re-establish the Contingency/Reserve fund. If actual revenues in any given year are less than budgeted revenues, the City Council may use the Contingency/Reserve Fund to make up the difference between budgeted revenues and actual revenues for the approved annual budget appropriation. [6]

F. PRIORITY FOR ADDITIONAL REVENUE

Priorities. The Committee shall verify that if the Contingency/Reserve Fund is fully funded and all annual planned expenditures have been implemented, that any additional unanticipated sales tax revenues shall be used first to accelerate the implementation of the

[4] WMC. Subdivision (~~c~~d) of Section 3-6.1102.
[5] WMC. Subdivision (e) of Section 3-6.1102.
[6] WMC. Subdivision (~~f~~g) of Section 3-6.1102.

expenditure plans and then to provide additional public safety facilities, personnel, and equipment and youth violence prevention and Parks and Community Services based upon the specific needs of the community with the review and recommendation of the Revenue Measure Oversight Committee and approval of the City Council.

3.2 INFORM

A. SECOND INDEPENDENT VERIFICATION OF REVENUE AND EXPENSES

The City Revenue Measure Oversight Committee shall serve in an oversight capacity to at least twice a year meet and review revenues and expenditures and provide a second independent verification that all expenditures are being made as promised to Watsonville residents.

B. TWICE A YEAR COUNCIL OVERSIGHT COMMITTEE REPORT AND COUNCIL REVIEW.

The twice a year findings and report of the City Revenue Measure Oversight Committee shall be reviewed by the City Council at a publicly noticed meeting of the Council and made available to the public at least twice a year. The Committee findings presented to the Council, in public session, shall include the following:

(i) A statement indicating whether the City is in compliance with the requirements of the Public Safety Sales Tax Measure ~~G~~; and

~~(ii)~~ A summary of the Committee's proceedings and activities since the last report.

~~C.~~ ANNUAL COUNCIL REVIEW OF INDEPENDENT ~~AUDITOR THE PUBLIC SAFETY SALES TAX MEASURE G REPORT~~AUDITORS REPORT

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The report of the independent auditor required by subdivision (b) of Section 3-6-1102 shall be reported to the Council at least annually.

D. COMMUNICATIONS TO PUBLIC

The Committee shall inform the public concerning the City's expenditure of The Public Safety Sales Tax Measure ~~G~~ revenues. In fulfilling this duty, all official communications to either the Council ~~—~~or the public shall come from the Chair acting on behalf of the Committee. The Chair shall communicate on behalf of the Committee only if the communication ~~release information that~~ reflects the majority of the Committee.

3.3.~~—~~ COUNCIL AND CITY MANAGER DUTIES

Either the Council or the City Manager, shall have the following powers reserved, and the Committee shall have no jurisdiction over the following types of activities:

(a) Approval of contracts,

(b) Selection of personnel,

(c) Appropriation of funds,

(d) All legal matters, and

(e) Approval of plans and schedules.

3.4. LIMIT TO THE PUBLIC SAFETY SALES TAX MEASURE ~~G~~ EXPENDITURES ONLY.

In recognition of the fact that the Committee is charged with overseeing the expenditure of the Public Safety Sales Tax Measure ~~G~~ proceeds, the Council has not charged the Committee with responsibility for:

(a) Projects paid with or through the General Fund or grant funds or the sale of surplus property without ~~the~~ Public Safety Sales Tax Measure ~~G~~ funds shall not be within the authority of the Committee.

(b) The establishment of priorities and order of law enforcement ~~and~~, fire service, and parks and community services management decisions shall be made by the City Manager, Police Chief, Fire Chief, Parks and Community Services Director, ~~-~~and Council in their~~its~~ sole discretion.

(c) The selection of professional service firms as are based on City criteria established by the Council in its sole discretion.

(d) The approval of the methods and timing shall be by the Council in its sole discretion who shall report to the Committee on any cost saving techniques considered or adopted by the Council.

(e) The selection of independent audit firm(s), and such other persons as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in the Public Safety Sales Tax Measure ~~G~~.

(g) The ~~-~~appointment ~~-~~or ~~-~~reappointment ~~-~~of qualified ~~-~~applicants ~~-~~to ~~-~~serve ~~-~~on ~~-~~the Committee, subject to legal limitations, and based on criteria adopted in the Mayor's sole discretion as part of carrying out their~~its~~ function under the Public Safety Sales Tax Measure ~~G~~.

SECTION 4. AUTHORIZED ACTIVITIES.

In order to perform the ~~duties~~duties, set forth in Section 3 of these Bylaws, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the City's annual independent performance audit and the Comprehensive Annual Financial Report, the City Budget, periodic financial statements furnished to the Committee and the Public Safety Sales Tax Measure ~~G~~ Revenue annual independent financial audit.

(b) Inspect City public records for which the Public Safety Sales Tax Measure ~~G~~ revenue has been or will be expended, in accordance with any lawful access procedure established by the City Manager.

(c) Review efforts by the City to maximize effective use of The Public Safety Sales Tax Measure ~~G~~ revenue proceeds by implementing various cost-saving measures.

SECTION 5. MEMBERSHIP.

5.1 NUMBER.

The Committee shall consist of a minimum of eleven (11) members appointed by the Mayor.~~-~~

5.2 QUALIFICATION STANDARDS.

(a) To be a qualified member~~person~~, they~~he or she~~ must be at least 18 years of age.

(b) The Committee may not include any elected or appointed official of the City or any vendor, contractor or consultant of the City.

5.3 ETHICS CONFLICT OF INTEREST.

Members of the Committee are not subject to Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code and the Political Reform Act (Gov. Code §§ 81000 et seq.~~), and~~) and are not required to complete the Form 700. However, each member shall comply with the Committee Ethics Policy attached as "Exhibit "A" to these Bylaws.

5.4 TERM.

Except as otherwise provided herein, each member shall serve a term of ~~two (2~~four (4) years, commencing as of the date of the appointment by the Mayor. The original Committee was appointed September 9, 2014. No member may serve more than two (2) consecutive four-year terms measure from the date of their appointment[7].

Members whose term has expired may continue to serve on the Committee for a period not exceeding 180 days until a successor has been appointed.

5.5 REMOVAL; VACANCY.

The Mayor may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, their~~his or her~~ seat shall be declared vacant. The Mayor shall fill any vacancies on the Committee. Vacancies shall be filled within 180 days. ~~Members whose terms have expired may continue to serve on the Committee until their successor has been appointed.~~

5.7 COMPENSATION.

The Committee members shall not be compensated for their services.

5.8 AUTHORITY OF MEMBERS.

(a) Committee members shall not have the authority to direct City staff.

(b) Individual members of the Committee retain the right to address the Council, either identifying as a member of the Committee or as an individual.

(c) The Committee and its members shall have the right to request and receive copies of reports and records relating to The Public Safety Sales Tax Measure which have been prepared for the Council and which have become a public record.

SECTION 6. MEETINGS OF THE COMMITTEE.

6.1 REGULAR MEETINGS.

The Committee is required to meet at least twice a year.

[7] At the Committee's first meeting after adoption of the original by-laws members drew lots to select a minimum of six members to serve for an initial two (2) year term and the remaining members for an initial three (3) year term so that the terms of all members would not expire at the same time.

6.2 LOCATION.

All meetings shall be held within the City of Watsonville.

6.3 PROCEDURES.

All meetings shall be noticed and open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century and such additional procedural rules as the Committee may adopt. A majority (6) of the eleven Committee members shall constitute a quorum for the transaction of any business. The Committee shall not discuss items or subjects unless they are on the agenda for the meeting.

SECTION 7. CITY SUPPORT.

Administrative overhead to the Committee for accounting, payroll and human resources related to The Public Safety Sales Tax Measure shall not exceed two percent (2%) of annually budgeted revenues. The amount of the 2% cap on expenditures and the actual expenditures will be reported to the Committee. Subject to said restriction, the City shall provide to the Committee necessary technical and administrative assistance as follows:

(a) Preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the City Council;

(b) Provision of a meeting room, including any necessary audio/visual equipment;

(c) Preparation and copies of any documentary meeting materials, such as agendas and reports;

(d) Retention of all Committee records,

(e) Provision of public access to such records on an Internet website maintained by the City, and

(f) Printing and mailing of any required reports

City staff shall attend all Committee proceedings in order to report on the status of projects and the expenditures of The Public Safety Sales Tax Measure revenue. City staff shall annually present the report required by subdivision (b) of Section 3-6.1102 (Fiscal Accountability Protections) to the Committee before the Comprehensive Annual Financial Report and the audit is presented to the City Council in order to allow the Committee sufficient time before the Council meeting to review, question and comment.

SECTION 8. REPORTS.

In addition to the Annual Report required in Section 3.3, the Committee may, in its sole discretion, report to the Council from time to time in order to advise the Council on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

SECTION 9. OFFICERS.

The Mayor shall appoint the initial chair and vice-chair of the Committee. Thereafter the Committee shall annually elect the chair and vice chair in a meeting. The vice-chair shall act as chair only when the chair is absent. No person shall serve as chair or vice chair for more than two consecutive one-year terms.

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SECTION 10. AMENDMENT OF BYLAWS.

Any amendment to these Bylaws shall require approval by a majority vote of the Council.

SECTION 11. EXPIRATION.

If the Public Safety Sales Tax Measure is rescinded by voters, ~~.~~ t~~T~~he Committee's role shall expire and it ~~-~~shall wind up its and terminate its work, publish its final report ~~-~~and disband as soon as practical.~~possible after the Public Safety Sales Tax Measure expires after seven (7) years.if rescinded by voters.~~

RESOLUTION NO._____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE SECOND AMENDED PUBLIC SAFETY SALES TAX MEASURE OVERSIGHT COMMITTEE BYLAWS

Rescinds Resolution No. 17-17 (CM)

WHEREAS, the voters in the City of Watsonville at the election conducted on June 3, 2014, enacted a Sales and Use Tax Public Safety Sales Tax Measure (Measure G); and

WHEREAS, pursuant to subdivision (b) of Section 3-6.1101 of the Watsonville Municipal Code, the City was obligated to establish a City Revenue Oversight Committee to provide a second independent verification that all Measure G expenditures are being made as promised to Watsonville residents; and

WHEREAS, on September 9, 2014, the City Council adopted Resolution No. 122-14 (CM) establishing the Citizens' Revenue Oversight Committee; and

WHEREAS, since the Committee does not have legal capacity independent of the City, the Council promulgated and adopted bylaws which neither expand nor restrict the Committee's obligations under the Public Safety Sales Tax Measure but instead the bylaws are intended to implement the provisions of the Public Safety Sales Tax Measure; and

WHEREAS, on October 8, 2019, the Council introduced and adopted Ordinance No. 1393-19 (CM) rescinding Article 11 of Chapter 6 of Title 3 of the Watsonville Municipal Code and adding a new Article 11 entitled Transactions Use Tax: Public Safety Sales Tax Measure to be administered by the California State Board of Equalization to be approved by the Voters of the City of Watsonville; and

WHEREAS, on March 3, 2020, Watsonville voters renewed the Public Safety Sales Tax Measure (Measure Y) until repealed by voters; and

WHEREAS, the Council is required to rescind Resolution No. 17-17 (CM) to adopt revised bylaws to comply with changes to the new Public Safety Sales Tax Measure approved by the voters on March 3, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the City Council of the City of Watsonville hereby approves the Second Amended Public Safety Sales Tax Measure Oversight Committee Bylaws, attached hereto, and incorporated herein by this reference.

2. That the City Clerk is hereby directed to transmit a copy of this resolution to the Public Safety Sales Tax Measure Oversight Committee.

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SECOND AMENDED PUBLIC SAFETY SALES TAX MEASURE OVERSIGHT COMMITTEE BYLAWS

(RESOLUTION NO. _____, ADOPTED JUNE 9, 2020)

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SECTION 1. COMMITTEE ESTABLISHED. [1]

The voters in the City of Watsonville (the "City") at the election conducted on June 6, 2014, (the "Election"), obtained authorization from the City's voters to enact a Sales and Use Tax: Public Safety Sales Tax Measure (Measure G). The election was conducted under the provisions of Part 1.6 (commencing with Section 7251) and Section 7285.91 of Part 7.1 in Division 2 of the California Revenue and Taxation Code. The Public Safety Sales Tax Measure was codified in the Watsonville Municipal Code commencing with Section 3-6.1101. Pursuant to subdivision (b) of Section 3-6.1102, the City was obligated to establish a City Revenue Oversight Committee to provide a second independent verification that all expenditures are being made as promised to Watsonville residents.

The City Council therefore adopted Resolution 122-14 (CM) on September 9, 2014, which established the Citizens' Revenue Oversight Committee (the "Committee") which possesses all the rights and is obligated to comply with the duties set forth in the Public Safety Sales Tax Measure. Since the Committee does not have independent legal capacity from the City, the Council promulgated and adopted bylaws which shall neither expand nor restrict the Committee's obligations under the Public Safety Sales Tax Measure but instead the bylaws are intended to implement the provisions of The Public Safety Sales Tax Measures.

The City Council on October 2019, adopted Ordinance No. 1393-19 (CM) rescinding Article 11 of Chapter 6 of Title 3 of Watsonville and adding a new Article 11 entitled Transactions Use Tax: Public Safety Sales Tax Measure to be administered by the California State Board of Equalization and to be approved by the Voters of the City of Watsonville.

The voters of the City at the election conducted on March 3, 2020, voted to renew the Public Safety Sales Tax Measure (Measure Y) until repealed by voters.

The City Council is required to rescind Resolution 17-17 (CM) to adopt new bylaws to comply with the changes set forth in the new Public Safety Sales Tax Measure approved by the voters on March 3, 2020.

SECTION 2. PURPOSES.

The purposes of the Committee are set forth in Article 11. Transactions and Use Tax: Public Safety Sales Tax of Title 6 (Finance) of the Watsonville Municipal Code, and these Bylaws are specifically made subject to the applicable provisions of the Public Safety Sales Tax Measure as to the duties and rights of the Committee. The Committee shall be subject to the *Ralph M. Brown Public Meetings Act* of the State of California (California Government Code § 54950 et seq.) and shall conduct its meetings in accordance with the provisions thereof, including but not limited to only discussing items during a meeting properly agendized on the notice of any meeting. The City shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in the Public Safety Sales Tax Measure.

The proceeds of the Public Safety Sales Tax Measure are hereinafter referred to as "Sales Tax Measure Revenue." The Committee shall confine itself specifically to its obligations under the Public Safety Sales Tax Measure. All monies from other sources shall fall outside the scope of the Committee's review.

SECTION 3. COMMITTEE DUTIES.

To carry out its stated purposes, the Committee shall perform the duties set forth in Section 3.1 and 3.2 of and shall refrain from those activities set forth in Sections 3.4 and 3.5 of these Bylaws.

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[1] These Second Amended By-Laws supersede and replace the original by-laws adopted by Resolution No. 73-15 (CM) on May 12, 2015 and the First Amended By-laws adopted by Resolution No. 17-17 (CM) on February 7, 2017.

3.1 EXAMINE

A. PERIODIC EXPENDITURE REPORTS.

The Committee shall review appropriate expenditure reports produced by the City to verify that the Public Safety Sales Tax Measure revenues were expended only for the public safety purposes set forth in The Public Safety Sales Tax Measure[2], to wit: "to maintain: police officer staffing levels; police emergency response times; neighborhood patrols; anti-gang and youth violence prevention, intervention and suppression efforts including the Police Activities League program and other youth programs. The public safety sales tax measure will enable the upgrade of equipment and technology to help solve crimes, combat crime and fight gangs and expand programs to identify and shut down drug and gang houses. It will also help maintain firefighter staffing levels to ensure enough are on duty, fire and paramedic emergency response times and replace inadequate and outdated life-saving equipment. Funds may be used to improve, maintain or develop services or facilities (e.g., East Side Emergency Services) based on demand for services as demonstrated by call volumes, response times or other measurable indicators of community need. The public safety sales tax measure will enable the City to hire more parks and recreation staff for youth prevention programs, increase recreation services to neighborhoods, and upgrade equipment and facilities to increase and improve safe places for youth in the Watsonville community[i].

B. ANNUAL AUDIT.

Review the report of the independent third-party accounting firm auditor who shall annually review and audit expenditures of funds specifically derived from the Public Safety Sales Tax Measure to disclose how the money was used and ensure compliance with the expenditure plans and to ensure that revenues are spent within prudent, established accounting procedures and practices. The independent audit results shall be a discrete part of the City's annual audit.[3]

C. CITY BUDGET

Verify the Public Safety Sales Tax Measure annual budget appropriation specifies that all revenues from the Public Safety Sales Tax Measure shall be used only for improving the community's public safety, with the revenue to be directed in support of the Police, Fire, Parks and Community Services Departments, in the proportions of fifty-four percent (54%) to Police and thirty-eight percent (38%) to Fire, and eight percent (8%) to Parks and Community Services and verify that the City establishes separate funds into which these specific monies are deposited and that such funds are separate for Police, Fire, and Parks and Community Services and are the source of their respective expenditures as established in the annual budget appropriation reviewed by the Committee and approved by resolution of the Council. [4]

D. MAINTENANCE OF EFFORT

Maintenance of Effort. Verify the City does not use The Public Safety Sales Tax Measure funds to replace General Fund operating budget contributions for the Police, Fire, and Parks and Community Services Departments by comparing the baseline maintenance of effort budgets. The baseline maintenance of effort budgets for this purpose shall be the fiscal year 2013-2014 adopted General Fund budgeted City contribution amounts for Police and Fire operations.

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[2] WMC. Subdivision (a) of Section 3-6-1102.
[3] WMC. Subdivision (c) of Section 3-6.1102.
[4] WMC. Subdivision (d) of Section 3-6.1102.

The Police Department fiscal year 2013-2014 adopted General Fund operating City budget contribution amount was Twelve Million Three Hundred Fifty-Nine Thousand Nine Hundred Twenty-Four and no/100ths ($12,359,924.00) Dollars. The Fire Department fiscal year 2013-2014 adopted General Fund operating City budget contribution amount was Five Million Six Hundred Seventy-Two Thousand Two Hundred Ninety-Nine and no/100ths ($5,672,299.00) Dollars.

These baselines shall be increased by the change in Consumer Price Index not to exceed three (3%) percent beginning in the fiscal year 2020-2021 budget. The Consumer Price Index shall be for all urban consumers for the San Francisco Bay Area for the preceding April to April change.[5]

E. CONTINGENCY RESERVE FUND

Contingency/Reserve Fund. Because the Public Safety Sales Tax Measure is used for essential services that are needed during both good and bad economic times, the Committee shall verify that the City has established a Contingency/Reserve Fund adequate to ensure that services are maintained in the event sales tax revenues decline. Such funds shall be established for the Public Safety Sales Tax Measure Contingency/Reserve Fund. The Contingency / Reserve Fund containing ten percent (10%) of the annually budgeted revenues will be established. In any given year when the Contingency/Reserve Fund holds less than the required ten percent (10%) of annual revenues, the first use of funds will be to implement the plan's current year program and then to establish or re-establish the Contingency/Reserve fund. If actual revenues in any given year are less than budgeted revenues, the City Council may use the Contingency/Reserve Fund to make up the difference between budgeted revenues and actual revenues for the approved annual budget appropriation.[6]

F. PRIORITY FOR ADDITIONAL REVENUE

Priorities. The Committee shall verify that if the Contingency/Reserve Fund is fully funded and all annual planned expenditures have been implemented, that any additional unanticipated sales tax revenues shall be used first to accelerate the implementation of the expenditure plans and then to provide additional public safety facilities, personnel, and equipment and youth violence prevention and Parks and Community Services based upon the specific needs of the community with the review and recommendation of the Revenue Measure Oversight Committee and approval of the City Council.

3.2 INFORM

A. SECOND INDEPENDENT VERIFICATION OF REVENUE AND EXPENSES

The City Revenue Measure Oversight Committee shall serve in an oversight capacity to at least twice a year meet and review revenues and expenditures and provide a second independent verification that all expenditures are being made as promised to Watsonville residents.

B. TWICE A YEAR COUNCIL OVERSIGHT COMMITTEE REPORT AND COUNCIL REVIEW.

The twice a year findings and report of the City Revenue Measure Oversight Committee shall be reviewed by the City Council at a publicly noticed meeting of the Council and made available to the public at least twice a year. The Committee findings presented to the Council, in public session, shall include the following:

[5] WMC. Subdivision (e) of Section 3-6.1102.
[6] WMC. Subdivision (g) of Section 3-6.1102.

(i) A statement indicating whether the City is in compliance with the requirements of the Public Safety Sales Tax Measure; and

(ii) A summary of the Committee's proceedings and activities since the last report.

C. ANNUAL COUNCIL REVIEW OF INDEPENDENT AUDITORS REPORT

The report of the independent auditor required by subdivision (b) of Section 3-6-1102 shall be reported to the Council at least annually.

D. COMMUNICATIONS TO PUBLIC

The Committee shall inform the public concerning the City's expenditure of The Public Safety Sales Tax Measure revenues. In fulfilling this duty, all official communications to either the Council or the public shall come from the Chair acting on behalf of the Committee. The Chair shall communicate on behalf of the Committee only if the communication reflects the majority of the Committee.

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Either the Council or the City Manager, shall have the following powers reserved, and the Committee shall have no jurisdiction over the following types of activities:

(a) Approval of contracts,

(b) Selection of personnel,

(c) Appropriation of funds,

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3.4. LIMIT TO THE PUBLIC SAFETY SALES TAX MEASURE EXPENDITURES ONLY.

In recognition of the fact that the Committee is charged with overseeing the expenditure of the Public Safety Sales Tax Measure proceeds, the Council has not charged the Committee with responsibility for:

(a) Projects paid with or through the General Fund or grant funds or the sale of surplus property without Public Safety Sales Tax Measure funds shall not be within the authority of the Committee.

(b) The establishment of priorities and order of law enforcement, fire service, and parks and community services management decisions shall be made by the City Manager, Police Chief, Fire Chief, Parks and Community Services Director, and Council in their sole discretion.

(c) The selection of professional service firms as are based on City criteria established by the Council in its sole discretion.

(d) The approval of the methods and timing shall be by the Council in its sole discretion who shall report to the Committee on any cost saving techniques considered or adopted by the Council.

(e) The selection of independent audit firm(s), and such other persons as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in the Public Safety Sales Tax Measure.

(g) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Mayor's sole discretion as part of carrying out their function under the Public Safety Sales Tax Measure.

SECTION 4. AUTHORIZED ACTIVITIES.

In order to perform the duties, set forth in Section 3 of these Bylaws, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the City's annual independent performance audit and the Comprehensive Annual Financial Report, the City Budget, periodic financial statements furnished to the Committee and the Public Safety Sales Tax Measure Revenue annual independent financial audit.

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5.1 NUMBER.

The Committee shall consist of a minimum of eleven (11) members appointed by the Mayor.

5.2 QUALIFICATION STANDARDS.

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Except as otherwise provided herein, each member shall serve a term of four (4) years, commencing as of the date of the appointment by the Mayor. The original Committee was appointed September 9, 2014. No member may serve more than two (2) consecutive four-year terms measure from the date of their appointment[7].

Members whose term has expired may continue to serve on the Committee for a period not exceeding 180 days until a successor has been appointed.

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Committee Ethics Policy. Upon a member's removal, their seat shall be declared vacant. The Mayor shall fill any vacancies on the Committee. Vacancies shall be filled within 180 days.

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SECTION 10. AMENDMENT OF BYLAWS.

Any amendment to these Bylaws shall require approval by a majority vote of the Council.

SECTION 11. EXPIRATION.

If the Public Safety Sales Tax Measure is rescinded by voters, the Committee's role shall expire and it shall wind up its and terminate its work, publish its final report and disband as soon as practical.

CITIZENS' OVERSIGHT COMMITTEE
ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members to follow in carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement.

However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

CONFLICT OF INTEREST

A Committee member shall not make or influence a City decision related to: any contract funded by Revenue Y proceeds; or (2) any decision which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

OUTSIDE EMPLOYMENT

A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to any contract funded by Measure Y revenue proceeds. A Committee member shall not influence a City decision related to any contract involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the City that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the City with respect to: (1) bidding on providing services funded by Measure G revenue.

COMMITMENT TO UPHOLD LAW

A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California and all other applicable government entities, and the policies, procedures, rules and regulations of the City.

COMMITMENT TO CITY

A Committee member shall place the interests of the City above any personal or business interest of the member.

City of Watsonville
Community Development Department

M E M O R A N D U M

DATE: **June 2, 2020**

TO: **Matthew D. Huffaker, City Manager**

FROM: **Suzi Merriam, Community Development Director**

SUBJECT: **Resolution approving application for a Local Early Action Planning (LEAP) Planning Grant for up to $150,000 to partially fund the completion of the Downtown Watsonville Specific Plan and Downtown Watsonville Specific Plan Environmental Impact Report (EIR) and Housing Element update, and authorize City Manager to execute all necessary documentation and appropriate the funds should the grant be awarded**

AGENDA ITEM: **June 9, 2020** **City Council**

RECOMMENDATION:
It is recommended that City Council adopt a resolution approving an application for a LEAP Grant and authorize the City Manager to execute and submit all documents necessary for completion of the project and appropriate the funds should the grant be awarded.

BACKGROUND:
Increasing the availability of affordable homes statewide is critical to bettering the quality of life of all Californians and to ending homelessness. In the 2019-20 Budget Act, Governor Gavin Newsom allocated $250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet identified needs of every community. With this allocation, HCD established the LEAP Grant Program with $119 million for cities and counties. LEAP provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production and help local governments prepare for their 6th cycle RHNA[1] much like the SB2[2] Planning Grants.

DISCUSSION:
The funding formula for LEAP funds categorizes Watsonville as a small city with a population less than 60,000, and our funding allocation is $150,000. Staff proposes that

[1] Regional Housing Needs Allocation
[2] SB2 described in footnote to Staff Report on RAIMI contract amendment.

the application request $63,848 for the Downtown Watsonville Specific Plan (DWSP) and the remaining $86,152 be allocated to completing the Housing Element update in 2022.

The scope of work for the DWSP has been modified to provide a more robust public outreach approach as well as a demonstration project. The DWSP is an excellent candidate for the LEAP Planning Grant because the stated goals of the plan:

- Foster additional housing in the historic downtown core
- Provide a master EIR that will help streamline the construction of housing in the downtown
- Develop objective design guidelines for downtown architecture that will help facilitate non-discretionary permitting

All these goals are included in the eligibility criteria listed in the grant application guidance.

Additionally, amendments to facilitate compliance with the 6th cycle of RHNA[3] are a recommended use of the LEAP funds.

STRATEGIC PLAN:
The project supported by the proposed grant application supports Goals 4 (Economic Development) and 5 (Community Engagement & Well-Being) of the Strategic Plan, by creating a comprehensive planning and environmental document to allow increased density for both housing and commercial uses in the downtown, connecting multiple transportation modes, and providing a robust public outreach and engagement program as part of the Specific Plan.

Additionally, having the Housing Element of the General Plan updated to comply with the 6th cycle of RHNA supports Goal 1 (Housing) of the Strategic Plan as it will identify and provide plans to meet Watsonville's housing needs.

FINANCIAL IMPACT:
There is no financial impact to applying for the LEAP funds and no local match required. If awarded, grant funds will be appropriated in the City's Grant Fund 0260 into a specific sub-account for the Downtown Specific Plan and the Housing Element Update.

ALTERNATIVES:
Council could choose not to adopt a resolution authorizing the grant application, which would necessitate a reduction in public outreach for the DWSP and prevent staff from utilizing professional services to assist in completing the Housing Element update.

ATTACHMENTS:
None

cc: City Attorney

[3] Allocations for 6th Cycle Housing Elements: The amount of housing each local jurisdiction within a region must plan to accommodate.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING AND DIRECTING THE CITY MANAGER ON BEHALF OF THE CITY OF WATSONVILLE TO SUBMIT A $150,000 APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR A LOCAL EARLY ACTION PLANNING (LEAP) GRANT; AND IF AWARDED, TO NEGOTIATE, EXECUTE AND SUBMIT ALL DOCUMENTS INCLUDING, BUT NOT LIMITED TO APPLICATIONS, AGREEMENTS, PAYMENT REQUESTS AND SO ON, WHICH MAY BE NECESSARY TO PARTIALLY FUND THE DOWNTOWN WATSONVILLE SPECIFIC PLAN, DOWNTOWN WATSONVILLE SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT (EIR), AND HOUSING ELEMENT UPDATE; AND APPROPRIATING SUCH FUNDS TO THE SPECIAL GRANTS FUND

WHEREAS, pursuant to California Health and Safety Code §§ 50515 et. seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants Program or LEAP); and

WHEREAS, the City Council of the City of Watsonville desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, on January 27, 2020, the Department issued a NOFA and Application in the amount of $119,040,000 for assistance to all California jurisdictions;

WHEREAS, staff is seeking approval to apply for the grant to partially fund the completion of the Downtown Watsonville Specific Plan, Downtown Watsonville Specific Plan EIR, and Housing Element update; and

WHEREAS, upon award of a LEAP Grant, the City of Watsonville will enter into a

Standard Agreement with the State of California to complete said projects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the City Manager is hereby authorized and directed to apply and submit the application package to the California Department of Housing and Community Development on behalf of the City of Watsonville for the Local Early Action Planning (LEAP) Grant Program for the amount of $150,000.

2. In connection with the LEAP grant, if the Application is approved by the Department, the City Manager of the City of Watsonville is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of $150,000 and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

4. That the City Manager of the City of Watsonville is authorized and directed, if said grant is awarded, to appropriate $150,000 to the Special Grants Fund [0260] for the

Downtown Watsonville Specific Plan, Downtown Watsonville Specific Plan EIR, and Housing Element update.

****

City of Watsonville
Community Development Department

M E M O R A N D U M

DATE: **June 4, 2020**

TO: **Matthew D. Huffaker, City Manager**

FROM: **Suzi Merriam, Community Development Director**

SUBJECT: **Public Hearing to Consider Text Amendments to Title 14 (Zoning) of the Watsonville Municipal Code (WMC) Chapters 14-16 (District Regulations) and 14-53 (Cannabis Facilities) regarding the cultivation, manufacture, distribution, testing, delivery and retail sales of cannabis and cannabis products**

AGENDA ITEM: **June 9, 2020** **City Council**

RECOMMENDATION: The Planning Commission recommends the Council introduce two ordinances to amend certain sections of two chapters of Title 14 (Zoning) of the Municipal Code: Parts 1 and 3 of Chapter 14-16 (District Regulations) and Chapter 14-53 (Cannabis Facilities)

BACKGROUND

On November 8, 2016, California voters passed Proposition 64 (The Adult Use of Marijuana Act), which legalized cannabis in California. The deadline to pass permanent state regulations governing the cultivation, manufacture, distribution, testing and sales of cannabis was January 1, 2018.

On November 8, 2016, Watsonville voters passed Measure L, the Watsonville Marijuana Business Tax, 74.2% to 25.8%.

On December 13, 2016, the Council adopted Ordinance 1345-16, adding a new Chapter 52 (Cultivation, Processing, Manufacture, Distribution, Testing and Sale of Nonmedical Cannabis) of Title 14 (Zoning) of the Watsonville Municipal Code. The ordinance prohibited all recreational cannabis business activities in the City.

On April 25, 2017, the Council adopted Ordinance 1352-17, adding a new Chapter 14-53 to the Watsonville Municipal Code. Ordinance 1352-17 permitted and regulated medical cannabis cultivation and manufacturing within the City. Use of recreational or "adult-use" cannabis continued to be prohibited in the City.

The Governor signed SB 94 also known as the Medicinal and Adult-Use Cannabis Regulation and Safety Act MAUCRSA on June 27, 2017

On December 7, 2017 the California State Bureau of Cannabis Control adopted Emergency Regulations to clarify and make specific licensing and enforcement criteria for commercial cannabis businesses under MAUCRSA.

MAUCRSA became effective on January 1, 2018 and rescinded the December 7, 2017 Emergency Regulations.

On January 16, 2018, the Council adopted Ordinance 1362-18 (codified at WMC 14-53 101 et seq which allowed cultivation and manufacture of recreational cannabis and rescinded Ordinance 1361-18 which prohibited recreational cannabis. Ordinance 1362-18 became effective on March 15, 2018.

On March 13, 2018, the Council adopted Ordinance 1364-18 which amended WMC 14-53 Ordinance 1362-18 and allowed existing cultivation and manufacturing facilities to distribute recreational cannabis. Ordinance 1364-18 became effective April 26, 2018.

Community Outreach:
During the summer of 2019, City staff met with local cannabis cultivation and manufacturing business owners to discuss the current regulatory structure, and how the City's amended cannabis ordinance might be revised again to be more efficient and effective.

On November 12, 2019, the Council held a study session during which it directed staff to revise the cannabis ordinance in the following ways:

1. Increase the number of cannabis facilities.
2. Increase the maximum cultivation area from 5,000 to 22,000 square feet.
3. Permit one state licensee to have two Watsonville cannabis use permits on different parcels.
4. Permit and tax processing and nursey uses.
5. Allow delivery.
6. Change separation requirements.
7. Allow more than one cannabis use permittee on one parcel
8. Reduce permissible dispensary zoning districts from four to three.
9. Revise employee background check requirements

After the Council meeting, staff met with Community Prevention Partners to go over the draft ordinance and gain feedback in best practices for keeping cannabis away from kids. Staff received written comments from Community Prevention Partners after the Planning Commission packet had been distributed in January, and because of this, staff

provided the Community Prevention Partners' recommendations alongside Council and staff's recommendations for clarity.

Staff developed the final draft of the proposed Cannabis Ordinance after input from Community Prevention Partners, the cannabis community, and Council.

Planning Commission Meeting

Staff presented the Council's recommendation, prevention partner's recommendation, and a final staff recommendation to the Planning Commission for consideration on January 14, 2020. Community Prevention Partners proposed several changes to the draft ordinance, and staff recommended that some of these changes be incorporated into the draft ordinance. The Planning Commission voted 7-0 to recommend that the Council adopt the proposed ordinance, as revised.

Revisions Proposed After Planning Commission Meeting

In addition to the revisions recommended by the Planning Commission, staff recommended removing the CT Zoning District as a permitted zoning district for retail cannabis sales due to a lack of eligible parcels meeting separation requirements.

March 10, 2020 Council Meeting

The Council considered the Planning Commission recommendations at its on March 10, 2020 regular meeting. Link to Agenda. Link to Video. The Council conducted a public hearing on March 10 and continued the public hearing to the March 24, 2020 regular Council meeting and directed staff to again revise the draft ordinance to:

1. Set aside one permit from each type of cannabis business for eligible cannabis equity applicants.
2. Use the Cannabis Equity Ordinance (WMC 5-49) to determine eligibility of local equity applicants.
3. Require retail dispensaries to carry at least 15% of product either cultivated and/or manufactured by Watsonville cannabis businesses.

The March 24, 2020 meeting was then cancelled due to the Santa Cruz County Public Health Officer's March 15 COVID-19 SIP Order.

Staff now proposes changes to two chapters of Title 14 [Zoning] of the Municipal Code:

- Parts 1 and 3 of Chapter 53 [Cannabis facilities] and
- Parts 5, 6, 15 and 16 of Chapter 16 [District Regulations]

PROPOSED REVISIONS TO CHAPTER 53: WATSONVILLE CANNABIS ORDINANCE

Part 1 General Provisions

Section 14-53.102 Definitions

1. DEFINITIONS ADDED FOR CANNABIS PROCESSING AND EQUITY APPLICANT

The terms cannabis processing and equity applicant were added to §14-53.103. Equity applicant is used extensively in the new section 14-53.107 (discussed below) regarding the Cannabis Equity Use Permit Set Aside section.

Section 14-53.105 Delivery Inside City

2. PERMIT WATSONVILLE DISPENSARY, CULTIVATION AND MANUFACTURING FACILITIES DELIVERY INSIDE CITY § 14-53.105

State law[1] allows a licensed retail business with a delivery license in their business jurisdiction to deliver cannabis products inside Watsonville City limits. if they have a Watsonville business license, are registered with the Watsonville Police Department without a Watsonville delivery license[2]. Staff recommends that the City allow local retail storefront dispensaries to deliver cannabis, and allow non-storefront delivery licenses for our cultivation and manufacturing businesses, so that they may deliver their product directly to customers without a retail storefront. This gives Watsonville businesses an opportunity for retail sales by getting their products on the shelves of Watsonville dispensaries.

Section 14-53.106 Permit classes, processing allowed, increased area, number allowed, more than one permit on each parcel, relaxed separation.

3. INCREASE NUMBER OF CANNABIS USE PERMITS. § 14-53.106 SUBD. (D).

The number of cultivation permits remains at 6. The number of manufacturing permits increases from 9 to 15. Storefront retail dispensary permits increase from one to three and non-storefront retail licenses increase from none to seven. Processing permits increase from one to three. Distribution permits increase from one to two. And testing permits increase from none to unlimited.

4. INCREASE MAXIMUM CULTIVATION AREA FROM 5,000 TO 22,000 SQUARE FEET. § 14-53.106 SUBD. (A) AND (B); §14-53.302.

The current ordinance allows indoor cultivation up to 5,000 square feet. State regulations allow indoor cultivation up to an acre (43,560 square feet), with licenses available for either 5,000, 10,000, or 22,000 square feet of indoor cultivation. The draft ordinance increases the maximum cultivation area for a Watsonville cannabis use permit to 22,000 square feet.

[1] Santa Cruz County is now engaged in a lawsuit with a private company and the State of California on this issue. See https://www.northbaybusinessjournal.com/northbay/sonomacounty/10483936-181/legal-yes-but-pot-delivery (last accessed 5/15/2020) and https://www.latimes.com/california/story/2019-11-26/california-marijuana-agency-lawsuit-cities-counties-pot-deliveries (last accessed 5/15/2020)

[2] § 14-53.105

5. ALLOW ONE CANNABIS LICENSEE ON TWO PARCELS §14-53.106 SUBD. (G); §14-53.302(D)

Some existing cultivation businesses do not have room to expand to a 22,000 square foot canopy. Some have requested the City consider allowing one cultivation license to be spread over two Santa Cruz County Tax Assessor's parcel numbers. For instance, a cultivator may have a 5,000 square foot facility on West Beach Street, but no room to add cultivation area there. The draft ordinance would allow the same licensee to increase their cultivation area at a second location, with the same state cannabis license and a second City cannabis use permit.

Staff also proposes that cannabis facilities with more than one type of state cannabis license be allowed to operate from up to two locations. Some manufacturing and cultivation facilities do not have the space in their current locations to expand to non-storefront delivery or other types of cannabis use permit types and would need to either relocate or find a second location in which to expand.

Staff proposes allowing a second location for cannabis cultivation after approval of a Minor Modification. Annual reviews would be conducted under the original Use Permit for the business with additional fees to cover inspection time for both facilities.

6. ALLOW AND TAX PROCESSING[3]. 14-53.106 (A), (B), (D), (E), AND (G)

The State issues licenses for processing and nurseries separately, even though they are both subsets of cultivation. Staff recommends that the City allow up to 3 processing licenses. Processing would be taxed under the cultivation provisions. Nurseries would be allowed only as part of a cultivation cannabis use permit. Staff recommends that nursery licenses not be allowed without a cultivation permit.

7. RELAX SEPARATION REQUIREMENTS. § 14-53.106 (A) AND (G)

The current ordinance requires a property line to property line separation requirement for all cannabis uses. This separation was to address possible conflicts between cannabis facilities and their neighbors. What we've discovered over the last three years is that the only type of cannabis business that has any need to be separated from residential and sensitive uses are cultivation facilities, due to their inherent odor. Even with high tech odor-removing equipment, cannabis can be detected off-site.

[3] "Cannabis Processing" shall mean the drying, curing, grading, or trimming of cannabis within a permitted cannabis cultivation facility or as part of a stand-alone cannabis processing facility. §14-53.103 subd. (b)

SEPARATION REQUIREMENTS[4]					
	Cultivation	*Manufacture*	*Distribution*	*Testing*	*Retail*
School (K-12)5	600’	600’	600’	600’	600’
Park	600'	600'	600'		600'
Residential Zone	250'	250'	250'		250'
Legal Residential Use	100'	100'	100'		100'
Faith based facility, licensed daycare, pre-school or library	600'	600'	600'		600'

In looking at maps of potential retail, distribution, manufacturing and expanded cultivation facilities with the current separation requirements, staff realized that there are severe limitations on where any of these additional facilities might be able to locate. In order to allow for additional locations to establish cannabis facilities, the draft ordinance has been revised as follows:

The draft ordinance includes three ways to measure distance:

a) For all facilities, property line to property line measurement from schools
b) For cultivation, property line of sensitive use to nearest wall of cannabis facility
c) For all other cannabis facilities, path of travel from sensitive use to main door of the cannabis facility

8. ALLOW MULTIPLE LICENSES ON ONE PARCEL. § 14-53.106(F) AND (G)

When the cannabis ordinance was first adopted, staff had concerns that cultivation facilities would cluster on a few large industrial parcels in the City, and therefore the first ordinance did not allow multiple cannabis businesses on one parcel.

Staff now sees that it is sometimes better for different cannabis businesses to be located near each other and in some cases on the same parcel. There may be advantages in the future for unrelated cannabis businesses to share space, such as a commercial kitchen, to reduce the costs for developing infrastructure.

Section 14-53.107 Equity Program Set Aside

9. CANNABIS EQUITY USE PERMIT SET ASIDE. § 14-53.107

Staff has incorporated the March 10th directions regarding the City’s cannabis equity program (see March 10 Council minutes attached) into the draft ordinance, by creating

[4] Separation distance from K-12 schools shall be measured from property line to property line. Separation distance for cultivation facilities shall be measured from parcel line of sensitive use to nearest wall of cultivation facility. Separation distance for all other cannabis facilities shall be measured by path of travel from nearest parcel line of sensitive use to the front door of the facility. Separation distance from K-12 schools shall be measured from property line to property line.

a new section 14-53.107 (Cannabis Equity Use Permit Set Aside) along with requirements for equity applicants.

Section 14-53.108 Preapplication process

10. PRE-APPLICATION PROCESS. § 14-53.108

The Cannabis Ordinance proposes a pre-application process for all new facilities, including retail sales. The pre-application will not require the identification of a physical location but will focus on the qualifications of the applicant team, general security requirements, and operations plan. Additional points will be awarded to presently operating Watsonville cannabis use permittees and those that are minority and/or woman owned. The top scoring applications will be invited to an interview with staff and the City's cannabis consultant. Top scoring applicants after the interview will be allowed to apply for a Use Permit.

Applicants will have six months to secure a business location and obtain local and state permits to operate. If the applicant is not able to secure a location and obtain all required permits within six months, their pre-approval would expire, and the permit would become available for a future application period.

Section 14-53.110 Background checks

11. EMPLOYEE BACKGROUND CHECKS. § 14-53.110 SUBD. (B)

The current cannabis ordinance requires background checks and ID badges for not only owners and managers but for every employee of a cannabis business. The background check process can take anywhere from a few weeks to months, depending on how busy the Department of Justice is. Because many positions in a cannabis facility can be entry-level, with high turnover, waiting weeks to months to determine whether an employee has a clean record has been detrimental to the company and not effective for regulation.

State law only requires background checks for owners and managers. The ordinance has been revised to require background checks only for owners and managers and lets the cannabis business owners and managers decide how they will determine the criteria to use in making hiring decisions.

Part 3 Operating Conditions

Section 14-53.306 Storefront slotting

12. NO SLOTTING FEES FOR WATSONVILLE CANNABIS BUSINESSES. § 14-53.306 (Z) AND (AA)

Staff has added two conditions of approval of a cannabis use permit in Part 3: Operating Conditions in § 14-53.306 applicable to store front retail cannabis use permits to read:

(z) Retail facilities shall maintain a minimum of fifteen percent (15%) of display space dedicated to cannabis products grown and/or manufactured in the City of Watsonville.

(aa) Retail facilities shall not charge a slotting fee[6] to Watsonville cultivation or manufacturing businesses for the display of local product in the retail facility.

The condition in subdivision (aa) was added to prevent retail dispensaries from charging fees to Watsonville cannabis businesses for shelf space.

PROPOSED REVISIONS TO CHAPTER 14-16 (DISTRICT REGULATIONS)

This ordinance revises the regulations of four zoning districts in Chapter 16 of Title 14:

- IP (Industrial Park), Part 5, §§ 14-16.500 et seq
- IG (General Industrial), Part 6, §§ 14-16.600 et seq
- CO (Office)), Part 15, §§ 14-15.1500 et seq, and
- CV (Visitor Commercial) Part 16, §§ 14-16.600 et seq

Cannabis manufacturing, distribution, cultivation and processing will be conditionally permitted only in the General Industrial and Industrial Park districts. Staff and the Planning Commission recommend that retail dispensaries be allowed in the Visitor Commercial, Industrial Park and General Industrial districts. Testing is recommended to be conditionally permitted with a cannabis administrative use permit in the Office Commercial district.

[6] A slotting fee is a fee that a retail store may charge to a company for the privilege of displaying that company's product on store shelves. This is a common practice in grocery stores and has also become common in retail dispensaries.

Class	Use	IP (Industrial Park)	IG (General Industrial)	CO (Office Commercial)	CV (Visitor Commercial)
1A	Indoor cultivation, up to and including 5,000 sf	SUP	SUP	X	X
2A	Indoor cultivation from 5,001 to 10,000 sf	SUP	SUP	X	X
3A	Indoor cultivation from 10,001 to 22,000 sf[7]	SUP	SUP	X	X
6	Manufacturer-1, for products not using volatile solvents	AUP	AUP	X	X
7	Manufacturer-2, for products using volatile solvents	AUP	AUP	X	X
8	Testing	AUP	AUP	AUP	X
9	Non-storefront delivery	AUP	AUP	X	X
10	Retail, general	SUP	SUP	X	SUP
11	Distribution	AUP	AUP	X	X
N/A	Processing	AUP	AUP	X	X
SUP = Special Use Permit | AUP = Administrative Use Permit | X = Prohibited					

STRATEGIC PLAN:
The proposed revisions to Chapter 14-53 (Cannabis Facilities) and 14-16 (District Regulations) permit regulated expansion of the cannabis industry in Watsonville. The revisions provide for retail cannabis sales in the City and follow Goal 4 of the 2018-2020 Strategic Plan (Economic Development). The increased number of cannabis facilities and regulation of retail sales will create job opportunities and provide additional tax revenue for the City in a manner for the continued health and safety of the community.

FINANCIAL IMPACT:
It is likely that the revisions to the Cannabis Ordinance will provide increased tax revenue through the cultivation, manufacturing, and retail sales tax of cannabis.

ALTERNATIVES:
The Council could choose not to adopt the proposed revised ordinance or could suggest additional revisions which staff could develop into a revised ordinance and return to the Council later.

ATTACHMENTS:
1. January 14, 2020 Planning Commission staff report
2. January 14, 2020 Planning Commission Minutes
3. March 10, 2020 Council Minutes.

cc: City Attorney

[7] Cultivation exceeding 22,000 SF is prohibited.

City of Watsonville
M E M O R A N D U M

DATE: December 23, 2019

TO: Planning Commission

FROM: Suzi Merriam, Community Development Director

SUBJECT: **Consideration of a Resolution recommending that the City Council adopt amendments to Watsonville Municipal Code Chapter 14-16 (District Regulations) and Chapter 14-53 (Cannabis Facilities)**

AGENDA ITEM: January 14, 2020 **Planning Commission**

RECOMMENDATION:
Staff recommends that the Planning Commission adopt a Resolution recommending that the City Council amend Chapters 14-16 (District Regulations) and 14-53 (Cannabis Facilities) of the Watsonville Municipal Code regarding cannabis facilities.

CEQA REVIEW: The provisions of the proposed Ordinance have been found to be not a project under the California Environmental Quality Act (CEQA) of 1970, together with regulations and guidelines promulgated thereunder (including without limitation Section 15378 of the CEQA Guidelines), and is also exempt from CEQA pursuant to Section 15061(b)(3) because it has no potential for causing a significant effect on the environment.

OVERVIEW:
On November 8, 2016, California voters passed Proposition 64 (The Adult Use of Marijuana Act), which legalized cannabis in California. The deadline to pass permanent state regulations governing the cultivation, manufacture, distribution, testing and sales of cannabis was January 1, 2018.

On November 8, 2016, Watsonville voters passed Measure L. the Watsonville Marijuana Business Tax 74.2% to 25.8%.

On December 13, 2016, the City Council adopted Ordinance 1345-16, adding a new Chapter 52 (Cultivation, Processing, Manufacture, Distribution, Testing and Sale of Nonmedical Cannabis) of Title 14 (Zoning) of the Watsonville Municipal Code. The

purpose of the ordinance was to make clear to prospective businesses that commercial recreational cannabis activities are not allowed in the City.

On April 25, 2017, the City Council adopted Ordinance 1352-17, adding a new Chapter 14-53 to the Watsonville Municipal Code. The purpose of this ordinance was to permit and regulate medical cannabis cultivation and manufacturing within the City. Recreational or "adult-use" cannabis continued to be prohibited in the City.

On December 7, 2017 the California State Bureau of Cannabis Control adopted emergency regulations to clarify and make specific licensing and enforcement criteria for commercial cannabis businesses under the Medicinal and Adult-Use Regulation and Safety Act (MAUCRSA or the Act).

On January 1, 2018, the state Medicinal and Adult-Use Cannabis Regulation and Safety Act (codified at §§ 26000 of the California Business and Professions Code became effective. This law rescinded the December 7, 2017 emergency regulations.

On January 16, 2018, the Council adopted Ordinance 1362-18 (codified at WMC 14-53 101 et seq which allowed cultivation and manufacture of cannabis for the adult-use market, and rescinded Ordinance 1361-18 which prohibited recreational cannabis. These changes became effective on March 15, 2018.

On March 13, 2018, the Council adopted Ordinance 1364-18 which allowed existing cultivation and manufacturing facilities to distribute cannabis for the adult-use market. This amendment became effective April 26, 2018.

PROCESS:

Section 907 of the City Charter calls for the Planning Commission to make recommend to the Council any proposal to amend or repeal any part of the Zoning Ordinance (Title 14) of the Watsonville Municipal Code.

DISCUSSION:

When the City adopted the first cannabis ordinance (Ordinance 1345-16) in late 2016, the goal was to start small and allow cultivation only. Over the last 3 years, this has grown to include manufacturing and distribution as well. Now that permanent state regulations have been adopted, staff has drafted a comprehensive cannabis ordinance that regulates cultivation, manufacturing, distribution, testing, and retail sales.

Staff has met with the current Watsonville cannabis facility permittees over the last 6 months to understand the needs of our existing businesses as we consider modifications to the cannabis ordinance. Staff has also met with our prevention partners to understand the current trends regarding cannabis use and prevention, and the impacts that cannabis legalization have had on the Watsonville community.

The Ordinance is divided into five parts, intended to correspond roughly with the way permits are considered: 1. General; 2. Application; 3. Findings, 4. Conditions and 5. Enforcement. Definitions are for the most part borrowed from State law.

Based on the listening sessions and consideration of the Medicinal and Adult-Use Cannabis Regulation and Safety Act new, staff developed a draft ordinance, of which major points were brought to the City Council for review and direction on November 12, 2019. After direction was given by City Council, staff further refined the draft ordinance. The major changes to the draft ordinance address:

1. Addition of retail sales, testing, distribution and delivery
2. Number of cannabis licenses to allow
3. Maximum square footage increase for cultivation
4. Allow cultivation license to be located on more than one parcel
5. Processing and nursery licenses
6. Non-storefront delivery for existing manufacturers and cultivators
7. Calculation of distance requirements
8. Allow multiple licenses per parcel
9. Allowable zoning districts
10. Employee background checks

1. **Number of cannabis licenses to allow**
   The current ordinance allows 6 cultivation licenses and 9 manufacturing licenses. Distribution licenses have only been issued to existing cultivation or manufacturing facilities. The ordinance allows:

Type of Business	**# of Licenses**
Cultivation	6 (with increased square footage)
Manufacturing	15
Distribution	2 stand alone
Testing	Unlimited
Retail	3, with delivery
Non-Storefront Retail (delivery)	Allowed for existing manufacturers/ cultivators in City to sell their own products under a Type 13 (non-storefront retail license)

2. **Maximum square footage increase for cultivation**
   The current ordinance allows cultivation up to 5,000 square feet. The State regulations allow indoor cultivation up to an acre, with licenses available for 5,000, 10,000, and 22,000 square feet of indoor cultivation area.

   The draft ordinance will allow cultivation of up to 22,000 square feet in area. During interviews with cannabis facility owners, it was found that cannabis grown indoors is more valuable than cannabis grown in the open or in greenhouses, and therefore

allowing our current cultivators the ability to expand the allowable cultivation square footage will allow their brand to be more available and competitive statewide.

3. **Allow cultivation license to be located on more than one parcel**
   Many of our existing cultivation businesses do not have room to expand to a 22,000 square foot canopy, and some have requested that the City consider allowing 1 cultivation license to be spread over two Santa Cruz County Assessors parcel numbers. For instance, a cultivation business may have an existing 5,000 square foot facility on West Beach Street, but no room to add cultivation area at that location. They might have the option to increase their cultivation area by securing a second location, with a permit.

4. **Processing/Nursery licenses**
   The state issues licenses for processing and nurseries separately, even though they are both subsets of cultivation. Staff recommends that the City continue to permit processing and nurseries as part of a cultivation license. Any nursery license would be included in the total 22,000 square feet of allowable cultivation area under a local permit.

5. **Delivery**
   Per state law, any licensed retail business with a delivery license may deliver cannabis products in Watsonville City limits. Staff recommends that the City allow local retail storefront dispensaries to deliver cannabis, as well as allow non-storefront delivery licenses for our cultivation and manufacturing businesses, so that they may deliver their product directly to customers without a retail storefront. This will allow all our local businesses the opportunity for a limited amount of retail sales and to get their products into the local market.

6. **Calculation of separation requirements**
   The current ordinance requires a property line to property line separation requirement for all cannabis uses. This separation distance was put in place to ensure that there were not conflicts between cannabis facilities and their neighbors. What we've discovered over the last 3 years is that the only type of cannabis business that has any need to be separated from residential and sensitive uses are cultivation facilities, due to their inherent odor. Even with high tech odor-removing equipment, cannabis can be detected off-site.

   In looking at maps of potential retail, distribution, manufacturing and expanded cultivation facilities with the current separation requirements, staff realized that there are severe limitations on where any of these additional facilities might be able to locate.

   In order to allow for additional locations to establish cannabis facilities, the draft ordinance has been modified as follows:

Separation Requirements:

	Cultivation[1]	Manufacture[1]	Distribution[1]	Testing[1]	Retail[1]
School (K-12)[2]	600'	600'	600'	600'	600'
Park	600'	600'	600'		600'
Residential zone	250'	250'	250'		250'
Legal residential use	100'	100'	100'		100'
Faith-based facility, licensed daycare, preschool or library	600'	600'	600'		600'

[1] Separation distance for cultivation facilities shall be measured from parcel line of sensitive use to nearest wall of cultivation facility. Separation distance for all other cannabis facilities shall be measured by path of travel from nearest parcel line of sensitive use to the front door of the cannabis facility.

[2] Separation distance from k-12 schools shall be measured from property line to property line.

The draft ordinance includes 3 ways to measure distance:

a) For all facilities, property line to property line measurement from schools
b) For cultivation, property line of sensitive use to nearest wall of cannabis facility
c) For all other cannabis facilities, path of travel from sensitive use to main door of the cannabis facility

Please refer to Attachments 1, 2, And 3 (existing separation map and proposed separation map) for a graphic illustration of the potentially allowable areas for cultivation facilities.

7. **Allow multiple licenses per parcel**

When the cannabis ordinance was first adopted, staff had concerns that cultivation facilities would cluster on a few large industrial parcels in the City, and therefore the first ordinance did not allow multiple cannabis businesses on one parcel.

We now see that in some instances it may be more advantageous for different cannabis businesses to be located near each other and in some cases on the same property. There may be advantages in the future for unrelated cannabis businesses to share space, such as a commercial kitchen, to reduce the costs for developing infrastructure. Staff proposes allowing multiple cannabis businesses to be located on one parcel.

8. **Allowable zoning districts**

Cannabis manufacturing, distribution, and cultivation are limited to the General Industrial and Industrial Park zoning districts. Staff recommends that retail dispensaries be allowed in the Thoroughfare Commercial, and Visitor Commercial Zoning districts. Staff originally proposed allowing retail dispensaries in the Neighborhood Shopping center zoning district, however after discussions with

prevention partners, it was decided that shopping centers were not appropriate locations for dispensaries in Watsonville.

It has become common to see retail cannabis dispensaries in retail commercial areas in other cities. By its nature, a cannabis dispensary is a retail commercial use, and staff believes that the correct location for a retail dispensary in Watsonville would be in a retail commercial zone, but not in the historic downtown core or in the neighborhood commercial areas.

Large swaths of Main Street (outside of the downtown) and Freedom Boulevard corridors are zoned Thoroughfare Commercial. The Visitor Commercial zoning district is smaller, but is located in retail pockets in the City including the corner of Green Valley Road and Main Street, and West Beach Street. However, the proposed distance requirements would eliminate the corner of Green Valley Road and Main Street, due to the proximity to residential zones.

9. **Employee background checks**
   The current cannabis ordinance requires background checks and ID badges for every owner, manager, and employee of a cannabis business. The background check process can take anywhere from a few weeks to months, depending on how busy the Department of Justice is. Because many of the positions in a cannabis facility can be entry-level, with high turnover, waiting weeks to months to determine whether an employee has a clean record has been detrimental to the company.

   State law only requires background checks for owners and managers. The ordinance has been modified to require background checks for owners and managers only, and lets the cannabis business owners and managers decide how they will determine the criteria to use in making hiring decisions.

CONCLUSION:

Based on input from our local cannabis facility owners and the prevention community, the proposed modifications to the Cannabis Ordinance will provide for a comprehensive regulatory program for all types of cannabis businesses in Watsonville. The modifications provide opportunity for the existing cannabis facilities to expand in a very competitive market while providing opportunities for new cannabis manufacturing, testing, distribution, and retail facilities to be established with safeguards that will prevent such facilities from negatively impacting the community.

ATTACHMENTS:

1. Map showing current separation requirements for cannabis facilities
2. Map showing potentially available locations for cannabis cultivation facilities
3. Map showing potentially available locations for cannabis manufacturing, retail, and distribution facilities

Medical Cannabis Facility Separation Requirements 2017

City of Watsonville

Motto: "Opportunity Through Diversty; Unity Through Cooperation"

Legend

- City Streets
- Highway 1
- Levee
- Parcels

Zoning

- IG: General Industrial
- IP: Indusrtial Park
- Separation Buffer*
- Potential Cannabis Facility
- Watsonville City Limit

*** Separation Buffer Criteria:**

- **> 600' from: Schools (K-12), City Parks, Faith Based Facility, Preschools, Libraries, and Licensed Child Care Centers**
- **> 300' from: Residential Zones**
- **> 100' from: Legal Residential Use**

N W E S

1 inch = 800 feet

400 0 400 800 1200 1600

Feet

Prepared by Watsonville GIS Center 7/26/2017 (CODD1548).

This Document is a graphic representation using the best currently available sources. The City of Watsonville assumes no responsibility for any errors.

Attachment 1 page 1 of 1

Medical Cannabis Cultivation Facility Separation Requirements 2019

City of Watsonville

Motto: "Opportunity Through Diversity; Unity Through Cooperation"

Legend

- City Streets
- Highway
- Levee
- Parcels

Zoning

Designation

- IG: General Industrial
- IP: Industrial Park
- Separation Buffer*
- MMJ Cultivation Allowed

Possible Cultivation Site

- Detailed Analysis Needed

Industrial Buildings 2007

- Outside of Separation Buffer
- Watsonville City Limit

*** Separation Buffer Criteria:**

> 600' from: Schools (K-12), City Parks, Faith Based Facility, Preschools, Libraries, and Licensed Child Care Centers

> 250' from: Residential Zones

> 100' from: Legal Residential Use

N W E S

1 inch = 800 feet

400 0 400 800 1200 1600

Feet

Prepared by Watsonville GIS Center 12/05/2019 (CODD1548).

This Document is a graphic representation using the best currently available sources. The City of Watsonville assumes no responsibility for any errors.

PAJARO

Attachment 2
page 1 of 1

Potential Medical Cannabis Facility Sites

City of Watsonville

Motto: "Opportunity Through Diversty; Unity Through Cooperation"

Legend

- City Streets
- Highway
- Levee
- Parcels

Zoning

Potential Manufacturing Sites

- IG: General Industrial
- IP: Industrial Park

Potential Retail Sites

- CNS: Neighborhood Shopping Center
- CT: Thoroughfare Commercial
- CV: Visitor Commercial

MMJ Separation Requirements 2019

- Path of Travel

Possible MMJ Facility

- Site Requires Detailed Analysis
- Watsonville City Limit

*** Separation Buffer Criteria:**

- **> 600' from: Schools (K-12), City Parks, Faith Based Facility, Preschools, Libraries, and Licensed Child Care Centers**
- **> 250' from: Residential Zones**
- **> 100' from: Legal Residential Use**

N W E S

1 inch = 800 feet

400 0 400 800 1200 1600

Feet

Prepared by Watsonville GIS Center 12/03/2019 (CODD1548).

This Document is a graphic representation using the best currently available sources. The City of Watsonville assumes no responsibility for any errors.

Attachment 3
page 1 of 1

M I N U T E S

REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF WATSONVILLE

COUNCIL CHAMBERS 275 MAIN STREET, 4th FLOOR, WATSONVILLE, CALIFORNIA

January 14, 2020 6:02 PM

In accordance with City policy, all Planning Commission meetings are recorded on audio and video in their entirety, and are available for review in the Community Development Department (CDD). These minutes are a brief summary of action taken.

1. ROLL CALL

Chair Jenni Veitch-Olson, Vice-Chair Matthew H. Jones, and Commissioners Ed Acosta, Anna Kammer, Jenna Rodriguez, Jenny T. Sarmiento, and Phillip F. Tavarez were present.

Staff members present were City Attorney Alan Smith, Community Development Director Suzi Merriam, Principal Planner Justin Meek, Assistant Planner Sarah Wikle, Assistant Police Chief Thomas Sims, Recording Secretary Deborah Muniz, Administrative Assistant II Maria Elena Ortiz, and City Interpreter Carlos Landaverry.

2. PLEDGE OF ALLEGIANCE

Chair Veitch-Olson led the Pledge of Allegiance.

3. PRESENTATIONS & ORAL COMMUNICATIONS

Commissioner Kammer asked if staff could give an update at a future meeting for the Downtown Complete Streets Plan and Vision Zero.

Chair Veitch-Olson encouraged the public to vote during the Presidential Primary Election on March 3, 2020.

4. CONSENT AGENDA

A. MOTION APPROVING MINUTES FOR DECEMBER 3, 2019 MEETING

MOTION: It was moved by Commissioner Kammer, seconded by Commissioner Sarmiento, and carried by the following vote to approve the Consent Agenda:

AYES:	COMMISSIONERS:	Acosta, Kammer, Rodriguez, Sarmiento, Tavarez, Jones, Veitch-Olson
NOES:	COMMISSIONERS:	None

ABSENT: COMMISSIONERS: None

5. PUBLIC HEARING

A. AN APPLICATION FOR A SPECIAL USE PERMIT WITH ENVIRONMENTAL REVIEW (PP2019-346) TO ALLOW THE ESTABLISHMENT OF AN OFF-SALE BEER AND WINE LICENSE UNDER NEW OWNERSHIP FOR AN EXISTING GAS STATION WITH A 1,061 SQUARE-FOOT CONVENIENCE STORE (32 ENTERPRISES INC) LOCATED AT 1180 MAIN STREET

1) Staff Report

Staff Report was given by Assistant Planner Sarah Wikle.

2) Planning Commission Clarifying & Technical Questions

None

3) Applicant Presentation

Rahil Hussain, 32 Enterprises Inc. president, expressed gratitude for being able to work in the City of Watsonville.

4) Planning Commission Clarifying & Technical Questions

Addressing Commissioner Sarmiento's questions, Mr. Hussain stated that he has met with the previous business owner and gone over the requirements set forth by the City.

In answering Commissioner Tavarez' inquiry, Mr. Hussain spoke about his experience through the City's alcohol application process.

Commissioner Kammer commended the applicant for his business model and efforts to keep the neighborhood safe.

In answering Commissioner Kammer's inquiry, Assistant Police Chief Sims gave an overview of the crime statistics for the area.

Addressing Vice-Chair Jones' question, Mr. Hussain stated that he owns other businesses in the City and spends three days out of the week in Watsonville.

5) Public Hearing

Chair Veitch-Olson opened the public hearing.

Hearing no comment, Chair Veitch-Olson closed the public hearing.

6) Appropriate Motion(s)

MAIN MOTION: It was moved by Commissioner Kammer, seconded by Chair Veitch-Olson to accept the following resolution:

RESOLUTION NO. 1-20 (PC):
RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WATSONVILLE, CALIFORNIA, APPROVING A SPECIAL USE PERMIT WITH ENVIRONMENTAL REVIEW (PP2019-346) TO ALLOW THE ESTABLISHMENT OF AN OFF-SALE BEER AND WINE LICENSE UNDER NEW OWNERSHIP FOR AN EXISTING GAS STATION WITH A 1,061 SQUARE-FOOT CONVENIENCE STORE (32 ENTERPRISES INC.) LOCATED AT 1180 MAIN STREET, WATSONVILLE, CALIFORNIA (APN: 016-172-19)

7) Deliberation

Chair Veitch-Olson expressed her support for the item as she sees that the applicant has met all of the requirements set forth by the City.

8) Chair Calls for a Vote on Motion(s)

MAIN MOTION: The above motion carried by the following vote:

AYES:	COMMISSIONERS:	Acosta, Kammer, Rodriguez, Sarmiento, Tavarez, Jones, Veitch-Olson
NOES:	COMMISSIONERS:	None
ABSENT:	COMMISSIONERS:	None

B. AN APPLICATION FOR A SPECIAL USE PERMIT WITH ENVIRONMENTAL REVIEW (PP2019-347) TO ALLOW THE ESTABLISHMENT OF AN OFF-SALE BEER AND WINE LICENSE UNDER NEW OWNERSHIP FOR AN EXISTING GAS STATION WITH A 1,040 SQUARE-FOOT CONVENIENCE STORE (32 ENTERPRISES INC.) LOCATED AT 1597 FREEDOM BOULEVARD

1) Staff Report

Staff Report was given by Assistant Planner Sarah Wikle.

2) Planning Commission Clarifying & Technical Questions

None

3) Applicant Presentation

None

4) Planning Commission Clarifying & Technical Questions

None

5) Public Hearing

Chair Veitch-Olson opened the public hearing.

Hearing no further comment, Chair Veitch-Olson closed the public hearing.

6) Appropriate Motion(s)

MAIN MOTION: It was moved by Vice-Chair Jones, seconded by Commissioner Rodriguez to approve the following resolution:

RESOLUTION NO. 2-20 (PC):
RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WATSONVILLE, CALIFORNIA, APPROVING A SPECIAL USE PERMIT WITH ENVIRONMENTAL REVIEW (PP2019-347) TO ALLOW THE ESTABLISHMENT OF AN OFF-SALE BEER AND WINE LICENSE UNDER NEW OWNERSHIP FOR AN EXISTING GAS STATION WITH A 1,040 SQUARE-FOOT CONVENIENCE STORE (32 ENTERPRISES INC.) LOCATED AT 1597 FREEDOM BOULEVARD, WATSONVILLE, CALIFORNIA (APN: 016-501-18)

7) Deliberation

None

8) Chair Calls for a Vote on Motion(s)

MAIN MOTION: The above motion carried by the following vote:

AYES:	COMMISSIONERS:	Acosta, Kammer, Rodriguez, Sarmiento, Tavarez, Jones, Veitch-Olson
NOES:	COMMISSIONERS:	None
ABSENT:	COMMISSIONERS:	None

C. RECOMMENDATION TO CITY COUNCIL ON AMENDMENTS TO CHAPTER 14-16 (DISTRICT REGULATIONS) AND 14-53 (CANNABIS FACILITIES) OF THE WATSONVILLE MUNICIPAL CODE REGARDING CANNABIS FACILITIES

1) Staff Report

Staff Report was given by Community Development Director Suzi Merriam.

2) Planning Commission Clarifying & Technical Questions

Director Merriam answered Commissioner Kammer's questions regarding residential zoning versus legal residential use, potential cannabis sites for cultivation, manufacturing, retail, and distribution in the City of Watsonville, and separation requirements from parks and schools.

In answering Vice-Chair Jones' question regarding the Type 13 non-storefront retail license, Director Merriam clarified that existing businesses would still have to go through the application process.

Director Merriam addressed Chair Veitch Olson's inquiry regarding additional points on the grading rubric for existing local businesses, minority owned businesses, women-owned businesses and those in the equity program.

Commissioner Sarmiento suggested the idea of giving additional points for businesses that purchase supplies from other local businesses in Watsonville.

Commissioner Tavarez thanked Director Merriam and City staff for all of their efforts and work on the Cannabis Ordinance. Additionally, he inquired about the reasoning for allowing more manufacturing licenses, but restricting the cultivation licenses to six.

Director Merriam explained the reasons why, among them the fact that the City of Watsonville does not have the expansive area to accommodate large cultivation facilities, as opposed to manufacturing facilities.

Director Merriam answered Commissioner Tavarez' questions regarding the current application process and forthcoming changes to both the requirements and the application itself.

In answering Commissioner Sarmiento and Acosta's questions, Director Merriam clarified that there can be multiple license holders per parcel, and provided some scenarios.

Commissioner Kammer inquired about the number of cannabis retail establishments for the neighboring cities.

Director Merriam provided her with some of those numbers.

In answering Vice-Chair Jones' question, Director Merriam stated that the flavored tobacco ordinance will apply to cannabis, therefore, regardless of what is being vaped, it cannot be flavored.

3) Public Hearing

Chair Veitch-Olson opened the public hearing.

Seth Smith, Santa Cruz Veterans Alliance, spoke in support of the item and listed his reasons. Additionally, he addressed Commissioner Sarmiento's question regarding procedure for verification of age for those doing store pick-ups.

Laura del Castillo, Eden Infusions, voiced her support of the item and the expansion of retail zones.

Wesley Clark, Marina Trading Company, spoke in support of the item and feels that three retail businesses is a good number for the size of the City. Additionally, he listed a number of reasons for his support.

Colin Disheroon, Santa Cruz Naturals owner, spoke in support of the item and is happy to hear the City is removing the real estate condition, which puts an undue burden on the businesses during the lengthy application process. Additionally, he spoke about the possibility of bringing his business to Watsonville one day.

Rebecca Garcia, City of Watsonville Mayor, spoke about the lack of information regarding the safety and health implications of the growing cannabis business. She asked that the Planning Commission postpone making a decision and inform themselves first.

Patricia Mata, Community Prevention Partner (CPP), listed a number of health and safety practices they are concerned with, and praised City staff for incorporating some of these in the ordinance.

McKenna, Pajaro Valley Prevention and Student Assistance, asked that the Planning Commission consider adopting the CPP recommendations and not allow cannabis facilities in thoroughfare zones.

Alan Flores, District 3 resident/cannabis business owner, requested that the Planning Commission recommend to City Council a special equity license type, and listed his reasons.

James Cunningham, cannabis cultivator at 1000 West Beach Street, spoke in support of the item.

Crystal Gonzalez, Community Prevention Partners, provided information regarding the number of dispensaries for neighboring cities, and asked the Planning Commission adopt CPP's recommendation.

Erika Vazquez, PVPSA tobacco prevention specialist, expressed concern over the number of businesses proposed and asked that the Planning Commission adopt CPP's recommendation.

Hearing no further comment, Chair Veitch-Olson closed the public hearing.

4) Appropriate Motion(s)

MAIN MOTION: It was moved by Chair Veitch-Olson, seconded by Commissioner Sarmiento to approve the following resolution as proposed by staff:

RESOLUTION NO. 3-20 (PC):
RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WATSONVILLE, CALIFORNIA, RECOMMENDING TO THE CITY COUNCIL ADOPTION OF TEXT AMENDMENTS TO TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE, AMENDING CHAPTER 14-16 (DISTRICT REGULATIONS) AND CHAPTER 14-53 (CANNABIS FACILITIES) FOR THE REGULATION OF CANNABIS BUSINESSES LOCATED WITHIN THE CITY

Chair Veitch-Olson stated she would like to pursue an equity program to help disadvantaged residents increase their probability of receiving a cannabis permit.

5) Deliberation

In answering Commissioner Tavarez, Chair Veitch-Olson explained who would benefit from a potential equity program.

Seth Smith, Santa Cruz Veterans Alliance, explained what the State Equity Program funds and mentioned that the City of Watsonville currently has no equity program, but was looking toward implementing something in the future.

MOTION TO AMEND MAIN MOTION 1: It was moved by Commissioner Tavarez, seconded by Chair Veitch-Olson, to amend the Main Motion to include criteria that grants disadvantaged applicants more points on the rating scale in the application process.

In answering Commissioner Sarmiento, Director Merriam clarified that the Planning Commission can make a recommendation to City Council, whom will ultimately decide if they will adopt an equity program.

In answering Commissioner Acosta, Director Merriam explained the cannabis permitting process once applicants are graded.

MOTION TO AMEND MAIN MOTION 1: The above motion carried by the following vote:

AYES:	COMMISSIONERS:	Acosta, Kammer, Rodriguez, Sarmiento, Tavarez, Jones, Veitch-Olson
NOES:	COMMISSIONERS:	None
ABSENT:	COMMISSIONERS:	None

MOTION TO AMEND MAIN MOTION 2: It was moved by Commissioner Sarmiento, seconded by Vice-Chair Jones, to amend the Main Motion to include requirements for vendors to ensure purchasers, and those who would consume delivered cannabis products, are over 21 years old.

Both Director Merriam and Sharon, Aptos dispensary manager, answered Commissioner Kammer's question regarding the cannabis delivery procedure.

MOTION TO AMEND MAIN MOTION 2: The above motion failed by the following vote:

AYES:	COMMISSIONERS:	Sarmiento
NOES:	COMMISSIONERS:	Acosta, Kammer, Rodriguez, Tavarez, Jones, Veitch-Olson
ABSENT:	COMMISSIONERS:	None

MOTION TO AMEND MAIN MOTION 3: It was moved by Commissioner Kammer, seconded by Vice-Chair Jones, to amend the Main Motion to prohibit any cannabis retail establishments in the CT-Thoroughfare Commercial zones.

MOTION TO AMEND MAIN MOTION 3: The above motion failed by the following vote:

AYES:	COMMISSIONERS:	Acosta, Kammer, Jones
NOES:	COMMISSIONERS:	Rodriguez, Sarmiento, Tavarez, Veitch-Olson
ABSENT:	COMMISSIONERS:	None

Assistant Police Chief Sims answered Vice-Chair Jones' questions regarding police enforcement on cannabis retail establishments, and mentioned that there is very limited information regarding cannabis related hospital visits or DUI's, as it is all relatively new.

Chair Veitch-Olson thanked city staff and Community Prevention Partners for their research and work on the ordinance.

6) Chair Calls for a Vote on Motion(s)

MAIN MOTION: The above motion carried by the following vote as amended:

AYES:	COMMISSIONERS:	Acosta, Kammer, Rodriguez, Sarmiento, Tavarez, Jones, Veitch-Olson
NOES:	COMMISSIONERS:	None
ABSENT:	COMMISSIONERS:	None

6. REPORT OF THE SECRETARY

Director Merriam shared that the City was awarded two State grants to fully fund the Downtown Specific Plan.

7. ADJOURNMENT

Chair Veitch-Olson adjourned the meeting at 8:31 PM. The next Planning Commission meeting is scheduled for Tuesday, February 4, 2020, at 6:00 PM in the City Council Chambers.

Suzi Merriam, Secretary
Planning Commission

Jenni Veitch-Olson, Chair
Planning Commission

MINUTES REGULAR CITY COUNCIL MEETING

March 10, 2020

City of Watsonville
Council Chambers
275 Main Street, Top Floor

4:33 p.m.

1. ROLL CALL
Mayor García, Mayor Pro Tempore Coffman-Gomez and Council Members Estrada, Gonzalez, Hernandez (arrived at 5:00 p.m.), Hurst, and Parker (arrived at 5:06 p.m.) were present.

2. INFORMATION ITEMS—Written Report(s) Only

2.A. REPORT OF DISBURSEMENTS

2.B. MISCELLANEOUS DOCUMENTS REPORT

2.C WRITTEN REPORTS BY COUNCIL MEMBERS REGARDING ACTIONS TAKEN ON THEIR REGIONAL COMMISSIONS/BOARD MEETINGS THAT MAY AFFECT THE CITY OF WATSONVILLE (None)

3. REPORTS TO COUNCIL

3.A. WASTEWATER FACILITIES MASTER PLAN STUDY SESSION 5347

1) Staff Report
The report was given by Elaine Simmons, from Carollo Engineers.

2) City Council Clarifying & Technical Questions
Mayor García announced that Council toured the Wastewater Treatment Facility the day before.

Public Works & Utilities Director Palmisano answered questions from Member Hurst regarding differences between the wastewater collection system and the storm water collection system, funding needs for wastewater systems, and challenges in planning for wastewater needs.

Public Works & Utilities Director Palmisano and Principal Engineer Green answered questions from Member Gonzalez regarding collaboration with PG&E and Army Corps of Engineers to complete the Levee Reinforcement Project, PG&E supplying power to the Wastewater Treatment Facility, efforts to install additional generators to maintain the facility in service, and impacts of not repairing the facility would have on the public.

In answering Member Hernandez, Ms. Simmons stated the Wastewater Treatment Facility did not meet current seismic code and also needed to be elevated out of the flood zone.

Public Works & Utilities Director Palmisano and Principal Engineer Green answered questions from Mayor Pro Tempore Coffman-Gomez regarding potential increases to utility rates for residents, process and review for the River Levee Reinforcement Project, planning for power shut-offs, and potential revenue generating sources.

5347 In answering Mayor García, Ms. Simmons and Public Works & Utilities Director Palmisano explained reasoning for replacing versus repairing infrastructure in wastewater treatment facilities.

3) Public Input (None)

4) **MOTION**: It was moved by Mayor Pro Tempore Coffman-Gomez, seconded by Member Hurst to accept the Wastewater Facilities Master Plan.

5) City Council Deliberation on Motion(s)
In answering Member Parker, Public Works & Utilities Director Palmisano listed the agencies and districts served by the Wastewater Treatment Facility.

Member Hurst spoke about the importance of outreach to the community regarding needs of the Wastewater Treatment Facility.

MOTION: The above motion carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

4. CONSENT AGENDA

<u>Public Input on any Consent Agenda Item</u> (None)

Members Hernandez, Hurst and Mayor Pro Tempore Coffman-Gomez spoke in support of Item 4.B.

In answering Mayor Pro Tempore Coffman-Gomez, Assistant Public Works & Utilities Director Rodriguez spoke about timeline for Item 4.B.

MOTION: It was moved by Member Hernandez, seconded by Member Parker and carried by the following vote to approve the Consent Agenda.

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

4.A MOTION APPROVING MINUTES OF FEBRUARY 25, 2020, MEETING

4.B. RESOLUTIONS ACCEPTING GRANT & APPROVING PLANS & SPECIFICATIONS & CALLING FOR BIDS FOR AIRPORT BOULEVARD AT HOLM ROAD SIGNAL INSTALLATION PROJECT NO. TR-20-01 (HSIPL-5031 (036)) (COST OF $481,600 WILL BE FUNDED FROM THE HIGHWAY SAFETY IMPROVEMENT PROGRAM CYCLE 9 GRANT)

5485
4902

a) RESOLUTION NO. 26-20 (CM):
5485 **RESOLUTION ACCEPTING THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) GRANT CYCLE 9 OF $481,600 FROM THE CALIFORNIA DEPARTMENT**

OF TRANSPORTATION (CALTRANS) DIVISION OF LOCAL ASSISTANCE FOR THE CITY TO FUND THE AIRPORT BOULEVARD AT HOLM ROAD SIGNAL INSTALLATION, PROJECT NO. TR-20-01 (HSIP-5031(036)) 5485 4902

b) RESOLUTION NO. 27-20 (CM):
RESOLUTION APPROVING PLANS & SPECIFICATIONS & CALLING FOR BIDS FOR AIRPORT BOULEVARD AT HOLM ROAD SIGNAL INSTALLATION PROJECT NO. TR-20-01 (HSIPL-5031 (036)) (COST OF $481,600 WILL BE FUNDED FROM THE HIGHWAY SAFETY IMPROVEMENT PROGRAM CYCLE 9 GRANT) 4902

4.C. RESOLUTION NO. 28-20 (CM):
RESOLUTION AWARDING CONTRACT TO SST CONSTRUCTION, LLC., DBA SUNSYSTEMS TECHNOLOGY, TO PROVIDE OPERATION & MAINTENANCE SERVICES FOR THE CITY'S SOLAR PHOTOVOLTAIC SYSTEMS AT THREE CITY SITES, IN AN AMOUNT NOT TO EXCEED $104,370 FOR FIVE YEARS, ($104,370 WILL BE FUNDED BY THE GENERAL FUND - 17%, WATER ENTERPRISE FUND - 27%, & WASTEWATER FUND - 56%) 5770

4.D. RESOLUTION NO. 29-20 (CM):
RESOLUTION AWARDING CONTRACT TO CALCON SYSTEMS, INC., FOR ON-CALL SCADA SYSTEM INTEGRATION SERVICES, IN AN AMOUNT NOT TO EXCEED $285,000 OVER THREE YEARS FROM FY 20/21 THROUGH FY 22/23 ($285,000 WILL BE SPREAD OVER THREE FISCAL YEARS: FUNDED BY WASTEWATER ENTERPRISE FUND & WATER ENTERPRISE FUND) 5807

4.E. RESOLUTION NO. 30-20 (CM):
RESOLUTION AWARDING CONTRACT TO LUHDORFF & SCALMANINI CONSULTING ENGINEERS, INC., TO PLAN & DESIGN A NEW WELL & PUMP STATION & DEVELOP BID DOCUMENTS, IN AN AMOUNT NOT TO EXCEED $434,088, ($434,088 WILL BE FUNDED BY THE WATER ENTERPRISE FUND) 5807

4.F. RESOLUTION NO. 31-20 (CM):
RESOLUTION AUTHORIZING PURCHASE ORDER WITH ACCURATE AIR ENGINEERING, INC., FOR A NEW DIGESTER GAS ROTARY SCREW AIR COMPRESSOR, IN AN AMOUNT NOT TO EXCEED $240,138.00 PLUS FREIGHT & SALES TAX, PAID BY WASTEWATER ENTERPRISE FUNDS 5822

5. ITEMS REMOVED FROM CONSENT AGENDA (None)

The City Council recessed the meeting to Closed Session at 5:28 p.m.

5:30 p.m.

6. CLOSED SESSION
(City Council Conference Room, 275 Main Street, 4th Floor)

(a) Public Comments regarding the Closed Session agenda were accepted by the City Council at that time.

(b) Closed Session Announcement
The City Council recessed the regular Council Meeting to discuss those items listed on the Closed Session Statement attached to the Agenda.

6.A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(Government Code § 54954.5 and 54956.8)

1.	Property:	21, 27, and 31 West Beach Street (APN: 017-111-19)
	Negotiating parties:	Tamara Vides (City) In Sook Yum dba Top USA Co.
	Under Negotiation:	Terms of Lease
2.	Property:	280 Main Street (APN: 017-182-16)
	Negotiating parties:	Tamara Vides (City) Pajaro Valley Arts WatsNews, LLC dba Register Pajaronian
	Under Negotiation:	Price, and terms of Lease

6.B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Government Code Section 54956.9)

1. Pending litigation pursuant to subdivision (d)(1):

   Name of case: City of Watsonville v Pacific Air Care et al. - Santa Cruz County Superior Court (Case No. 19CV03564)

6:42 p.m.

7. ROLL CALL

Mayor García, Mayor Pro Tempore Coffman-Gomez and Council Members Estrada, Gonzalez, Hernandez, Hurst, and Parker were present.

Staff members present were City Manager Huffaker, City Attorney Smith, City Clerk Vázquez Flores, Public Works & Utilities Director Palmisano, Police Chief Honda, Fire Chief Lopez, Administrative Services Director Czerwin, Community Development Director Merriam, Parks & Community Services Director Calubaquib, Deputy City Managers Manning and Vides, Assistant Public Works & Utilities Directors Di Renzo and Rodriguez, Assistant Police Chief Sims, Administrative Services Manager Gordo, Solid Waste Division Manager Rivera, Principal Engineer Fontes, Senior Utilities Engineer Berry, Police Sergeant Thul, Assistant City Clerk Ortiz, Senior Administrative Analyst Peralta, and Interpreter Esqueda.

8. PLEDGE OF ALLEGIANCE

9. PRESENTATIONS & ORAL COMMUNICATIONS

9.D. REPORT OUT OF CLOSED SESSION

City Attorney Smith reported that Council discussed the items listed on the Closed Session Agenda and authorized filing of an answer to the complaint listed under 6.B.1.

5069 **9.A. MAYOR'S PROCLAMATION RECOGNIZING MARCH 2020 AS NATIONAL RED CROSS MONTH**

9.B. ORAL COMMUNICATIONS FROM THE PUBLIC

Dori Rose Inda, chief executive officer at Salud Para la Gente, stated they had taken precautions to identify Coronavirus victims and deter spread of the illness. She gave recommendations and listed resources on how to prevent spread of Coronavirus. 5820

Jennifer Schacher, trustee at Pájaro Valley Unified School District (PVUSD), spoke about efforts by PVUSD to prevent spread of Coronavirus. She thanked Council for approving Complete Streets to School Plan. She stated Starlight Elementary School had submitted a petition that requests that parking be allowed on the east side of Pennsylvania Drive during school hours (submitted petition to Council). 5076

Becky Steinbruner spoke about her experience in running for County Supervisor and stated her willingness to work with the City to address issues with water contamination at Landmark Elementary School and Renaissance High School.

Steve Trujillo spoke in opposition of Council's approval of the special use permit to allow the project at 975 Main Street that included fast food establishments (submitted flyer regarding effects of fast food). He asked Council to prevent further fast food drive-throughs.

Deputy City Manager Vides asked the public to participate in the Council's Strategic Plan survey. She spoke about challenges in collecting survey results due to the Coronavirus.

9.C. ORAL COMMUNICATIONS FROM THE COUNCIL

Member Hernandez spoke about his attendance at International Women's Day Festivities, Portuguese Crab Feed, Slavic American Cultural Organization Dinner and invited the public to Cesar Chavez Community Awards. He thanked the voters for supporting Measure Y. 5074

Member Gonzalez thanked the voters who supported Measure Y. He spoke about his attendance at the Portuguese Crab Feed. He invited the public to the Buddhist Temple Cleanup event.

Member Estrada thanked Salud Para la Gente and the City for their efforts to address Corona Virus. He spoke about events he attended over the previous weeks. He commended the voters for participating in the Presidential Primary Election. He invited the public to the Buddhist Temple Cleanup event and the Mayor's Bike Ride.

Mayor Pro Tempore Coffman-Gomez spoke about her attendance at a conference regarding, transportation, housing and homelessness. She spoke about the importance of participating in the census and spoke about the success of Measure Y.

Member Parker invited the public to the Buddhist Temple Cleanup event. She thanked those who voted and supported Measure Y in the Presidential Primary Election. She thanked staff for preparing for COVID-19.

Member Hurst spoke about the success of Measure Y in the Presidential Primary Election. He spoke about low voter turnout and asked for more participation from registered voters. Mayor García spoke about her participation on a climate change panel with Assembly Member Rivas. She spoke about the City's Climate Action Plan and stated it was a model for other cities. She stated her commitment to speaking about climate change at each meeting during oral communications.

10. PUBLIC HEARINGS, ORDINANCES, & APPEALS

10.A. CONSIDERATION OF TEXT AMENDMENTS TO TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE (WMC) CHAPTERS 14-16 (DISTRICT REGULATIONS) & 14-53 (CANNABIS FACILITIES) REGARDING CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY & RETAIL SALES OF CANNABIS & CANNABIS PRODUCTS

5764

1) Staff Report

The report was given by Community Development Director Merriam.

2) City Council Clarifying & Technical Questions

Community Development Director Merriam answered questions from Member Hurst regarding ability for growers outside City limits to export cannabis to Watsonville manufacturers, legalization of marijuana statewide, reasons for loss of operating cannabis cultivators, police experience in dealing with cannabis use related crime, and difficulty in obtaining cannabis licenses.

Community Development Director Merriam and City Manager Huffaker answered questions from Member Parker regarding the City's Cannabis Equity Program, challenges by staff to integrate said program, and ability for cannabis businesses to operate between jurisdiction and type of cannabis business types.

Community Development Director Merriam answered questions from Mayor Pro Tempore Coffman-Gomez regarding review and approval of cannabis licenses, distinctions and limitations between license types, tax revenues from cannabis, requirement for identification of a location for a cannabis facility in order to secure a permit, process for obtaining a cannabis permit, and use of a location for multiple types of cannabis businesses.

Member Gonzalez spoke about the importance of prioritizing local residents in their pursuit of cannabis businesses. Assistant Police Chief Sims and Community Development Director Merriam answered questions from Member Gonzalez regarding cannabis facility security, customer age verification, required cannabis facility staff identification, cannabis delivery restrictions, protections against minors entering cannabis dispensaries, cannabis delivery hour restrictions, and age verification as part of cannabis purchases.

In answering Member Hernandez, Community Development Director Merriam and City Manager Huffaker explained the City's Cannabis Equity Program.

Community Development Director Merriam and City Manager Huffaker answered questions from Member Estrada regarding Cannabis taxation, delays in cannabis businesses beginning operation, State legalization of cannabis, potential revenues from cannabis, proposed allowed cannabis dispensaries, restrictions against vaping products, process for reviewing cannabis applications, security of cannabis facilities, compliance monitoring, and criteria for use of Measure M tax revenues.

In answering Member Parker, Community Development Director Merriam spoke about reasoning used to justify reduction in distance requirements for cannabis facilities.

In answering Mayor García, Community Development Director Merriam spoke about impact to health and equity that cannabis businesses would bring the City and reasoning for proposed allowed cannabis delivery licenses. 5764

3) Public Hearing

Mayor García opened the public hearing.

Crystal Salazar-Nieto, District 3, stated her concerns regarding cannabis effects on youth and contribution to crime.

Ashley Mazon stated her concerns regarding effects cannabis businesses would have on youth.

Sebastian Perez-Catano, Watsonville High School student, stated his concerns regarding amount of cannabis licenses being proposed.

Karla Orozco, Watsonville High School student, stated it was easy for youth to obtain marijuana and staff recommendation would further contribute to that.

Ana, student at Watsonville High School, stated it was easy for youth to obtain marijuana and staff recommendation would further contribute to that.

Ulises Geronimo, Ceiba College Preparatory, stated his concerns with staff recommendation in changing distance requirements from schools.

Jeren Rodriguez asked Council to reduce amount of allowed dispensaries.

Georgia Acosta, District 7, stated her concerns regarding no requirements for location identification to grant a cannabis permit and asked Council to revisit the Cannabis Equity Ordinance.

Seth Smith, Santa Cruz Veterans Alliance, asked Council to implement a cannabis compassion program to assist low income residents in obtaining medicinal cannabis.

Laura Del Castillo, Eden Infusions, spoke in support of staff recommendation.

Jennifer Schacher stated her concerns regarding zoning changes proposed by staff and no requirements to disclose location prior to receiving permit.

Steve Trujillo, District 7, recommended cannabis dispensaries be closed during school hours. He asked Council for the Cannabis Equity Program to be included in the proposed ordinance.

Erin Newson, Santa Cruz Veterans Alliance, spoke about the benefits of a regulated cannabis market.

Lisa Tollner spoke in support of staff recommendation and spoke about challenges of running cannabis businesses.

James Cunningham, Fog City Farms, spoke in support of staff recommendation.

Drew Lineham, asked Council to integrate the Cannabis Equity Program in the proposed ordinance.

Wes Clark, Horizon Capital, spoke about the importance of providing an opportunity for veterans to be able to compete for cannabis licenses through an equity program.

5764

Mariline Onofre, parent, asked Council to reduce cannabis delivery licenses to three (3) and reduce cannabis dispensary licenses to two.

Guillermina, District 1, asked Council to reduce cannabis delivery licenses to three (3) and reduce cannabis dispensary licenses to two.

Bryce Berryesa, cannabis business owner, spoke about the strict guidelines for obtaining a cannabis business license.

Carmen Herrera Mansir, District 2, asked Council to postpone action on cannabis regulations in order to create more equitable policies for the community as a whole.

Paul Lessard spoke in support of staff recommendation and offered to work with the City to explore benefits of cannabis for medical purposes.

McKenna Maness, Pajaro Valley Prevention and Student Assistance (PVPSA), stated increased cannabis outlets would lead to more access for underage youth.

Erika Trejo, PVPSA, asked Council to reduce cannabis delivery licenses to three and reduce cannabis dispensary licenses to two.

Adrian Rocha, District 3, asked Council to reduce cannabis delivery licenses to three and reduce cannabis dispensary licenses to two.

Alan Flores asked Council to create policy that sets licenses aside for equity program participants.

Cristina Negrete, District 6, asked Council to reduce cannabis delivery licenses to three (submitted petition to Council).

Colin Disheroon, Santa Cruz Naturals, spoke about the benefits his business has brought the community. He asked Council remove Commercial Thoroughfare (CT) for the proposed allowed zones for cannabis facilities, allow cultivators and manufacturers to deliver their products, require local dispensaries to provide 15% of their shelf space for local products, create policy that requires environmental sustainability, and create setback requirements between cannabis dispensaries and fast food establishments.

Jonathan Kolodinski asked Council to allow cannabis cultivators to cultivate on multiple premises and allow distribution of those products.

Alejandro Nolasco, spoke in support of integrating the cannabis equity program within the proposed ordinance, not requiring a location prior to granting a license, and approving dispensaries locally.

Chrystal Gonzalez, PVPSA, asked Council to reduce proposed allowed licenses and dispensaries.

Sandra Savala spoke in opposition to cannabis dispensaries being allowed in Watsonville, especially near schools.

Patrica Mata, PVPSA, asked Council to reduce allowed delivery permits and dispensaries. 5764

Victor Marani recommended that Council reserve licenses for equity program participants and require a location prior to granting any cannabis permit.

Seeing no one else approach the podium, Mayor García closed the public hearing.

4) **MOTION**: It was moved by Member Hernandez, seconded by Member Hurst to introduce the following ordinances 10.A.4)a), 10.A.4)b), approve resolution 10.A.4)c), integrate language from the cannabis equity program into the proposed ordinances, and exclude the Commercial Thoroughfare (CT) zone from allowed zones for cannabis facilities:

a) **ORDINANCE INTRODUCTION AMENDING CERTAIN SECTIONS OF CHAPTER 14-16 (DISTRICT REGULATIONS) OF TITLE 14 (ZONING) OF WATSONVILLE MUNICIPAL CODE FOR THE REGULATION OF CANNABIS BUSINESSES LOCATED WITHIN THE CITY** 5764

b) **ORDINANCE INTRODUCTION REPEALING CHAPTER 53 (CANNABIS FACILITIES) OF TITLE 14 (ZONING) IN ITS ENTIRETY & ADDING A NEW CHAPTER 53 OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE REGARDING CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY & RETAIL SALES OF CANNABIS & CANNABIS PRODUCTS** 5764

c) **RESOLUTION ESTABLISHING & ADOPTING CERTAIN FEES RELATED TO THE REVIEW & PROCESSING OF CANNABIS FACILITY APPLICATIONS & ISSUANCE & ANNUAL RENEWAL OF CANNABIS FACILITIES IDENTIFICATION BADGES BY THE WATSONVILLE CHIEF OF POLICE TO OWNERS, MANAGERS & EMPLOYEES OF PERMITTED & APPROVED CANNABIS FACILITIES OPERATING IN THE CITY OF WATSONVILLE** 5764 5382

5) **City Council Deliberation on Motion(s)**

MOTION AMENDMENT 1: It was moved by member Parker and seconded by Member Hernandez, to integrate the Cannabis Equity Program policies within the proposed ordinance, direct staff to appoint a certification officer, and reserve permits for equity program participants.

Member Parker asked that cannabis permit applicants disclose the location where they would intend to operate at the time they applied for a permit. Member Hernandez declined to accept Member Parker's last request.

Member Estrada asked Council to table the item in order to better study the proposed changes.

Mayor Pro Tempore Coffman-Gomez asked for data regarding youth access to cannabis due to changes in law and asked for more information regarding the Cannabis Equity Program and how it could be integrated within the proposed ordinance.

5764

Member Gonzalez asked that participant criteria from the Cannabis Equity Program be integrated within the proposed ordinance. City Manager Huffaker explained that the Cannabis Equity Program Ordinance would be utilized during the application process and it was not necessary to integrate said ordinance within the proposed ordinances.

Member Parker spoke about community collaboration to create cannabis policies and spoke about the importance of the Cannabis Equity Program integration in the proposed ordinances.

MOTION AMENDMENT 1 VOTE: Motion Amendment 1 carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	Gonzalez, Estrada
ABSENT:	MEMBERS:	None

MOTION AMENDMENT 2: It was moved by Mayor Pro Tempore Coffman-Gomez and seconded by Member Gonzalez to require dispensaries to reserve fifteen percent (15%) of shelf space for local cannabis products.

In answering Member Parker, City Manager Huffaker and City Attorney Smith stated the proposed amendments were significant and would require that the ordinances return for introduction.

MOTION AMENDMENT 2 VOTE: Motion Amendment 2 carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

MOTION AMENDMENT 3: It was moved by Member Parker and seconded by Mayor Pro Tempore Coffman-Gomez to require cannabis dispensary permit applicants to disclose the premise in which they would operate at the time of application submittal.

Member Gonzalez stated requiring cannabis dispensary permit applicants to disclose the premise in which they would operate at the time of application submittal would hurt the industry and increase lease rates for cannabis businesses.

Member Hurst spoke about the challenges cannabis businesses faced as part of Council's timeline for approval of policies.

MOTION AMENDMENT 3 VOTE (Failed): Motion Amendment 3 failed by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Parker
NOES:	MEMBERS:	Estrada, Gonzalez, Hernandez, Hurst, García
ABSENT:	MEMBERS:	None

MOTION AMENDMENT 4 (Failed): It was moved by Member Gonzalez and failed due to lack of second to restrict cannabis product deliveries to delivery between 9:00 a.m. and 5:00 p.m. only.

MOTION AMENDMENT 5: It was moved by Member Estrada and seconded by Mayor García to reduce cannabis dispensaries to two and restrict cannabis product delivery from non-retail facilities to five. 5764

Mayor Pro Tempore Coffman-Gomez spoke about the input received and work done to identify proposed number of cannabis facilities.

Members Hurst and Gonzalez spoke about the need to be bold with cannabis policy since Council had been careful and thoughtful up to that point.

Mayor García spoke about adverse effects cannabis product deliveries brought communities. She added that studies showed that there had been increases in hospital visits related to cannabis use due to increase in outlets and ease of access.

MOTION AMENDMENT 5 VOTE (Failed): Motion Amendment 5 failed by the following vote:

AYES:	MEMBERS:	Estrada, Parker, García
NOES:	MEMBERS:	Coffman-Gomez, Gonzalez, Hernandez, Hurst
ABSENT:	MEMBERS:	None

Member Hurst spoke about the importance of establishing a policy for cannabis in order to deter black market purchases.

Member Gonzalez stated the Commercial Thoroughfare zone was not included in staff proposal and dispensaries would not be allowed in shopping centers. He spoke about the benefits of medicinal marijuana.

MOTION TO TABLE ORIGINAL AMENDED MOTION: It was moved by Member Gonzalez, seconded by Member Estrada and carried by the following vote to table the amended original motion to return at the March 24, 2020, Council meeting:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker
NOES:	MEMBERS:	García
ABSENT:	MEMBERS:	None

Mayor García recessed the meeting at 10:22 p.m.

Mayor García reconvened the meeting at 10:28 p.m.

11. NEW BUSINESS

11.A. PRESENTATION ON OVERVIEW OF PROGRAM IMPLEMENTATION ANALYSIS FOR ORGANIC WASTE METHANE EMISSIONS REDUCTIONS (SB 1383) 4888

1) Staff Report

The report was given by Public Works & Utilities Director Palmisano, Senior Administrative Analyst Peralta, and Philip Mainolfi, Senior Associate at HF&H Consultants.

2) City Council Clarifying & Technical Questions

4888 Mr. Mainolfi and Public Works & Utilities Director Palmisano answered questions from Member Parker regarding recommended bins and locations where organics could be disposed.

Mr. Mainolfi answered questions from Mayor Pro Tempore Coffman-Gomez regarding fees for disposing of lumber, reduction of greenhouse gasses, increase of staff time, logistics of new waste pickup duties, and challenges of sanitation of organics waste.

In answering Member Gonzalez, Public Works & Utilities Director Palmisano and Mr. Manolfi spoke about potential for use of a digester to reduce food waste to an outside location.

Mr. Mainolfi, in answering Mayor García, stated the City needed to adopt an ordinance to address Senate Bill 1383 mandates by January 1, 2022.

3) Public Input (None)

4) **MOTION**: It was moved by Mayor Pro Tempore Coffman-Gomez, seconded by Member Hernandez to Accept the Draft Organic Waste Methane Emissions Reductions (SB 1383) Implementation Plan.

5) City Council Deliberation on Motion
In answering Member Hurst, Mr. Mainolfi stated only one anaerobic digester was in operation in Marina.

Mayor Pro Tempore Coffman-Gomez asked staff to collaborate with Monterey County to explore the rail corridor for potential transportation of waste.

In answering Mayor García, Public Works & Utilities Director Palmisano stated SB 1383 was an unfunded State mandate.

MOTION: The above motion carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

5809 **11.B CONSIDERATION OF APPROVAL OF PROJECT LISTS FOR TRANSPORTATION PROJECTS FUNDED BY MEASURE D & SB 1**

1) Staff Report
The report was given by Principal Engineer Fontes.

2) City Council Clarifying & Technical Questions
Principal Engineer Fontes and Assistant Public Works & Utilities Director Rodriguez answered questions from Mayor Pro Tempore Coffman-Gomez regarding timeline for the Lee Road Trail, prioritization of improvements to City streets, traffic calming measures citywide and funding thereof, project specifics for Green Valley Road Reconstruction, and project specifics for Freedom Boulevard improvements. Mayor

Pro Tempore Coffman-Gomez asked that staff notify Council Members when work was being done within their districts.

In answering Member Gonzalez, Principal Engineer Fontes spoke about costs associated with the Bridge Street Improvements, pot hole repair prioritization. Member Gonzalez stated there were problematic pot holes between Stanford Street and Madison Street.

In answering Mayor García, Assistant Public Works & Utilities Director Rodriguez explained how the public could report poor street conditions.

3) Public Input (None)

4) **MOTION:** It was moved by Member Hernandez, seconded by Member Parker and carried by the following vote to approve the following resolutions:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

a) RESOLUTION NO. 32-20 (CM):
RESOLUTION APPROVING 2020 MEASURE D 5-YEAR PROGRAM OF PROJECTS (FY 2020/2021 - FY 2024/2025) FUNDED BY MEASURE D APPROVED BY VOTERS ON NOVEMBER 8, 2016 5809

b) RESOLUTION NO. 33-20 (CM):
RESOLUTION APPROVING THE CITY OF WATSONVILLE - SB1 PROJECT LIST FY 20/21 TO BE FUNDED BY SENATE BILL 1 FUNDS 5809

5) City Council Deliberation on Motion (None)

12. EMERGENCY ITEMS ADDED TO AGENDA

12.A DECLARATION OF LOCAL HEALTH EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19) 5778 5820

1) Staff Report
The report was given by Fire Chief Lopez.

2) City Council Clarifying & Technical Questions
Fire Chief Lopez and City Manager Huffaker answered questions from Mayor Pro Tempore Coffman-Gomez regarding efforts by staff to prevent spread of COVID-19 and listed resources available to the public.

In answering Member Estrada, City Manager Huffaker stated Police Media and Communications Specialist Pulido had been appointed Public Information Officer for COVID-19 and was working on reaching the Spanish speaking community. City Manager Huffaker, in answering Mayor Pro Tempore Coffman-Gomez, spoke about ease of restrictions by the City to help businesses cope with COVID-19 worries.

Member Hurst spoke about importance of being responsible and empathetic in dealing with COVID-19 worries.

In answering Member Parker, City Manager spoke about protocols the City was exploring to prevent spread of COVID-19.

3) Public Input (None)

4) **MOTION:** It was moved by Mayor Pro Tempore Coffman-Gomez, seconded by Member Parker, and carried by the following vote to approve the following resolution:

RESOLUTION NO. 34-20 (CM):
RESOLUTION DECLARING LOCAL HEALTH EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19)

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

5) City Council Deliberation on Motion (None)

MOTION: The above motion carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

14. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS
Mayor Pro Tempore Coffman-Gomez asked for an update from Watsonville Community Hospital.

15. ADJOURNMENT
The meeting adjourned at 11:48 p.m.

Rebecca J. García, Mayor

ATTEST:

Beatriz Vázquez Flores, City Clerk

ORDINANCE NO. Introduction (CM)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AMENDING CERTAIN SECTIONS OF CHAPTER 14-16 (DISTRICT REGULATIONS) OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE FOR THE REGULATION OF CANNABIS BUSINESSES LOCATED WITHIN THE CITY

Amends Ordinance No.'s 1327-16 and 1369-18 (CM)

WHEREAS, on or about January 14, 2020, the Watsonville Planning Commission adopted Resolution No. 3-18 (PC) recommending that the City Council amend Chapter 14-16 (District Regulations), in accordance with the Findings attached hereto and marked as Exhibit "A"; identifying those zoning districts where cannabis related uses may be allowed; and

WHEREAS, the City Council has reviewed the Ordinance, held a public hearing thereon, and found the request to be consistent with the Findings required for a zoning text amendment pursuant to Section 14-12.807 of the Watsonville Municipal Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. ENACTMENT.

Section 14-16.503(a) (Conditional Uses) of Part 5: IP – Industrial Park District of Chapter 14-16 (District Regulations) of Title 14 (Zoning) of the Watsonville Municipal Code is hereby amended to read in words and figures as follows:

CHAPTER 14-16 DISTRICT REGULATIONS

PART 5: IP-Industrial Park District

Sec. 14-16.503 Conditional Uses.

(a) The following uses require an Administrative Use Permit: temporary buildings, structures, storage areas, or office uses in conjunction with a valid building permit application for remodeling or new construction.

DLU		
	115	Cannabis distribution facility (Type 11 license)
	115	Type 9 cannabis delivery for cultivation/manufacturing facilities only
	2	Cannabis manufacturing (Type 6 or 7 license) volatile and/or non-volatile solvents
	6291	Cannabis testing lab (Type 8 license)
	91	Cannabis Processing

Section 14-16.503(b) (Conditional Uses) of Part 5: IP – Industrial Park District of Chapter 14-16 (District Regulations) of Title 14 (Zoning) of the Watsonville Municipal Code is hereby amended by adding DLU and amending GLU uses to read in words and figures as follows:

(b) The following uses require a Special Use Permit.

DLU		

	50	Retail Cannabis facility (Type 10 license only)

GLU		
	91	Indoor cultivation of cannabis up to twenty-two thousand (22,000) square feet (Type 1A, 2A or 3A license)
	91	Cannabis Processing

Section 14-16.603(a) (Conditional Uses) of Part 6: IG – General Industrial District of Chapter 14-16 (District Regulations) of Title 14 (Zoning) of the Watsonville Municipal Code is hereby amended to read in words and figures as follows:

Part 6: IG-General Industrial District

Sec. 14-16.603 Conditional Uses

(a) The following uses require an Administrative Use Permit: temporary buildings, structures, outdoor storage areas, office uses in conjunction with a valid building permit application for remodeling or new construction.

DLU		
	115	Cannabis distribution facility (Type 11 license)

	115	Type 9 cannabis delivery for cultivation/manufacturing facilities only
	2	Cannabis manufacturing (Type 6 or 7 license) volatile and/or non-volatile solvents
	6291	Cannabis testing lab (Type 8 license)

Section 14-16.603(b) (Conditional Uses) of Part 6: IG – General Industrial District of Chapter 14-16 (District Regulations) of Title 14 (Zoning) of the Watsonville Municipal Code is hereby amended by adding DLU, and amending GLU uses to read in words and figures as follows:

(b) The following uses require a Special Use Permit.

DLU		
	50	Retail Cannabis facility (Type 10 license only)
GLU		
	91	Indoor cultivation of cannabis up to twenty-two thousand (22,000) square feet (Type 1A, 2A or 3A license)

Section 14-16.603(b) (Conditional Uses) of Part 6: IG – General Industrial District of Chapter 14-16 (District Regulations) of Title 14 (Zoning) of the Watsonville Municipal Code is hereby amended by deleting use GLU 913 in its entirety.

Section 14-16.1503 (Conditional Uses) of Part 15: CO – Office District of Chapter 14-16 (District Regulations) of Title 14 (Zoning) of the Watsonville Municipal Code is hereby amended to read in words and figures as follows:

Part 15: CO-Office District

Sec. 14-16.1503 Conditional uses.

(a) The following uses require an Administrative Use Permit:

DLU		
	6291	Cannabis testing lab (Type 8 license)

(b) The following uses require a Special Use Permit:

DLU		
	197	Veterinary hospitals and clinics Exclusion: kennels
	2082	Brewpub
	4119	Ambulance firms

	48	Communication
	5811	Restaurant
	5811	Restaurant with beer and wine sales
	5811	Restaurant with liquor sales
	5811	Restaurant with bar
	6149	Instruction schools
	616	Mortuaries
	628	Vocational schools, commercial
	736	Health Clinics
	75	Hospitals
	7924	Athletic clubs

(c) Any lot or portion thereof being lawfully used for any of the purposes enumerated in this section when such property is first classified in a zone wherein such use is not permitted by right or when the use is prohibited by this or any future amendment to this title, shall nonetheless be deemed to be an approved site for such permitted conditional use, which may be continued thereon. The conditions included in any district ordinance, Conditional Use Permit or Variance which authorized such use

shall also continue in effect. However, when a substantial change of mode or character of the operation of such property occurs, continuation of such use shall require approval by means of a Conditional Use Permit which permit may be granted notwithstanding that the pre-existing nonconforming use is otherwise not permitted by right or is a prohibited use within the zone.

(d) As used herein, the phrase “substantial change of mode or character of operation” shall include, but not be limited to: a transfer of ownership of any type of regulatory license required specifically for that use; a pattern of conduct in violation of any city, state or federal regulation, ordinance or statute; or a cessation of use for a period of six (6) months or more or as set forth in subdivision Section 14-25.030.

(e) Any permitted use operating pursuant to a Conditional Use Permit as required by this section, shall require approval de novo of a Conditional Use Permit upon a substantial change of mode or character of operation of such property.

Section 14-16.1603(b) (Conditional Uses) of Part 16: CV – Visitor Commercial District of Chapter 14-16 (District Regulations) of Title 14 (Zoning) of the Watsonville Municipal Code is hereby amended to read in words and figures as follows:

Part 16: CV-Visitor Commercial District

Sec. 14-16.1603 Conditional uses.

(b) The following uses require a Special Use Permit.

DLU		

	50	Retail Cannabis facility (Type 10 license only)

SECTION 2. PUBLICATION.

This ordinance shall be published in the Watsonville Register Pajaronina and/or Santa Cruz Sentinel in compliance with the provisions of the Charter of the City of Watsonville.

SECTION 3. EFFECTIVE DATE.

This ordinance shall be in force and take effect thirty (30) days after its final adoption.

****

CITY OF WATSONVILLE
TEXT AMENDMENT

EXHIBIT "A"

APN: Citywide
Address: Citywide
Applicant: City of Watsonville
Hearing Date: June 9, 2020

Text Amendment Findings (Section 14-12.807)

1. That the proposed amendment is consistent with the policies embodied in the General Plan.

   Supportive Evidence
   The proposed text amendments to Chapter 14-16 is consistent with the policies embodied in the General Plan, in that the Ordinance allows the City to facilitate economic vitality while ensuring the continued safety of the community regarding the cultivation, manufacture, distribution, testing, delivery and retail sales of cannabis.

2. That the proposed amendment is compatible to the extent possible with the actual and general planned use of the adjacent properties.

   Supportive Evidence
   The proposed text amendment is compatible to the extent possible with the actual and general planned use of the adjacent properties, in that the Ordinance includes a thorough application process to ensure that those businesses who wish to cultivate, manufacture, test, distribute, sell and/or deliver cannabis will be responsible to ensure that such uses are conducted safely, in compliance with local and state regulations, and kept out of the hands of Watsonville's youth.

ORDINANCE NO. Introduction (CM)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE REPEALING CHAPTER 53 (CANNABIS FACILITIES) OF TITLE 14 (ZONING) IN ITS ENTIRETY AND ADDING A NEW CHAPTER 53 OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE REGARDING THE CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY AND RETAIL SALES OF CANNABIS AND CANNABIS PRODUCTS

[Repeals Ordinance No's 1362-18 and 1364-18 (CM)]

WHEREAS, if cannabis facilities and cultivation were permitted to be established or if existing businesses were permitted to distribute, sell or cultivate cannabis without appropriate regulation, such uses might be established in areas that would conflict with the requirements of the General Plan, be inconsistent with surrounding uses, or be detrimental to the public health, safety and welfare; and

WHEREAS, the Council desires to enact an ordinance regulating cannabis facilities and cultivation so Watsonville residents may have safe and convenient access to cannabis, while ensuring that such uses do not conflict with the General Plan, are not inconsistent with surrounding uses, and are not detrimental to the public health, safety and welfare; and

WHEREAS, the Council mitigate the negative impacts and secondary effects associated with cannabis business activities including, but not limited to, demands placed on law enforcement and administrative resources, neighborhood disruptions; the exposure of children to cannabis; drug sales to minors and adults; robberies, burglaries; assaults; and other violent crimes. Cannabis facilities shall be permitted, upon application and approval of a regulatory permit in accordance with the criteria and procedures set forth in this code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. ENACTMENT.

Title 14 (Zoning) is hereby amended by repealing Chapter 53 (Medical Cannabis Facilities) in its entirety and adding a new Chapter 53 (Cannabis Facilities) of the Watsonville Municipal Code to read in words and figures as follows:

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CHAPTER 53 CANNABIS FACILITIES

ARTICLE 1. GENERAL PROVISIONS

Sec. 14-53.101 Purpose and intent.

(a) This Chapter is intended to implement the Medicinal and Adult Use Cannabis Regulation and Safety Act [Senate Bill 94, Approved by Governor June 27, 2017, filed with California Secretary of State on June 27, 2017] (hereafter "MAUCRSA") to accommodate the needs of medically-ill persons in need of cannabis for medicinal purposes as recommended by their health care provider(s), and to provide access to same.

(b) This Chapter to provide access to adult-use cannabis for persons aged 21 and over as authorized by the Control, Tax & Regulate the Adult Use Cannabis Act ("AUMA" or "Proposition 64" approved by California voters in 2016), while imposing sensible regulations on the use of land to protect the City's residents, neighborhoods, and businesses from disproportionately negative impacts. As such,

(c) It is the further purpose and intent of this Chapter to regulate the cultivation, processing, manufacturing testing, sale, delivery, distribution and transportation of cannabis and cannabis products in a responsible manner to protect the health, safety, and welfare of the residents of the City of Watsonville and to enforce rules and regulations consistent with state law.

(d) It is, in addition, the purpose of intent of this Chapter to require all commercial cannabis operators to obtain and renew annually a permit to operate within the City of Watsonville.

(e) Nothing in this Chapter is intended to authorize the possession, use, or provision of cannabis for purposes that violate state law.

(f) This Chapter is in addition to any other permits, licenses and approvals which may be required to conduct business in the City.

Sec. 14-53.102 Legal Authority.

Pursuant to Sections 5 and 7 of Article XI of the California Constitution, the provisions of MAUCRSA any subsequent state legislation and/or regulations regarding same, the City may adopt standards, requirements and regulations for the licensing and permitting of commercial cannabis activity. Any standards, requirements, and regulations regarding health and safety, security, and worker protections established by the State of California, or any of its departments or divisions, shall be the minimum standards applicable in the City to all commercial cannabis activity.

Sec. 14-53.103 Definitions.

The following definitions shall apply to this Ordinance.

The definitions promulgated for the California Cannabis Cultivation Program in Division 8 [Cannabis Cultivation] of Title 3 [Food and Agriculture] of the California Code of Regulations §§ 8000 et seq, 3 CCR 8000.

The definitions promulgated for the California Bureau of Cannabis Control in Division 42 [Bureau of Cannabis Control] of Title 16 [Professional and Vocational Regulations] of the California Code of Regulations §§ 5000 et seq, 16 CCR 5000.

(a) "Cannabis Processing" shall mean the drying, curing, grading, or trimming of cannabis within a permitted cannabis cultivation facility or as part of a stand-alone cannabis processing facility.

(b) "Facility" shall mean any building or structure used for or related to the cultivation, processing, testing, retail sales, delivery or manufacturing of cannabis.

(c) “Manager” shall mean a person who participates in the direction, control, or supervision of a permittee.

(d) “Owner” shall mean a person a person with an ownership interest of any kind in the permittee

(e) “Permittee” shall mean a person issued a cannabis use permit under this chapter to engage in commercial cannabis activity

Sec. 14-53.104 Cannabis Use Permit required to engage in cannabis business.

(a) A cannabis use permit shall be required before engaging in commercial cannabis activity in the City.

(b) An application for a cannabis use permit shall include the information and completed and verified documents as may be prescribed by the Zoning Administrator.

(c) All application fees shall be paid when the application is submitted.

(d) No application shall be complete until the Zoning Administrator notifies an applicant in writing that the Zoning Administrator deems their application complete.

Sec. 14-53.105 Requirements for Cannabis Delivery by Businesses Outside City.

No cannabis delivery business located outside the City shall deliver cannabis and/or cannabis products to a customer located inside the City unless all the following requirements are met:

(a) The business for delivery is properly licensed by the State of California and by any California city or county.

(b) The delivery business has first obtained, paid for and maintains in full force and effect a City business license under Chapter 4 of Title 3 of this Code.

(c) The delivery business has registered with the Police Department using forms approved by the Chief of Police and provided a copy of its state license and local government approval permitting it to engage in commercial cannabis delivery.

(d) The delivery business has obtained and continues to maintain in full force and effect the required state license or licenses for the commercial cannabis activities in which they are engaged.

Sec. 14-53.106 Permit classes, numbers and location.

(a) Cannabis use permit classifications are:

WATSONVILLE CANNABIS USE PERMIT CLASSIFICATIONS		
Classification	Activity	Description
1A	Cultivation;	Indoor. Up to five-thousand (5,000) square feet of canopy space
2A	Cultivation;	Indoor. Five thousand one (5,001) to ten thousand (10,000) square feet of canopy space.
3A	Cultivation;	Cultivation; Indoor. Ten thousand one (10,001) to twenty-two thousand (22,000) square feet of canopy space.
6	Manufacture	for products not using volatile solvents.
7	Manufacture	Manufacturer for products using volatile solvents.
8	Testing Laboratory	
9	Retailer Non-storefront	Must have a licensed premise but is not open to the public. Sales conducted exclusively by delivery.
10	Retailer	General
10A	Retailer	No more than three (3) retail sites
11	Distribution	Cannabis distribution
	Cannabis processing	A facility where cannabis is dried, cured, trimmed and/or graded

(b) Any cannabis use permit shall automatically expire if cannabis business activity ceases for ninety (90) calendar days or more.

(c) The number of cannabis facilities in the City shall not exceed:

	Permitted Numbers of Cannabis Use Permits	
Cannabis Use Permit Classifications	**Number of Equity Licenses**	**Maximum Facilities Allowed**
Type 1A, 2A, or 3A (Cultivation)	1	6
Type 6 or 7 (manufacturing)	1	15
Type 8 (testing)		No limit
Type 9 (non-storefront retail)		7 only those cultivation and/or manufacturing permittees holding a valid City Use Permit shall be eligible to obtain a Type 9 Cannabis Use Permit to sell only products cultivated/manufactured at their local Watsonville facility
Type 10 (store-front retail)	1	3
Type 11 (distribution)	1	2
Processing	1	3

A permittee may have only one of each of the following classes of cannabis use permits:

License Type	**Description**
1A, 2A, or 3A	cultivation
6 or 7	manufacturing
9	Non-storefront delivery
10	retail
11	Distribution
	Cannabis processing

(d) Type 1A, 2A, or 3A (Cultivation) cannabis use permits shall be limited to two parcels.

(e) More than one cannabis facility may be located on a single parcel. A separate permit is required for each cannabis facility on a parcel.

SEPARATION REQUIREMENTS[1]					
	Cultivation & Processing	Manufacture	Distribution	Testing	Retail
School (K-12)[1]	600’	600’	600’	600’	600’
Park	600'	600'	600'		600'
Residential District	250'	250'	250'		250'
Legal Residential Use	100'	100'	100'		100'
Faith based facility, licensed daycare, preschool or library	600'	600'	600'		600'

Sec. 14-53.107 Cannabis Equity Use Permit Set Aside

A minimum of one (1) cannabis use permit for each cannabis license type shall be reserved in order to provide for support of those businesses determined eligible under WMC Chapter 5-49 by the Certifying Officer. Such equity applications shall be processed in conformance with the provisions of this Chapter with the following exceptions:

1. Equity applications shall be scored against other equity applicants during the application process, and shall not compete with non-equity applicants
2. Entitlement permit fees for eligible equity applicants shall be waived
3. If during an application period, no equity applicants have been identified, the equity license shall be made available to a non-equity applicant
4. Eligibility as an equity applicant shall be determined prior to and/or during the Pre-Application process.

[1] Separation distance from K-12 schools shall be measured from property line to property line. Separation distance for cultivation facilities shall be measured from parcel line of sensitive use to nearest wall of cultivation facility. Separation distance for all other cannabis facilities shall be measured by path of travel from nearest parcel line of sensitive use to the front door of the facility. separation distance from K-12 schools shall be measured from property line to property line.

Renewal

In order to renew a cannabis equity use permit, an equity applicant must provide proof that it continues to satisfy the equity criteria at the time of its annual permit renewal.

An equity applicant that no longer satisfies the equity criteria but is compliant with all other requirements of Chapter 5-49 will be entitled to renew the cannabis use permit but will not be eligible for any other benefits of an equity assistance program.

Cannabis equity use permits are non-transferrable

The ownership structure of the cannabis equity business shall not be modified for three years after the cannabis equity permittee has commenced business, unless such modification maintains eligibility in the cannabis equity program as determined by the cannabis equity officer

Sec. 14-53.108 Cannabis Use Permit Pre-Application.

When the Zoning Administrator determines that number of active cannabis use permits in the City is less than the number of cannabis use permits allowed for a particular class, the Zoning Administrator shall advertise in at least one newspaper of general circulation and post on the City's website an announcement that the City will accept applications for additional cannabis use permit or permits. The notice shall identify the City's application webpage, requirements, application deadline(s), and contact information for questions.

The Zoning Administrator shall determine the form and requirements for a cannabis use permit pre-application.

(a) The Zoning Administrator shall determine an appropriate period within which to allow submittal of pre-applications.

(b) Applicants shall submit cannabis use permit pre-applications to the Zoning Administrator.

(c) Cannabis use permit pre-applicants shall be subject to a competitive, merit-based review to determine eligibility to apply for a cannabis use permit.

(d) Staff shall then schedule interviews with three more applicants than the number of cannabis use permits available for each available permit.

(e) City staff shall review and score all pre-applications after expiration of the pre-application period, a cannabis use permit pre-application selection committee shall consist of representatives of the Police Chief, Fire Chief, Community Development Director and City Manager and an independent third-party cannabis consultant selected by the Zoning Administrator shall convene to review applications and interview applicants. The cannabis use permit pre-applicants determined to best meet the community's needs shall then be asked to submit an application a cannabis use permit.

(f) If the cannabis use permit pre-applicant interview panel approves any cannabis use permit pre pre-application, the applicant shall then submit a cannabis use permit application to the Community Development Department for consideration.

Sec. 14-53.109 Cannabis Use Permit Application.

The Zoning Administrator shall determine and provide submittal requirements and instructions for cannabis use permit applications.

Sec. 14-53.110 Evidence of Cannabis Background Check Required.

(a) All applicants for a cannabis use permit must be legally authorized for Cannabis activity under state law.

(b) All applicants shall provide the Zoning Administrator with evidence of submittal of a Livescan criminal background check for all owners and managers.

(c) The criminal background checks completed by owner and managers must at a minimum disclose:

(1) Whether any owner or manager has ever pled guilty or no contest or been convicted of a violent felony as defined by subdivision (c) of California Penal Code 667.5, or equivalent offenses in other states or under the laws of the United States.;

(2) Whether any owner or manager has ever pled guilty or no contest or been convicted of a felony involving dishonesty, fraud or deceit, including but not limited to fraud, forgery, theft, or embezzlement as those offenses are defined in California Penal Code Sections 186.11, 470, 484, and 504a, respectively; or equivalent offenses in other states or under the laws of the United State; or

(3) Whether any owner or manager has ever pled guilty or no contest or been convicted of a felony, possession, transportation, distribution or similar activities related to controlled substances, as defined in the Federal Controlled Substances Act, not including Cannabis-related offenses for which the conviction occurred before the passage of MAUCRSA.

(d) Evidence that any owner or manager has plead guilty or no contest or been convicted of any the offenses enumerated in Section 14-53.109 of this Code may be grounds for denial of a cannabis use permit.

Sec. 14-53.111 Approval of Cannabis Use Permit.

Cannabis Use Permits shall be processed in accordance with the procedures described in Part 5 of Chapter 12 of Title 14 of this code.

Approval of a cannabis use permit shall also be contingent on the following:

(a) Applicant must have been identified as a potential cannabis use permit holder through the Pre-Application process; and

(b) Approval of a cannabis use permit within six months of selection as a potential cannabis use permit; and

(c) Obtaining all necessary state license(s) within six months of positive recommendation through the pre-application process.

If any one or more of the above items have not been satisfied, the cannabis use permit shall automatically expire.

Sec. 14-53.112 Fees and Charges.

An applicant, permittee, owner, manager and employee shall timely and fully pay required fees when due. The amount of the following required fees shall be established by Council resolution.

(a) A cannabis pre-application fee is due and payable in full when a cannabis pre-application is submitted;

(b) A cannabis pre-application interview fee is due and payable in full within ten (10) days of notice that a pre-application interview has been granted;

(c) A cannabis use permit application fee is due and payable in full when a qualified applicant submits a cannabis special use permit application;

(d) A cannabis use permit renewal fee is due and payable for each location when a cannabis use permit renewal application is submitted to the City.

(e) An annual cannabis Identification badge fee for each owner manager and employee of a cannabis facility is due and payable annually.

(f) Any other fees for inspection, auditing or investigation not included within the other fees associated with a cannabis use permit application or a cannabis use permit renewal application.

Sec. 14-53.113 Change in Location/Business Structure.

(a) A cannabis use permit does not run with the land. It is personal to the permittee. A permittee may apply to relocate contingent upon first obtaining a new cannabis use permit for the new location, and approval from the state licensing agency for the new location. The process and the fees for re-location shall be the same as the process and fees in Sections 14-53.108 and 14-53.112.

(b) Within fifteen (15) calendar days of any change in information provided in the application for a cannabis use permit or any change in status of compliance with the provisions of this chapter, including any change in the applicant‘s ownership or control, the permittee shall file an application for a new cannabis use permit with the Zoning Administrator and pay the applicable cannabis use permit fee.

(c) A permittee may change the form of its business entity upon application to the Zoning Administrator and presentation of a new business License application under Chapter 3-4 if membership of the new business entity is substantially similar to the original permittee, owner and managers.

(d) If the original permittee is an unincorporated association, mutual or public benefit corporation, agricultural or consumer cooperative and transitions to, or forms a new business entity as allowed under MAUCRSA; provided, that the board of directors (or in the case of an unincorporated association, the owners and managers) are substantially the same as the original permittee.

(e) Although an application for a new cannabis use permit is not required in these two circumstances, the permittee shall notify the Zoning Administrator in writing of the change within ten (10) days, by filing a new Business License application with a written explanation of the change. Failure to comply with this provision is grounds for cannabis use permit revocation.

(f) Any attempt to transfer a cannabis use permit directly or indirectly in violation of this section is void and is ground for revocation of the cannabis use permit.

Sec. 14-53.114 Renewal or Revocation.

(a) Each cannabis use permit shall be valid for a period not exceeding one year and require renewal each year on or before June 30. Renewal of cannabis use permit shall be as provided for in Section 14-53.115.

(b) No cannabis use permit issued under this chapter may be renewed unless:

(1) A new application has been filed as set forth in Section 14-53.115 no less than March 30 or ninety (90) days before expiration date of the use permit, whichever first occurs;

(2) The cannabis use permit renewal application fee in Section 14-53.113, has been paid; and

(3) The applicant satisfies all requirements of this chapter.

(c) Cannabis Use Permit Renewal Application.

(1) An application to renew a cannabis use permit/ shall be on forms provided by the Zoning Administrator. The forms shall be signed under penalty of perjury, and shall include, but not be limited to, the following information:

(i) The names of the applicant's owners and managers;

(ii) The street address;

(iii) The Santa Cruz County Tax Assessor's Parcel Number of the existing cannabis facility;

(iv) A copy of the recorded deed vesting ownership of the parcel in the current owner,

(v) A copy of the applicant's State-issued license to engage in a cannabis business;

(vii) The applicants' and owners' waiver and release of the City from any and all liability or arising from the application for a cannabis use permit, the issuance of the cannabis use permit, the denial of the cannabis use permit, or the enforcement of the conditions of the cannabis use permit;

(viii) Background information to be determined by the Zoning Administrator, including but not limited to a statement that the applicant(s) and owner(s) have submitted to a LiveScan background check no earlier than 30 days before the date the application for the cannabis use permit is submitted;

(ix) Federal Tax Identification name and number;

(x) Security plan and any security procedures form that the applicant submitted to the Bureau;

(xi) For facilities holding a cannabis use permit for cannabis delivery, the cannabis delivery procedures form that the applicant submitted to the Bureau;

(xii) Vehicle registration and proof of insurance for all delivery vehicles;

(xiii) For retail cannabis businesses, provide proof that at least 15% of product inventory is sourced from City of Watsonville cannabis businesses.

(xiv) Proof of compliance with workers' compensation State insurance requirements; and

(xv) Such other information as the Zoning Administrator deems reasonably necessary to a thorough review of the cannabis use permit renewal application.

(xvi) Identification of any changes to the information the applicant submitted on the original cannabis use permit renewal application;

(xvii) Any law enforcement or enforcement activity related to the permittee's operations during the past calendar year;

(xviii) A representation that the applicant continues to hold in good standing any license required by the State of California to operate a cannabis facility;

(xix) Such other information as the Zoning Administrator deems reasonably necessary to a thorough review of the application for renewal of the cannabis use permit renewal application.

(d) Review of the Use Permit Renewal Application.

(1) Upon receipt of an application for renewal of a cannabis use permit, the Zoning Administrator shall update the permittee's file and perform whatever investigation the Zoning Administrator deems

necessary to determine whether to grant or deny the cannabis use permit. The investigation may include a physical inspection of the facility and any delivery vehicles, at the discretion of the Zoning Administration.

(2) Issuance of a renewal cannabis use permit is a discretionary act. No applicant shall be automatically entitled to receive a use permit renewal based solely on meeting the basic requirements of this chapter. It is not necessary for the Zoning Administrator to issue findings before granting a use permit renewal to an applicant who is requesting to maintain already-approved business operations.

(e) The Zoning Administrator or designee may revoke or elect not to renew a cannabis use permit issued under this chapter if:

(1) The applicant or permittee and its owners and managers have not complied at all times with this ordinance.

(2) Any failure to comply with the cannabis use permit conditions of approval or the Municipal Code,

(3) Any other facts, circumstances or conditions which indicate that renewal of the cannabis use permit regulatory permit will be detrimental to the health, safety, or welfare of the residents of the City.

(4) The Zoning Administrator or designee is aware of any law enforcement or State license enforcement activity related to the permittee's operations either with the locally permitted facility or any other facility owned and/or operated by the permittee in any other jurisdiction during the past calendar year that led to a documented, material violation of one or more conditions of the facility's cannabis use permit.

Sec. 14-53.115 Limitations on City's Liability.

(a) To the fullest extent permitted by law, the City shall not be liable whatsoever, with respect to approving any permit pursuant to this chapter or the operation of any facility approved pursuant to this chapter. As a condition of approval of a cannabis use permit as provided in this chapter, the applicant or its legal representative shall:

(1) Execute an agreement, in a form approved by the City Attorney, agreeing to indemnify, defend (at applicant's sole cost and expense), and hold the City, its officers, elected and appointed officials, employees, representatives, and agents, harmless and defend from any and all claims, losses, damages, injuries, or liabilities of any kind arising out of, or are in any way related to, the City's issuance or denial of a cannabis use permit, the registration or operation of a cannabis facility, the process used by the City in making any decision, the alleged violation of any federal, state, or local laws by the applicant, or the prosecution of the applicant or permittee or its owners or managers for violation of Federal or State laws;

(2) Maintain insurance at the coverage limits and of the types required by the City's risk manager in compliance with State law;

(3) Name the City as an additional insured on all liability policies;

(4) Agree to reimburse the City for all costs and expenses, including any court costs and attorney fees that the City may be required to pay as a result of any legal challenge related to the City's approval of a cannabis use permit. The City may, at its sole discretion, participate at its own expense in the defense

of any such action, but such participation shall not relieve the permittee of its obligation hereunder.

ARTICLE 2. REQUIRED FINDINGS

Sec. 14-53.201 Findings for Approval.

When considering applications for a cannabis use permit, the Zoning Administrator or Planning Commission shall evaluate the impact of the proposed use on and its compatibility with surrounding properties and neighborhoods to ensure the appropriateness of the use at a particular location to determine whether it can make all required findings of Section 14-12.513 (Required Findings for Conditional Use Permits) of this Code.

ARTICLE 3. OPERATING CONDITIONS.

Sec. 14-53.301 Uniform Use Permit Conditions for all Cannabis Facilities.

All cannabis use permits shall be subject to all general conditions of this section and all specific conditions for the cannabis use permit class.

(a) Parking area lighting and exterior lighting mounted on the facility shall be balanced and shall not result in glare on adjoining properties, shall complement the security systems required in this chapter to ensure that all areas of the location are visible, and shall provide increased lighting at all entrances to the facility. The lighting required in this subsection shall be on from dusk to dawn.

(b) No person, other than a licensed security guard, shall be in possession of any firearm while on the premises without having first obtaining a license from the State and City authorizing the person to be in possession of such firearm.

(c) Each applicant or permittee shall notify the City immediately after discovering any of the following: diversion, theft, loss, or any criminal activity involving

the cannabis activity or operation of the facility; significant discrepancies identified during inventory; or any breach of security.

(d) No permittee shall be delinquent in the payment of any State and City taxes and fees.

(e) The permittee shall hold all required State licenses under the Cannabis Regulations and Safety Act (Business and Professions Code Section 19300, et seq.), as it may be amended, and under all other applicable State laws.

(f) At any time between 8:00 a.m. and 10:00 p.m. and without notice, City may enter the facility to observe compliance of the facility operation, and may inspect facility records, books, accounts, financial data, and all data and records relevant to its cannabis use permit for the purposes of conducting an audit or compliance review.

(g) It is unlawful for any person to refuse to allow, impede, obstruct, or interfere with an inspection, or the review of the copying of records and monitoring (including recordings) including, but not limited to, the concealment, destruction, and falsification of any paper, electronic or other records deemed necessary and reasonable to administer the requirements of this chapter.

(h) It shall be unlawful and a violation of this chapter for any person to employ any other person at a facility who is not at least eighteen (18) years of age.

(i) Odor control devices and techniques shall be incorporated in all facilities to ensure that odors from cannabis are not detectable off-site. Facilities shall provide a sufficient odor absorbing ventilation and air filtration system so that odor generated inside the facility that is distinctive to its operation is not detected outside of the facility, anywhere on adjacent property or public rights-of-way, on or about the exterior or interior common area walkways, hallways, breezeways, foyers, lobby areas, or any other areas available for use by common tenants or the visiting public, or within any

other unit located inside the same building as the facility. Facilities shall install and maintain the following equipment or any other equipment which the Chief of Police determines has the same or better effectiveness:

(1) A ventilation and air filtration system with odor control that prevents internal odors from being emitted externally;

(2) An air filtration system that creates negative air pressure between the facility's interior and exterior so that the odors generated inside the facility are not detectable on the outside of the facility.

(j) All weighing devices must be maintained in compliance with local, County, State, or Federal law and comply with applicable regulations regarding device registration with the Santa Cruz County Agricultural Commissioner.

(k) All facilities shall follow all local, County, State, and Federal requirements for solid waste and hazardous waste disposal. The County of Santa Cruz Environmental Health Division may inspect the facility at any time during business hours to ensure compliance with this section.

(l) Facilities shall employ security personnel as follows:

(1) All security personnel shall register and maintain valid registration status with the State of California's Department of Consumer Affairs. At no time shall any security personnel register with the State at any level that is less than that of a State-licensed private security officer. Proof of application and registration for all security personnel shall be maintained by the applicant or permittee and shall consist of copies of all relevant documentation including: application forms, receipts for application fees and live scan fees, and actual proof of registration.

(2) While on duty, all security personnel shall have a nameplate containing the security personnel's full name and the word "SECURITY" printed in bold, capital letters. The nameplate shall be exhibited prominently on the clothing, at chest level, and shall be visible and easily read at all times. The nameplate shall be a minimum of two (2") inches high and four (4") inches wide, with the required information printed in capital letters, at least three-fourths (3/4") inches high and in a contrasting color. As an alternative to a nameplate, the security personnel's name and the word "SECURITY" may be embroidered on the security personnel's outermost garment with the required information meeting the above specifications and located at chest level.

(m) Each permittee shall conspicuously display its cannabis use permit and State license within the facility. Each facility that engages in delivery or transportation services shall carry a copy of the facility cannabis use permit in all vehicles that deliver or transport cannabis.

(n) No applicant or permittee may hold a license from the State Department of Alcoholic Beverage Control to sell alcohol beverages, nor may the facility include a business that sells alcohol beverages. No alcohol may be stored, sold, dispensed or used on the facility.

(o) Consistent with the "Memorandum for all United States Attorneys," issued on or about August 29, 2013, by the U. S. Department of Justice, from James M. Cole, Deputy Attorney General (known as the "Cole Memo"), the facility shall take all necessary and reasonable steps, including the refusal of service to any patient of the applicant or permittee, to prevent:

(1) The distribution of cannabis to minors;

(2) Revenue from the sale or distribution of cannabis from going to criminal enterprises, gangs and cartels;

(3) The diversion of cannabis from California to any other state;

(4) State-authorized cannabis activity from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;

(5) Violence and the use of firearms in the cultivation and distribution of cannabis;

(6) Drugged driving or the exacerbation of other adverse public health consequences associated with cannabis use;

(7) Growing of cannabis on public lands and the attendant public safety and environmental dangers posed by cannabis production on public lands; and

(8) Cannabis possession or use on Federal property.

(p) All cannabis facilities shall include the following language on all job postings as well as all applications for employment in both English and Spanish in minimum 12-point font all caps:

THE CANNABIS INDUSTRY IS NOT A FEDERALLY RECOGNIZED BUSINESS, THEREFORE THERE MAY BE RISKS TO INDIVIDUALS WORKING IN THIS INDUSTRY, WHO MAY NEED TO DISCLOSE WORK INFORMATION ON FEDERAL APPLICATIONS**.**

(q) The manufacture and sale of flavored combustible products (intended for inhalation or vaporization) is prohibited.

(r) Microbusiness – Commercial Activity. All cultivation, manufacturing, distribution, and retail activities performed by a permittee under a Type 12-Microbusiness permit shall occur on the same licensed premises. Areas of the premises for manufacturing and cultivation shall be separated from the distribution and retail areas by a wall and all doors between the areas shall remain closed when not in use.

Sec. 14-53.302 Type 1A, 2A or 3A Conditions (Cultivation).

All cannabis use permit for Type 1A, 2A or cultivation facilities shall be approved only if subject to all of the conditions of this section.

(a) Outdoor commercial Cultivation is prohibited. All cultivation of cannabis must occur within a permanent, permitted structure.

(b) In no case, shall cannabis plants be visible from a public or private road, sidewalk, park or any common public viewing area.

(c) Commercial cannabis cultivation which is permitted in the City of Watsonville shall not exceed 22,000 square feet of canopy space permitted by state law with a valid cannabis use permit.

(d) A permittee may cultivate cannabis at more than one location if each location is separately permitted and the total square footage of cannabis cultivated does not exceed the total allowed under the license type (5,000 sf or 10,000 sf maximum)

(e) Cannabis cultivation shall be conducted in accordance with state and local laws related to land conversion, grading, electricity, water usage, water quality, woodland and riparian habitat protection, agricultural discharges, and similar matters.

(f) Pesticides and fertilizers shall be properly labeled and stored to avoid contamination through erosion, leakage or inadvertent damage from pests, rodents or other wildlife.

(g) Cultivation shall at all times occur in such a way as to ensure the health, safety, and welfare of the public, the employees working at the facility, visitors to the area, neighboring properties, and the end users of the cannabis being cultivated, to protect the environment from harm to streams, fish, and wildlife; to ensure the security of the cannabis being cultivated; and to safeguard against the diversion of cannabis.

(h) The applicant or permittee shall prohibit loitering by persons outside the facility, either on the premises or within one hundred (100') feet of the premises.

(i) The cultivation of cannabis shall not create hazards due to the use or storage of materials, processes, products, chemicals, fertilizers, or wastes.

(j) The interior and exterior of the facility, including driveways, sidewalks, parking strips, fire access roads and streets on or adjacent to the premises, shall be kept in a clean and safe condition.

(k) Exterior lighting on the premises and location shall ensure the safety of the public and the members and employees of the applicant or permittee while not disturbing surrounding residential or commercial areas.

(l) Each permittee shall operate in a manner such that the cultivation of cannabis does not adversely affect the health or safety of nearby properties through the creation of mold, mildew, dust, glare, heat, noise, noxious gases, odor, smoke, traffic, vibration, or other impacts.

(m) The facility shall follow all pesticide use requirements of local, State, and Federal law. City staff may inspect the facility at any time during business hours to ensure compliance with this section.

Sec. 14-53.303 Type 6 and 7 Conditions (Manufacturing).

All cannabis use permits for Type 6 or 7 Manufacturing facilities shall be approved only if subject to all conditions of this section. All cannabis use permits shall be subject to all of the general conditions of this section and the specific conditions of this Article for the specific permit type.

(a) Cannabis manufacturing shall only be permitted pursuant to Section 14-53.101 of this code or any subsequent created manufacturing state license as defined in MAUCRSA, and may be permitted to operate only within those zone districts as defined in Section 14-53.106 of this Code.

(b) No compressed gases used in the manufacturing may be stored in containers that exceed the amount approved by the Watsonville Fire Department and authorized by this cannabis use permit. Each facility shall be limited to a total number of tanks authorized by the Watsonville Fire Department.

(c) Cannabis manufacturing facilities may use heat, screens, presses, steam distillation, ice water, ethanol and other methods without employing solvents or gases to create kief, hashish, bubble hash, or infused dairy butter, or oils or fats derived from natural sources, and other extracts.

(d) If an extraction process uses a professional grade closed loop CO_2 gas extraction system every vessel must be certified by the manufacturer for its safe use. The CO_2 must be of at least ninety-nine percent purity.

(e) Closed loop systems for compressed gas extraction systems must be commercially manufactured and bear a permanently affixed and visible serial number.

(f) Certification from an engineer licensed by the State of California, or by a certified industrial hygienist, must be provided to the Community Development Department for a professional grade closed loop system to certify that the system was

commercially manufactured, is safe for its intended use, and was built to codes of recognized and generally accepted good engineering practices, including but not limited to:

(1) The American Society of Mechanical Engineers (ASME);

(2) American National Standards Institute (ANSI);

(3) Underwriters Laboratories (UL); or

(4) The American Society for Testing and Materials (ASTM)

(5) The certification must contain the signature and stamp of the professional engineer or industrial hygienist and serial number of the extraction unit being certified.

(g) Professional closed loop systems and other equipment used for extraction must be approved for use by the Watsonville Fire Department and meet all fire, safety, and building code requirements specified in the California Building Reference Codes.

(h) Facilities may use food grade glycerin, ethanol, and propylene glycol solvents to create or refine extracts. Ethanol should be removed from the extract in a manner to recapture the solvent and ensure that it is not vented into the atmosphere.

(i) Facilities creating cannabis extracts must develop standard operating procedures, good manufacturing practices, and a training plan prior to producing extracts for the marketplace.

(j) Any person using solvents or gases in a closed looped system to create cannabis extracts must be fully trained on how to use the system, have direct access to applicable material safety data sheets and handle and store the solvents and gases safely.

(k) Parts per million for one gram of finished extract cannot exceed state standards for any residual solvent or gas when quality assurance tested.

(l) Preparation of edible cannabis products.

1. All food products, food storage facilities, food-related utensils, equipment and materials shall be approved, used, managed and handled in accordance with the California Retail Food Code [§§ 113700 et seq of the California Health and Safety Code]. All food products shall be protected from contamination at all times, and

2. All food handlers shall be clean, in good health and free from communicable diseases.

Baked products (e.g., brownies, bars, cookies, cakes), tinctures, and other non-refrigerated type items may be sold or distributed at a cannabis retailer. The County of Santa Cruz Environmental Health Department may inspect the facility at any time during business hours to ensure compliance with this section.

3. Products with specific youth appeal and adverse health impacts, such as products that mix other addictive and psychoactive substances with cannabis (e.g., nicotine, alcohol, or added caffeine), artificial flavors or additives that increase underage appeal, cannabis "candies" produced in character shapes (gummy bears, Swedish Fish, animal-shaped chocolates) that would have higher appeal to youth, shall be awarded fewer points in the application process.

4. Cannabis products shall not be created in the shape of a human, animal, fruit, or any youth friendly depiction.

(m) Packaging of cannabis.

(1) Before sale or delivery of any edible cannabis or edible cannabis product the same shall be labeled and in tamper-evident packaging which at

least meets the requirements of California Business and Professions Code § 19347, as the same may be amended from time to time or superseded or replaced by subsequent State legislation or by any department or division of the State of California. The City Council may impose additional packaging and labeling requirements on cannabis or cannabis products.

(2) Cannabis or cannabis products shall be packaged in re-sealable, tamper-evident, child-proof, opaque packaging with text and adult-intended design. Packaging that has special appeal to youth, such as cartoons, recreational images (sports, musicians, etc.), names referencing pop culture figures, or bright, eye-catching colors, is prohibited.

Sec. 14-53.304 Type 8 Conditions (Testing).

All cannabis use permit for Type 8 Testing facilities shall be approved only if subject to all of the conditions of this section.

(a) Testing Labs shall be required to conduct all testing in a manner pursuant to Business and Professions Code Section 26100 and shall be subject to state and local law. Each Testing Lab shall be subject to additional regulations as determined from time to time as more regulations are developed under this Chapter and any subsequent State of California legislation regarding the same.

(b) Testing Labs shall conduct all testing in a manner consistent with general requirements for the competence of testing and calibrations activities, including sampling using verified methods.

(c) All cannabis testing laboratories performing testing shall obtain and maintain ISO/IEC 17025 accreditation as required by the Bureau.

(d) Testing labs shall destroy any harvest batch whose testing sample indicates noncompliance with health and safety standards required by the bureau unless remedial measures can bring the cannabis or cannabis products into compliance with quality standards as specified by law and implemented by the bureau.

(e) Each operator shall ensure that a testing laboratory employee takes the sample of cannabis or cannabis products from the distributor's premises for testing required by state law and that the testing laboratory employee transports the sample to the testing laboratory.

(f) Except as provided by state law, a testing laboratory shall not acquire or receive cannabis or cannabis products except from a permittee in accordance with state law, and shall not distribute, sell, or dispense cannabis, or cannabis products, from the licensed premises from which the cannabis or cannabis products were acquired or received. All transfer or transportation shall be performed pursuant to a specified chain of custody protocol.

(g) A testing laboratory may receive and test samples of cannabis or cannabis products from a qualified patient or primary caregiver only if the qualified patient or primary caregiver presents the qualified patient's valid physician's recommendation for cannabis for medicinal purpose. A testing lab shall not certify samples from a qualified patient or primary caregiver for resale or transfer to another party or permittee. All tests performed by a testing laboratory for a qualified patient or primary caregiver shall be recorded with the name of the qualified patient or primary caregiver and the amount of the cannabis or cannabis products received.

Sec. 14-53.305 Storefront and Non-storefront Delivery Conditions.

All cannabis use permits for Non-storefront and Storefront delivery facilities shall be approved only if subject to all of the conditions of this section.

(a) The business operating the delivery service shall provide the Chief of Police with evidence of a valid state license for a facility on whose authorization the delivery service is performing the delivery function.

(b) A cannabis business may receive orders for cannabis deliveries through any technology platform owned and controlled by the business, or independently approved by the Chief of Police, or his or her designee, that enables customers to arrange for or facilitate the transfer of cannabis and/or cannabis products by the cannabis business to registered customers.

(c) The business operating the delivery service shall furnish to the Chief of Police the year, make, model, color, license plate number, and numerical Vehicle Identification Number (VIN) for any and all vehicles that will be used to deliver cannabis goods.

(d) Non-storefront delivery by those cannabis cultivation and manufacturing facilities with valid local Use Permits shall be limited to only those products cultivated and/or manufactured by the licensed facility.

(e) Age Verification using an ID scanner at point of delivery that matches required state approved identification. This identification must match information and address on file as part of purchase.

(f) Delivery shall be only to the person named as the customer ordering. A signature shall be required upon transfer to be verified at delivery to match with all electronically or physically stored identification and signatures.

(g) Delivery hours are limited to 9am to 9pm with no new orders initiated after

8:30 pm for same day delivery.

(h) All cannabis products shall remain locked in vehicle.

(i) Detailed education about cannabis products (including concentration, dosage, titration and proper use warnings) shall be listed on the ordering platform and with product dissemination.

(j) Utilize GPS surveillance mapping to track delivery provider location.

(k) Delivery vehicles shall be equipped with a camera to enhance safety while conducting all deliveries.

(l) A cannabis delivery business shall not deliver cannabis or cannabis product to an individual if there is reason to believe that cannabis or cannabis product will be diverted to a person under twenty-one (21) years of age unless that person is a qualified patient or a person with an identification card, as those terms are defined in Health and Safety Code Section 11362.7.

(m) A cannabis business shall not deliver cannabis or cannabis product to any jurisdiction that prohibits deliveries.

(n) Incident Reporting Requirements

(1) Any vehicle accident resulting in injury to any person shall be reported to the local police department where the incident occurred, a manager of the retailer immediately, and to the Chief of Police, or his or her designee, within twenty-four (24) hours. The report shall include the date, time, location, involved vehicle and driver, circumstances and local police department case number.

(2) For any vehicle accident resulting in property damage only, the delivery driver shall exchange driver, vehicle, and insurance information with all involved parties, and the accident may be reported to the local police department

where the incident occurred, a manager of the retailer immediately, and the Chief of Police, or his or her designee, within 24 hours. The report shall include the date, time, location, involved vehicle and driver, circumstances, and local police department case number, as applicable.

(3) Any loss of cannabis, cannabis product, or money shall be reported to the local police department where the incident occurred and a manager of the retailer immediately, and to the Chief of Police, or his or her designee, within twenty-four (24) hours. The report shall include the date, time, location, involved vehicle and driver, circumstances and local police department case number. Any theft of cannabis, cannabis product, or money during the delivery process shall be immediately reported to the local police department where the incident occurred and a cannabis manager immediately, and, if the incident did not occur within the investigative jurisdiction of the City of Watsonville Police Department, a duplicate City of Watsonville Police Department notification will be made by calling the non-emergency citizen contact dispatch center number.

Sec. 14-53.306 Type 10 Conditions (Store Front Retail).

All cannabis use permits for Type 10 Store front retail facilities shall be approved only if subject to all of the conditions of this section.

(a) No more than the number of cannabis retailers adopted by resolution may operate within the City of Watsonville at any one time and shall be issued a permit by the City of Watsonville.

(b) Parking for retail cannabis facilities shall be a minimum of 1 parking space per 150 square feet of floor area dedicated to the business.

(c) Retailers shall verify the age and all necessary documentation of each individual to ensure the customer is not under the age of eighteen (18) years. If the potential customer is 18 to 20 years old, retailer shall confirm the customer's possession of a valid doctor's recommendation and/or H&S 11362.71 identification card (Medical Marijuana Card). For adult-use purchases, retailers shall verify that all customers are 21 years of age or older for the purchase of cannabis or cannabis products.

(d) Entrances into the retailer shall be locked at all times with entry strictly controlled. A "buzz-in" electronic/mechanical entry system shall be utilized to limit access to and entry to the retailer to separate it from the reception/lobby area. Individuals must show their government-issued identification, and, in the case of medical cannabis facilities, their physician's recommendation, or a cannabis card issued pursuant to Health and Safety Code Section 11362.71 in order to gain access into the retailer. The government-issued identification and, if applicable, doctor's recommendation or cannabis card must also be shown at the point of sale station at the time of purchase. Doctor recommendations are not to be obtained or provided at the retail location.

(e) Uniformed licensed security personnel shall be employed to monitor site activity, control loitering and site access, and to serve as a visual deterrent to unlawful activities. Security personnel may be allowed to carry firearms if authorized by the Chief of Police.

(f) Retailers may have only that quantity of cannabis and cannabis products to meet the daily demand readily available for sale on-site in the retail sales area of the retailer. Additional product may be stored in a secured, locked area to which customers, vendors, and visitors shall not have access.

(g) All restroom facilities shall remain locked and under the control of management.

(h) Retailers and microbusinesses authorized to conduct retail activities shall only serve customers who are within the licensed premises.

(1) The sale of cannabis goods shall not occur through a pass-through window or a slide-out tray to the exterior of the premises.

(i) Retailers or microbusinesses shall not operate as or with a drive-in or drive-through at which cannabis goods are sold to persons within or about a motor vehicle.

(j) No cannabis goods shall be sold and/or delivered by any means or method to any person within a motor vehicle.

(k) All cannabis goods sold by a retail business shall be contained in child-resistant packaging.

(l) Retailers shall record point-of-sale areas and areas where cannabis goods are displayed for sale on the video surveillance system. At each point-of-sale location, camera placement must allow for the recording of the facial features of any person purchasing or selling cannabis goods, or any person in the retail area, with enough clarity to determine identity.

(m) A retail permittee or microbusiness permittee who is engaged in retail sale shall hire or contract for security personnel who are at least 21 years of age to provide security services for the licensed retail premises. All security personnel hired or contracted for by the permittee shall be licensed by the Bureau of Security and Investigative Services and shall comply with Chapters 11.4 and 11.5 of Division 3 of the Business and Professions Code.

(n) Access to Retailer Premises.

(1) Access to the premises of a retail permittee/permittee shall be limited to individuals who are at least 21 years of age.

(2) Notwithstanding Section 14-53.204 (i) (1), individuals who are at least 18 years of age and in possession of a valid physician's recommendation shall be granted access to the premises of a retail permittee/permittee for the sole purpose of purchasing medicinal cannabis consistent with the physician's recommendation.

(o) Authorized Sales. A retailer shall only sell adult-use cannabis and adult-use cannabis products to individuals who are at least 21 years of age. A retailer shall only sell medicinal cannabis or medicinal cannabis products to individuals who are at least 18 years of age, but not yet 21, if those individuals are in possession of a valid physician's recommendation. Medicinal cannabis sales to individuals 21 years of age and older are unrestricted.

(p) Limited Access Areas. A retailer shall establish limited-access areas and permit only authorized individuals to enter the limited-access areas. Authorized individuals include individuals employed by the retailer as well as any outside vendors, contractors, or other individuals conducting business that requires access to the limited access area. All individuals granted access to the limited access area shall be at least 21 years of age, and if not employed by the retailer, shall be escorted at all times by an employee of the permittee/permittee. A retailer shall maintain a log of all individuals who are not employees who are granted access to the limited access area. These logs shall be made available to the Chief of Police or the Development Services Director upon request.

(q) Operating hours of the Store Front Retailer License shall be limited to the hours of 9:00 a.m. through 9:00 p.m., seven days a week.

(r) Store Front/Retail Security Requirements. All provisions incorporated within Section 14-53.404 of this Chapter (Security), are directly applicable to and binding on all facilities, including all Store Front/Retail businesses.

(s) “No smoking” signs shall be placed near the entrance and exit of the business.

(t) The retail cannabis premise shall have an independent exterior entrance that is not shared with any other business or residence.

(u) No self-service display is allowed, including vending machines.

(v) The retail facility shall maintain a minimum of fifteen percent (15%) of the retail display space dedicated to cannabis products grown and/or manufactured in the City of Watsonville.

(w) Retail facilities shall not charge a slotting fee to Watsonville cultivation/manufacturing businesses for the display of local product in the retail facility.

Sec. 14-53.307 Type 11 Conditions (Distribution).

All cannabis use permits for Type 11 Distribution facilities shall be approved only if subject to all conditions of this section.

(a) A distributor shall not store non-cannabis goods or non-cannabis accessories that are to be sold to another party on any licensed premises. Additionally, a distributor shall not distribute non-cannabis goods or non-cannabis accessories at a licensed premise. For the purposes of this section, non-cannabis goods are any goods that do not meet the definition of cannabis goods as defined in Section 5000(c) of the California Code of Regulations.

(b) After taking physical possession of a cannabis goods batch, the distributor shall contact a testing laboratory and arrange for a laboratory employee to come to the distributor's licensed premises to select a representative sample for laboratory testing.

(c) A distributor shall ensure that all cannabis goods batches are stored separately and distinctly from other cannabis goods batches on the distributor's premises.

(d) The distributor shall ensure that the batch size from which the sample is taken meets the requirements of state law, specifically the testing provisions within the California Code of Regulations.

(e) A distributor or an employee of the distributor shall be physically present to observe the laboratory employee obtain the sample of cannabis goods for testing and shall ensure that the increments are taken from throughout the batch. The sampling shall be video-recorded, and the recording kept available to state and local authorities for a minimum of 180 days, pursuant to Section 5305 of the California Code of Regulations.

(f) A distributor shall not transport cannabis or cannabis products to a licensed retail facility until and unless it has verified that the cannabis or cannabis products have been tested and certified by a testing lab as being in compliance with state health and safety requirements pursuant to Sections 5705, 5710 and 5714 of the California Code of Regulations.

(g) Each facility that engages in distribution services shall carry a copy of the use permit in all vehicles that distribute cannabis.

The distributor shall be in compliance with State and local cannabis regulations at all times, including California Business and Professions Code Division 10 (Cannabis), as may be amended.

ARTICLE 4. OPERATING STANDARDS.

Sec. 14-53.401 Signs.

Notwithstanding other sections of this Code, exterior signage for the facility shall be limited to one (1) exterior building sign per business location in compliance with the following standards:

(a) Signs may include only the name of the business and one green cross

(b) Sign area may not exceed twenty (20) square feet, or one square foot per linear frontage of the facility main building, whichever is less.

(c) Signs may not have any reference, through symbols or language, to cannabis, with the exception of one green cross.

(d) Signs shall not be directly illuminated except during operating hours.

(e) Signs shall also comply and be approved pursuant to Chapter 8-6 of this Code.

(f) A facility shall not print, publish, advertise, or disseminate in any way or by any means, other than a dedicated business Internet website accessible only through an age gate portal.

(g) A facility may provide an entry in the telephone directory with the name, location, and phone number of the facility. Such directory entry may identify the business as a “cannabis facility.” The telephone directory shall not include: pricing of products, details regarding specific cannabis products, or cannabis photography or graphics related to the cannabis plant or cannabis products.

(h) Banners, sandwich boards, flags, billboards, placards, and persons waving signs are prohibited.

Sec. 14-53.402 Permissible Delivery Locations and Customers.

Cannabis delivery businesses permitted to engage in delivery of cannabis and cannabis products inside the City of Watsonville are subject to the following requirements:

(a) A licensed facility shall not deliver cannabis goods to an address located on publicly owned land or any address on land or in a building leased by a public agency.

(b) A licensed facility shall comply with all requirements of state and local law pertaining to the cannabis permit and all subsequent policies, procedures and regulations which may be amended by the Community Development Department from time to in order to enforce this Chapter.

Sec. 14-53.403 Recordkeeping.

(a) Each facility shall maintain an inventory control and reporting system to track and report on all aspects of the facility including, but not limited to, such matters as cannabis tracking, inventory data, and gross sales (by weight and sale) and shall ensure that such information is compatible with the City's recordkeeping systems and complies with State law. The system must have the capability to produce historical transactional data for review by the City of Watsonville. All information provided to the City pursuant to this subsection shall be confidential and shall not be disclosed, except as otherwise may be required under the law. Such system must be authorized by the City Manager or their designee.

(b) Each applicant or permittee shall maintain at the premises all records and documents required by this chapter and all the information and records listed below:

(1) The name, address, and telephone number(s) of the owner, landlord and/or lessee of the location;

(2) The name, address, and telephone number of each patient and primary caregiver, along with a copy of the written documentation provided by each qualified patient designating his or her primary caregiver;

(3) The name, business address, and telephone number of each attending physician who provided a physician's recommendation for any patient of the applicant or permittee;

(4) The records of all qualified patients with a valid identification card and primary caregivers with a valid identification card may be maintained by the applicant or permittee using only the identification card number issued by the State pursuant to California Health and Safety Code Section 11362.7 et seq., in lieu of the information required by this section;

(5) Complete and up-to-date records regarding the amount of cannabis cultivated, produced, harvested, stored, or packaged at its cultivation site;

(6) Complete and up-to-date manifest records regarding cannabis transfers from the applicant or permittee's cultivation site to dispensing location(s), including the date and time of the transfer; the name and address of the cultivation facility and the name and address of the supplier if different from the cultivation facility; the amount, form, type,

batch and lot number of cannabis transferred; the time of departure from the cultivation facility; the time of arrival at the dispensing location; the names of the employees distributing the product; and the name of the employee who received the product at the dispensing location;

(7) Complete and up-to-date records documenting each transfer of cannabis from the applicant or permittee's dispensing location to patients including the amount provided, the form or product category in which the cannabis was provided, the date and time provided, the name of the employee making the transfer, and the amount of monetary or other transaction;

(8) All receipts of the applicant or permittee, including but not limited to all contributions and all expenditures incurred by the applicant or permittee for the cultivation and dispensing of cannabis;

(9) Records demonstrating compliance with State and Federal rules and regulations regarding reporting and taxation of income received; and

(c) All cannabis facilities shall perform an inventory on the first business day of each month and shall record the total quantity of each form of cannabis on the premises.

(d) All records required by this section shall be maintained by the applicant or permittee for a period of seven years and shall be made available by the applicant or permittee to the Zoning Administrator and any City official charged with enforcing the provisions of this Code upon request.

Sec. 14-53.404 Security.

(a) A permitted facility shall implement enough security measures to deter and prevent the unauthorized entrance into areas containing cannabis or cannabis products, and to deter and prevent the theft of cannabis or cannabis products at the facility. Except as may otherwise be determined by the City Manager or his/her designee(s), these security measures shall include, but shall not be limited to, all of the following:

(1) Alarm system (perimeter, fire, and panic buttons).

(2) Remote monitoring of alarm systems by licensed security professionals.

(3) Perimeter lighting systems (including motion sensors) for after-hours security.

(4) Perimeter security and lighting as approved by the Police Chief and Director of the Community Development Department or his/her designee.

(5) Preventing individuals from remaining on the premises of the facility if they are not engaging in an activity directly related to the permitted operations of the facility.

(6) Establishing limited access areas accessible only to authorized facility personnel.

(7) Except for live growing plants which are being cultivated at a cultivation operation, all cannabis and cannabis products shall be stored in a secured and locked vault or vault equivalent. All safes and vaults shall be compliant with Underwriter Laboratories burglary-resistant and fire-resistant standards. All cannabis and cannabis products, including live plants that are

being cultivated, shall be kept in a manner as to prevent diversion, theft, and loss.

(8) Installing 24-hour security surveillance cameras of at least HD-quality to monitor all entrances and exits to and from the premises, all interior spaces within the facility which are open and accessible to the public, all interior spaces where cannabis, cash or currency, is being stored for any period of time on a regular basis and all interior spaces where diversion of cannabis could reasonably occur. All cameras shall record in color. All exterior cameras shall be in weather-proof enclosures, shall be located so as to minimize the possibility of vandalism, and shall have the capability to automatically switch to black and white in low light conditions. The facility shall be responsible for ensuring that the security surveillance camera's footage is remotely accessible by the City Manager or his/her designee(s), and that it is compatible with the City 's software and hardware. In addition, remote and real-time, live access to the video footage from the cameras shall be provided to the City Manager or his/her designee(s). Video recordings shall be maintained for a minimum of ninety (90) days and shall be made available to the City Manager or his/her designee(s) upon request. Video shall be of sufficient quality for effective prosecution of any crime found to have occurred on the site of the facility and shall be capable of enlargement via projection or other means. Internet Protocol address information shall be provided to the Watsonville Police Department by the facility, to facilitate remote monitoring of security cameras by the Department or its designee.

(9) Sensors shall be installed to detect entry and exit from all secure areas and shall be monitored in real time by a security company licensed by the State of California Bureau of Security and Investigative Services.

(10) Panic buttons shall be installed in all facilities with direct notification to the Watsonville Police Department dispatch and shall be configured to immediately alert dispatch for the Watsonville Police Department.

(11) Having a professionally installed, maintained, and monitored real-time alarm system by a security company licensed by the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

(12) Any bars installed on the windows or the doors of the facility shall be installed only on the interior of the building.

(13) Security personnel shall be on-site 24 hours a day or alternative security as authorized by the City Manager or his/her designee(s), and must have a verified response security patrol when closed. Security personnel must be licensed by the State of California Bureau of Security and Investigative Services personnel and shall be subject to the prior review and approval of the City Manager or his/her designee(s), with such approval not to be unreasonably withheld. Firearms may be carried by security personnel while they are on duty if authorized by the Chief of Police.

(14) Each facility shall have the capability to remain secure during a power outage and shall ensure that all access doors are not solely controlled by an electronic access panel to ensure that locks are not released during a power outage.

(15) Entrance areas are to be locked at all times and under the control of a designated responsible party that is either; (a) an employee of the facility; or (b) a licensed security professional.

(16) Each facility shall have an accounting software system in place to provide point of sale data as well as audit trails or both product and cash, where applicable.

(17) Each facility shall demonstrate to the Chief of Police, City Manager or their designees, compliance with the state's track and trace system for cannabis and cannabis products, as soon as it is operational.

(18) Each facility shall have a professionally installed video surveillance system, access control and intrusion alarm systems designed to protect the inventory, facility, and employees. Each business shall have network security protocols that are certified by Underwriters Laboratories.

(19) Exterior vegetation shall be planted, altered and maintained in a fashion that precludes its use as a hiding place for persons on the premises.

(20) Emergency access and emergency evacuation plans that are in compliance with state and local fire safety standards.

(b) Each facility shall identify a designated security representative/liaison to the City of Watsonville, who shall be reasonably available to meet with the City Manager or his/her designee(s) regarding any security related measures or and operational issues**.** The designated security representative/liaison shall, on behalf of the cannabis facility, annually maintain a copy of the current security plan on the cannabis facility to present to the City Manager or his/her designee upon request that meets the following requirements:

(1) Confirms that a designated manager will be on duty during business hours and will be responsible for monitoring the behavior of employees.

(2) Identifies all managers of the cannabis facility and their contact phone numbers.

(3) Confirms that first aid supplies and operational fire extinguishers are in the service areas and the manager's office.

(4) Confirms that burglar, fire, and panic alarms are operational and monitored by a licensed security company 24-hours a day, seven days a week, and provides contact information for each licensed security company.

(5) Identify enough licensed, interior and exterior security personnel who will monitor individuals inside and outside the facility, the parking lot, and any adjacent property under the business' control.

(6) Confirm that the licensed security personnel shall regularly monitor the parking lot and any adjacent property to ensure that these areas are: (i) free of individuals loitering or causing a disturbance; (ii) are cleared of employees and their vehicles one-half hour after closing.

(c) As part of the application and permitting process each facility shall have a storage and transportation plan, which describes in detail the procedures for safely and securely storing and transporting all cannabis, cannabis products, any hazardous materials that may be used by the business, and any currency.

(d) The facility shall cooperate with the City whenever the City Manager or his/her designee(s) makes a request, with or without prior notice, to inspect or audit the effectiveness of any security plan or of any other requirement of this Chapter.

(e) A facility shall notify the City Manager or his/her designee(s) within twenty-four (24) hours after discovering any of the following:

(1) Significant discrepancies identified during inventory. The level of significance shall be determined by the regulations promulgated by the City Manager or his/her designee(s).

(2) Diversion, theft, loss, or any criminal activity involving the facility or any agent or employee of the facility.

(3) The loss or unauthorized alteration of records related to cannabis, customers or employees or agents of the facility.

(4) Any other breach of security.

(f) Compliance with the foregoing requirements shall be verified by the Zoning Administrator before commencing business operations. The Zoning Administrator may supplement these security requirements once operations begin upon request of the business owner.

Sec. 14-53.405 Video Surveillance.

(a) Minimum Requirements. The following video surveillance requirements shall apply to all facilities:

(1) Prior to exercising the privileges of a facility, an applicant must install a fully operational video surveillance and security camera recording system. The recording system must record in digital format and meet the requirements of this chapter.

(2) All video surveillance records and recordings must be stored in a secure area that is only accessible to an applicant or permittee's management staff.

(3) Video surveillance records and recordings must be made available upon request to the Division, the relevant local licensing authority, or any other

State or local law enforcement agency for a purpose authorized by the Municipal Code or for any other State or local law enforcement purpose.

(4) Video surveillance records and recordings of point-of-sale areas shall be held in confidence by all employees and representatives of the Division, except that the Division may provide such records and recordings to the relevant local licensing authority, or any other State or local law enforcement agency for a purpose authorized by the Municipal Code or for any other State or local law enforcement purpose.

(b) Video Surveillance Equipment.

(1) Video surveillance equipment shall, at a minimum, consist of digital or network video recorders, cameras capable of meeting the recording requirements described in this rule, video monitors, digital archiving devices, and a color printer capable of delivering still photos.

(2) All video surveillance systems must be equipped with a failure notification system that provides prompt notification to the applicant or permittee of any prolonged surveillance interruption and/or the complete failure of the surveillance system.

(3) Permittees are responsible for ensuring that all surveillance equipment is properly functioning and maintained so that the playback quality is suitable for viewing and the surveillance equipment is capturing the identity of all individuals and activities in the monitored areas.

(4) All video surveillance equipment shall have sufficient battery backup to support a minimum of four (4) hours of recording in the event of a power outage.

(c) Placement of Cameras and Required Camera Coverage.

(1) Camera coverage is required for all limited access areas, point-of-sale areas, security rooms, all points of ingress and egress to limited access areas, all areas where cannabis or cannabis-infused product is displayed for sale, and all points of ingress/egress to the exterior of the licensed premises.

(2) Camera placement shall be capable of identifying activity occurring within twenty (20') feet of all points of ingress and egress and shall allow for the clear and certain identification of any individual and activities on the licensed premises.

(3) At each point-of-sale location, camera coverage must enable recording of the patients, caregiver or customer(s) and employee(s) facial features with sufficient clarity to determine identity.

(4) All entrances and exits to the facility shall be recorded from both indoor and outdoor vantage points.

(5) The system shall be capable of recording all predetermined surveillance areas in any lighting conditions. If the licensed premises has a cannabis cultivation area, a rotating schedule of lighted conditions and zero-illumination can occur as long as ingress and egress points to flowering areas remain constantly illuminated for recording purposes.

(6) Areas where cannabis is grown, tested, cured, manufactured, or stored shall have camera placement in the room facing the primary entry door at a height which will provide a clear unobstructed view of activity without sight blockage from lighting hoods, fixtures, or other equipment.

(7) Cameras shall also be placed at each location where the following activities occur:

(i) Weighing, packaging, transport, preparation, or tagging of cannabis or cannabis products.

(ii) Storage and counting of cash.

(8) At least one (1) camera must be dedicated to record the access points to the secured surveillance recording area.

(d) Location and Maintenance of Surveillance Equipment.

(1) The surveillance room or surveillance area shall be a limited access area.

(2) Surveillance recording equipment must be housed in a designated, locked and secured room or other enclosure with access limited to authorized employees, agents of the City, County and State for a purpose authorized by this Code or for any other State or local law enforcement purpose, and service personnel or contractors.

(3) Permittees must keep a current list of all authorized employees and service personnel who have access to the surveillance system and/or room on the licensed premises. Permittees must keep a surveillance equipment maintenance activity log on the licensed premises to record all service activity including the identity of the individual(s) performing the service, the service date and time and the reason for service to the surveillance system.

(4) Off-site monitoring and video recording storage of the licensed premises by the permittee or an independent third party is authorized as long as standards exercised at the remote location meet or exceed all standards for on-site monitoring.

(5) Each cannabis licensed premises located in a common or shared building must have a separate surveillance room/area that is dedicated to that

specific licensed premises. Commonly owned facilities located in the same local jurisdiction may have one (1) central surveillance room located at one (1) of the commonly owned licensed premises which simultaneously serves all of the commonly owned facilities. The facility that does not house the central surveillance room is required to have a review station, printer, and map of camera placement on the premises. All minimum requirements for equipment and security standards as set forth in this section apply to the review station.

(e) Video Recording and Retention Requirements.

(1) All camera views of all limited access areas must be continuously recorded twenty-four (24) hours a day. The use of motion detection is authorized when a permittee can demonstrate that monitored activities are adequately recorded.

(2) All surveillance recordings must be kept for a minimum of forty (40) days and be in a format that can be easily accessed for viewing. Video recordings must be archived in a format that ensures authentication of the recording as legitimately captured video and guarantees that no alteration of the recorded image has taken place.

(3) The permittee's surveillance system or equipment must have the capabilities to produce a color still photograph from any camera image, live or recorded, of the licensed premises.

(4) The date and time must be embedded on all surveillance recordings without significantly obscuring the picture. The date and time must be synchronized with any point-of-sale system.

(5) Time is to be measured in accordance with the official United States time established by the National Institute of Standards and Technology and the U.S. Naval Observatory in Pacific time.

Sec. 14-53.406 Identification Badge Display Requirements.

(a) Each owner, manager and employee engaged in the cultivation, processing, manufacturing, delivery or dispensing of cannabis shall, at all times while engaged in the duties of his or her position for the collective, wear in plain sight, on his or her person and at chest level, a valid identification badge, issued by the Chief of Police, and containing such information, including a suitable photograph, as the Chief of Police may require.

(b) No owner, manager or employee engaged in the cultivation, processing, manufacturing, delivery or dispensing of cannabis shall engage in any activities with which he or she is registered, without first obtaining a valid identification badge.

(c) Identification badges shall expire one (1) year after issuance.

(d) Application for renewed identification badges shall be filed with the Chief of Police no later than thirty (30) days prior to the expiration of the current identification badge.

(e) Identification badges are the property of the City and shall be immediately collected by the facility and provided to the Chief of Police within twenty-four (24) hours of their expiration, or within twenty-four (24) hours of the termination of the employee's relationship with the owner, manager or individual member participating in the cultivation, processing, manufacturing, delivering or dispensing of cannabis. The applicant or permittee shall report any stolen or lost badges to the Chief of Police within forty-eight (48) hours of such loss or theft.

Sec. 14-53.407 Additional Terms and Conditions.

Based on the information set forth in the application, the Zoning Administrator or Planning Commission may impose reasonable terms and conditions on the proposed operations of the facility in addition to those specified in this chapter.

ARTICLE 5. ENFORCEMENT.

Sec. 14-53.501 Compliance.

(a) All cannabis facilities shall pay any applicable sales, use, business or other tax, and all license, registration, or other fees pursuant to Federal, State, County, and local law, or any other regulatory agencies as applicable.

(b) All cannabis facilities and their related permittees or cooperatives shall fully comply with all the provisions of the Compassionate Use Act of 1996, the Medical Cannabis Program Act, the 2008 Attorney General Guidelines, MAUCRSA, any subsequently enacted State law or regulatory, licensing, or certification requirement, all applicable provisions of this Code, and any specific, additional operating procedures and measures as may be imposed as conditions of approval of the regulatory permit.

(c) Nothing in this chapter shall be construed as authorizing any actions which violate State or local law regarding the cultivation, transportation, manufacture, provision, sale, transfer, or disposition of cannabis.

Sec. 14-53.502 Inspections.

(a) The Zoning Administrator shall have the right to enter all cannabis facilities from time to time unannounced during the facility's hours of operation for the purpose of making reasonable inspections to observe and enforce compliance with this chapter, to inspect and copy records required to be maintained under this chapter, or to inspect and

view recordings made by security cameras, all without requirement for a search warrant, subpoena, or court order.

(b) Nothing in this chapter requires the disclosure of any patient's private medical record.

(c) The Zoning Administrator may summarily suspend or revoke a cannabis regulatory permit, or disqualify an applicant from the registration process, or elect not to renew a regulatory permit if any of the following, singularly or in combination, occur:

(1) The Zoning Administrator determines that the facility has failed to comply with any requirement of this chapter or any condition of approval or a circumstance or situation has been created that would have permitted the Zoning Administrator to deny the regulatory permit pursuant to Section 14-53.202;

(2) The permittee or facility has conducted itself or is being conducted in a manner that creates or results in a public nuisance;

(3) Ownership is changed without the new owners securing a regulatory permit;

(4) The applicant or permittee relocates to a different location or premises;

(5) The facility fails to allow inspection and/or copying of the security recordings, the activity logs and records required under this chapter, or the premises by authorized City officials;

(6) Applicant violates State law or rulemaking for the purpose of compliance with the Cannabis Facilities Ordinance.

Sec. 14-53.503 Appeals.

Any decision regarding or pertaining to the regulatory permit process set forth in this chapter, or any action taken by the Zoning Administrator pursuant hereto, may be appealed per Section 14-10.1100 et seq of this Code.

Sec. 14-53.504 Violation is Misdemeanor.

As provided in Section 1-2.01 of this Code, any violation of this chapter is a misdemeanor.

SECTION 2. PUBLICATION.

This ordinance shall be published in the Watsonville Register-Pajaronian and/or Santa Cruz Sentinel in compliance with the provisions of the Charter of the City of Watsonville.

SECTION 3. EFFECTIVE DATE.

This ordinance shall be in force and take effect thirty (30) days after its final adoption.

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ORDINANCE NO. Introduction (CM)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE REPEALING CHAPTER 53 (CANNABIS FACILITIES) OF TITLE 14 (ZONING) IN ITS ENTIRETY AND ADDING A NEW CHAPTER 53 OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE REGARDING THE CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY AND RETAIL SALES OF CANNABIS AND CANNABIS PRODUCTS

[Repeals Ordinance No's 1362-18 and 1364-18 (CM)]

WHEREAS, if cannabis facilities and cultivation were permitted to be established or if existing businesses were permitted to distribute, sell or cultivate cannabis without appropriate regulation, such uses might be established in areas that would conflict with the requirements of the General Plan, be inconsistent with surrounding uses, or be detrimental to the public health, safety and welfare; and

WHEREAS, the Council desires to enact an ordinance regulating cannabis facilities and cultivation so Watsonville residents may have safe and convenient access to cannabis, while ensuring that such uses do not conflict with the General Plan, are not inconsistent with surrounding uses, and are not detrimental to the public health, safety and welfare; and

WHEREAS, the Council mitigate the negative impacts and secondary effects associated with cannabis business activities including, but not limited to, demands placed on law enforcement and administrative resources, neighborhood disruptions; the exposure of children to cannabis; drug sales to minors and adults; robberies, burglaries; assaults; and other violent crimes. Cannabis facilities shall be permitted, upon application and approval of a regulatory permit in accordance with the criteria and procedures set forth in this code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. ENACTMENT.

Title 14 (Zoning) is hereby amended by repealing Chapter 53 (Medical Cannabis Facilities) in its entirety and adding a new Chapter 53 (Cannabis Facilities) of the Watsonville Municipal Code to read in words and figures as follows:

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CHAPTER 53 CANNABIS FACILITIES

ARTICLE 1. GENERAL PROVISIONS

Sec. 14-53.101 Purpose and intent.

(a) This Chapter is intended to implement the Medicinal and Adult Use Cannabis Regulation and Safety Act [Senate Bill 94, Approved by Governor June 27, 2017, filed with California Secretary of State on June 27, 2017] (hereafter "MAUCRSA") to accommodate the needs of medically-ill persons in need of cannabis for medicinal purposes as recommended by their health care provider(s), and to provide access to same.

(b) This Chapter to provide access to adult-use cannabis for persons aged 21 and over as authorized by the Control, Tax & Regulate the Adult Use Cannabis Act ("AUMA" or "Proposition 64" approved by California voters in 2016), while imposing sensible regulations on the use of land to protect the City's residents, neighborhoods, and businesses from disproportionately negative impacts. As such,

(c) It is the further purpose and intent of this Chapter to regulate the cultivation, processing, manufacturing testing, sale, delivery, distribution and transportation of cannabis and cannabis products in a responsible manner to protect the health, safety, and welfare of the residents of the City of Watsonville and to enforce rules and regulations consistent with state law.

(d) It is, in addition, the purpose of intent of this Chapter to require all commercial cannabis operators to obtain and renew annually a permit to operate within the City of Watsonville.

(e) Nothing in this Chapter is intended to authorize the possession, use, or provision of cannabis for purposes that violate state law.

(f) This Chapter is in addition to any other permits, licenses and approvals which may be required to conduct business in the City.

Sec. 14-53.102 Legal Authority.

Pursuant to Sections 5 and 7 of Article XI of the California Constitution, the provisions of MAUCRSA any subsequent state legislation and/or regulations regarding same, the City may adopt standards, requirements and regulations for the licensing and permitting of commercial cannabis activity. Any standards, requirements, and regulations regarding health and safety, security, and worker protections established by the State of California, or any of its departments or divisions, shall be the minimum standards applicable in the City to all commercial cannabis activity.

Sec. 14-53.103 Definitions.

The following definitions shall apply to this Ordinance.

The definitions promulgated for the California Cannabis Cultivation Program in Division 8 [Cannabis Cultivation] of Title 3 [Food and Agriculture] of the California Code of Regulations §§ 8000 et seq, 3 CCR 8000.

The definitions promulgated for the California Bureau of Cannabis Control in Division 42 [Bureau of Cannabis Control] of Title 16 [Professional and Vocational Regulations] of the California Code of Regulations §§ 5000 et seq, 16 CCR 5000.

(a) "Cannabis Processing" shall mean the drying, curing, grading, or trimming of cannabis within a permitted cannabis cultivation facility or as part of a stand-alone cannabis processing facility.

(b) "Facility" shall mean any building or structure used for or related to the cultivation, processing, testing, retail sales, delivery or manufacturing of cannabis.

(c) “Manager” shall mean a person who participates in the direction, control, or supervision of a permittee.

(d) “Owner” shall mean a person a person with an ownership interest of any kind in the permittee

(e) “Permittee” shall mean a person issued a cannabis use permit under this chapter to engage in commercial cannabis activity

Sec. 14-53.104 Cannabis Use Permit required to engage in cannabis business.

(a) A cannabis use permit shall be required before engaging in commercial cannabis activity in the City.

(b) An application for a cannabis use permit shall include the information and completed and verified documents as may be prescribed by the Zoning Administrator.

(c) All application fees shall be paid when the application is submitted.

(d) No application shall be complete until the Zoning Administrator notifies an applicant in writing that the Zoning Administrator deems their application complete.

Sec. 14-53.105 Requirements for Cannabis Delivery by Businesses Outside City.

No cannabis delivery business located outside the City shall deliver cannabis and/or cannabis products to a customer located inside the City unless all the following requirements are met:

(a) The business for delivery is properly licensed by the State of California and by any California city or county.

(b) The delivery business has first obtained, paid for and maintains in full force and effect a City business license under Chapter 4 of Title 3 of this Code.

(c) The delivery business has registered with the Police Department using forms approved by the Chief of Police and provided a copy of its state license and local government approval permitting it to engage in commercial cannabis delivery.

(d) The delivery business has obtained and continues to maintain in full force and effect the required state license or licenses for the commercial cannabis activities in which they are engaged.

Sec. 14-53.106 Permit classes, numbers and location.

(a) Cannabis use permit classifications are:

WATSONVILLE CANNABIS USE PERMIT CLASSIFICATIONS		
Classification	Activity	Description
1A	Cultivation;	Indoor. Up to five-thousand (5,000) square feet of canopy space
2A	Cultivation;	Indoor. Five thousand one (5,001) to ten thousand (10,000) square feet of canopy space.
3A	Cultivation;	Cultivation; Indoor. Ten thousand one (10,001) to twenty-two thousand (22,000) square feet of canopy space.
6	Manufacture	for products not using volatile solvents.
7	Manufacture	Manufacturer for products using volatile solvents.
8	Testing Laboratory	
9	Retailer Non-storefront	Must have a licensed premise but is not open to the public. Sales conducted exclusively by delivery.
10	Retailer	General
10A	Retailer	No more than three (3) retail sites
11	Distribution	Cannabis distribution
	Cannabis processing	A facility where cannabis is dried, cured, trimmed and/or graded

(b) Any cannabis use permit shall automatically expire if cannabis business activity ceases for ninety (90) calendar days or more.

(c) The number of cannabis facilities in the City shall not exceed:

	Permitted Numbers of Cannabis Use Permits	
Cannabis Use Permit Classifications	**Number of Equity Licenses**	**Maximum Facilities Allowed**
Type 1A, 2A, or 3A (Cultivation)	1	6
Type 6 or 7 (manufacturing)	1	15
Type 8 (testing)	1	No limit
Type 9 (non-storefront retail)		7 only those cultivation and/or manufacturing permittees holding a valid City Use Permit shall be eligible to obtain a Type 9 Cannabis Use Permit to sell only products cultivated/manufactured at their local Watsonville facility
Type 10 (store-front retail)	1	3
Type 11 (distribution)*	1	2 (stand alone)
Processing	1	3

*Distribution shall be allowed in conjunction with a valid permit for cultivation, manufacturing, and/or processing license with approval of an Administrative Use Permit.

A permittee may have only one of each of the following classes of cannabis use permits:

License Type	**Description**
1A, 2A, or 3A	cultivation
6 or 7	manufacturing
9	Non-storefront delivery
10	retail
11	Distribution
	Cannabis processing

(d) Type 1A, 2A, or 3A (Cultivation) cannabis use permits shall be limited to two parcels.

(e) More than one cannabis facility may be located on a single parcel. A separate permit is required for each cannabis facility on a parcel.

SEPARATION REQUIREMENTS[1]					
	Cultivation & Processing	Manufacture	Distribution	Testing	Retail
School (K-12)[1]	600’	600’	600’	600’	600’
Park	600'	600'	600'		600'
Residential District	250'	250'	250'		250'
Legal Residential Use	100'	100'	100'		100'
Faith based facility, licensed daycare, preschool or library	600'	600'	600'		600'

Sec. 14-53.107 Cannabis Equity Use Permit Set Aside

A minimum of one (1) cannabis use permit for each cannabis license type shall be reserved in order to provide for support of those businesses determined eligible under WMC Chapter 5-49 by the Certifying Officer. Such equity applications shall be processed in conformance with the provisions of this Chapter with the following exceptions:

1. Equity applications shall be scored against other equity applicants during the application process, and shall not compete with non-equity applicants
2. Entitlement permit fees for eligible equity applicants shall be waived
3. If during an application period, no equity applicants have been identified, the equity license shall be made available to a non-equity applicant
4. Eligibility as an equity applicant shall be determined prior to and/or during the Pre-Application process.

[1] Separation distance from K-12 schools shall be measured from property line to property line. Separation distance for cultivation facilities shall be measured from parcel line of sensitive use to nearest wall of cultivation facility. Separation distance for all other cannabis facilities shall be measured by path of travel from nearest parcel line of sensitive use to the front door of the facility. separation distance from K-12 schools shall be measured from property line to property line.

Renewal

In order to renew a cannabis equity use permit, an equity applicant must provide proof that it continues to satisfy the equity criteria at the time of its annual permit renewal.

An equity applicant that no longer satisfies the equity criteria but is compliant with all other requirements of Chapter 5-49 will be entitled to renew the cannabis use permit but will not be eligible for any other benefits of an equity assistance program.

Cannabis equity use permits are non-transferrable

The ownership structure of the cannabis equity business shall not be modified for three years after the cannabis equity permittee has commenced business, unless such modification maintains eligibility in the cannabis equity program as determined by the cannabis equity officer

Sec. 14-53.108 Cannabis Use Permit Pre-Application.

When the Zoning Administrator determines that number of active cannabis use permits in the City is less than the number of cannabis use permits allowed for a particular class, the Zoning Administrator shall advertise in at least one newspaper of general circulation and post on the City's website an announcement that the City will accept applications for additional cannabis use permit or permits. The notice shall identify the City's application webpage, requirements, application deadline(s), and contact information for questions.

The Zoning Administrator shall determine the form and requirements for a cannabis use permit pre-application.

(a) The Zoning Administrator shall determine an appropriate period within which to allow submittal of pre-applications.

(b) Applicants shall submit cannabis use permit pre-applications to the Zoning Administrator.

(c) Cannabis use permit pre-applicants shall be subject to a competitive, merit-based review to determine eligibility to apply for a cannabis use permit.

(d) Staff shall then schedule interviews with three more applicants than the number of cannabis use permits available for each available permit.

(e) City staff shall review and score all pre-applications after expiration of the pre-application period, a cannabis use permit pre-application selection committee shall consist of representatives of the Police Chief, Fire Chief, Community Development Director and City Manager and an independent third-party cannabis consultant selected by the Zoning Administrator shall convene to review applications and interview applicants. The cannabis use permit pre-applicants determined to best meet the community's needs shall then be asked to submit an application a cannabis use permit.

(f) If the cannabis use permit pre-applicant interview panel approves any cannabis use permit pre pre-application, the applicant shall then submit a cannabis use permit application to the Community Development Department for consideration.

Sec. 14-53.109 Cannabis Use Permit Application.

The Zoning Administrator shall determine and provide submittal requirements and instructions for cannabis use permit applications.

Sec. 14-53.110 Evidence of Cannabis Background Check Required.

(a) All applicants for a cannabis use permit must be legally authorized for Cannabis activity under state law.

(b) All applicants shall provide the Zoning Administrator with evidence of submittal of a Livescan criminal background check for all owners and managers.

(c) The criminal background checks completed by owner and managers must at a minimum disclose:

(1) Whether any owner or manager has ever pled guilty or no contest or been convicted of a violent felony as defined by subdivision (c) of California Penal Code 667.5, or equivalent offenses in other states or under the laws of the United States.;

(2) Whether any owner or manager has ever pled guilty or no contest or been convicted of a felony involving dishonesty, fraud or deceit, including but not limited to fraud, forgery, theft, or embezzlement as those offenses are defined in California Penal Code Sections 186.11, 470, 484, and 504a, respectively; or equivalent offenses in other states or under the laws of the United State; or

(3) Whether any owner or manager has ever pled guilty or no contest or been convicted of a felony, possession, transportation, distribution or similar activities related to controlled substances, as defined in the Federal Controlled Substances Act, not including Cannabis-related offenses for which the conviction occurred before the passage of MAUCRSA.

(d) Evidence that any owner or manager has plead guilty or no contest or been convicted of any the offenses enumerated in Section 14-53.109 of this Code may be grounds for denial of a cannabis use permit.

Sec. 14-53.111 Approval of Cannabis Use Permit.

Cannabis Use Permits shall be processed in accordance with the procedures described in Part 5 of Chapter 12 of Title 14 of this code.

Approval of a cannabis use permit shall also be contingent on the following:

(a) Applicant must have been identified as a potential cannabis use permit holder through the Pre-Application process; and

(b) Approval of a cannabis use permit within six months of selection as a potential cannabis use permit; and

(c) Obtaining all necessary state license(s) within six months of positive recommendation through the pre-application process.

If any one or more of the above items have not been satisfied, the cannabis use permit shall automatically expire.

Sec. 14-53.112 Fees and Charges.

An applicant, permittee, owner, manager and employee shall timely and fully pay required fees when due. The amount of the following required fees shall be established by Council resolution.

(a) A cannabis pre-application fee is due and payable in full when a cannabis pre-application is submitted;

(b) A cannabis pre-application interview fee is due and payable in full within ten (10) days of notice that a pre-application interview has been granted;

(c) A cannabis use permit application fee is due and payable in full when a qualified applicant submits a cannabis special use permit application;

(d) A cannabis use permit renewal fee is due and payable for each location when a cannabis use permit renewal application is submitted to the City.

(e) An annual cannabis Identification badge fee for each owner manager and employee of a cannabis facility is due and payable annually.

(f) Any other fees for inspection, auditing or investigation not included within the other fees associated with a cannabis use permit application or a cannabis use permit renewal application.

Sec. 14-53.113 Change in Location/Business Structure.

(a) A cannabis use permit does not run with the land. It is personal to the permittee. A permittee may apply to relocate contingent upon first obtaining a new cannabis use permit for the new location, and approval from the state licensing agency for the new location. The process and the fees for re-location shall be the same as the process and fees in Sections 14-53.108 and 14-53.112.

(b) Within fifteen (15) calendar days of any change in information provided in the application for a cannabis use permit or any change in status of compliance with the provisions of this chapter, including any change in the applicant's ownership or control, the permittee shall file an application for a new cannabis use permit with the Zoning Administrator and pay the applicable cannabis use permit fee.

(c) A permittee may change the form of its business entity upon application to the Zoning Administrator and presentation of a new business License application under Chapter 3-4 if membership of the new business entity is substantially similar to the original permittee, owner and managers.

(d) If the original permittee is an unincorporated association, mutual or public benefit corporation, agricultural or consumer cooperative and transitions to, or forms a new business entity as allowed under MAUCRSA; provided, that the board of directors (or in the case of an unincorporated association, the owners and managers) are substantially the same as the original permittee.

(e) Although an application for a new cannabis use permit is not required in these two circumstances, the permittee shall notify the Zoning Administrator in writing of the change within ten (10) days, by filing a new Business License application with a written explanation of the change. Failure to comply with this provision is grounds for cannabis use permit revocation.

(f) Any attempt to transfer a cannabis use permit directly or indirectly in violation of this section is void and is ground for revocation of the cannabis use permit.

Sec. 14-53.114 Renewal or Revocation.

(a) Each cannabis use permit shall be valid for a period not exceeding one year and require renewal each year on or before June 30. Renewal of cannabis use permit shall be as provided for in Section 14-53.115.

(b) No cannabis use permit issued under this chapter may be renewed unless:

(1) A new application has been filed as set forth in Section 14-53.115 no less than March 30 or ninety (90) days before expiration date of the use permit, whichever first occurs;

(2) The cannabis use permit renewal application fee in Section 14-53.113, has been paid; and

(3) The applicant satisfies all requirements of this chapter.

(c) Cannabis Use Permit Renewal Application.

(1) An application to renew a cannabis use permit/ shall be on forms provided by the Zoning Administrator. The forms shall be signed under penalty of perjury, and shall include, but not be limited to, the following information:

(i) The names of the applicant's owners and managers;

(ii) The street address;

(iii) The Santa Cruz County Tax Assessor's Parcel Number of the existing cannabis facility;

(iv) A copy of the recorded deed vesting ownership of the parcel in the current owner,

(v) A copy of the applicant's State-issued license to engage in a cannabis business;

(vii) The applicants' and owners' waiver and release of the City from any and all liability or arising from the application for a cannabis use permit, the issuance of the cannabis use permit, the denial of the cannabis use permit, or the enforcement of the conditions of the cannabis use permit;

(viii) Background information to be determined by the Zoning Administrator, including but not limited to a statement that the applicant(s) and owner(s) have submitted to a LiveScan background check no earlier than 30 days before the date the application for the cannabis use permit is submitted;

(ix) Federal Tax Identification name and number;

(x) Security plan and any security procedures form that the applicant submitted to the Bureau;

(xi) For facilities holding a cannabis use permit for cannabis delivery, the cannabis delivery procedures form that the applicant submitted to the Bureau;

(xii) Vehicle registration and proof of insurance for all delivery vehicles;

(xiii) For retail cannabis businesses, provide proof that at least 15% of product inventory is sourced from City of Watsonville cannabis businesses.

(xiv) Proof of compliance with workers' compensation State insurance requirements; and

(xv) Such other information as the Zoning Administrator deems reasonably necessary to a thorough review of the cannabis use permit renewal application.

(xvi) Identification of any changes to the information the applicant submitted on the original cannabis use permit renewal application;

(xvii) Any law enforcement or enforcement activity related to the permittee's operations during the past calendar year;

(xviii) A representation that the applicant continues to hold in good standing any license required by the State of California to operate a cannabis facility;

(xix) Such other information as the Zoning Administrator deems reasonably necessary to a thorough review of the application for renewal of the cannabis use permit renewal application.

(d) Review of the Use Permit Renewal Application.

(1) Upon receipt of an application for renewal of a cannabis use permit, the Zoning Administrator shall update the permittee's file and perform whatever investigation the Zoning Administrator deems

necessary to determine whether to grant or deny the cannabis use permit. The investigation may include a physical inspection of the facility and any delivery vehicles, at the discretion of the Zoning Administration.

(2) Issuance of a renewal cannabis use permit is a discretionary act. No applicant shall be automatically entitled to receive a use permit renewal based solely on meeting the basic requirements of this chapter. It is not necessary for the Zoning Administrator to issue findings before granting a use permit renewal to an applicant who is requesting to maintain already-approved business operations.

(e) The Zoning Administrator or designee may revoke or elect not to renew a cannabis use permit issued under this chapter if:

(1) The applicant or permittee and its owners and managers have not complied at all times with this ordinance.

(2) Any failure to comply with the cannabis use permit conditions of approval or the Municipal Code,

(3) Any other facts, circumstances or conditions which indicate that renewal of the cannabis use permit regulatory permit will be detrimental to the health, safety, or welfare of the residents of the City.

(4) The Zoning Administrator or designee is aware of any law enforcement or State license enforcement activity related to the permittee's operations either with the locally permitted facility or any other facility owned and/or operated by the permittee in any other jurisdiction during the past calendar year that led to a documented, material violation of one or more conditions of the facility's cannabis use permit.

Sec. 14-53.115 Limitations on City's Liability.

(a) To the fullest extent permitted by law, the City shall not be liable whatsoever, with respect to approving any permit pursuant to this chapter or the operation of any facility approved pursuant to this chapter. As a condition of approval of a cannabis use permit as provided in this chapter, the applicant or its legal representative shall:

(1) Execute an agreement, in a form approved by the City Attorney, agreeing to indemnify, defend (at applicant's sole cost and expense), and hold the City, its officers, elected and appointed officials, employees, representatives, and agents, harmless and defend from any and all claims, losses, damages, injuries, or liabilities of any kind arising out of, or are in any way related to, the City's issuance or denial of a cannabis use permit, the registration or operation of a cannabis facility, the process used by the City in making any decision, the alleged violation of any federal, state, or local laws by the applicant, or the prosecution of the applicant or permittee or its owners or managers for violation of Federal or State laws;

(2) Maintain insurance at the coverage limits and of the types required by the City's risk manager in compliance with State law;

(3) Name the City as an additional insured on all liability policies;

(4) Agree to reimburse the City for all costs and expenses, including any court costs and attorney fees that the City may be required to pay as a result of any legal challenge related to the City's approval of a cannabis use permit. The City may, at its sole discretion, participate at its own expense in the defense

of any such action, but such participation shall not relieve the permittee of its obligation hereunder.

ARTICLE 2. REQUIRED FINDINGS

Sec. 14-53.201 Findings for Approval.

When considering applications for a cannabis use permit, the Zoning Administrator or Planning Commission shall evaluate the impact of the proposed use on and its compatibility with surrounding properties and neighborhoods to ensure the appropriateness of the use at a particular location to determine whether it can make all required findings of Section 14-12.513 (Required Findings for Conditional Use Permits) of this Code.

ARTICLE 3. OPERATING CONDITIONS.

Sec. 14-53.301 Uniform Use Permit Conditions for all Cannabis Facilities.

All cannabis use permits shall be subject to all general conditions of this section and all specific conditions for the cannabis use permit class.

(a) Parking area lighting and exterior lighting mounted on the facility shall be balanced and shall not result in glare on adjoining properties, shall complement the security systems required in this chapter to ensure that all areas of the location are visible, and shall provide increased lighting at all entrances to the facility. The lighting required in this subsection shall be on from dusk to dawn.

(b) No person, other than a licensed security guard, shall be in possession of any firearm while on the premises without having first obtaining a license from the State and City authorizing the person to be in possession of such firearm.

(c) Each applicant or permittee shall notify the City immediately after discovering any of the following: diversion, theft, loss, or any criminal activity involving

the cannabis activity or operation of the facility; significant discrepancies identified during inventory; or any breach of security.

(d) No permittee shall be delinquent in the payment of any State and City taxes and fees.

(e) The permittee shall hold all required State licenses under the Cannabis Regulations and Safety Act (Business and Professions Code Section 19300, et seq.), as it may be amended, and under all other applicable State laws.

(f) At any time between 8:00 a.m. and 10:00 p.m. and without notice, City may enter the facility to observe compliance of the facility operation, and may inspect facility records, books, accounts, financial data, and all data and records relevant to its cannabis use permit for the purposes of conducting an audit or compliance review.

(g) It is unlawful for any person to refuse to allow, impede, obstruct, or interfere with an inspection, or the review of the copying of records and monitoring (including recordings) including, but not limited to, the concealment, destruction, and falsification of any paper, electronic or other records deemed necessary and reasonable to administer the requirements of this chapter.

(h) It shall be unlawful and a violation of this chapter for any person to employ any other person at a facility who is not at least eighteen (18) years of age.

(i) Odor control devices and techniques shall be incorporated in all facilities to ensure that odors from cannabis are not detectable off-site. Facilities shall provide a sufficient odor absorbing ventilation and air filtration system so that odor generated inside the facility that is distinctive to its operation is not detected outside of the facility, anywhere on adjacent property or public rights-of-way, on or about the exterior or interior common area walkways, hallways, breezeways, foyers, lobby areas, or any other areas available for use by common tenants or the visiting public, or within any

other unit located inside the same building as the facility. Facilities shall install and maintain the following equipment or any other equipment which the Chief of Police determines has the same or better effectiveness:

(1) A ventilation and air filtration system with odor control that prevents internal odors from being emitted externally;

(2) An air filtration system that creates negative air pressure between the facility's interior and exterior so that the odors generated inside the facility are not detectable on the outside of the facility.

(j) All weighing devices must be maintained in compliance with local, County, State, or Federal law and comply with applicable regulations regarding device registration with the Santa Cruz County Agricultural Commissioner.

(k) All facilities shall follow all local, County, State, and Federal requirements for solid waste and hazardous waste disposal. The County of Santa Cruz Environmental Health Division may inspect the facility at any time during business hours to ensure compliance with this section.

(l) Facilities shall employ security personnel as follows:

(1) All security personnel shall register and maintain valid registration status with the State of California's Department of Consumer Affairs. At no time shall any security personnel register with the State at any level that is less than that of a State-licensed private security officer. Proof of application and registration for all security personnel shall be maintained by the applicant or permittee and shall consist of copies of all relevant documentation including: application forms, receipts for application fees and live scan fees, and actual proof of registration.

(2) While on duty, all security personnel shall have a nameplate containing the security personnel's full name and the word "SECURITY" printed in bold, capital letters. The nameplate shall be exhibited prominently on the clothing, at chest level, and shall be visible and easily read at all times. The nameplate shall be a minimum of two (2") inches high and four (4") inches wide, with the required information printed in capital letters, at least three-fourths (3/4") inches high and in a contrasting color. As an alternative to a nameplate, the security personnel's name and the word "SECURITY" may be embroidered on the security personnel's outermost garment with the required information meeting the above specifications and located at chest level.

(m) Each permittee shall conspicuously display its cannabis use permit and State license within the facility. Each facility that engages in delivery or transportation services shall carry a copy of the facility cannabis use permit in all vehicles that deliver or transport cannabis.

(n) No applicant or permittee may hold a license from the State Department of Alcoholic Beverage Control to sell alcohol beverages, nor may the facility include a business that sells alcohol beverages. No alcohol may be stored, sold, dispensed or used on the facility.

(o) Consistent with the "Memorandum for all United States Attorneys," issued on or about August 29, 2013, by the U. S. Department of Justice, from James M. Cole, Deputy Attorney General (known as the "Cole Memo"), the facility shall take all necessary and reasonable steps, including the refusal of service to any patient of the applicant or permittee, to prevent:

(1) The distribution of cannabis to minors;

(2) Revenue from the sale or distribution of cannabis from going to criminal enterprises, gangs and cartels;

(3) The diversion of cannabis from California to any other state;

(4) State-authorized cannabis activity from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;

(5) Violence and the use of firearms in the cultivation and distribution of cannabis;

(6) Drugged driving or the exacerbation of other adverse public health consequences associated with cannabis use;

(7) Growing of cannabis on public lands and the attendant public safety and environmental dangers posed by cannabis production on public lands; and

(8) Cannabis possession or use on Federal property.

(p) All cannabis facilities shall include the following language on all job postings as well as all applications for employment in both English and Spanish in minimum 12-point font all caps:

THE CANNABIS INDUSTRY IS NOT A FEDERALLY RECOGNIZED BUSINESS, THEREFORE THERE MAY BE RISKS TO INDIVIDUALS WORKING IN THIS INDUSTRY, WHO MAY NEED TO DISCLOSE WORK INFORMATION ON FEDERAL APPLICATIONS**.**

(q) The manufacture and sale of flavored combustible products (intended for inhalation or vaporization) is prohibited.

(r) Microbusiness – Commercial Activity. All cultivation, manufacturing, distribution, and retail activities performed by a permittee under a Type 12-Microbusiness permit shall occur on the same licensed premises. Areas of the premises for manufacturing and cultivation shall be separated from the distribution and retail areas by a wall and all doors between the areas shall remain closed when not in use.

Sec. 14-53.302 Type 1A, 2A or 3A Conditions (Cultivation).

All cannabis use permit for Type 1A, 2A or cultivation facilities shall be approved only if subject to all of the conditions of this section.

(a) Outdoor commercial Cultivation is prohibited. All cultivation of cannabis must occur within a permanent, permitted structure.

(b) In no case, shall cannabis plants be visible from a public or private road, sidewalk, park or any common public viewing area.

(c) Commercial cannabis cultivation which is permitted in the City of Watsonville shall not exceed 22,000 square feet of canopy space permitted by state law with a valid cannabis use permit.

(d) A permittee may cultivate cannabis at more than one location if each location is separately permitted and the total square footage of cannabis cultivated does not exceed the total allowed under the license type (5,000 sf or 10,000 sf maximum)

(e) Cannabis cultivation shall be conducted in accordance with state and local laws related to land conversion, grading, electricity, water usage, water quality, woodland and riparian habitat protection, agricultural discharges, and similar matters.

(f) Pesticides and fertilizers shall be properly labeled and stored to avoid contamination through erosion, leakage or inadvertent damage from pests, rodents or other wildlife.

(g) Cultivation shall at all times occur in such a way as to ensure the health, safety, and welfare of the public, the employees working at the facility, visitors to the area, neighboring properties, and the end users of the cannabis being cultivated, to protect the environment from harm to streams, fish, and wildlife; to ensure the security of the cannabis being cultivated; and to safeguard against the diversion of cannabis.

(h) The applicant or permittee shall prohibit loitering by persons outside the facility, either on the premises or within one hundred (100') feet of the premises.

(i) The cultivation of cannabis shall not create hazards due to the use or storage of materials, processes, products, chemicals, fertilizers, or wastes.

(j) The interior and exterior of the facility, including driveways, sidewalks, parking strips, fire access roads and streets on or adjacent to the premises, shall be kept in a clean and safe condition.

(k) Exterior lighting on the premises and location shall ensure the safety of the public and the members and employees of the applicant or permittee while not disturbing surrounding residential or commercial areas.

(l) Each permittee shall operate in a manner such that the cultivation of cannabis does not adversely affect the health or safety of nearby properties through the creation of mold, mildew, dust, glare, heat, noise, noxious gases, odor, smoke, traffic, vibration, or other impacts.

(m) The facility shall follow all pesticide use requirements of local, State, and Federal law. City staff may inspect the facility at any time during business hours to ensure compliance with this section.

Sec. 14-53.303 Type 6 and 7 Conditions (Manufacturing).

All cannabis use permits for Type 6 or 7 Manufacturing facilities shall be approved only if subject to all conditions of this section. All cannabis use permits shall be subject to all of the general conditions of this section and the specific conditions of this Article for the specific permit type.

(a) Cannabis manufacturing shall only be permitted pursuant to Section 14-53.101 of this code or any subsequent created manufacturing state license as defined in MAUCRSA, and may be permitted to operate only within those zone districts as defined in Section 14-53.106 of this Code.

(b) No compressed gases used in the manufacturing may be stored in containers that exceed the amount approved by the Watsonville Fire Department and authorized by this cannabis use permit. Each facility shall be limited to a total number of tanks authorized by the Watsonville Fire Department.

(c) Cannabis manufacturing facilities may use heat, screens, presses, steam distillation, ice water, ethanol and other methods without employing solvents or gases to create kief, hashish, bubble hash, or infused dairy butter, or oils or fats derived from natural sources, and other extracts.

(d) If an extraction process uses a professional grade closed loop CO_2 gas extraction system every vessel must be certified by the manufacturer for its safe use. The CO_2 must be of at least ninety-nine percent purity.

(e) Closed loop systems for compressed gas extraction systems must be commercially manufactured and bear a permanently affixed and visible serial number.

(f) Certification from an engineer licensed by the State of California, or by a certified industrial hygienist, must be provided to the Community Development Department for a professional grade closed loop system to certify that the system was

commercially manufactured, is safe for its intended use, and was built to codes of recognized and generally accepted good engineering practices, including but not limited to:

(1) The American Society of Mechanical Engineers (ASME);

(2) American National Standards Institute (ANSI);

(3) Underwriters Laboratories (UL); or

(4) The American Society for Testing and Materials (ASTM)

(5) The certification must contain the signature and stamp of the professional engineer or industrial hygienist and serial number of the extraction unit being certified.

(g) Professional closed loop systems and other equipment used for extraction must be approved for use by the Watsonville Fire Department and meet all fire, safety, and building code requirements specified in the California Building Reference Codes.

(h) Facilities may use food grade glycerin, ethanol, and propylene glycol solvents to create or refine extracts. Ethanol should be removed from the extract in a manner to recapture the solvent and ensure that it is not vented into the atmosphere.

(i) Facilities creating cannabis extracts must develop standard operating procedures, good manufacturing practices, and a training plan prior to producing extracts for the marketplace.

(j) Any person using solvents or gases in a closed looped system to create cannabis extracts must be fully trained on how to use the system, have direct access to applicable material safety data sheets and handle and store the solvents and gases safely.

(k) Parts per million for one gram of finished extract cannot exceed state standards for any residual solvent or gas when quality assurance tested.

(l) Preparation of edible cannabis products.

1. All food products, food storage facilities, food-related utensils, equipment and materials shall be approved, used, managed and handled in accordance with the California Retail Food Code [§§ 113700 et seq of the California Health and Safety Code]. All food products shall be protected from contamination at all times, and

2. All food handlers shall be clean, in good health and free from communicable diseases.

Baked products (e.g., brownies, bars, cookies, cakes), tinctures, and other non-refrigerated type items may be sold or distributed at a cannabis retailer. The County of Santa Cruz Environmental Health Department may inspect the facility at any time during business hours to ensure compliance with this section.

3. Products with specific youth appeal and adverse health impacts, such as products that mix other addictive and psychoactive substances with cannabis (e.g., nicotine, alcohol, or added caffeine), artificial flavors or additives that increase underage appeal, cannabis "candies" produced in character shapes (gummy bears, Swedish Fish, animal-shaped chocolates) that would have higher appeal to youth, shall be awarded fewer points in the application process.

4. Cannabis products shall not be created in the shape of a human, animal, fruit, or any youth friendly depiction.

(m) Packaging of cannabis.

(1) Before sale or delivery of any edible cannabis or edible cannabis product the same shall be labeled and in tamper-evident packaging which at

least meets the requirements of California Business and Professions Code § 19347, as the same may be amended from time to time or superseded or replaced by subsequent State legislation or by any department or division of the State of California. The City Council may impose additional packaging and labeling requirements on cannabis or cannabis products.

(2) Cannabis or cannabis products shall be packaged in re-sealable, tamper-evident, child-proof, opaque packaging with text and adult-intended design. Packaging that has special appeal to youth, such as cartoons, recreational images (sports, musicians, etc.), names referencing pop culture figures, or bright, eye-catching colors, is prohibited.

Sec. 14-53.304 Type 8 Conditions (Testing).

All cannabis use permit for Type 8 Testing facilities shall be approved only if subject to all of the conditions of this section.

(a) Testing Labs shall be required to conduct all testing in a manner pursuant to Business and Professions Code Section 26100 and shall be subject to state and local law. Each Testing Lab shall be subject to additional regulations as determined from time to time as more regulations are developed under this Chapter and any subsequent State of California legislation regarding the same.

(b) Testing Labs shall conduct all testing in a manner consistent with general requirements for the competence of testing and calibrations activities, including sampling using verified methods.

(c) All cannabis testing laboratories performing testing shall obtain and maintain ISO/IEC 17025 accreditation as required by the Bureau.

(d) Testing labs shall destroy any harvest batch whose testing sample indicates noncompliance with health and safety standards required by the bureau unless remedial measures can bring the cannabis or cannabis products into compliance with quality standards as specified by law and implemented by the bureau.

(e) Each operator shall ensure that a testing laboratory employee takes the sample of cannabis or cannabis products from the distributor's premises for testing required by state law and that the testing laboratory employee transports the sample to the testing laboratory.

(f) Except as provided by state law, a testing laboratory shall not acquire or receive cannabis or cannabis products except from a permittee in accordance with state law, and shall not distribute, sell, or dispense cannabis, or cannabis products, from the licensed premises from which the cannabis or cannabis products were acquired or received. All transfer or transportation shall be performed pursuant to a specified chain of custody protocol.

(g) A testing laboratory may receive and test samples of cannabis or cannabis products from a qualified patient or primary caregiver only if the qualified patient or primary caregiver presents the qualified patient's valid physician's recommendation for cannabis for medicinal purpose. A testing lab shall not certify samples from a qualified patient or primary caregiver for resale or transfer to another party or permittee. All tests performed by a testing laboratory for a qualified patient or primary caregiver shall be recorded with the name of the qualified patient or primary caregiver and the amount of the cannabis or cannabis products received.

Sec. 14-53.305 Storefront and Non-storefront Delivery Conditions.

All cannabis use permits for Non-storefront and Storefront delivery facilities shall be approved only if subject to all of the conditions of this section.

(a) The business operating the delivery service shall provide the Chief of Police with evidence of a valid state license for a facility on whose authorization the delivery service is performing the delivery function.

(b) A cannabis business may receive orders for cannabis deliveries through any technology platform owned and controlled by the business, or independently approved by the Chief of Police, or his or her designee, that enables customers to arrange for or facilitate the transfer of cannabis and/or cannabis products by the cannabis business to registered customers.

(c) The business operating the delivery service shall furnish to the Chief of Police the year, make, model, color, license plate number, and numerical Vehicle Identification Number (VIN) for any and all vehicles that will be used to deliver cannabis goods.

(d) Non-storefront delivery by those cannabis cultivation and manufacturing facilities with valid local Use Permits shall be limited to only those products cultivated and/or manufactured by the licensed facility.

(e) Age Verification using an ID scanner at point of delivery that matches required state approved identification. This identification must match information and address on file as part of purchase.

(f) Delivery shall be only to the person named as the customer ordering. A signature shall be required upon transfer to be verified at delivery to match with all electronically or physically stored identification and signatures.

(g) Delivery hours are limited to 9am to 9pm with no new orders initiated after

8:30 pm for same day delivery.

(h) All cannabis products shall remain locked in vehicle.

(i) Detailed education about cannabis products (including concentration, dosage, titration and proper use warnings) shall be listed on the ordering platform and with product dissemination.

(j) Utilize GPS surveillance mapping to track delivery provider location.

(k) Delivery vehicles shall be equipped with a camera to enhance safety while conducting all deliveries.

(l) A cannabis delivery business shall not deliver cannabis or cannabis product to an individual if there is reason to believe that cannabis or cannabis product will be diverted to a person under twenty-one (21) years of age unless that person is a qualified patient or a person with an identification card, as those terms are defined in Health and Safety Code Section 11362.7.

(m) A cannabis business shall not deliver cannabis or cannabis product to any jurisdiction that prohibits deliveries.

(n) Incident Reporting Requirements

(1) Any vehicle accident resulting in injury to any person shall be reported to the local police department where the incident occurred, a manager of the retailer immediately, and to the Chief of Police, or his or her designee, within twenty-four (24) hours. The report shall include the date, time, location, involved vehicle and driver, circumstances and local police department case number.

(2) For any vehicle accident resulting in property damage only, the delivery driver shall exchange driver, vehicle, and insurance information with all involved parties, and the accident may be reported to the local police department

where the incident occurred, a manager of the retailer immediately, and the Chief of Police, or his or her designee, within 24 hours. The report shall include the date, time, location, involved vehicle and driver, circumstances, and local police department case number, as applicable.

(3) Any loss of cannabis, cannabis product, or money shall be reported to the local police department where the incident occurred and a manager of the retailer immediately, and to the Chief of Police, or his or her designee, within twenty-four (24) hours. The report shall include the date, time, location, involved vehicle and driver, circumstances and local police department case number. Any theft of cannabis, cannabis product, or money during the delivery process shall be immediately reported to the local police department where the incident occurred and a cannabis manager immediately, and, if the incident did not occur within the investigative jurisdiction of the City of Watsonville Police Department, a duplicate City of Watsonville Police Department notification will be made by calling the non-emergency citizen contact dispatch center number.

Sec. 14-53.306 Type 10 Conditions (Store Front Retail).

All cannabis use permits for Type 10 Store front retail facilities shall be approved only if subject to all of the conditions of this section.

(a) No more than the number of cannabis retailers adopted by resolution may operate within the City of Watsonville at any one time and shall be issued a permit by the City of Watsonville.

(b) Parking for retail cannabis facilities shall be a minimum of 1 parking space per 150 square feet of floor area dedicated to the business.

(c) Retailers shall verify the age and all necessary documentation of each individual to ensure the customer is not under the age of eighteen (18) years. If the potential customer is 18 to 20 years old, retailer shall confirm the customer's possession of a valid doctor's recommendation and/or H&S 11362.71 identification card (Medical Marijuana Card). For adult-use purchases, retailers shall verify that all customers are 21 years of age or older for the purchase of cannabis or cannabis products.

(d) Entrances into the retailer shall be locked at all times with entry strictly controlled. A "buzz-in" electronic/mechanical entry system shall be utilized to limit access to and entry to the retailer to separate it from the reception/lobby area. Individuals must show their government-issued identification, and, in the case of medical cannabis facilities, their physician's recommendation, or a cannabis card issued pursuant to Health and Safety Code Section 11362.71 in order to gain access into the retailer. The government-issued identification and, if applicable, doctor's recommendation or cannabis card must also be shown at the point of sale station at the time of purchase. Doctor recommendations are not to be obtained or provided at the retail location.

(e) Uniformed licensed security personnel shall be employed to monitor site activity, control loitering and site access, and to serve as a visual deterrent to unlawful activities. Security personnel may be allowed to carry firearms if authorized by the Chief of Police.

(f) Retailers may have only that quantity of cannabis and cannabis products to meet the daily demand readily available for sale on-site in the retail sales area of the retailer. Additional product may be stored in a secured, locked area to which customers, vendors, and visitors shall not have access.

(g) All restroom facilities shall remain locked and under the control of management.

(h) Retailers and microbusinesses authorized to conduct retail activities shall only serve customers who are within the licensed premises.

(1) The sale of cannabis goods shall not occur through a pass-through window or a slide-out tray to the exterior of the premises.

(i) Retailers or microbusinesses shall not operate as or with a drive-in or drive-through at which cannabis goods are sold to persons within or about a motor vehicle.

(j) No cannabis goods shall be sold and/or delivered by any means or method to any person within a motor vehicle.

(k) All cannabis goods sold by a retail business shall be contained in child-resistant packaging.

(l) Retailers shall record point-of-sale areas and areas where cannabis goods are displayed for sale on the video surveillance system. At each point-of-sale location, camera placement must allow for the recording of the facial features of any person purchasing or selling cannabis goods, or any person in the retail area, with enough clarity to determine identity.

(m) A retail permittee or microbusiness permittee who is engaged in retail sale shall hire or contract for security personnel who are at least 21 years of age to provide security services for the licensed retail premises. All security personnel hired or contracted for by the permittee shall be licensed by the Bureau of Security and Investigative Services and shall comply with Chapters 11.4 and 11.5 of Division 3 of the Business and Professions Code.

(n) Access to Retailer Premises.

(1) Access to the premises of a retail permittee/permittee shall be limited to individuals who are at least 21 years of age.

(2) Notwithstanding Section 14-53.204 (i) (1), individuals who are at least 18 years of age and in possession of a valid physician's recommendation shall be granted access to the premises of a retail permittee/permittee for the sole purpose of purchasing medicinal cannabis consistent with the physician's recommendation.

(o) Authorized Sales. A retailer shall only sell adult-use cannabis and adult-use cannabis products to individuals who are at least 21 years of age. A retailer shall only sell medicinal cannabis or medicinal cannabis products to individuals who are at least 18 years of age, but not yet 21, if those individuals are in possession of a valid physician's recommendation. Medicinal cannabis sales to individuals 21 years of age and older are unrestricted.

(p) Limited Access Areas. A retailer shall establish limited-access areas and permit only authorized individuals to enter the limited-access areas. Authorized individuals include individuals employed by the retailer as well as any outside vendors, contractors, or other individuals conducting business that requires access to the limited access area. All individuals granted access to the limited access area shall be at least 21 years of age, and if not employed by the retailer, shall be escorted at all times by an employee of the permittee/permittee. A retailer shall maintain a log of all individuals who are not employees who are granted access to the limited access area. These logs shall be made available to the Chief of Police or the Development Services Director upon request.

(q) Operating hours of the Store Front Retailer License shall be limited to the hours of 9:00 a.m. through 9:00 p.m., seven days a week.

(r) Store Front/Retail Security Requirements. All provisions incorporated within Section 14-53.404 of this Chapter (Security), are directly applicable to and binding on all facilities, including all Store Front/Retail businesses.

(s) “No smoking” signs shall be placed near the entrance and exit of the business.

(t) The retail cannabis premise shall have an independent exterior entrance that is not shared with any other business or residence.

(u) No self-service display is allowed, including vending machines.

(v) The retail facility shall maintain a minimum of fifteen percent (15%) of the retail display space dedicated to cannabis products grown and/or manufactured in the City of Watsonville.

(w) Retail facilities shall not charge a slotting fee to Watsonville cultivation/manufacturing businesses for the display of local product in the retail facility.

Sec. 14-53.307 Type 11 Conditions (Distribution).

All cannabis use permits for Type 11 Distribution facilities shall be approved only if subject to all conditions of this section.

(a) A distributor shall not store non-cannabis goods or non-cannabis accessories that are to be sold to another party on any licensed premises. Additionally, a distributor shall not distribute non-cannabis goods or non-cannabis accessories at a licensed premise. For the purposes of this section, non-cannabis goods are any goods that do not meet the definition of cannabis goods as defined in Section 5000(c) of the California Code of Regulations.

(b) After taking physical possession of a cannabis goods batch, the distributor shall contact a testing laboratory and arrange for a laboratory employee to come to the distributor's licensed premises to select a representative sample for laboratory testing.

(c) A distributor shall ensure that all cannabis goods batches are stored separately and distinctly from other cannabis goods batches on the distributor's premises.

(d) The distributor shall ensure that the batch size from which the sample is taken meets the requirements of state law, specifically the testing provisions within the California Code of Regulations.

(e) A distributor or an employee of the distributor shall be physically present to observe the laboratory employee obtain the sample of cannabis goods for testing and shall ensure that the increments are taken from throughout the batch. The sampling shall be video-recorded, and the recording kept available to state and local authorities for a minimum of 180 days, pursuant to Section 5305 of the California Code of Regulations.

(f) A distributor shall not transport cannabis or cannabis products to a licensed retail facility until and unless it has verified that the cannabis or cannabis products have been tested and certified by a testing lab as being in compliance with state health and safety requirements pursuant to Sections 5705, 5710 and 5714 of the California Code of Regulations.

(g) Each facility that engages in distribution services shall carry a copy of the use permit in all vehicles that distribute cannabis.

The distributor shall be in compliance with State and local cannabis regulations at all times, including California Business and Professions Code Division 10 (Cannabis), as may be amended.

ARTICLE 4. OPERATING STANDARDS.

Sec. 14-53.401 Signs.

Notwithstanding other sections of this Code, exterior signage for the facility shall be limited to one (1) exterior building sign per business location in compliance with the following standards:

(a) Signs may include only the name of the business and one green cross

(b) Sign area may not exceed twenty (20) square feet, or one square foot per linear frontage of the facility main building, whichever is less.

(c) Signs may not have any reference, through symbols or language, to cannabis, with the exception of one green cross.

(d) Signs shall not be directly illuminated except during operating hours.

(e) Signs shall also comply and be approved pursuant to Chapter 8-6 of this Code.

(f) A facility shall not print, publish, advertise, or disseminate in any way or by any means, other than a dedicated business Internet website accessible only through an age gate portal.

(g) A facility may provide an entry in the telephone directory with the name, location, and phone number of the facility. Such directory entry may identify the business as a “cannabis facility.” The telephone directory shall not include: pricing of products, details regarding specific cannabis products, or cannabis photography or graphics related to the cannabis plant or cannabis products.

(h) Banners, sandwich boards, flags, billboards, placards, and persons waving signs are prohibited.

Sec. 14-53.402 Permissible Delivery Locations and Customers.

Cannabis delivery businesses permitted to engage in delivery of cannabis and cannabis products inside the City of Watsonville are subject to the following requirements:

(a) A licensed facility shall not deliver cannabis goods to an address located on publicly owned land or any address on land or in a building leased by a public agency.

(b) A licensed facility shall comply with all requirements of state and local law pertaining to the cannabis permit and all subsequent policies, procedures and regulations which may be amended by the Community Development Department from time to in order to enforce this Chapter.

Sec. 14-53.403 Recordkeeping.

(a) Each facility shall maintain an inventory control and reporting system to track and report on all aspects of the facility including, but not limited to, such matters as cannabis tracking, inventory data, and gross sales (by weight and sale) and shall ensure that such information is compatible with the City's recordkeeping systems and complies with State law. The system must have the capability to produce historical transactional data for review by the City of Watsonville. All information provided to the City pursuant to this subsection shall be confidential and shall not be disclosed, except as otherwise may be required under the law. Such system must be authorized by the City Manager or their designee.

(b) Each applicant or permittee shall maintain at the premises all records and documents required by this chapter and all the information and records listed below:

(1) The name, address, and telephone number(s) of the owner, landlord and/or lessee of the location;

(2) The name, address, and telephone number of each patient and primary caregiver, along with a copy of the written documentation provided by each qualified patient designating his or her primary caregiver;

(3) The name, business address, and telephone number of each attending physician who provided a physician's recommendation for any patient of the applicant or permittee;

(4) The records of all qualified patients with a valid identification card and primary caregivers with a valid identification card may be maintained by the applicant or permittee using only the identification card number issued by the State pursuant to California Health and Safety Code Section 11362.7 et seq., in lieu of the information required by this section;

(5) Complete and up-to-date records regarding the amount of cannabis cultivated, produced, harvested, stored, or packaged at its cultivation site;

(6) Complete and up-to-date manifest records regarding cannabis transfers from the applicant or permittee's cultivation site to dispensing location(s), including the date and time of the transfer; the name and address of the cultivation facility and the name and address of the supplier if different from the cultivation facility; the amount, form, type,

batch and lot number of cannabis transferred; the time of departure from the cultivation facility; the time of arrival at the dispensing location; the names of the employees distributing the product; and the name of the employee who received the product at the dispensing location;

(7) Complete and up-to-date records documenting each transfer of cannabis from the applicant or permittee's dispensing location to patients including the amount provided, the form or product category in which the cannabis was provided, the date and time provided, the name of the employee making the transfer, and the amount of monetary or other transaction;

(8) All receipts of the applicant or permittee, including but not limited to all contributions and all expenditures incurred by the applicant or permittee for the cultivation and dispensing of cannabis;

(9) Records demonstrating compliance with State and Federal rules and regulations regarding reporting and taxation of income received; and

(c) All cannabis facilities shall perform an inventory on the first business day of each month and shall record the total quantity of each form of cannabis on the premises.

(d) All records required by this section shall be maintained by the applicant or permittee for a period of seven years and shall be made available by the applicant or permittee to the Zoning Administrator and any City official charged with enforcing the provisions of this Code upon request.

Sec. 14-53.404 Security.

(a) A permitted facility shall implement enough security measures to deter and prevent the unauthorized entrance into areas containing cannabis or cannabis products, and to deter and prevent the theft of cannabis or cannabis products at the facility. Except as may otherwise be determined by the City Manager or his/her designee(s), these security measures shall include, but shall not be limited to, all of the following:

(1) Alarm system (perimeter, fire, and panic buttons).

(2) Remote monitoring of alarm systems by licensed security professionals.

(3) Perimeter lighting systems (including motion sensors) for after-hours security.

(4) Perimeter security and lighting as approved by the Police Chief and Director of the Community Development Department or his/her designee.

(5) Preventing individuals from remaining on the premises of the facility if they are not engaging in an activity directly related to the permitted operations of the facility.

(6) Establishing limited access areas accessible only to authorized facility personnel.

(7) Except for live growing plants which are being cultivated at a cultivation operation, all cannabis and cannabis products shall be stored in a secured and locked vault or vault equivalent. All safes and vaults shall be compliant with Underwriter Laboratories burglary-resistant and fire-resistant standards. All cannabis and cannabis products, including live plants that are

being cultivated, shall be kept in a manner as to prevent diversion, theft, and loss.

(8) Installing 24-hour security surveillance cameras of at least HD-quality to monitor all entrances and exits to and from the premises, all interior spaces within the facility which are open and accessible to the public, all interior spaces where cannabis, cash or currency, is being stored for any period of time on a regular basis and all interior spaces where diversion of cannabis could reasonably occur. All cameras shall record in color. All exterior cameras shall be in weather-proof enclosures, shall be located so as to minimize the possibility of vandalism, and shall have the capability to automatically switch to black and white in low light conditions. The facility shall be responsible for ensuring that the security surveillance camera's footage is remotely accessible by the City Manager or his/her designee(s), and that it is compatible with the City 's software and hardware. In addition, remote and real-time, live access to the video footage from the cameras shall be provided to the City Manager or his/her designee(s). Video recordings shall be maintained for a minimum of ninety (90) days and shall be made available to the City Manager or his/her designee(s) upon request. Video shall be of sufficient quality for effective prosecution of any crime found to have occurred on the site of the facility and shall be capable of enlargement via projection or other means. Internet Protocol address information shall be provided to the Watsonville Police Department by the facility, to facilitate remote monitoring of security cameras by the Department or its designee.

(9) Sensors shall be installed to detect entry and exit from all secure areas and shall be monitored in real time by a security company licensed by the State of California Bureau of Security and Investigative Services.

(10) Panic buttons shall be installed in all facilities with direct notification to the Watsonville Police Department dispatch and shall be configured to immediately alert dispatch for the Watsonville Police Department.

(11) Having a professionally installed, maintained, and monitored real-time alarm system by a security company licensed by the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

(12) Any bars installed on the windows or the doors of the facility shall be installed only on the interior of the building.

(13) Security personnel shall be on-site 24 hours a day or alternative security as authorized by the City Manager or his/her designee(s), and must have a verified response security patrol when closed. Security personnel must be licensed by the State of California Bureau of Security and Investigative Services personnel and shall be subject to the prior review and approval of the City Manager or his/her designee(s), with such approval not to be unreasonably withheld. Firearms may be carried by security personnel while they are on duty if authorized by the Chief of Police.

(14) Each facility shall have the capability to remain secure during a power outage and shall ensure that all access doors are not solely controlled by an electronic access panel to ensure that locks are not released during a power outage.

(15) Entrance areas are to be locked at all times and under the control of a designated responsible party that is either; (a) an employee of the facility; or (b) a licensed security professional.

(16) Each facility shall have an accounting software system in place to provide point of sale data as well as audit trails or both product and cash, where applicable.

(17) Each facility shall demonstrate to the Chief of Police, City Manager or their designees, compliance with the state's track and trace system for cannabis and cannabis products, as soon as it is operational.

(18) Each facility shall have a professionally installed video surveillance system, access control and intrusion alarm systems designed to protect the inventory, facility, and employees. Each business shall have network security protocols that are certified by Underwriters Laboratories.

(19) Exterior vegetation shall be planted, altered and maintained in a fashion that precludes its use as a hiding place for persons on the premises.

(20) Emergency access and emergency evacuation plans that are in compliance with state and local fire safety standards.

(b) Each facility shall identify a designated security representative/liaison to the City of Watsonville, who shall be reasonably available to meet with the City Manager or his/her designee(s) regarding any security related measures or and operational issues**.** The designated security representative/liaison shall, on behalf of the cannabis facility, annually maintain a copy of the current security plan on the cannabis facility to present to the City Manager or his/her designee upon request that meets the following requirements:

(1) Confirms that a designated manager will be on duty during business hours and will be responsible for monitoring the behavior of employees.

(2) Identifies all managers of the cannabis facility and their contact phone numbers.

(3) Confirms that first aid supplies and operational fire extinguishers are in the service areas and the manager's office.

(4) Confirms that burglar, fire, and panic alarms are operational and monitored by a licensed security company 24-hours a day, seven days a week, and provides contact information for each licensed security company.

(5) Identify enough licensed, interior and exterior security personnel who will monitor individuals inside and outside the facility, the parking lot, and any adjacent property under the business' control.

(6) Confirm that the licensed security personnel shall regularly monitor the parking lot and any adjacent property to ensure that these areas are: (i) free of individuals loitering or causing a disturbance; (ii) are cleared of employees and their vehicles one-half hour after closing.

(c) As part of the application and permitting process each facility shall have a storage and transportation plan, which describes in detail the procedures for safely and securely storing and transporting all cannabis, cannabis products, any hazardous materials that may be used by the business, and any currency.

(d) The facility shall cooperate with the City whenever the City Manager or his/her designee(s) makes a request, with or without prior notice, to inspect or audit the effectiveness of any security plan or of any other requirement of this Chapter.

(e) A facility shall notify the City Manager or his/her designee(s) within twenty-four (24) hours after discovering any of the following:

(1) Significant discrepancies identified during inventory. The level of significance shall be determined by the regulations promulgated by the City Manager or his/her designee(s).

(2) Diversion, theft, loss, or any criminal activity involving the facility or any agent or employee of the facility.

(3) The loss or unauthorized alteration of records related to cannabis, customers or employees or agents of the facility.

(4) Any other breach of security.

(f) Compliance with the foregoing requirements shall be verified by the Zoning Administrator before commencing business operations. The Zoning Administrator may supplement these security requirements once operations begin upon request of the business owner.

Sec. 14-53.405 Video Surveillance.

(a) Minimum Requirements. The following video surveillance requirements shall apply to all facilities:

(1) Prior to exercising the privileges of a facility, an applicant must install a fully operational video surveillance and security camera recording system. The recording system must record in digital format and meet the requirements of this chapter.

(2) All video surveillance records and recordings must be stored in a secure area that is only accessible to an applicant or permittee's management staff.

(3) Video surveillance records and recordings must be made available upon request to the Division, the relevant local licensing authority, or any other

State or local law enforcement agency for a purpose authorized by the Municipal Code or for any other State or local law enforcement purpose.

(4) Video surveillance records and recordings of point-of-sale areas shall be held in confidence by all employees and representatives of the Division, except that the Division may provide such records and recordings to the relevant local licensing authority, or any other State or local law enforcement agency for a purpose authorized by the Municipal Code or for any other State or local law enforcement purpose.

(b) Video Surveillance Equipment.

(1) Video surveillance equipment shall, at a minimum, consist of digital or network video recorders, cameras capable of meeting the recording requirements described in this rule, video monitors, digital archiving devices, and a color printer capable of delivering still photos.

(2) All video surveillance systems must be equipped with a failure notification system that provides prompt notification to the applicant or permittee of any prolonged surveillance interruption and/or the complete failure of the surveillance system.

(3) Permittees are responsible for ensuring that all surveillance equipment is properly functioning and maintained so that the playback quality is suitable for viewing and the surveillance equipment is capturing the identity of all individuals and activities in the monitored areas.

(4) All video surveillance equipment shall have sufficient battery backup to support a minimum of four (4) hours of recording in the event of a power outage.

(c) Placement of Cameras and Required Camera Coverage.

(1) Camera coverage is required for all limited access areas, point-of-sale areas, security rooms, all points of ingress and egress to limited access areas, all areas where cannabis or cannabis-infused product is displayed for sale, and all points of ingress/egress to the exterior of the licensed premises.

(2) Camera placement shall be capable of identifying activity occurring within twenty (20') feet of all points of ingress and egress and shall allow for the clear and certain identification of any individual and activities on the licensed premises.

(3) At each point-of-sale location, camera coverage must enable recording of the patients, caregiver or customer(s) and employee(s) facial features with sufficient clarity to determine identity.

(4) All entrances and exits to the facility shall be recorded from both indoor and outdoor vantage points.

(5) The system shall be capable of recording all predetermined surveillance areas in any lighting conditions. If the licensed premises has a cannabis cultivation area, a rotating schedule of lighted conditions and zero-illumination can occur as long as ingress and egress points to flowering areas remain constantly illuminated for recording purposes.

(6) Areas where cannabis is grown, tested, cured, manufactured, or stored shall have camera placement in the room facing the primary entry door at a height which will provide a clear unobstructed view of activity without sight blockage from lighting hoods, fixtures, or other equipment.

(7) Cameras shall also be placed at each location where the following activities occur:

(i) Weighing, packaging, transport, preparation, or tagging of cannabis or cannabis products.

(ii) Storage and counting of cash.

(8) At least one (1) camera must be dedicated to record the access points to the secured surveillance recording area.

(d) Location and Maintenance of Surveillance Equipment.

(1) The surveillance room or surveillance area shall be a limited access area.

(2) Surveillance recording equipment must be housed in a designated, locked and secured room or other enclosure with access limited to authorized employees, agents of the City, County and State for a purpose authorized by this Code or for any other State or local law enforcement purpose, and service personnel or contractors.

(3) Permittees must keep a current list of all authorized employees and service personnel who have access to the surveillance system and/or room on the licensed premises. Permittees must keep a surveillance equipment maintenance activity log on the licensed premises to record all service activity including the identity of the individual(s) performing the service, the service date and time and the reason for service to the surveillance system.

(4) Off-site monitoring and video recording storage of the licensed premises by the permittee or an independent third party is authorized as long as standards exercised at the remote location meet or exceed all standards for on-site monitoring.

(5) Each cannabis licensed premises located in a common or shared building must have a separate surveillance room/area that is dedicated to that

specific licensed premises. Commonly owned facilities located in the same local jurisdiction may have one (1) central surveillance room located at one (1) of the commonly owned licensed premises which simultaneously serves all of the commonly owned facilities. The facility that does not house the central surveillance room is required to have a review station, printer, and map of camera placement on the premises. All minimum requirements for equipment and security standards as set forth in this section apply to the review station.

(e) Video Recording and Retention Requirements.

(1) All camera views of all limited access areas must be continuously recorded twenty-four (24) hours a day. The use of motion detection is authorized when a permittee can demonstrate that monitored activities are adequately recorded.

(2) All surveillance recordings must be kept for a minimum of forty (40) days and be in a format that can be easily accessed for viewing. Video recordings must be archived in a format that ensures authentication of the recording as legitimately captured video and guarantees that no alteration of the recorded image has taken place.

(3) The permittee's surveillance system or equipment must have the capabilities to produce a color still photograph from any camera image, live or recorded, of the licensed premises.

(4) The date and time must be embedded on all surveillance recordings without significantly obscuring the picture. The date and time must be synchronized with any point-of-sale system.

(5) Time is to be measured in accordance with the official United States time established by the National Institute of Standards and Technology and the U.S. Naval Observatory in Pacific time.

Sec. 14-53.406 Identification Badge Display Requirements.

(a) Each owner, manager and employee engaged in the cultivation, processing, manufacturing, delivery or dispensing of cannabis shall, at all times while engaged in the duties of his or her position for the collective, wear in plain sight, on his or her person and at chest level, a valid identification badge, issued by the Chief of Police, and containing such information, including a suitable photograph, as the Chief of Police may require.

(b) No owner, manager or employee engaged in the cultivation, processing, manufacturing, delivery or dispensing of cannabis shall engage in any activities with which he or she is registered, without first obtaining a valid identification badge.

(c) Identification badges shall expire one (1) year after issuance.

(d) Application for renewed identification badges shall be filed with the Chief of Police no later than thirty (30) days prior to the expiration of the current identification badge.

(e) Identification badges are the property of the City and shall be immediately collected by the facility and provided to the Chief of Police within twenty-four (24) hours of their expiration, or within twenty-four (24) hours of the termination of the employee's relationship with the owner, manager or individual member participating in the cultivation, processing, manufacturing, delivering or dispensing of cannabis. The applicant or permittee shall report any stolen or lost badges to the Chief of Police within forty-eight (48) hours of such loss or theft.

Sec. 14-53.407 Additional Terms and Conditions.

Based on the information set forth in the application, the Zoning Administrator or Planning Commission may impose reasonable terms and conditions on the proposed operations of the facility in addition to those specified in this chapter.

ARTICLE 5. ENFORCEMENT.

Sec. 14-53.501 Compliance.

(a) All cannabis facilities shall pay any applicable sales, use, business or other tax, and all license, registration, or other fees pursuant to Federal, State, County, and local law, or any other regulatory agencies as applicable.

(b) All cannabis facilities and their related permittees or cooperatives shall fully comply with all the provisions of the Compassionate Use Act of 1996, the Medical Cannabis Program Act, the 2008 Attorney General Guidelines, MAUCRSA, any subsequently enacted State law or regulatory, licensing, or certification requirement, all applicable provisions of this Code, and any specific, additional operating procedures and measures as may be imposed as conditions of approval of the regulatory permit.

(c) Nothing in this chapter shall be construed as authorizing any actions which violate State or local law regarding the cultivation, transportation, manufacture, provision, sale, transfer, or disposition of cannabis.

Sec. 14-53.502 Inspections.

(a) The Zoning Administrator shall have the right to enter all cannabis facilities from time to time unannounced during the facility's hours of operation for the purpose of making reasonable inspections to observe and enforce compliance with this chapter, to inspect and copy records required to be maintained under this chapter, or to inspect and

view recordings made by security cameras, all without requirement for a search warrant, subpoena, or court order.

(b) Nothing in this chapter requires the disclosure of any patient's private medical record.

(c) The Zoning Administrator may summarily suspend or revoke a cannabis regulatory permit, or disqualify an applicant from the registration process, or elect not to renew a regulatory permit if any of the following, singularly or in combination, occur:

(1) The Zoning Administrator determines that the facility has failed to comply with any requirement of this chapter or any condition of approval or a circumstance or situation has been created that would have permitted the Zoning Administrator to deny the regulatory permit pursuant to Section 14-53.202;

(2) The permittee or facility has conducted itself or is being conducted in a manner that creates or results in a public nuisance;

(3) Ownership is changed without the new owners securing a regulatory permit;

(4) The applicant or permittee relocates to a different location or premises;

(5) The facility fails to allow inspection and/or copying of the security recordings, the activity logs and records required under this chapter, or the premises by authorized City officials;

(6) Applicant violates State law or rulemaking for the purpose of compliance with the Cannabis Facilities Ordinance.

Sec. 14-53.503 Appeals.

Any decision regarding or pertaining to the regulatory permit process set forth in this chapter, or any action taken by the Zoning Administrator pursuant hereto, may be appealed per Section 14-10.1100 et seq of this Code.

Sec. 14-53.504 Violation is Misdemeanor.

As provided in Section 1-2.01 of this Code, any violation of this chapter is a misdemeanor.

SECTION 2. PUBLICATION.

This ordinance shall be published in the Watsonville Register-Pajaronian and/or Santa Cruz Sentinel in compliance with the provisions of the Charter of the City of Watsonville.

SECTION 3. EFFECTIVE DATE.

This ordinance shall be in force and take effect thirty (30) days after its final adoption.

****

RESOLUTION NO._____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ESTABLISHING AND ADOPTING CANNABIS FACILITIES FEE SCHEDULE AND FEE FOR THE ISSUANCE AND ANNUAL RENEWAL OF CANNABIS FACILITIES IDENTIFICATION BADGES BY THE WATSONVILLE CHIEF OF POLICE TO OWNERS, MANAGERS AND EMPLOYEES OF PERMITTED AND APPROVED CANNABIS FACILITIES OPERATING IN THE CITY OF WATSONVILLE

Rescinds Resolution No.'s 102-17 (CM) AND 173-17 (CM)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Pursuant to its authority as set forth in Watsonville Municipal Code Section 14-53.112, the City Council hereby establishes and adopts certain fees for the review and processing of cannabis facility applications, as listed in Exhibit "A", attached hereto and incorporated herein by this reference.

2. Pursuant to its authority as set forth in subsection (f) of Section 14-53.112 of the Watsonville Municipal Code, the City Council hereby establishes and adopts the fee of $104.00 for the issuance and annual renewal of cannabis facilities identification badges by the Watsonville Chief of Police to owners, managers and employees of permitted and approved Cannabis Facilities operating in the City of Watsonville as listed in Cannabis Facilities Fee Schedule, attached as Exhibit "A", and incorporated herein by this reference.

3. That the herein fees, rates, and charges effective upon adoption, shall henceforth be adjusted annually by the rate of the April to April change in the Consumer Price Index (CPI) for all Urban Consumers San Francisco-Oakland-San Jose,

California, rounded to the next whole dollar, unless a different adjustment is directed by Council action. Changes shall be effective July 1 of 2021.

4. That the aforementioned amended fees, rates, and charges shall supersede any and all fees of the City inconsistent therewith and shall be effective immediately.

****

CANNABIS FACILITIES FEE SCHEDULE

	Fee
Cannabis Pre-Application	**$4,200.00**
Cannabis Interview	**$3,700.00**
Cannabis Special Use Permit	**$3,738.00**
Cannabis Special Use Permit (new construction)	**$5,518.00**
Cannabis Administrative Use Permit	**$1,508.00**
Cannabis Annual Review Fee	**$3,700.00**
Cannabis Annual Review Fee (additional premise/parcel)	**$1,508.00**
Issuance and Annual Renewal of Cannabis Identification Badge	**$104.00**

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

June 9th City Council Meeting - Public Comment

Robin Bolster-Grant <robinbolstergrantlaw@gmail.com> Mon, Jun 8, 2020 at 11:13 AM
To: cityclerk@cityofwatsonville.org
Cc: Matt <matt.huffaker@cityofwatsonville.org>, Suzi Merriam <suzi.merriam@cityofwatsonville.org>

Good morning,

Attached please find our comments regarding the proposed amendments to the Watsonville Cannabis Program (Item A) on tomorrow's City Council agenda.

Thank you so much!

Robin

Robin Bolster-Grant
Attorney at Law

Rice, Luxon & Bolster-Grant LLP
331 Soquel Ave., Suite 210
Santa Cruz, CA 95062
831-257-0114 (office)
831-246-2955 (cell)

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Thank you.

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June 8, 2020

City Council
City of Watsonville
275 Main St., 4th Floor
Watsonville, CA 95076

Re: June 9, 2020 Hearing, Agenda Item A – Amendments to the Cannabis Program

Dear Council Members,

We are writing to voice our support for the proposed amendments to the Watsonville Municipal Code regarding Cannabis Facilities.

These changes, which provide for moderate growth of the cannabis industry within the City of Watsonville, will benefit the entire community both in terms of much needed increased tax revenue as well as additional well-paying jobs. We also believe the proposed Equity Program changes will offer a level playing field for local businesses, which face tremendous competition from outside cannabis business interests.

We are eager to see the City of Watsonville enhance its place within the County as a source of business opportunities and believe these proposed amendments are critical to that end.

We note that the proposed amendments do not appear to address two important questions and we ask for clarification.

First, the proposal includes a new license type: Processing. The amendments do not explicitly address the proposed tax structure for processing licenses – either those associated with cultivation or the "stand alone" Processing license type. Rather than a tax based on square footage, such as that established for cultivation, we would ask that the City use the existing tax rate that has been established for cannabis manufacturers. This makes sense given that the processing operations - drying, curing, and grading – more closely resemble manufacturing processes rather than cultivation. We would therefore ask that the City apply a tax rate not to exceed 2.5% of gross receipts, as previously approved by Watsonville voters, to licensed processing facilities

Secondly, the proposed amendments do not make clear whether processing licensees will be automatically eligible for distribution licensing. For stand-alone processing licensees, this is critical, as these facilities require distribution capability to obtain raw materials for their operations. The lack of processing facilities throughout Santa Cruz County also creates an opportunity for such facilities within the City of Watsonville to provide increased tax revenue and local jobs.

We sincerely hope that your Council will move to adopt the proposed amendments and we respectfully await clarification regarding the tax and distribution questions.

Sincerely,

Robin Bolster-Grant
Attorney at Law

cc: Matt Huffaker, City Manager
Suzi Merriam, Community Development Director

City Council <citycouncil@cityofwatsonville.org>

Cannabis Funds v.s Children's Well-being

Xochilt Chavez <xochi97@gmail.com> Tue, Jun 9, 2020 at 10:53 AM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Xochilt Chavez and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

The projected deficit for the next fiscal year is 6.5 Million (Nunez, Tony). I urge the members of this council to review where the expected cuts take place. Last year, the majority of the General Funds, 43% went to the Police- the highest receiver out of all departments, including Firefighters. As Climate Change increases our temperatures and as our infrastructure has proven to fail us as the intensity of wildfires grows, I ask that you rethink this distribution. The Proposed Budget cuts the Parks and Community Services Department by 20%, this includes completely cutting our sports programs. This decision is a blow to the community and is reckless. Sports not only provide our youth with a healthy motivating activity but bring the city together. Furthermore, I noticed that the city is investing largely on cannabis businesses, including funding for licenses and permits. My question to you is, are these businesses more important to you than the well-being/health of children in the community, of whom you will be cutting a large percentage of funds from? Additionally, while we have been spending the majority of our General Fund on policing, we have not seen improvements to homelessness at a time where the cost of living in Watsonville is becoming increasingly inaccessible. The Social Services in Watsonville are being utilized and deserve to operate at their full potential. Rather than continuing to fund the harmful actions of police, I urge you to take action on these critical issues.

As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our community and a sustainable safe future for all.

Sincerely,

Xochilt Chavez

Watsonville, CA
xochi97@gmail.com
(831) 431-3385

City Council <citycouncil@cityofwatsonville.org>

Cannabis ordinance

1 message

McKenna Maness <mckenna.maness@pvpsa.org> Tue, Jun 9, 2020 at 1:37 PM
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>

Dear Watsonville City council members,

I'm writing to you today to ask that you reconsider supporting fully the ordinance that would expand the cannabis industry in Watsonville. It seems that there hasn't been enough outreach to the community, and the input of your constituents is essential to this process. While in pursuit of tax revenue and business gains to your wonderful city, please be mindful of the youth and families you serve, and what their vision is for their town.

While the tax revenue is appealing, and potential business owners are clamoring for new license opportunities, I encourage you to see the bigger picture. Due to covid-19, a lot of businesses may struggle trying to get off the ground, and as they're ineligible for federal business grants due to the illegality of cannabis on a federal level, they won't be able to produce the tax revenue that incentivizes this move. Covid-19 is also causing budget losses for many municipalities, and with the national conversation about police department funding occurring, it may not be prudent to add funds for police to enforce these cannabis changes. There are other areas needing funding—programming for youth during this chaotic time shouldn't fall by the wayside in pursuit of cannabis revenue.

On an even larger scale, the rush to open cannabis business in Watsonville is indicative of a larger issue within Santa Cruz County politics. Why is agriculture and manufacturing pushed to Watsonville, while local representatives in Santa Cruz refuse to host cannabis businesses in their own neighborhoods? To what extent have Watsonville residents been asked how they feel about the situation? Why must Watsonville be the area most utilized for cannabis production when the rest of the county doesn't want it?

I encourage you to pause and consider the negative externalities that might be present here, and how they will affect the community. I ask that you give your constituents more time to understand this ordinance and object if they wish.

Best,

McKenna Maness

McKenna Maness
she/her/hers
Program Specialist
Tobacco and Nicotine Prevention

Pajaro Valley Prevention and Student Assistance

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

PLEASE READ OUT LOUD DURING PUBLIC COMMENT

Crystal Cerda <crystal.cerda@pvpsa.org> Tue, Jun 9, 2020 at 2:37 PM
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>

Good evening City Council Members,

My name is Crystal Gonzalez, I am a Policy Analyst for PVPSA. I would like to ask council to reconsider postponing this Cannabis Ordinance. We are in a middle of a pandemic, and this should be put on hold until the community is given the opportunity to speak on this issue. I think it important to hear what the community needs are. I was also at the City Council meeting on March 10, with about 40 youth and parents that were against this proposed ordinance. Over and over again we hear that the community and youth need to be involved in city decisions, yet when they are, their voice is not considered. Right now, cannabis does not seem to be one of the priorities. It is ironic that as we are cutting funds for our youth during these difficult times, we are prioritizing cannabis. Since Covid-19 happened youth are now at home all the time, cutting resources and adding substances does not equal a thriving community for them. We are disappointed that amidst of this pandemic this is being treated as a priority. It is clear that our community needs are not being heard, and potential revenue is being prioritized over our youth and activities that help them become healthy individuals.

Thank you,

Crystal Gonzalez, MPH

Policy Analyst

335 E. Lake Ave.

Watsonville, CA 95076

O: 831-728-6445

C: 831-235-9033

PAJARO VALLEY PREVENTION and student assistance, inc.

City Council <citycouncil@cityofwatsonville.org>

New eComment for City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

noreply@granicusideas.com <noreply@granicusideas.com> Tue, Jun 9, 2020 at 3:25 PM
To: Cityclerk@cityofwatsonville.org, citycouncil@cityofwatsonville.org

SpeakUp

New eComment for City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

John Sigismondi submitted a new eComment.

Meeting: City Council on 2020-06-09 4:00 PM - Remote Teleconference Meeting

Item: A. 20-368 CONSIDERATION OF TEXT AMENDMENTS TO TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE (WMC) CHAPTERS 14-16 (DISTRICT REGULATIONS) & 14-53 (CANNABIS FACILITIES) REGARDING CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY & RETAIL SALES OF CANNABIS & CANNABIS PRODUCTS; & SETTING FEES THEREOF

eComment: Please Read Aloud AT the Meeting I totally support expanding the scope of Cannabis businesses in Watsonville. The City is going to need the additional revenue and there are empty warehouses and buildings in industrial areas that lend themselves perfectly to cannabis grows. This should also include hemp processing and extracting CBD oils which are readily available legally and have become a viable alternative medical treatment. The city should NOT leave any money on the table for warehouses in the county to capitolize on Watsonville needs the money! Sincerely John Sigismondi

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City Council <citycouncil@cityofwatsonville.org>

Public Comment - Cannabis Ordinance - Please read out loud

1 message

Patricia Mata <patricia.mata@pvpsa.org> Tue, Jun 9, 2020 at 3:59 PM
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>

Good evening city council member,

This is Patricia Mata, Policy Analyst for Pajaro Valley Prevention & Student Assistance, Inc. I attended the city council meeting in March along with approximately 40 youth and parents who shared their thoughts and concerns about the proposed recommendations to Cannabis ordinance. Many of the youth expressed their concerns about the availability to cannabis and the normalization of the substance. The youth urged the council to make a decision based on the overall community needs.

Being in the middle of a pandemic; I would hope the city and council would consider postponing this item until more community input is received. One meeting with community prevention partners is a start to this process but not enough to capture the overall community needs. I'm interested in learning how many constituents you each have spoken to about this item since March and how many of your constituents, regardless of their voter registration status, were in agreement or disagreement of these proposed changes?

I am saddened and disappointed by the fact that the city and the council are considering making a decision that will impact our community that is already disproportionally disadvantaged. We need more youth programs that are accessible and affordable in our community to keep youth engaged. Approving the Cannabis ordinance with the current recommendations while considering reducing youth programs is sending contradicting messages to our community in regards to what is important and what is a priority.

As you consider making your vote; I ask the council to reflect on the following: Why is our city allowing the majority of marijuana to be cultivated in South County? Why is our city okay with expanding access to substances? New findings show a correlation between isolation, COVID19 and increase in cannabis use. Why is our city okay with increasing access through delivery services -- We have learned that many delivery service programs tend to fail compliance checks and why is our city so dependent on a cannabis tax revenue?

Please consider postponing this item or making changes using a community, youth prevention and health in all policies lens.

Respectfully,

Patricia Mata

--
Patricia Mata, MSW

Policy Analyst
240 E. Lake Ave.
Watsonville, CA 95076
O: 831-728-6445 x 300
C: 831-254-8365

"Together, We Change Lives!"

Cannabis Ordinance

Watsonville Municipal Code Chapters 14-53 and 14-16

Requested Modifications

- Set aside one permit from each type of cannabis business for eligible cannabis equity applicants
- Use the criteria in the Cannabis Equity Ordinance to determine eligibility
- Require retail facilities to carry at least 15% of product either cultivated and/or manufactured by Watsonville cannabis businesses.

Process

- Watsonville City Charter Section 907:
- Changes to Title 14 (Zoning) require Planning Commission recommendation to City Council
- City Council 1st reading- 6/09/20
- City Council 2nd reading
- Ordinance becomes effective 30 days after 2nd reading

Permits to Allow

Type of Business	# of Licenses
Cultivation	6 (with increased square footage)
Manufacturing	15
Distribution	2 stand alone
Testing	Unlimited
Retail	3, with delivery
Non-Storefront Retail (delivery)	7 Allowed for existing manufacturers/ cultivators in City to sell their own products under a Type 9 (non- storefront retail license)

Summary of Modifications

- Additional uses:
- 6 cultivation
- 15 manufacturing
- 2 distribution
- 3 dispensaries
- Unlimited testing
- Cultivation up to 22,000 sf, over 2 locations

- Non-storefront delivery for up to 7 manufacturers/ cultivators
- Distance requirements modified
- multiple licenses per parcel
- Allowable zoning districts modified

Application Process

- Merit based
- Pre-Application process with interview
- No site selection required for pre-application
- Use Permit required for all facilities that receive positive recommendation from pre-application process
- Applicants will have 6 months to secure a location and receive state licensing

Application Process Equity Applicants

- Eligibility determined prior to pre-application process
- Equity Applications reviewed against other equity applicants only
- No entitlement permit fees charged

Retail Display of Local Products

- 15% of total display area to be set aside for display of products grown/manufactured in Watsonville
- No fee charged to display local goods in retail stores

Processing Licenses

- Allow up to 3 stand alone processing licenses
- Processing to be taxed under cultivation umbrella, but will not be taxed per square foot
- Modify ordinance to allow processing licensees to obtain a distribution license similar to cultivation/manufacturing businesses

Distribution Licensing

	Permitted Numbers of Cannabis Use Permits	
Cannabis Use Permit Classifications	Number of Equity Licenses	Maximum Facilities Allowed
Type 1A, 2A, or 3A (Cultivation)	1	6
Type 6 or 7 (manufacturing)	1	15
Type 8 (testing)		No limit
Type 9 (non-storefront retail)		7 only those cultivation and/or manufacturing permittees holding a valid City Use Permit shall be eligible to obtain a Type 9 Cannabis Use Permit to sell only products cultivated/manufactured at their local Watsonville facility
Type 10 (store-front retail)	1	3
Type 11 (distribution)*	1	2 (stand alone)
Processing	1	3

Something's missing!

- * Distribution shall be allowed in conjunction with a valid permit for cultivation, manufacturing, and/or processing license.

Staff Recommendation

Planning Commission recommends that the City Council introduce ordinances to amend WMC Title 14-16 (District Regulations) and 14-53 (Cannabis Facilities) for the regulation of cultivation, manufacture, distribution, testing, delivery and retail sales of cannabis and cannabis products as amended.

Cannabis Ordinance

Watsonville Municipal Code Chapter 14-53

City of Watsonville
Finance Department

M E M O R A N D U M

DATE: **June 15, 2020**

TO: **Matthew D. Huffaker, City Manager**

FROM: **Cindy Czerwin, Administrative Services Director**
Marissa Duran, Assistant Finance Director

SUBJECT: **Recommended Budget for 2020-21, Five Year Capital Improvement Plan and related resolutions**

AGENDA ITEM: **June 9, 2020** **Joint City Council, Successor Agency, & Successor Housing Agency**

RECOMMENDATION:
Staff recommends that the Council and Successor Agency and Successor Housing Agency Boards of the City of Watsonville review the proposed 2020-2021 Budget Plan and adopt the following Resolution and give any additional direction by appropriate motion(s):

1) Resolution Fixing Date and Time as June 23, 2020, at 6:30 p.m. for a Public Hearing to Consider Adoption of the Budget for Fiscal 2020-2021 and Directing the City Clerk to Give Notice Thereof

DISCUSSION:
The City Council and Successor Agency and Successor Housing Agency Board of the City of Watsonville will consider the following actions at its June 23, 2020, Meeting:

1) Resolution adopting the FY 2020-21 Budget Plan, authorizing certain transfers of funds & approve the FY 2020-21 Five-Year Capital Improvement Program
2) Resolution establishing the "Total Annual Appropriations" pursuant to State Constitution Article XIII-B for Fiscal Year FY 2020-21 (Proposition 4 GANN spending limit)
3) Ordinance instructing Santa Cruz County to levy and collect property tax on taxable property within the City of Watsonville for fiscal year beginning July 1, 2020 to June 30, 2021 at the levy rate of 0.077% and allocating proceed to the Retirement Fund
4) Resolution approving the current Salary Schedule
5) Successor Housing Resolution authorizing the expenditure of low and moderate-income housing funds
6) Successor Agency Resolution find that the use of taxes allocated from the Watsonville 2000 Redevelopment Project outside the Project Area will be of benefit to the Project Area

Budget Highlights

The Budget for Fiscal Year 2020-2021 for the City of Watsonville totals $159,179,856 million as summarized below.

Draft Budget Summary FY 2020/21

	0150 - GENERAL FUND	TOTAL SPECIAL REVENUE FUNDS	0510 - DEBT SERVICE FUND	TOTAL ENTERPRISE FUNDS	TOTAL INTERNAL SERVICE FUNDS	PRIVATE TRUST FUND	TOTAL ALL FUNDS
Projected Resources 2020-21							
Revenues	34,389,360	21,814,247	52,581	55,938,572	13,322,786	2,201,790	127,719,336
Transfers In	3,952,808	254,141	811,090	150,761	13,671	-	5,182,471
Total Resources	**38,342,168**	**22,068,388**	**863,671**	**56,089,333**	**13,336,457**	**2,201,790**	**132,901,807**
Projected Expentures							
Operations	39,932,854	11,712,771	-	46,676,622	12,484,583	83,305	110,890,135
Capital	709,237	12,842,719	-	25,488,062	865,203	-	39,905,221
Transfers Out	221,314	4,304,439	-	396,297	13,671	246,750	5,182,471
Debt Service	-	-	863,671	400,158	-	1,938,200	3,202,029
Total Uses	**40,863,405**	**28,859,929**	**863,671**	**72,961,139**	**13,363,457**	**2,268,255**	**159,179,856**

The Covid-19 Coronavirus pandemic is wreaking financial havoc across the Country and the world. Watsonville is no exception. This Budget Plan was put together in fast reaction to a new financial reality. We lack solid information on which to base our assumptions. These are unprecedented times. Past recessions do not compare to the abrupt halt in financial activity that we are experiencing. No one knows how long it will last, what stages of reopening will look like, or if we will have future waves of infections and therefore need to shut down businesses again. This Budget Plan was put together based on our best assumptions and information we have available at this time. We have balanced with a combination of difficult reductions and use of built up fund balances as we strive to maintain services to the community until we have solid information upon which to make more permanent decisions. We are committed to returning to Council every quarter to make updates and adjustments to this Budget Plan as data and experience prove or disprove our projections.

General Fund

The General Fund is projected to see a loss of approximately 15% in revenues, and we are budgeting for an 11% reduction in expenditures. The balance is proposed to be made up by $2,200,000 in use of emergency reserves. In Fiscal Year 2020-21 we are assuming what economists call a U shaped curve recession. In general, we are assuming a severely restricted first quarter, slight increases in activity in the 2nd and 3rd, and even more increases come the 4th quarter. These are by no means worst case scenario assumptions nor are they what some economists are now referring to as an L shaped recession. Should economic activity not return to more normal (albeit recessionary) levels, revenue projections will have to be revised downward and expenditures further reduced.

Revenues:

Property Tax- We are budgeting base property tax to be 3% below estimated FY 2019-20 collections for a total of $12,171,268. Property taxes are collected based on County Assessor rolls that were formally closed in January of 2020, prior to the pandemic. However, actual dispersement of taxes to local jurisdictions from the County can be affected by owners defaulting on their property tax payments. The 3% reduction is based on modeling from the prior recession. To the extent that home values decline or Proposition 8 reductions in assessed value are implemented, we expect to see those impacts affect property rolls in FY 2021-22. We will have information to update these assumptions in January 2021, when the first of two FY 2020-21 property tax installments are received.

Sales Tax – Sales tax will be the most immediately affected tax revenue for the City, with many of our largest sales tax generators significantly impacted by the pandemic and public health orders. The Governor has also allowed businesses to defer reporting and remitting up to $1 million of taxes from March until July 1, 2020, when they will then also have to report the quarter of April to June, 2020. Therefore, where we normally receive quarterly information that would help us gauge the effects of the pandemic, we will likely not have solid information until August or September, 2020. With this in mind, we have created projections based on information from tax consultants, economists, and communication with other cities and CFO's in the area. We are assuming sales tax revenue will be down approximately 26% compared to FY 2018-19 receipts. Those assumptions by business category are summarized below.

	FY 21 Decrease
Auto and Transport	-60.0%
Building and Construction	-23.6%
Business and Industry	-20.4%
Food and Drugs	2.6%
Fuel and Service Stations	-30.0%
General Consumer Goods	-25.7%
Restaurants and Hotels	-50.0%
Transfers and Unidentified	-53.9%
State and County pools	22.5%
	-26.3%

Sales Tax is 21% of General Fund revenue. The City also is supported by sales tax in a number of special funds including the Library, the Measure Y Public Safety Measure, and Measure D transportation. Staff expects each of these funds will be impacted by similar assumptions discussed later in this report.

Hotel Tax – Hotel tax (also known as the transient occupancy tax) is a much smaller percentage of the City's overall revenue mix. Nevertheless, the dramatic reduction in hotel activity is adding to our revenue decline. We are assuming hotel tax receipts will drop by 50% as shelter in place orders restrict travel, and that consumers will be reluctant to travel even when allowed, and that hotels will have to lower prices to attract customers. Hotel taxes are

remitted to the City after the quarter closes therefore we will have better actual information on the effects on this industry in August when their fourth quarter payments are due.

Utility User Tax- Utility User Tax represents about 10% of General Fund revenues. This tax stream tends to be more stable as it is a tax on telecommunication services, electricity, gas and water. However, we may see a decline in this revenue as utility providers reduce rates in order to help struggling clients and as households make decisions to reduce telecommunication services to maintain their household budgets. We are assuming an 8% decrease in this revenue, modeled after the experience of the last recession.

Community Development Department Revenues – The Community Development Department charges fees for many of its services including inspections, plan check, and permit issuance. Their volume fluctuates with the construction industry. In the month of April, we saw their revenues drop 74% compared to average. Thus far that trend seems to be continuing into the month of May. Based on this limited information we are projecting that this revenue category will be down 40% overall in FY 2020-21. This again assumes that the first quarter has very little activity, similar to what we are seeing in April and May, but later in the year activity increases somewhat.

Parks and Community Services Revenues – The Parks and Community Services department is one of those hardest hit by the pandemic and many of the recreational programming and services they normally provide to the community are not allowed under the shelter in place and social distancing orders. Already, the City has made the difficult decision to cancel all large gathering special events for the year. April and May have literally seen the department with zero revenues in what normally would be their busy time as they gear up for summer programming and as properties get rented out for graduation parties and spring and summer gatherings. We are assuming the Department will not be able to resume many of its services in the next fiscal year (FY 2020-21) and that rental activity will continue to remain low as large social gatherings will continue to be discouraged. Their Department revenues are budgeted at only 27% of normal.

Other General Fund revenues make up smaller portions of the overall revenues and we are projecting fewer fluctuations. This includes items like business licenses and parking permits, franchise fees, lease revenues and interest. Each item was analyzed on its own and reviewing past experience. These projections will be updated as information becomes available.

We also made an operational decision this year to move two divisions out of the General Fund. The Innovation and Technology Department has been moved to an internal service fund, and the Municipal Service Center has been moved to the Solid Waste Fund. These moves take the revenues but also the expenses with them.

The table below summarizes all the revenue impacts described above.

General Fund Revenue Summary

	FY 2018/19 Actual	FY 2019/20 Projected	FY 2020/21 Proposed Budget
Property Tax	12,305,478	12,793,670	12,171,268
Sales Tax	10,910,992	9,765,164	8,173,255
Hotel Tax	1,173,440	1,155,785	586,720
Utility User Tax	4,010,802	4,187,984	3,852,945
CDD Revenue	1,411,782	1,034,769	809,534
PCS Revenue	992,084	671,591	262,469
Move MSC and IT to other funds	2,604,963	2,630,784	-
Other Revenue	13,589,556	13,561,929	12,485,977
Total GF Revenues	**46,999,097**	**45,801,676**	**38,342,168**

Expenditures

Even before the pandemic Watsonville was facing some expenditure pressure from scheduled raises for employees, rising costs of retirement benefits, and the addition of a new Senior Center program. Those costs combined with the revenue shortfalls described above meant the City faced a $6.5million deficit for FY 2020-2021.

Salaries and Benefits – Salaries and benefits make up 81% of General Fund expenditures and therefore is where the majority of the reductions came from, $3 million. Efforts were made to reduce costs with the least effect on employees as possible. Reductions came in several forms:

Vacant positions: Departments across the General Fund eliminated vacant positions for a savings of $1.3 million. Across the City a total of 26.75 vacant positions were eliminated from department operating budgets.

Temporary Positions: Similarly we reduced all non-essential temporary positions for a savings of $372k.

Voluntary Time Off and Early Retirements: On April 28th, the Council took action approving Voluntary Time Off and Early Retirement programs. A few individuals agreed to participate for $156k in savings.

Sworn staff turnover: As has been discussed in the past, the simple normal turnover of classic CalPERs sworn members often results in significant savings for the city. The Police Department had three officers turn over this year for $272k in savings.

Furloughs / Delay of Raises: The non-sworn bargaining units of Confidential, Mid management, Management, and Executive employees are scheduled to receive a raise on July 1. These groups were asked to defer their raises until the end of December, 2020 or take 6 unpaid furlough days between now and December with the intent on achieving some savings until we have more solid information on the pandemic's economic impact. Details of these

arrangements are still being worked out but the savings from either option are similar. Total savings are $287k.

Layoffs: The most difficult decisions are the reductions of filled positions. This Budget Plan proposes seven layoffs, six in the General Fund. Five of these are in areas where work is not available for the individuals to do their normal jobs. This includes three from the Parks and Community Services Department and two from Community Development Department where, as described above, demand for services has fallen dramatically or we are unable to provide the services because of social distancing protocols. Of the seven individuals receiving layoff notices we believe two will be able to be placed into other positions for which they are qualified within the City. The remaining individuals will remain on the City's rehire list for up to a year and will have first rights at job openings in their departments for which they are qualified. These position reductions result in $671k in savings.

Non position savings – Total non position savings came through a variety of means including reducing travel, training, supplies, and contract expenditures throughout the City. Capital plan expenditures were also reduced despite an unfilled capital need of over $40 million. The new Measure Y allocation was used to preserve Parks and Youth services, and cannabis revenues and fund balance were used to support General Fund expenses. $1.3 million in savings were achieved through these efforts.

Parks and Community Services Impacts- Included in the various savings listed above is the complete elimination of two Parks and Community Services divisions, the divisions of Special Events and Sports programs. These two divisions in particular were identified as areas where we are unable to safely provide services to the community while maintaining social distancing protocols and as areas unlikely to return to normal in the near future. We hope to be able to provide those services again when it is safe to do so but are not anticipating being able to do that within this budget cycle.

Use of Emergency Reserve – In February of 2018 the Council established an Emergency Reserve which could be used in extreme emergency circumstances including economic ones. In April of 2020 the Council made an additional $1.25 million deposit into that reserve bringing its total to $4.4 million. The policy acknowledges that most recessions or emergencies have more than a one-year financial impact and allows for up to half of the reserve to be used in the first year of an emergency. Therefore this Budget Plan proposes to use $2.2 million in emergency reserve to assist in closing the City's General Fund budget deficit.

A summary of measures taken to balance the General Fund is shown below.

General Fund Balancing Summary

	(In thousands
Total Deficit	$ (6,489)
Elimination of Vacant Positions	1,278
Reduction of Temprary Salaries	372
VTO and Early Retiremetns	156
Sworn Staff Turnover	272
Furloughs / Delay of Raises	287
Layoffs	671
Total Personnel Savings	$ 3,036
Non Personnel Savings	$ 1,253
Use of Emergency Reserves	$ 2,200

Five Year Outlook

It is difficult enough this year to make financial projections for one year, let alone five. However if we follow the story of a U shaped recession through to the next five years, we quickly come to an unsustainable position and the exhaustion of our reserves. The major assumptions of this projection are as follows:

Property Tax: Modeled after the last recession we are assuming a 10% reduction in FY 2021-22 due to reduced valuations. Property tax then remains relatively flat before beginning to recover

Sales Tax: In 2021-22 sales tax moves from “pandemic levels” of the prior year, to recessionary levels of approximately 15% below the prior peak for FY 2018-19 when it then begins a slow recovery. We assume it takes the entire five year period to fully recover, which would in reality be faster than the prior recession’s recovery.

Community Development: Similarly, we assume that FY 2020-21 is the worst year for Community Development revenues. We assume they return to approximately 75% of their normal revenues and demand for services in FY 2021-22 and therefore also need some expenditures added back to meet demand for services.

Parks and Community Services Department: We assume that by FY 2021-22 Shelter in Place orders and lifted and the department is once again able to provide Sports and Special events activities for our community. We assume enrollment and revenues still remain depressed as the economic effects of the recession remain.

Salaries: We assume salaries for city employees remain flat in FY 2021-22 except in the Community Development and Parks and Community Services departments where some

amount is added back to serve increasing demand, as the economy reopens. In the last three years we assume salaries grow very gradually, only 2%.

Retirement Costs: The City's unfunded liability had already been expected to grow by hundreds of thousands each year. The effects of CalPERs not reaching their 7% discount rate target in FY 2019-20 will begin adding to our unfunded liability in FY 2022-23. The normal cost will increase at similar rates to our expected salaries. Retirement costs are a major driver of expenditure increase, increasing by over $2 million over the five year period.

The City will have another $2.2 million in emergency reserves available to be used in FY 2021-22. Even with the use of the reserve, FY 2021-22 will have an $881k deficit. Then, this five year plan predicts that by FY 2022-23 the net deficit will be over $3million and fund balance will dip below the council's goal of 20% of operating expenditures. By the end of the 5 year period, General Fund balance is projected to be on $309k. Clearly this is unsustainable. If these assumptions hold difficult decisions will have to be made to balance the City's General Fund.

General Fund Five Year Outlook

	2020/21	2021/22	2022/23	2023/24	2024/25
Revenues	38,342,168	39,483,191	40,947,916	42,638,238	44,123,968
Use of FB	2,521,237	2,200,000			
Total Sources	**40,863,405**	**41,683,191**	**40,947,916**	**42,638,238**	**44,123,968**
Expenditures	**40,863,405**	**42,565,039**	**44,041,553**	**45,553,358**	**46,273,104**
Net Deficit	**-**	**(881,849)**	**(3,093,637)**	**(2,915,119)**	**(2,149,136)**
Ending Fund Balance	**11,549,396**	**8,467,547**	**5,373,910**	**2,458,791**	**309,655**

Select Special Revenue Funds

	Projected Starting Balance	Revenues	Expenditures	Surplus / (Shortfall)	Projected Ending Balance
Library	1,371,185	2,685,696	3,308,728	(623,032)	748,153
Cannabis	513,472	550,000	1,010,000	(460,000)	53,472
Gas Tax	-	947,436	947,436	-	-
Measure G	2,124,227	2,935,100	3,768,908	(833,808)	1,290,419

Library Fund

The Library Fund is supported through a County special sales and use tax. As such, we expect its funding to be reduced in similar percentages as described in sales tax above, representing an approximately 26% decline. The Library has reduced its operations by four positions. They also reduced temporary salaries and non personnel expenditures. Even with these changes, the Library is projected to have an operating shortfall of $623k or 45% of its

Fund balance. The Fund is still projected to end the year with $748k in Fund balance or 23% of operating expenditures. This is reasonable should FY 2020-21 be the worst of the sales tax crisis. Should tax levels not pick back up as projected, further operating reductions will need to be make.

Cannabis Fund

Cannabis taxes are not expected to decrease, in fact we are budgeting an increase of 10% in this tax revenue due to the anticipated addition of retail permits within the City of Watsonville. This increase is being used to support each of the departments to which it gets allocated. Furthermore, the Cannabis Fund, due to its uncertain funding has built up some amount of fund balance that we are further proposing to use. $315k is being used for capital projects that the General Fund can no longer afford and $145k is being used to offset operational expenses. This is one-time money that will not be available in future years. But we anticipate that some of the ordinance and taxation changes that are going before the Council will allow this source of revenue to grow in the future.

Gas Tax

The gas tax fund is expected to experience a 30% revenue reduction this year as low prices and reduced driving affect collections. The streets department has reduced one vacant position and is reviewing its plans and schedule for capital projections. The transportation arm of the Public Works department has been very successful in recent years in receiving grants, so despite reductions they are optimistic about completing the City's priority projects.

Measure G / Measure Y

In March 2020, Watsonville voters overwhelmingly approved Measure Y to renew the existing half-cent public safety sales and use tax. Starting July 1 those funds will be allocated 54% to Police; 38% to Fire and 8% to Parks and Community Services. This revenue is similarly estimated to drop by 26%. In order to maintain sworn staffing levels as much as possible both the Police and Fire departments are greatly reducing their capital spending and are planning to use approximately one third of their existing reserves, which will leave them both with approximately 60% reserves. Both the Police and Fire departments are also reducing their operations by one staff member each. The Fire Department is eliminating one vacant firefighter position and the Police Department is eliminating a Police Service Specialist who is able to fill a vacant Parking Control Officer position. The Parks and Community Services Department is planning to spend their allocation on preserving parks and recreation services. Spending plans may have to be further adjusted as the actual economic effect of the pandemic becomes clearer.

Select Enterprise Funds

	Projected Starting Balance	Revenues	Expenditures	Surplus / (Shortfall)	Projected Ending Balance
Wastewater	7,735,889	17,724,877	22,162,724	(4,437,847)	3,298,042
Water	21,280,259	19,259,317	27,620,315	(8,360,998)	12,919,261
Solid Waste	4,212,153	15,981,400	19,844,361	(3,862,961)	349,192
Airport	118,000	2,872,978	2,872,978	-	118,000

The utility enterprises of Wastewater, Water, and Solid Waste are at this point proposing minimal changes to their operating budgets. These enterprises are driven by revenue from charges for services and do not yet have enough information to know how the pandemic will affect their revenues. They had been planning to ask for a rate increase to support their capital planning needs. That rate increase is now postponed, and revenues are budgeted to be flat in comparison to the prior year. All enterprises have healthy cash balances that can be used to partially offset losses in one year. However, those cash balances were planned to be used to fund capital projects. The enterprises plan to keep working on design of major capital projects and delay actual construction if need be. Having design completed will also help them be ready should grant, stimulus, or low interest loan funding become available. The enterprises already operate with a lean workforce and of course utilities are critical services for our community. The enterprises are hesitant to make changes without having actual revenue impact information. This will be an area of focus when the Budget Plan comes back to the Council for its first quarter update.

The Airport Fund is supported through three revenue streams, leasing commercial properties, leasing hangers, and aircraft fuel sales. The Airport Enterprise expects a reduction in all three of these areas due to the pandemic. The Airport has assumed a 25% reduction in their rental revenues and an approximately 30% reduction in aircraft fuel sales. Although the aircraft fuel revenue reductions are partially offset by reduced fuel expenses. The Airport has also reduced its full time equivalent FTE employee count by three FTE and is limiting its capital expenditures.

Five Year Capital Improvement Plan

The Five-Year Capital Plan helps the City prioritize its funding and planning for longer term structural needs. All departments were asked to submit their capital needs to the Capital Planning Committee. Departments were encouraged to submit all their known capital needs knowing that the City may not be able to fund all projects but to inform the scope of need within the City. Several departments have recently been through Master Planning processes which informed their requests. The Committee process and funding was cut short due to the corona virus outbreak; however, we attempted to keep the process as comprehensive as possible.

The prioritization and decision process differed depending on funding source. For the General Fund, this year's guiding principles were:

1) To group like projects together as much as possible in order to create efficiencies by collaborating across the City;

2) To match or sync up with grant or other funding activities occurring at the same time; and

3) Projects required by changes in law or operational necessity.

General Fund departments were also able to augment their capital funding through use of some cannabis revenue and grants. Particularly you will see a lot of emphasis on Ramsay Park in the upcoming fiscal year. That is to coincide with a $1.4 million grant that the Parks and Recreation Department received. The Program has been reviewed and agreed to by all departments involved.

Most capital projects are not General Fund and will be managed by the Public Works and Utilities Department. Both the Wastewater and Water enterprises completed comprehensive master plans this year which informed their proposals.

Wastewater Master Plan

In December 2018, staff began working on the Master Plan to identify aging infrastructure needs and develop a capital improvement program. The Master Plan scope included the following:

- Treatment Facility Condition Assessment and Hazard Vulnerability: An assessment of the condition and natural hazard vulnerability of prioritized wastewater treatment plant infrastructure including a majority of the liquid and solids treatment facilities.
- Collection System Pump Stations Condition Assessment and Flooding Vulnerability: An assessment of needs, priorities, and timing of projects at 12 storm water or sanitary sewer collection system pump stations that were visually assessed by City staff.
- Capital Improvement Recommendations: Development and prioritization of future project recommendations with planning-level cost estimates for consideration with the City's Capital Improvement Plan (CIP).

Water System Master Plan

In May 2019, staff began working on a Water System Master Plan to develop operational and maintenance recommendations and a capital improvement program that addresses aging infrastructure and future development needs. The Water System Master Plan scope included the following tasks:

- Condition Assessment and Hazard Vulnerability: An assessment of the condition and preliminary natural hazard vulnerability of most water infrastructure including 11 wells, 4 steel tanks, 2 distribution pump-station buildings and 2 earthen reservoirs.
- Future Water Demand Projections and Existing System Capacity: An evaluation of future water demand and related impact on existing system infrastructure capacity using a hydraulic model developed by City staff.
- Capital and Maintenance Improvement Recommendations: Development and prioritization of future project recommendations with planning-level cost estimates for consideration with the City's Capital Improvement Plan (CIP).

Transportation

Transportation projects were selected for the Capital Improvement Program due to need and available funding. Need is often based on safety. Facilities become unsafe when they wear out, grow old or become outdated. Major arterial roads have more traffic and wear out quicker than lesser-travelled roads. Sidewalks and pedestrian or bike trails grow old and break up.

Streetlights, traffic lights, striping and signage must be updated to use new and more effective technology. Changing conditions, such as increased population, may require that facilities be upgraded or expanded.

Funding comes from many sources and each has its own requirements. Three of the sources, Gas Tax, Measure D, and SB1 have similar requirements and can be used on design and construction of transportation projects that include road repair and rehabilitation, traffic signals, safety improvements and bicycle and pedestrian improvements. The City also secures grant funding through the State and Federal government that is awarded on a competitive basis. These grants often focus on an area, such as safety, pedestrian facilities, bicycle facilities or reducing pollution. Another source of funding is developer fees, which are collected for specific improvements in an area and use restricted to that purpose.

Unfunded Capital Needs

Despite a plan which expects to fund over $100 million of capital projects over the next five years, we still have over $40 million of unfunded capital projects. The majority of these are not for "wish list" items but for basic maintenance and updates to our facilities and equipment. Capital investment was neglected after the 2008 recession and has left the City with a huge backlog of needs to our police and fire stations, our parks, our community buildings, and our sports facilities. We will continue to seek grants and other funds to invest in our capital assets, but we need to also find ways to balance our operations with our capital needs even as we approach a new recession.

5 year Capital Improvement Program by Funding Source

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total
General Fund	388,000	740,000	808,000	1,064,000	1,055,000	**4,055,000**
Special Revenue Funds	1,903,500	651,000	1,217,538	1,141,000	1,815,000	**6,728,038**
Grants	1,221,526	1,825,000	1,085,000	125,000	360,000	**4,616,526**
Transportion Funds	1,965,788	4,195,000	2,835,000	1,725,000	300,000	**11,020,788**
Debt	-	-	26,100,000	-	5,500,000	**31,600,000**
Airport	40,000	145,000	265,000	10,000	-	**460,000**
Water	6,437,165	3,135,000	2,725,000	3,056,000	3,318,000	**18,671,165**
Wastewater	4,664,000	4,263,000	3,470,000	4,346,000	1,857,000	**18,600,000**
Solid Waste / Landfill	1,925,000	1,965,000	3,080,000	1,330,000	900,000	**9,200,000**
Total	**18,544,979**	**16,919,000**	**41,585,538**	**12,797,000**	**15,105,000**	**104,951,517**
Unfunded Capital Needs	**10,737,454**	**6,024,675**	**4,092,000**	**9,532,672**	**10,197,721**	**40,584,522**

Budget Legislation

Each year the passage of the budget requires the Council to pass a number of legislative items. Below is a list of items and brief description. These shall be requested to be adopted at the June 23, 2020 council meeting.

That the Joint City Council, the City Council in its capacity as the Housing Successor Agency shall:

1) **Budget and CIP**: approve a resolution adopting the FY 2020-21 Budget Plan, providing certain transfers of funds and approve the Five-Year Capital Improvement Program, as highlighted and summarized above.

That the City Council shall adopt the following resolutions or ordinances:

2) **Gann Limit**: Resolution establishing the “Total Annual Appropriations” pursuant to State Constitution Article XIII-B for Fiscal Year FY 2020-21 (Proposition 4 GANN spending limit); and

Proposition 4 Calculation
For Fiscal Year 2020-21

Spending Limit Calculation

[a]	2019-20 Limit		$ 141,491,991
	Calculation of Growth Factor		
	Change in Population	3.730%	
	Non-resident, New Const. Assessment Growth	0	
	Change in California Per Capita Person Income	0.220%	
[b]	Growth Factor (1.0373 multiplied by 1.0022)		1.03958206
[c]	2020-21 Limit (**[a]** multiplied by **[b]**)		$ 147,092,535

2020-21 Gann Limit Proposed Spending

	Proposed General Fund Spending	$ 38,342,168
	Less Non-tax General Fund Revenues:	
	Transfers In (non-tax)	(144,919)
	Use of Money and Property	(2,677,590)
	Fees	(6,975,860)
	In-lieu Charges	-
	Other non-tax revenue	-
[d]	Spending Subject to the Gann Limit	$ 28,543,799
	Remaining Capacity (**[d]** subtracted from **[c]**)	$ 118,548,736

3) **Property Tax levy:** That the Council adopt an ordinance to instruct Santa Cruz County to levy and collect property tax on taxable property within the City of Watsonville for fiscal year beginning July 1, 2020 to June 30, 2021 at the levy rate of 0.077% and allocating to the Retirement Fund; and

4) **Salary Schedule**: Adopt a resolution approved the current City of Watsonville Salary Schedule. The budgeted salaries are based on this; and

That Council in its capacity as the Housing Successor Agency

5) **Expenditures of housing funds**: That the Housing Successor Agency shall adopt a resolution to authorize the expenditure of low and moderate-income housing funds for planning and general administrative costs for the purpose of producing, improving, and preserving the community's supply of low and moderate-income housing; and

6) **Redevelopment Project**: Find that the use of taxes allocated from the Watsonville 2000 Redevelopment Project for producing, improving and preserving the supply of low and moderate-income housing outside the Project Area will be of benefit to the Project Area.

STRATEGIC PLAN:
The FY 2020-21 balanced Budget Plan meets Strategic Plan goal Number 2 of fiscal health by presenting a balanced budget, preserving the General Fund Reserve, and looking ahead to ensure the long-term financial health of the City.

FINANCIAL IMPACT:
Appropriate Fiscal Year 2020-21 spending of nearly $159,179,856.

ALTERNATIVES:
The City Council may direct staff to present different alternatives for the Budget Plan or make changes to the current recommendation.

ATTACHMENTS:
1) Proposed 2020-21 Budget Available Online Here
2) Proposed CIP 2020-2025

cc: City Attorney

City Council <citycouncil@cityofwatsonville.org>

Sports

Tino Diaz <diaztino77@yahoo.com> Fri, Jun 5, 2020 at 11:57 AM
To: citycouncil@cityofwatsonville.org

Hello just want to ask you a favor
Please don’t give up sports our community needs it. keep our children healthy and strong
And out of the streets ...
Thanks 🙏
ValentinRodruigez

Sent from Yahoo Mail for iPhone

City Council <citycouncil@cityofwatsonville.org>

suggested elimination of sports program

Raquel Pulido <rmpulido08@gmail.com> Fri, Jun 5, 2020 at 2:14 PM
To: citycouncil@cityofwatsonville.org

Dear Council Members,

I'm writing concerning the suggested complete elimination of the City of Watsonville sports programs, because i strongly believe that our city is in high demand for recreational activities that promote values of sportsmanship, respect, health, safety, fun and physical activity. The City of Watsonville Parks and Recs Department focuses on strengthening our community through programs that develop youth while supporting healthy living.

The proposed city budget suggestion to eliminate recreational sports programs for a year really puts a burden on our community who continues to strive to keep our youth healthy and active through sports. To address the need of a healthy community, I ask for you to reconsider the complete elimination of sports programs by not approving the proposed 2020/21 city budget suggestions.

Your vote can help the continuation of recreational sports such as :

- Adult Sports
- Aquatics
- Competitive Breakers Soccer
- Recreational Soccer
- Itty Bitty Sports
- Itty Bitty Basketball League
- Gymnastics

City of Watsonville sports programs are cost recovery programs, which means the cost to run them is covered by the participant fees. In Stage 3, some sports can return, and we can safely provide services promoting social distancing protocols.

Thank you for your service to our agriculture community that struggles and believes strongly in youth development through sports and recreational activities.

Sincerely,

Raquel Pulido
Watsonville Breakers 2008B Manager

City Council <citycouncil@cityofwatsonville.org>

Recreational Sports

Sara Weeland <saracydal@yahoo.com> Fri, Jun 5, 2020 at 2:31 PM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

My name is Sara Weeland and I've been playing adult recreation softball in Watsonville for about 5 years.
I am a manager for my co-ed Friday night team. I hope you all vote to save our sports! We look forward to every season and every game. As our cities start opening up I know my team is looking forward to getting back out on the field. I'm sure there are guidelines for safe social distancing while playing, especially for out door sports. Please save our sports!

Thank you , Sara Weeland

Sent from my iPhone

City Council <citycouncil@cityofwatsonville.org>

Elimination of Recreational Sports Programs

Ashlyn Frazer <afrazer86@yahoo.com> Fri, Jun 5, 2020 at 3:50 PM
To: citycouncil@cityofwatsonville.org

To whom it may concern,
I just saw something in Facebook I'm really hoping is not true. I saw that there is a proposal to eliminate certain recreational sports for the 2020/2021 budget. I realize at this time in the year and at this time in California we are still under the shelter in place order and these recreational activities are not allowed yet. However, if you cut them this year what are the odds the funding will be available next year? Soccer is a fantastic sport for little kids to be able to start following directions, staying active, getting energy out, and learning to work together with a team. The itty bitty sports are fantastic for the toddler age group that's not quite ready for team sports, but their parents want them interacting and engaging with others. I imagine lifelong friendships are made at some of these classes. And aquatics...I run Jim Booth Swim School so you can imagine I feel very strongly about the aquatics programs you'd like to eliminate. The city offers such a great program for so many families that can't afford some of the privately owned swim school lessons. They also provide a place for all swimmers to attend open swim throughout the summer. You have a beautiful pool at Watsonville High and it should be used! I grew up in Arizona, where Most everyone has a pool or you know someone that has a pool and there are tons of public pools throughout the city. Growing up I never met someone that didn't know how to swim. It's no wonder so many people in our area don't know how to swim. Instead of adding aquatics programs we're getting rid of them. Swimming is a life skill. Everyone should learn. It could save their life. We are surrounded by the ocean, rivers, and countless lakes.

Thank you for your consideration.

Sincerely,
Ashlyn Maciel

City Council <citycouncil@cityofwatsonville.org>

We need our kids to stay active

Lupita Reyna <maidoly01@yahoo.com> Sat, Jun 6, 2020 at 9:47 AM
Reply-To: "maidoly01@yahoo.com" <maidoly01@yahoo.com>
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>

To whom it may concern,

I'm writing this email to let you guys know that our kids really need to be active. Please don't take away what they like to do the most.
I'm a parent of a 10 yr old and a 15 yr old. They play soccer and they are missing soccer a lot.
At the moment my two boys are practice together but they really want to star playing now. We can find other ways to continue with sports and still stay healthy.

Sincerely,
Lupita Reyna

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

Watsonville Sports Budget

AT&T Yahoo Mail <vince-pvfab@att.net> Sat, Jun 6, 2020 at 11:18 AM
Reply-To: AT&T Yahoo Mail <vince-pvfab@att.net>
To: "felipe.hernandez@cityofwatsonville.org" <felipe.hernandez@cityofwatsonville.org>, "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>

I am writing to petition the City Council to not cut youth and adult sports in the city of Watsonville for the 2020-2021 year. Research has found the many benefits for both physical and mental health of physical activity/exercise along with the importance of creating a sense of community through these team sports. Furthermore, considering the shelter in place forcing community members--adults and children alike--to be cooped up in their homes for many weeks, physical activity through sports is an extremely important outlet at this time.
Thank you for your time and consideration,

Vince Hernandez

Vice President
Pajaro Valley Fabrication
445 W Beach St.
Watsonville, CA, 95076

City Council <citycouncil@cityofwatsonville.org>

Fwd: Softball cancellation

Beatriz Flores <beatriz.flores@cityofwatsonville.org> Sat, Jun 6, 2020 at 10:18 AM
Bcc: citycouncil@cityofwatsonville.org

Beatriz Vázquez Flores, MMC
City Clerk - (831)768-3040 or (831)768-3042
275 Main St., Suite 400, Watsonville CA, 95076

beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

---------- Forwarded message ---------
From: **Daniel and Ana Nicholson** <danielandana945@gmail.com>
Date: Fri, Jun 5, 2020 at 10:13 PM
Subject: Softball cancellation
To: <felipe.hernandez@cityofwatsonville.org>, <cityclerk@cityofwatsonville.org>

Hi my name is Daniel nicholson and I wanted to put my word out about your proposal to cancel our softball season until July 2021. We would like you to consider not cancelling due to it can be brought back through stage 3 and can still be played this year. Please don't cancel it's what we look forward to every year and is all we got. Thank you and have a great day. Email me back at danielandana945@gmail.com or homerunking2890@yahoo.com
Sent from my iPhone

City Council <citycouncil@cityofwatsonville.org>

Read At Loud

LINDA ALVAREZ <linfa183@icloud.com> Sat, Jun 6, 2020 at 10:22 AM
To: citycouncil@cityofwatsonville.org

Dear City Council,

As parents we like to keep our kids healthy and safe of the dangers of the streets.
My son has been playing soccer since he was 6 years old now he is almost 11. He has played for various teams and now he plays with Watsonville Brakers.
I firmly believe that sports are a way of discipline, help physically and with their mental health. Kids need to be active, be distracted with activities that are good for them, not just play in the park or hang out with friends, or even worst, play video games and sit down on the sofa for long periods of times.
This have been difficult and scary times, but it should pass and we must continue with our lives and what a better way to do it, with sports.
City of Watsonville please bring back sports NOW and support our community, our kids, the future of this town!

Thank you,
Linda A

Sent from my iPhone

City Council <citycouncil@cityofwatsonville.org>

City Budget 2020-2021

Mirella Narez <mnaominarez@gmail.com> Sat, Jun 6, 2020 at 1:01 PM
To: citycouncil@cityofwatsonville.org, A <ari.parker@cityofwatsonville.org>, ">" <cityclerk@cityofwatsonville.org>, F <felipe.hernandez@cityofwatsonville.org>, Fr <francisco.estrada@cityofwatsonville.org>, R <rebecca.garcia@cityofwatsonville.org>, L <lowell.hurst@cityofwatsonville.org>

Dear Mayor Garcia and Watsonville City Council Members,
I am writing this email in regards to the upcoming proposal to cut funding and possibly eliminate all “Rec and Youth Sports Programs” for 2020-2021. Coming from the tech industry I was drawn to Watsonville for its strong sense of community and in the last few years I have made it mine and my family’s home. With everything going on at the moment it is critical to rally behind those who need additional support, like our children and families. These types of programs help prevent and treat developing childhood obesity. Prioritizing the re-opening of breweries & bars and funding to introduce big corporation restaurants that provide the most unhealthy food while sacrificing the health of our community is nothing but shameful. Instead of shutting down projects that are beneficial to the future of our youth, I hope you move to make choices that are positive and progressive representations of the city and community of Watsonville.

Regards,
M. Narez
Ohlone Parkway
(408) 763-7962

City Council <citycouncil@cityofwatsonville.org>

read aloud

Cesar_ Carrillo <cesarncarrillo08@gmail.com> Sat, Jun 6, 2020 at 1:22 PM
To: citycouncil@cityofwatsonville.org

Dear City Council Members,
My name is Cesar Noel Carrillo I just promoted from Bradley Elementary and will be attending Aptos Jr High School. I've started playing sports with the city of Watsonville, YMCA and PV United at the age of 3 years old.
I think competitive and recreational sports are important because they keep me healthy and active. I would not want them to discontinue sports for a year, because everyone has worked so hard for our 2008 Watsonville Breakers team and i wouldn't want it to go to waste. We show great pride in our city team and even took second place in State Cup!
Since schools have been closed and we can not do physical education or school sports, I think its a good idea to keep these sports running because some kids would not get physical activity with out outside organizations.

please consider keeping money in our sports programs!

thank you for all you do to make our community great!
Cesar Carrillo

City Council <citycouncil@cityofwatsonville.org>

Keep sports in watsonville

Alicia Gamboa <alice-gamboa@hotmail.com> Sat, Jun 6, 2020 at 2:25 PM
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>

Hello,
My name is Alicia and my son has been playing soccer for watsonville breakers for about 4 years. Please dont terminate sports in our city, thats what keeps our children happy, involved, active and social. If you end all that will there be for them. Sports in our community is what keeps everyone happy please work something out so our kids dont loose interest in sports.

City Council <citycouncil@cityofwatsonville.org>

(no subject)

andresgalvan26 <andresgalvan26@yahoo.com> Sat, Jun 6, 2020 at 6:25 PM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

Good evening,
I wanted to reach out and voice my opinion on the matter that the City of Watsonville has plans to cancel sports until next year. I will not sit and try to minimize the concerns of the pandemic as I know that it is a serious situation. But I also understand that we have made great strides in being safe about the situation and that we are quickly advancing in the stages of earning our privileges back as a State, County, and City. I truly believe that once we are allowed in the near future Sporting activities will be a great outlet for the city for our Children,Youth and Adults. Taking sports away will leave a huge void in our community and will affect us all. I really hope that you can find a solution so that sports may continue for us all.

Thank you for your time and hope you will consider my not only mine but the community's needs for the continuance of sports.

Respectfully,
Andres Galvan

Sent from my Verizon, Samsung Galaxy smartphone

City Council <citycouncil@cityofwatsonville.org>

Citizen Concern Over the Elimination of Recreational Youth Sports Programs Budget

Diviana Navarro <dnavarro@scu.edu> Sun, Jun 7, 2020 at 11:45 AM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

Watsonville City Council,

I am emailing you today in order to respond to your **proposed budget for 2020-2021 which includes the Elimination of Recreational Youth Sports Programs.**

As community "leaders" it is unacceptable that you would even consider cutting these much needed resources for the youngest members of our town. In a time where many financial decisions must be made considering the impact that COVID-19 had on our already-underserved community, I believe that further review and consideration should be made in order to ensure that these resources do not go unfinanced and unsupported.

In a town prevalent with gang violence, poverty, and low college attendance rates, we should all be making conscious decisions about the future of our community so as to ensure that future generations have more opportunities for success.

I hope all of you will reconsider your budget and move towards providing financial support for these much needed resources and programs in our community.

Thank you for your time and consideration.

Best,
Diviana Navarro

--
Diviana Navarro-Barraza | She/Her/Hers
Santa Clara University Class of 2020 | School of Arts & Sciences
LinkedIn | dnavarro@scu.edu |

City Council <citycouncil@cityofwatsonville.org>

Read out loud

OMAR G <garcia300c@gmail.com> Sun, Jun 7, 2020 at 11:50 AM
To: Citycouncil@cityofwatsonville.org

Hi my name is omar an i have a 11 year old playing for breakers he loves to play soccer and we i told him they wont be able to Play he got really sad. I personally don't think is right for u to cancel the programs for the rest off the year and u renting soccer field to other organizations! We are a community and we should be first to take in consideration! I VOTE NO TO CLOSING SPORTS SINCE WE ARE ALMOST AT STAGE 3 for reopening sports! Thank u for having time to read my email.

Sent from my iPhone

City Council <citycouncil@cityofwatsonville.org>

Sports

Ernesto Plascencia <831ernesto831@gmail.com> Sun, Jun 7, 2020 at 12:59 PM
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>

Hello thank you for taking your time to read my email
As a parent of a athlete who plays for the 2011 breakers that was recently made and hasn't yet to play a game due to covid-19. It would be a shame and a huge loss to the community where kids play sign up for sports to create bonds friendships and learn sportsmanship. Schools are opening and more things also opening we are not putting the kids at anymore risk than we are by going out to eat to they park to the store ect. But we are limiting there ability to get exercise instead of being on the iPads or video games systems. But as a parent of a athlete it would be a shame to have to find other areas or even communities where they are offering sports activities so please reconsider the closers of the sports it's something my kid looks forward to.
Sincerely Ernesto Plascencia

City Council <citycouncil@cityofwatsonville.org>

Response to canceling sports

Jenny Vivenzi <jennyvivenzi@rocketmail.com> Sun, Jun 7, 2020 at 5:04 PM
To: citycouncil@cityofwatsonville.org

City Counsel:

I am the Recreation Supervisor of sports for the Parks and Community Services Department and am writing to all of you for the recommendation to cut all sports servives and activities for the next fiscal year.

In the proposed cuts to recreation programs, please reconsider the cut of sports, avoiding an all or nothing approach. Instead, please take into consideration sports can and need to be brought back and made available for the overall emotional and physical health of our community. In Stage 3, some sports can be implemented with social distancing guidelines in place. Sports can slowly be brought back, beginning with Stage 3, which we are not far from. Cutting out sports for an entire year would have an extreme, negative impact on the community:

•Physical and mental health

•Economic impact (loss of jobs, lost revenue, loss of revenue to local businesses such as restaurants and sale of sporting goods, etc)

Here is a list of proposed sports to reopen, with their restrictions:

Recreation soccer:

•formatted to be weekly soccer "lessons"

•Stable grouping- group kids within same households, or same class at school, friends, family, etc. Same Volunteer coach for duration of program

•no games

•no spectators, or spectators with social distancing restrictions

•Supervisor on site to enforce social distancing, restrict public access, and conduct temperature checks. Supervisor hours added as program expense.

•equipment is not shared between teams as all coaches receive their own equipment for program

Competitive Soccer, seven teams:

•same as recreation soccer

Adult softball:

•no spectators, or use of dugouts. Players use bleachers to allow for social distancing

•umpires do not handle softballs

•players avoid touching face while on field/defense, and sanitize hands when come off of field between at bats

•shared bats disinfected between players use (many players do have their own bats)

•Supervisor on site to score keep, enforce social diatancing, and conduct temperature checks. Supervisor hours added as program expense, score keeper wages removed.

•extra time between games to sanitize bleachers and softballs

Gymnastics:

•Stable grouping

•Each participant will have their own bar, balance beam, mat, and block. No spotting, however skills and drills will be implemented safely and at participants level. Instruction will be more of a "gymnastics workout".

•Supervisor teaches classes

•Extra time between classes to sanitize all equipment

•no spectators

•temperature checks

•dropoff and pickup done outside of facility

Girls Volleyball Club

•Stable groups and staff (two groups, one ages 12-14, other ages 15-17)

•no spectators, which was original programming plan

•Extra time between groups to sanitize all equipment and shared surfaces

Things to consider with the proposed recommendation:

•Aquatics:

This is a summer program, and planning begins early in the year. If the position is eliminated through July of 2021, then aquatics is cancelled regardless of being able to operate next summer.

•Public defiance:

To date, it's been reported people are gathering and participating in activities in our parks. The above mentioned proposals keep the activities safe, and monitored, thus decreasing public defiance, and the potential spread of the virus.

Over time, other sports can be slowly brought back on the way to Stage 4. I'd like to recommend not eliminating, and/or reclassifying the Sports Recreation Supervisor position. Reclassifying any of the Supervisor positions is demeaning to the quality of service we bring to the table. Especially demeaning if the argument is the lack of service and not recognizing a lack of service on the administration level as well. There are no recommendations addressing the lack of service from the administrative level. With the proposal of reopening slowly we can work back to making all of our wonderful programs available to our community.

Attached is a workbook with each program's budget showing either it's expected or actual recovery at the bottom. Those without the actual column updated, please view the "expected"percentage instead. Since the outbreak, some of the sports and their actual outcomes haven't been completed. The expected percentages are typically close to the actual percentages. Some programs do not exactly hit 100% recovery, but other programs exceed recovery making a profit,

thus averaging out for all programs to be cost recovery. Please note that two programs are not complete. Tennis is cost recovery as it is a contract. Any questions regarding these budgets please don't hesitate to ask.

Thank you for your your time, and do hope the conversation changes from canceling all sports for the next fiscal year.

Sent from my iPhone

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attachment 1.xls
225K

PROGRAM BUDGET WORKSHEET

Level 3 Program - Private

Name of Program: Volleyball **Date(s): 7/8/19-6/26/20** **Activity #(s):**

SECTION 1: DETERMINE DIRECT COSTS				
Permanent Staffing Costs	**Hourly Rate**	**# of Units**	**Expected**	**Actual**
			$ -	
			$ -	
Subtotal Permanent Staffing Costs:			$ -	$ -
Benefits @ 30%			$ -	$ -
SUBTOTAL:			**$ -**	**$ -**
Temporary Staffing Costs	**Hourly Rate**	**# of Units**	**Expected**	**Actual**
			$ -	
Subtotal Temporary Staffing Costs			$ -	$ -
Social Security & Alt-Deferred @ 2.75%			$ -	$ -
SUBTOTAL:			**$ -**	**$ -**
Supplies	**Rate**	**# of Units**	**Expected**	**Actual**
			$ -	
			$ -	
			$ -	
			$ -	
			$ -	
			$ -	
			$ -	
			$ -	
			$ -	
			$ -	
SUBTOTAL:			**$ -**	**$ -**
Marketing	**Rate**	**# of Units**	**Expected**	**Actual**
			$ -	
			$ -	
			$ -	
SUBTOTAL:			**$ -**	**$ -**
Facility Costs	**Rate**	**# of Units**	**Expected**	**Actual**
			$ -	
			$ -	
			$ -	
SUBTOTAL:			**$ -**	**$ -**
Capital Costs	**Rate**	**# of Units**	**Expected**	**Actual**
			$ -	
			$ -	
			$ -	
SUBTOTAL:			**$ -**	**$ -**
TOTAL DIRECT COSTS			**$ -**	**$ -**
TOTAL DIRECT COSTS + DEPARTMENT INDIRECT COSTS @ 15%:			$ -	$ -
TOTAL DIRECT COSTS + DEPARTMENT AND CITY INDIRECT COSTS @ 35%:			$ -	$ -

SECTION 2: DETERMINE PROGRAM FEE *(fill in only the yellow cell)*			
Minimum Recovery (100% Direct & Dept. Indirect)		**Target Recovery (100% Direct, Dept & City Ind)**	
Minimum Recovery:	**$ -**	**Target Recovery:**	**$ -**
Expected # of Participants:		Expected # of Participants:	**0**
Min. Recovery Fee per Participant (Min. Recovery ÷ # Participants):	**#DIV/0!**	**Target Recovery Fee per participant (Target Recov ÷ # Participants):**	**#DIV/0!**
Cost Per Unit:	**#DIV/0!**		

SECTION 3: DETERMINE REVENUES (fill in only the yellow cells)					
Revenue Source	**Expected # of Participants**	**Actual # of Participants**	**Fee**	**Expected Revenue**	**Actual Revenue**
In the Net Soccer-Summer		4	129	$ -	
Hoot it Up Basketball-Summer		5	129	$ -	
				$ -	
				$ -	
				$ -	
				$ -	
TOTAL GROSS REVENUES:	**0**	**9**		**$ -**	**$ -**

SECTION 4: SUMMARY (Do not add numbers to this Section)						
	Total Costs	**Min. Cost Recovery**	**Gross Revenues**	**% Recovery**	**Target Cost Recove**	**% Recovery**
Expected	**$ -**	**$ -**	**$ -**	#DIV/0!	**$ -**	#DIV/0!
Actual	**$ -**	**$ -**	**$ -**	#DIV/0!	**$ -**	#DIV/0!

City Council <citycouncil@cityofwatsonville.org>

YOUTH SPORTS

Eddie Marin <eddiemarin88@yahoo.com> Mon, Jun 8, 2020 at 7:43 AM
To: Citycouncil@cityofwatsonville.org

To whom it may concern,
My name is Eddie. I have been a coach for multiple years now, and this has been tough times for our youth, no school, no extra activities, in which they could stay active and busy. I have seen kids succeed in sports, and also parents seeing the youth love sports, and interact with peers and coaches is one great thing. We have to find a way to keep games going during these times, work with all guidelines, and to make sure children and families are safe. Sports are a big part of everyone's lives, and I know families will follow new rules for the time being and adjust so that they could see our youth play.
Thank you for your time
Kind regards
Coach Eddie

City Council <citycouncil@cityofwatsonville.org>

Sports programs, budget.

Chris Meyer <cgmeyer01@gmail.com> Mon, Jun 8, 2020 at 12:44 PM
To: citycouncil@cityofwatsonville.org

Hello city council-

I would like to express my belief that sports programs should not be defunded in the 20/21 budget.

I believe that defunding children's activities will lead to higher rates of unhappiness, harmful drug use, and criminal mischief.

Please consider cutting funds anywhere other than kids/parks/sports/school.

If anything, direct MORE funds to positive life enriching outdoor activities.

Thank you for your time,
-Chris Meyer
Watsonville Father

City Council <citycouncil@cityofwatsonville.org>

Read Aloud

Mariana Juarez <mj61434@yahoo.com> Mon, Jun 8, 2020 at 2:34 PM
To: citycouncil@cityofwatsonville.org

This email is to address the posible elimination of recreational sports programs in the 2020/21 budget. As a parent to children in this community as well as a therapist (LCSW) working with community children and families I see this a a huge negative thing for Watsonville and it's youth.

While I understand that our community is greatly underfunded as well as impacted by current Covid-19 restrictions, this would only create another factor impacting emotional wellbeing, health and access to safe activities for our youth. Families in Watsonville already face disproportionate access to healthy food, safe and clean community spaces and parks, school resources and education, arts and now possibility of even less access to sports programs? (Especially compared with north county/Santa Cruz areas).

I would like for our city council to consider the short and long term effects of cancelling these types of programs and how recreational sports and activities create a space for children and youth to reduce stress that can affect learning, health, and emotional well-being. While there might be a need for modifications due to current concerns, it would not be in the best interest of our community to have these types of activities eliminated, possibly creating another barrier for families to have positive community resources.

Maybe our focus can be invested in growing, modifying and accessing funding for the vast needs and deficits in our community, instead of eliminating some of the few positive things we have for our youth.

Sincerely,

-Mariana Juarez.

City Council <citycouncil@cityofwatsonville.org>

Read aloud

Maria Gutierrez <maria_gutierrez@pvusd.net> Mon, Jun 8, 2020 at 5:07 PM
To: citycouncil@cityofwatsonville.org

Regarding city recreational sports,

Being in the middle of a pandemic may make the city feel uneasy about having sports programs for our youth. However, these programs have been essential in promoting a healthy and active lifestyle for children and teens.

Instead of cancelling all youth sports programs I propose we continue to serve our youth with these ideas:

Idea #1) Have a skills tournament instead of contact competitions. Coaches can make videos of work outs of the day and skill building exercise. Students can sign in their completed work outs on line. This will help promote being physically active during the summer. There can also be a blended schedule. Half students participate in person, half online and then vice versa.

For the skills competition, referees and coaches can serve as judges. This can even be live streamed on the city's Facebook page.

In order to follow social distancing, youth can be scheduled at different times and dates.

Finish up with a video game sports tournament.

Idea # 2) use the summer to train youth to be sports leaders in the future for the first few weeks. Youth can be taught how to referee, score keep, coach, the rules, sport stat,etc. Those Youth leaders can then become junior coaches for younger athletes. For the remainder of the season.

Sports are a crucial part of many of our youths lives. Let's make sure that as a town, we continue to provide our children healthy options.

If recreational sports are cancelled, how will that money be invested back into our youth? What kind of interventions and programs can we see created with that money?

Thank you for your time,

City Council <citycouncil@cityofwatsonville.org>

Budget cuts to recreational sports programs

Abel Mejia <aztlaneco@juno.com> Mon, Jun 8, 2020 at 5:36 PM
To: citycouncil@cityofwatsonville.org

Honorable members of the Watsonville City Council:

I am a life-long member of Watsonville having come to this country as an immigrant on the 23rd of February in 1970. My family has been here since the late 1950s during the Bracero program. For the last four decades, members of my family have been attending and graduating from Watsonville-area schools. I am a proud graduate of Watsonville High where I am now a social studies teacher.

I write to you to speak against impending cuts to sports recreation programs. Either decision you make will be unpopular. The worst decision you can make is to deny or limit the recreational opportunities for the youth of the Pajaro Valley. As a young child, I would walk with my siblings to Callahan Park where we would get a free lunch and get to play a variety of games and watch “batman” on a color tv. As I got older, my brothers and I would visit the Boys Club as it was known then where we played basketball, shot pool and messed around in the boxing ring. I also took advantage of the pool at Watsonville High where I learned to swim prior to attending EA Hall Middle School. I most definitely benefited from these recreational opportunities and would be devastated if those areas were closed to me.

Today I see the benefit of team sports as it teaches young people about working together to improve their athletic skills, develop camaraderie, improve communication and leadership skills. You can’t put a value on these opportunities. I wrestled throughout my middle and high school years. Those were formative years where I could have turned to self-destructive activities. Due to school and community sports and recreational, I was able to channel my energy into healthy and positive experiences.

Is it too much to ask that the next generation of kids get those same opportunities? I hope not. I understand that there will be layoffs and cuts to city programs and services. It’s time to be creative in your approach to evaluating the city’s priorities. If we don’t have money for our kids, what are we saying about our future?

I sincerely hope that cuts to the city budget not include our most vulnerable residents. I don’t want to look back and say, “I told you so.” Thank you for your time and consideration in this matter.

Sincerely,

Abel Mejia

Abel Mejia
32 Alegre Drive

Watsonville, CA 95076
(831) 234-3026 Cell

Members of the Watsonville City Council:

My name is Carlos Campos. I'm proud to have been born and raised in Watsonville, Ca. I'm a graduate of Watsonville High School, Fresno State, and this week from UC Santa Cruz.

I write to you to speak against cuts to the sports programs that the city of Watsonville offers our youth and adults. In my opinion, the worst decision you can make is to take away or limit the recreational opportunities for the youth of Watsonville and surrounding areas. Watsonville faces a lot of issues relating to parks. According to NRPA Performance Review, the national average of parkland should be 10.1 acres per thousand residents, leaving Watsonville far below the national average at about 2.25 acres per thousand residents, and to leave kids without sports programs would be heartbreaking for our youth.

I grew up in Watsonville's parks and public spaces. As a kid, I would participate in a variety of programs, such as soccer, the youth center, and the free summer lunch. I definitely benefited from these recreational opportunities when I young and to this day I look back and appreciate the memories. I don't think I would be in the position I'm in today if it weren't for these great experiences as a kind.

I've seen the benefit of team sports as it teaches everyone to work together. It helps develop long term friendships, improves communication, creates leadership skills, and promotes a healthy lifestyle. For over 6 years I worked my summers at Ramsay Parks and most recently Callaghan parks, Camp WOW as well as the F.L.Y.E.R.S after school program. I definitely believe programs like these make not just unforgettable memories but a great impact and influence on our young residents of Watsonville. Mayor Rebecca Garcia, I'm sure you remember the smiles and happiness of our Camp WOW kids from a couple of summers back.

It's such a coincidence that this meeting takes place the same week I'm wrapping up a documentary based in Watsonville, about the importance of soccer to our community and the impact it has had in some of our great role models like Jessica Carrasco, an artist, teacher, and creator of Carrasco Concepts as well as commissioner in the Parks and Rec Commission. Also, Jesus Madrigal the manager of our beautiful Farmers Market, as well as a board member of the Aztecas Youth Soccer Academy and a volunteer soccer coach for kids through Parks and Community Services. You can't put a value on these opportunities, creating memories, meeting new friends, and role models that our community has.

All I ask for is that the next generation of kids gets those same opportunities I did and a lot of others have had. Let's use these sports programs to help promote a healthy lifestyle especially during these hard times. I know that the city and the county are offering camps for kids this summer, why not follow those same guidelines during these times. Like my former high school teacher, Abel Mejia said, "It's time to be creative in your approach to evaluating the city's priorities. If we don't have money for our kids, what are we saying about our future?"

Thank you for your time and consideration.

Sincerely,

Carlos Campos

City Council <citycouncil@cityofwatsonville.org>

Fwd: Sports in Watsonville

Beatriz Flores <beatriz.flores@cityofwatsonville.org> Mon, Jun 8, 2020 at 9:00 PM
To: City Council <citycouncil@cityofwatsonville.org>

Beatriz Vázquez Flores, MMC
City Clerk - (831)768-3040 or (831)768-3042
275 Main St., Suite 400, Watsonville CA, 95076

beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

---------- Forwarded message ---------
From: **andresgalvan26** <andresgalvan26@yahoo.com>
Date: Sat, Jun 6, 2020 at 7:17 PM
Subject: Sports in Watsonville
To: <cityclerk@cityofwatsonville.org>

Can this be read at the city council meeting meeting on Tuesday night.

Good evening,
My name is Andres Galvan. I am born and raised in the city of Watsonville. I am reaching out to share my sincerest thoughts on the topic of discussion of eliminating sports until next year. I truly understand and will not minimize the concerns of the current pandemic as I am on the frontlines as an employee of the County of Santa Cruz at our Watsonville Health Center. I truly believe that the sports through our Parks And Recreation Department are a great asset to our community from toddlers to Adults. They are not only physically beneficial but psychologically as well. I also have the opportunity to volunteer as a coach in various sports to our youth and have heard the great success stories that have come from are sporting programs. I understand that we at the state,county, and city levels are earning our privileges as we begin to move forward in phases. I strongly believe that we as a community can practice and maintain safety measures in order to continue to have the sports here in Watsonville. I ask and believe it is safe to say not only for myself but for the community as a whole to allow us to keep the sports going without interruptions.

I want to thank you all for all you have and continue to do for our community and for taking the time to read this letter.

Respectfully,
Andres Galvan.

Sent from my Verizon, Samsung Galaxy smartphone

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

To Read Aloud during June 9 city Council Meeting

Emily Tatro <emilytatro@gmail.com> Mon, Jun 8, 2020 at 6:12 PM
To: cityclerk@cityofwatsonville.org

Dear City Council:

As a resident of Watsonville with three children, I want to express my hope that you and the City Council will reconsider your decision to eliminate the budget for the recreational sports program. All three of my children participate in sports through the city program and we all believe it is one of the best things the city has to offer the community. There are so few recreational options for our children and to take away a program that provides a healthy environment for children to exercise, learn both sport and sportsmanship skills, and make friends and ties to the community seems shortsighted and unconscionable. I understand current economic conditions require reevaluating the budget, but I hope you can consider the loss this would have on the entire community and what statement this would make about the values of our city.
Kindest regards,
Emily Tatro

Sent from my iPhone

City Council <citycouncil@cityofwatsonville.org>

Proposed Recreation Eliminations

Vanessa Arteaga <vjauregui285@gmail.com> Mon, Jun 8, 2020 at 10:05 PM
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>

Good Evening Mayor and Council,

I am writing you to request you thoroughly review the proposed eliminations to your Recreation Department. As someone who lives in a nearby community who recently lost the Recreation Department I urge you to not just look at projected numbers but the community which has appointed you to make decisions on their behalf. Eliminating a department that greatly serves your community is detrimental during these uncertain times. I hope your decision is based on what your community needs to succeed!

Best Regards,

Vanessa Arteaga

City Council <citycouncil@cityofwatsonville.org>

(no subject)

Irasema Damian <irasemadm199@gmail.com> Sat, Jun 6, 2020 at 11:21 AM
To: Citycouncil@cityofwatsonville.org

En mi opinion los deportes en este momento son esenciales para nuestros hijos y tambien para uno mismo ya que estando en la cancha se olvida de el estres que estamos viviendo ya que es una tencion de salud pero aun asi los niños necesitan un escape y que mas mas haciendo deporte y no sentado por horas en video juegos o vagando en las calles .....ocupamos que los niños esten sanos de salud y mentalmente ...desafotunada mente hoy lo que les afecta es mas mental por que solo escuchan,ven,y hablamos de el virus pero tambien es mas mental que ellos se enfermen por tanto estres a lo que los emos sometidos.....claro que esta siempre estaremos alerta y sin dudarlo nunca esponeriamos a nuestros hijos a algun peligro.....tambien nos gustaria que ustedes como autoridades nos apoyen en este aspecto para el vien de nuestros hijos .....muchas gracias por su comprencion .....

City Council <citycouncil@cityofwatsonville.org>

(no subject)

Beatriz Flores <beatriz.flores@cityofwatsonville.org> Mon, Jun 8, 2020 at 10:10 PM
To: City Clerk <cityclerk@cityofwatsonville.org>, Matt Huffaker <matt.huffaker@cityofwatsonville.org>, Tamara Vides <tamara.vides@cityofwatsonville.org>, Nick Calubaquib <nick.calubaquib@cityofwatsonville.org>, Cindy Czerwin <cindy.czerwin@cityofwatsonville.org>
Bcc: citycouncil@cityofwatsonville.org

Here is the translation:

In my opinion, at this time, sports are essential for our children and also for oneself since being on the court makes you forget the stress that we are living because this is stress about health, therefore, children need an escape and what more than doing sports and not sitting for hours playing video games or wandering in the streets .....

We care that children are healthy physically and mentally ... unfortunately, today what affects them is more mentally because they only listen, see, and talk about the virus but it is also more mentally sick because of the stress we are subjecting them to. Of course, we will always be vigilant and without hesitation, we would never expose our children to danger..... We would also like you as authorities to support us in this regard for the lives of our children..... Thank you very much for your understanding .....

United States Census 2020

Beatriz Vázquez Flores, MMC
City Clerk - (831)768-3040 or (831)768-3042
275 Main St., Suite 400, Watsonville CA, 95076

beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

---------- Forwarded message ---------
From: **Irasema Damian** <irasemadm199@gmail.com>
Date: Sat, Jun 6, 2020 at 11:22 AM
Subject:
To: <Citycouncil@cityofwatsonville.org>

[Quoted text hidden]

City Council <citycouncil@cityofwatsonville.org>

Que no los cancelen porque el deporte es importante para todos niños jóvenes y adultos ayuda mucho ala salud física y mental que es muy importante

Beatriz Flores <beatriz.flores@cityofwatsonville.org> Mon, Jun 8, 2020 at 10:11 PM
Cc: Matt Huffaker <matt.huffaker@cityofwatsonville.org>, Tamara Vides <tamara.vides@cityofwatsonville.org>, Nick Calubaquib <nick.calubaquib@cityofwatsonville.org>, Cindy Czerwin <cindy.czerwin@cityofwatsonville.org>
Bcc: citycouncil@cityofwatsonville.org

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beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

---------- Forwarded message ---------
From: **Beatriz Flores** <beatriz.flores@cityofwatsonville.org>
Date: Mon, Jun 8, 2020 at 9:23 PM
Subject: Fwd: Que no los cancelen porque el deporte es importante para todos niños jóvenes y adultos ayuda mucho ala salud física y mental que es muy importante
To: City Clerk <cityclerk@cityofwatsonville.org>

Do not cancel sports. It's very important for all young children and adults. It helps physical and mental health.

Beatriz Vázquez Flores, MMC
City Clerk - (831)768-3040 or (831)768-3042
275 Main St., Suite 400, Watsonville CA, 95076

beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

[Quoted text hidden]

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

Fwd: Que no los cancelen porque el deporte es importante para todos niños jóvenes y adultos ayuda mucho ala salud física y mental que es muy importante

City Council <citycouncil@cityofwatsonville.org> Mon, Jun 8, 2020 at 3:36 PM
To: Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

---------- Forwarded message ---------
From: **Romualdo Hernandez** <hernandezromualdo939@icloud.com>
Date: Fri, Jun 5, 2020 at 10:46 AM
Subject: Que no los cancelen porque el deporte es importante para todos niños jóvenes y adultos ayuda mucho ala salud física y mental que es muy importante
To: <Citycouncil@cityofwatsonville.org>

Enviado desde mi iPhone

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

Fwd: Que no los cancelen porque el deporte es importante para todos niños jóvenes y adultos ayuda mucho ala salud física y mental que es muy importante

Beatriz Flores <beatriz.flores@cityofwatsonville.org> Mon, Jun 8, 2020 at 9:23 PM
To: City Clerk <cityclerk@cityofwatsonville.org>

Do not cancel sports. It's very important for all young children and adults. It helps physical and mental health.

Beatriz Vázquez Flores, MMC
City Clerk - (831)768-3040 or (831)768-3042
275 Main St., Suite 400, Watsonville CA, 95076

beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

[Quoted text hidden]

City Council <citycouncil@cityofwatsonville.org>

Queremos que no se elimine el deporte es muy bueno para mantener a los niños activos y su mente sana

Beatriz Flores <beatriz.flores@cityofwatsonville.org> Mon, Jun 8, 2020 at 10:12 PM
Cc: Matt Huffaker <matt.huffaker@cityofwatsonville.org>, Tamara Vides <tamara.vides@cityofwatsonville.org>, Nick Calubaquib <nick.calubaquib@cityofwatsonville.org>, Cindy Czerwin <cindy.czerwin@cityofwatsonville.org>
Bcc: citycouncil@cityofwatsonville.org

beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

---------- Forwarded message ---------
From: **Beatriz Flores** <beatriz.flores@cityofwatsonville.org>
Date: Mon, Jun 8, 2020 at 9:22 PM
Subject: Fwd: Queremos que no se elimine el deporte es muy bueno para mantener a los niños activos y su mente sana
To: City Clerk <cityclerk@cityofwatsonville.org>

We don't want you to eliminate sports since it's really to keep the children active and healthy mind.

beatriz.flores@cityofwatsonville.org
Business Hours: 8:00 am to 5:00 pm Monday - Friday.

---------- Forwarded message ---------
From: **Edgar Arambulo** <edgararambulo.wb4@gmail.com>
Date: Mon, Jun 8, 2020 at 6:18 PM
Subject: Queremos que no se elimine el deporte es muy bueno para mantener a los niños activos y su mente sana
To: <citycouncil@cityofwatsonville.org>

Enviado desde mi iPhone

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

Read aloud

Abel Mejia <abel_mejia@pvusd.net> Mon, Jun 8, 2020 at 9:52 PM
To: "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>

Honorable members of the Watsonville City Council:

I am a life-long member of Watsonville having come to this country as an immigrant on the 23rd of February in 1970. My family has been here since the late 1950s during the Bracero program. For the last four decades, members of my family have been attending and graduating from Watsonville-area schools. I am a proud graduate of Watsonville High where I am now a social studies teacher.

I write to you to speak against impending cuts to sports recreation programs. Either decision you make will be unpopular. The worst decision you can make is to deny or limit the recreational opportunities for the youth of the Pajaro Valley. As a young child, I would walk with my siblings to Callahan Park where we would get a free lunch and get to play a variety of games and watch “batman” on a color tv. As I got older, my brothers and I would visit the Boys Club as it was known then, where we played basketball, shot pool and messed around in the boxing ring. I also took advantage of the pool at Watsonville High where I learned to swim prior to attending EA Hall Middle School. I most definitely benefited from these recreational opportunities and would be devastated if those areas were closed to me.

Today I see the benefit of team sports as it teaches young people about working together to improve their athletic skills, develop comradery, improve communication and leadership skills. You can’t put a value on these opportunities. I wrestled throughout my middle and high school years. Those were formative years where I could have turned to self-destructive activities. Due to school and community sports and recreational, I was able to channel my energy into healthy and positive experiences.

Is it too much to ask that the next generation of kids get those same opportunities? I hope not. I understand that there will be layoffs and cuts to city programs and services. It’s time to be creative in your approach to evaluating the city’s priorities. If we don’t have money for our kids, what are we saying about our future?

City Council <citycouncil@cityofwatsonville.org>

June 9th City Council Meeting

Lali C <xcabadas@gmail.com> Mon, Jun 8, 2020 at 10:30 PM
To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>

Dear City Council Members,

My name is Xitlali, I am a community organizer, and have worked with youth for almost 10 years now. It is really alarming to see that the city has proposed to cut recreational sports completely. We understand that we are in a current pandemic, and need to be precautious about how we go about things when it comes to gatherings, but by slashing that budget completely it feels as if the city council didn't even take the time to think of alternatives. Our youth need outlets right now. They were forced to transition into distanced learning for the last two months of school. This was a MAJOR change for them. And now for those students who look forward to taking out their stress with sports won't have that with the proposed budget. What happens to these students. They will find other outlets that aren't as healthy. We aren't asking for sports programs to run like the usually do, but let's give our kids SOMETHING. Even if it's just practice, and no actual games. Let's keep these teams small, let's limit to how many family members can attend these practices. Something!

Thank you.

I sincerely hope that cuts to the city budget not include our most vulnerable residents. I don't want to look back and say, "I told you so." Thank you for your time and consideration in this matter.

Sincerely,

Abel Mejia

Sent from Mail for Windows 10

City Council <citycouncil@cityofwatsonville.org>

READ OUT LOUD

Adrian Maldonado <wilmas121312@icloud.com> Tue, Jun 9, 2020 at 7:22 AM
To: citycouncil@cityofwatsonville.org

Hello My name is Adrian Maldonado, IM a Coach of the Watsonville Breakers 08 boys which my son plays in this team also . I would like for you to consider not to cancel all sports . In this time with everything that is going on we need this our community and specially our kids need sports. With out sports what our kids going to turn to , video games, streets or even maybe drugs . This City of Watsonville does not have anything really to offer for fun but to go to the movies that's all. Sports to all of us is not just sports is part of our life, we meet people, we become friends, We become a Family, it is healthy and helps our boys and girls. For me personally it help me stay off the streets and drugs when I grew up in Los Angeles, it help me build confidence in myself but most of all I met Good people,teammates,coaches that became Family to this day we keep in touch and we are talking over 30yrs of Frienship.
So I ask you guys to consider not canceling sports for the good of our kids and our community.

Sent from my iPhone

City Council <citycouncil@cityofwatsonville.org>

PLEASE READ! At council meeting

Rocio Gonzalez-Ulloa <rociominerva26@gmail.com> Tue, Jun 9, 2020 at 7:43 AM
To: citycouncil@cityofwatsonville.org
Cc: sergioledesma20@yahoo.com

9 attachments

June 08, 2020

Dear City Council Members,

My name is Jose Alberto Ulloa. I'm 12 years old and was just promoted from Bradley Elementary School as a 6th grader. Soccer has always been my passion. I have been playing soccer since I was 5 years old. First, playing recreational soccer and now in the competitive Breakers 07 team. Playing soccer has helped me in many ways, mentally and physically as it teaches me discipline, sportsmanship and it's a good and fun way to stay healthy. As a team we have trained hard, we help each other, we give it our best at the games. I have made a lot of new friends.

I ask the city council members to please continue the sports program in Watsonville, hopefully you understand the importance of having this program and find a way to keep it running as it's a benefit to our community.

Sincerely,

Jose Alberto Ulloa

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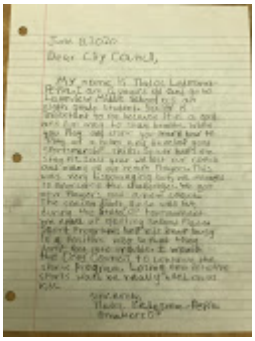

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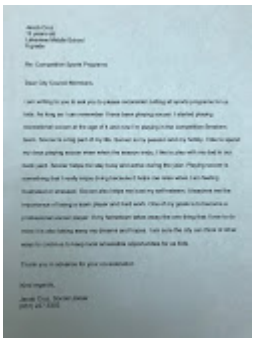

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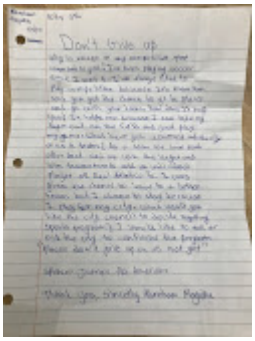

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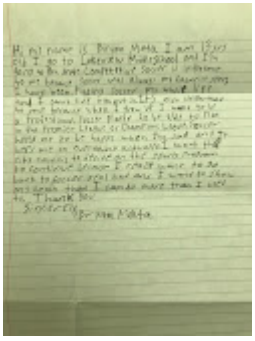

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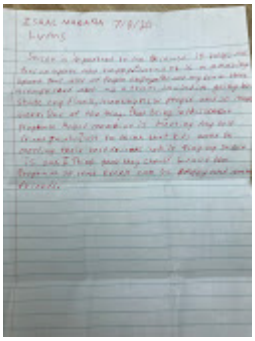

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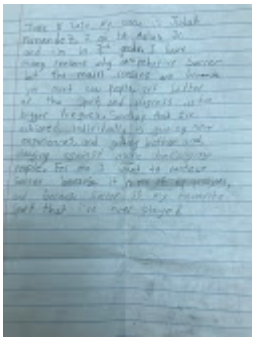

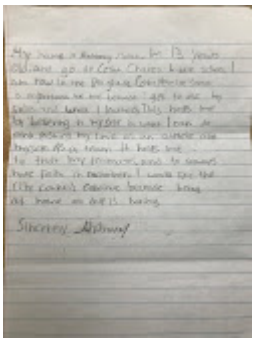

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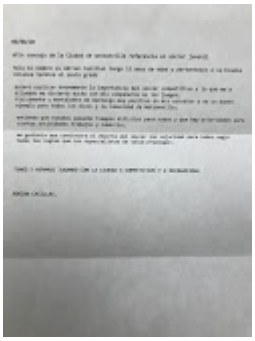

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June 8 2020. My name is Judah Fernandez, I go to Aptos Jr. and i'm in 8th grade. I have many reasons why competetive Soccer but the main reasons are because you meet new people, get better at the Sport, and progress into bigger leagues. Something that Ive achieved individually is gaining new experiences, and getting better and, playing against more challenging people. For me I want to continue Soccer because it is one of my passions, and because Soccer is my favorite Sport that i've ever played

June 08, 2020

Dear City Council Members,

My name is Jose Alberto Ulloa, I'm 12 years old and was just promoted from Bradley Elementary School as a 6th grader. Soccer has always been my passion. I have been playing soccer since I was 5 years old. First, playing recreational soccer and now in the competitive Breakers 07 team. Playing soccer has helped me in many ways, mentally and physically as it teaches me discipline, sportsmanship and it's a good and fun way to stay healthy. As a team we have trained hard, we help each other, we give it our best at the games. I have made a lot of new friends.

I ask the city council members to please continue the sports program in Watsonville, hopefully you understand the importance of having this program and find a way to keep it running as it's a benefit to our community.

Sincerely,

Jose Alberto Ulloa

June 8, 2020

Dear City Council,

My name is Tlaloc Ledesma-Peña. I am 12 years old and go to Lakeview Middle School as an eigth grade student. Soccer is important to me because it is a good and fun way to stay healthy. When you play any sport you learn how to play as a team and develop good sportsmanship skills. Soccer helps me stay fit. Last year we lost our coach and many of our team players. This was very discouraging but, we manages to overcome the challenges. We got new players and a new coach. The season didn't go so well but, during the StateCUP tournament we ended up getting second Place. Sport Programs help kids keep busy in a positive way so that they don't get into trouble. I want the City Council to continue the sports program. Losing competative sports would be really hard on us kids.

sincerely,
Tlaloc Ledesma-Peña
Breakers 07

Jacob Cruz
12 years old
Lakeview Middle School
6 grade

Re: Competitive Sports Programs

Dear City Council Members,

I am writing to you to ask you to please reconsider cutting all sports programs for us kids. As long as I can remember I have been playing soccer. I started playing recreational soccer at the age of 4 and now I'm playing in the competitive Breakers team. Soccer is a big part of my life. Soccer is my passion and my hobby. I like to spend my days playing soccer even when the season ends, I like to play with my dad in our back yard. Soccer helps me stay busy and active during the year. Playing soccer is something that I really enjoy doing because it helps me relax when I am feeling frustrated or stressed. Soccer also helps me bust my self-esteem. It teaches me the importance of being a team player and hard work. One of my goals is to become a professional soccer player. If my hometown takes away the one thing that I love to do most it is also taking away my dreams and hopes. I am sure the city can think of other ways to continue to keep local accessible opportunities for us kids.

Thank you in advance for your consideration

Kind regards,

Jacob Cruz, Soccer player
(831) 227-5302

Abraham Magaña
7/8/20

Wks 9th

Don't Give up

Why is soccer or any competitive sport important to you? I've been playing soccer since I was 6. I've always liked to play competitive because It's more fun and you get the chance to go to places and go with your team. How does It help you? It helps me because I can take my anger out on the field and just play my game. What have you achieved individually or as a team? As a team we have each other back and we win the league and win tournaments and an individual player of Real Atletico fc I was given the chance to leave to a better team but I choose to stay because I play for my city. What would you like the city council to decide regarding sports program? I would like to tell or ask the city to continue the program "please don't give up on us not yet"

Spencer James All American

Thank you, sincerely Abraham Magaña

Hi my name is Bryan Mata I am 13yrs old I go to Lakeview Middle School and I'm going to 8th grade. Competetive Soccer is important to me because soccer was always my favorite sport, I have been Playing soccer my whole life and I can't live without it. It's also important to me because when I grow up I want to be a Professional soccer player to be able to play in the Premier League or Champions League. Soccer helps me to be happy when I'm sad and It helps me on everything actually. I want the city council to decide on the sports Program to continue because I really want to go back to soccer real bad and I want to show my coach that I can do more than I used to. Thank You

Sincerely,
Bryan Mata

ISAAC MAGAÑA 7/8/20
LVMS

Soccer is important to me Because it helps me feel complete and happy. Overall It is a amazing Sport that alot of people enjoy. Me and my team have acomplesbed alot as a team includin going to State cup finals, meeting new people and so much more. One of the things that being in this soccer program Helped me achive is meeting my best friend Jacob. Just to think that kids wond be meeting their best friends while playing soccer is sad. I Think that they should leave the program so that people can be happy and make friends.

My heame is Anthony Morah, Im 13 years old, and go to Cesar Chavez middle school. I am now in the 8th grade. Competeive Sorcer is important to me because I get to use my skills, and what I learned. This helps me by believing in myself in what I can do and pushing my limits as an athlete and myself. As a team it helps me to trust my teamates, and to always have faith in eachother. I would like the City Council Cobtinue because beiny at home all day is boriny.

Sincerely Anthony

06/08/20

attn concejo de la Ciudad de watsonville referencia al soccer juvenil

hola mi nombre es Adrian Casillas tengo 12 anos de edad y pertennesco a la Ecuela Alianza termine el sexto grado

quiero esplicar brevemente la importancia del soccer competitivo y lo que me a alludado me divierto mucho con mis companeros en los juegos;
fisicamente y mentalmete me mantengo muy positivo en mis estudios y es un buenn ejemplo para todos los ninos y la comunidad de Watsonville;

entiendo que estamos pasando tiempos difisiles para todos y que hay prioridades para ciertas actividades trabajos y comercio;

me gustaria que continuara el deporte del soccer con sejuridad para todos segir todas las reglas que los espesialistas de salud propongan.

TENGO 5 HERMAOS JUGANDO CON LA CIUDAD 3 COMPETITIVO Y 2 RECREACIOAL

ADRIAN CASILLAS.

City Council <citycouncil@cityofwatsonville.org>

read aloud

Raquel Pulido <rmpulido08@gmail.com> Tue, Jun 9, 2020 at 7:12 AM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

Dear City Council Members,

I understand that our community is looking at a financial shortfall in our economy, but I would like for you to take into consideration the positive impact recreational sports has on our community. We also need to realize that the city of watsonville sports are cost recovery programs, just like any other sports organization in town. No other local competitive soccer organization has decided to eliminate sports for a year, because NorCal registrations have just opened. I have managed the 2008 Watsonville Breakers team for over a year now, this group of boys have worked hard to make it to the gold level of play and even brought back the state cup second place title representing this town. These boys show great pride in our city and passion in their sport.

This email is not about the Watsonville Breakers, this email is about our community as a whole, and the effects that this decision has on our agriculture town of Watsonville. I didn't want to submit another email on why I believe we should save recreational sports, but why this community believes that at this moment that is not the decision we would like to take. With that said we conducted a survey, and I would like for you to take the time to review the results.

We had 408 responds to this survey, and I would like to bring up some key points:

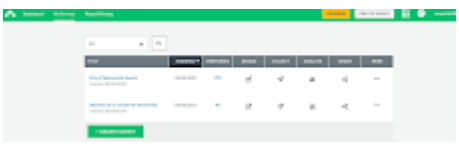
-Over 76% of our community would sign up for a recreational sport if offered .
-Over 62% of our community believe that the current priority of the city is youth and community.
-Over 74% of our community believes that it is NOT justifiable to eliminate city based recreational sports for a year.

With that being said, I would like for you to consider that our community believes that this city prioritises youth and community, and that recreational sports are something they strongly believe is in the best interest of this town.

I would like to thank you for your time and dedication to this community, and we strongly believe you will make the best decision for our community!

thank you
Raquel Pulido

3 attachments



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42K

deportes de la ciudad de watsonville.pdf

58K

city of watsonville sports.pdf
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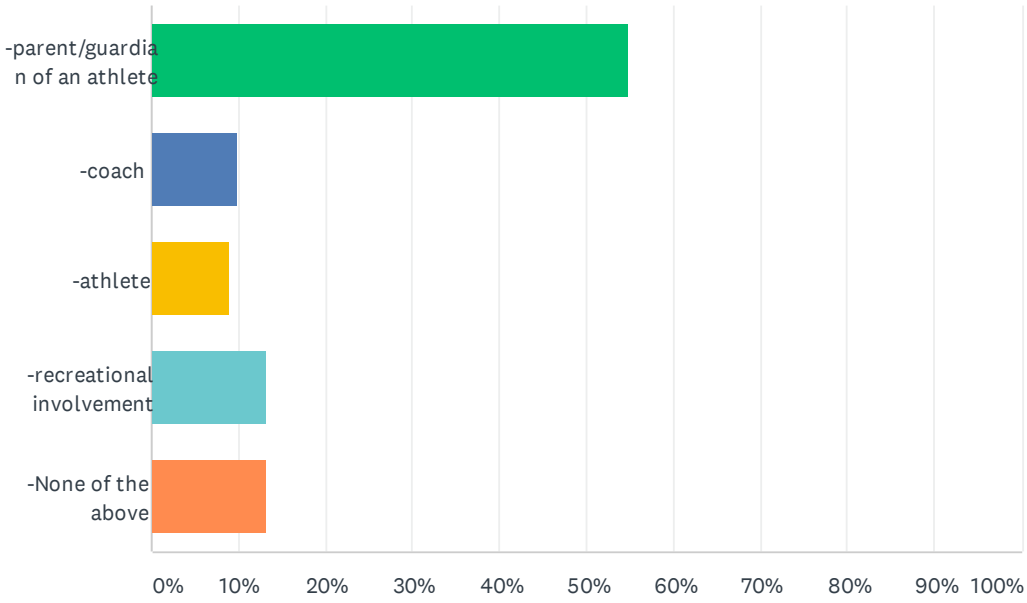
Q1 How would you describe your connection to sports (select all that apply)

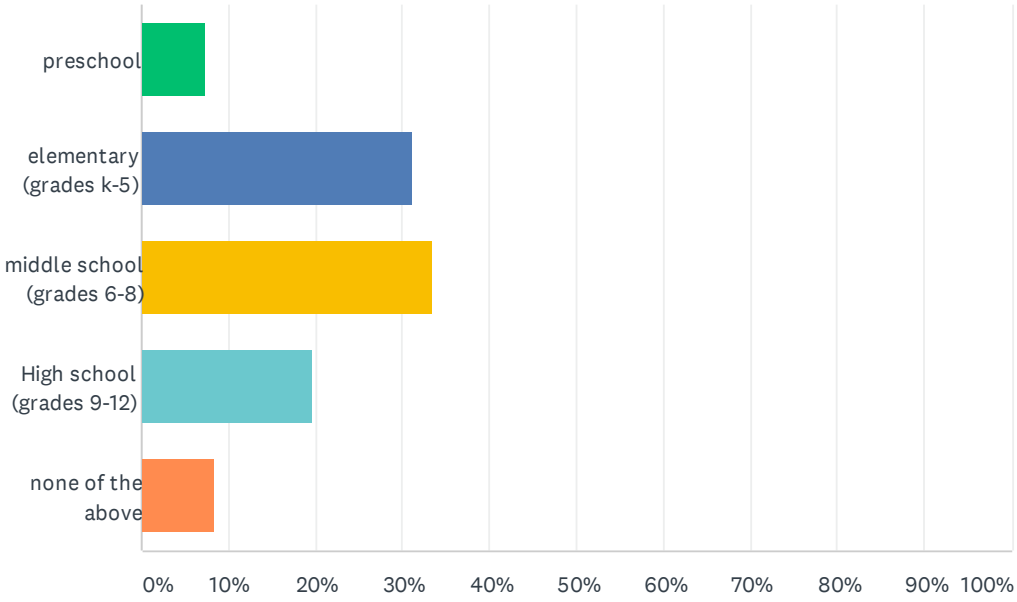
Answered: 369 Skipped: 1



ANSWER CHOICES	RESPONSES	
-parent/guardian of an athlete	54.74%	202
-coach	9.76%	36
-athlete	8.94%	33
-recreational involvement	13.28%	49
-None of the above	13.28%	49
TOTAL		369

Q2 What are the ages of the kids you interact with on a regular basis?

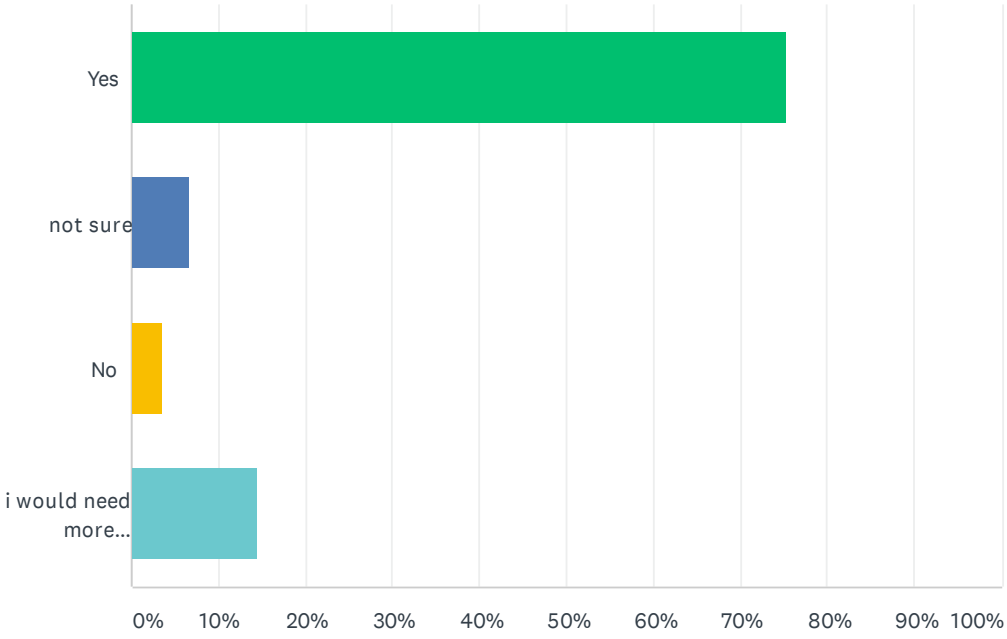
Answered: 370 Skipped: 0



ANSWER CHOICES	RESPONSES	
preschool	7.30%	27
elementary (grades k-5)	31.08%	115
middle school (grades 6-8)	33.51%	124
High school (grades 9-12)	19.73%	73
none of the above	8.38%	31
TOTAL		370

Q3 If the parks and community services department offered some sport options with certain regulations re(temperature checks, stable grouping-same group of kids and staff for duration of program, spectator restrictions,and extra sanitation time following activity), would you register?

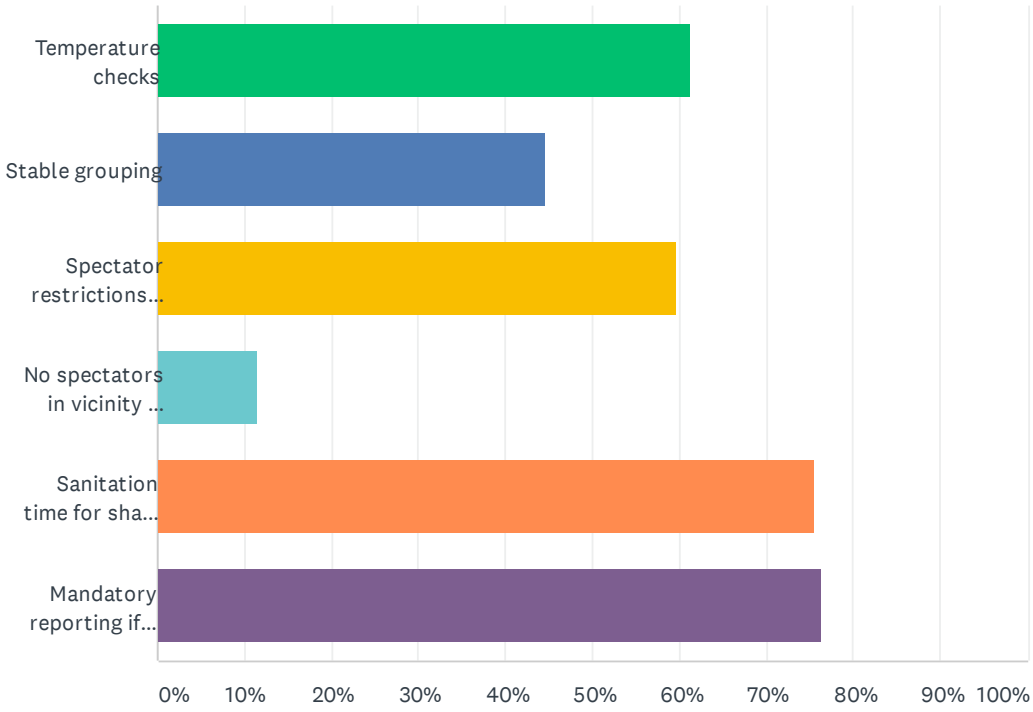
Answered: 369 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	75.34%	278
not sure	6.78%	25
No	3.52%	13
i would need more information	14.36%	53
TOTAL		369

Q4 In your opinion, Which of the following guidelines are a must for implementing activities at this time? (Check all that apply)

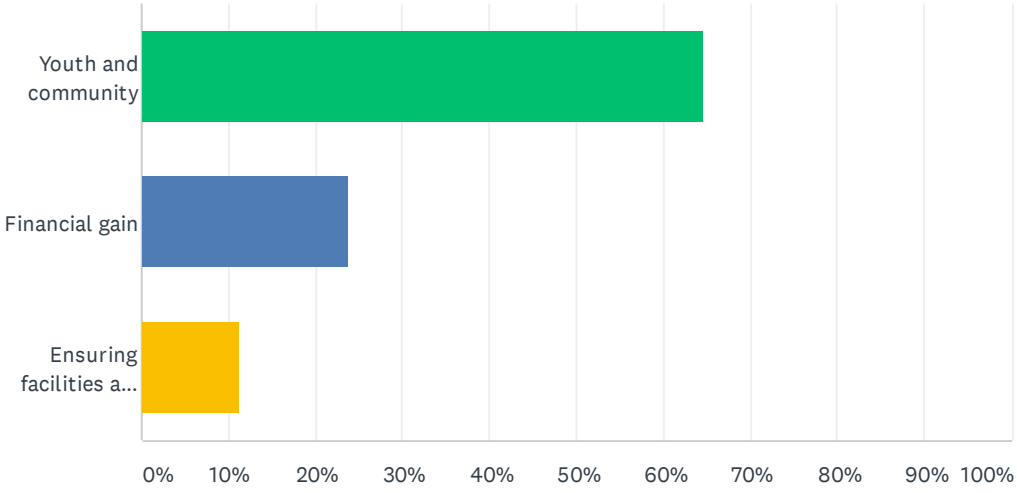
Answered: 365 Skipped: 5



ANSWER CHOICES	RESPONSES	
Temperature checks	61.37%	224
Stable grouping	44.66%	163
Spectator restrictions with social distancing enforcement	59.73%	218
No spectators in vicinity of activity, regardless of social distancing enforcement	11.51%	42
Sanitation time for shared equipment and staff before and after activities	75.62%	276
Mandatory reporting if a team member/ or someone in their immediate household is ill or displaying symptoms	76.44%	279
Total Respondents: 365		

Q5 What do you think is the current priority of the city in terms of accessibility of resources, community engagement and involvement when compared to profiting financially from community based organizations?

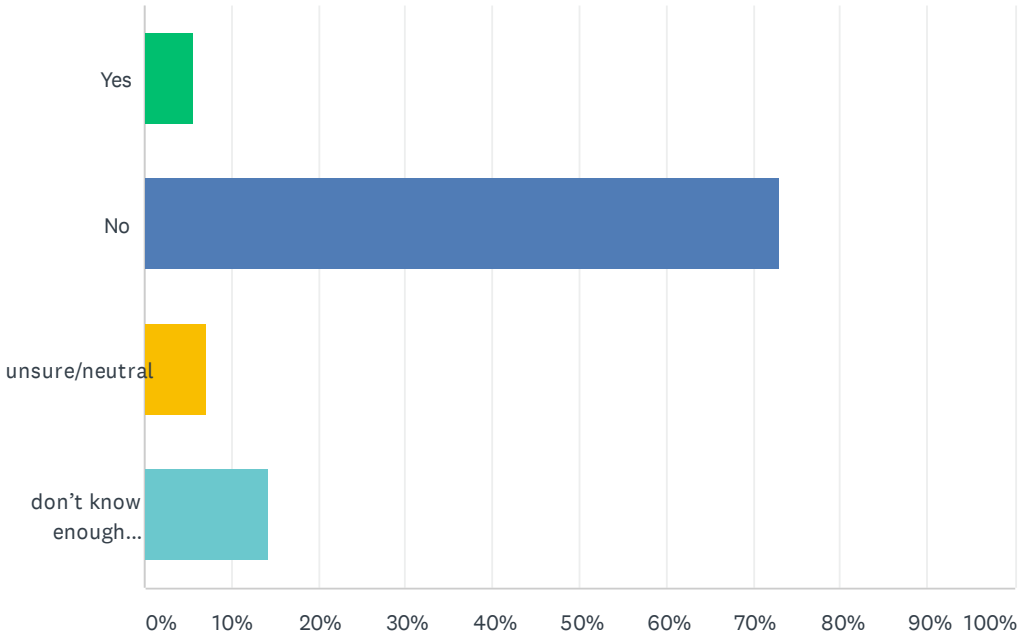
Answered: 360 Skipped: 10



ANSWER CHOICES	RESPONSES	
Youth and community	64.72%	233
Financial gain	23.89%	86
Ensuring facilities are used regardless of entity using them	11.39%	41
TOTAL		360

Q6 Do you find justifiable to eliminate city based recreational sports which are cost recovery sports based on your opinion and community involvement?

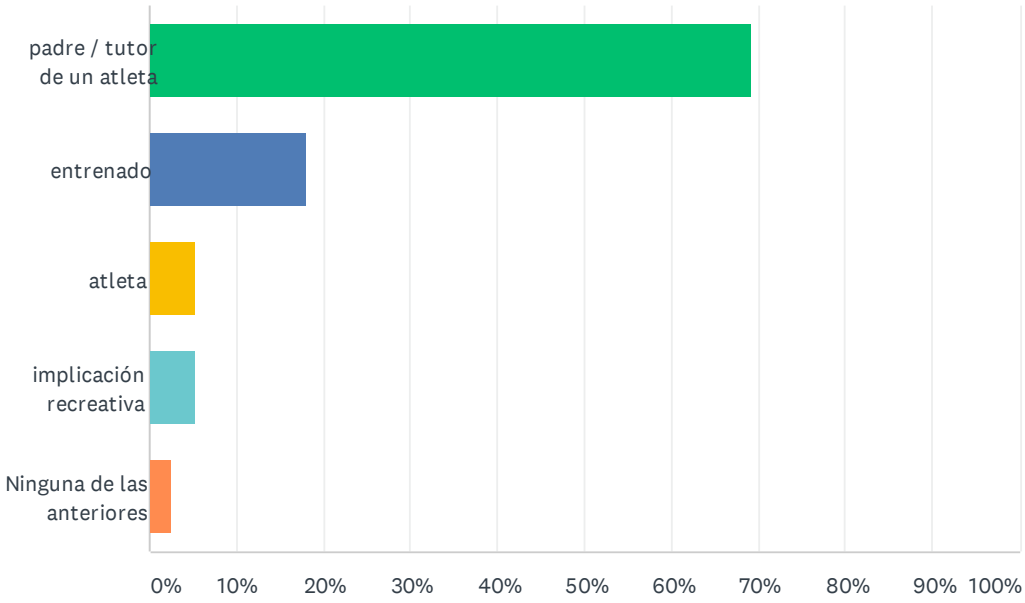
Answered: 368 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	5.71%	21
No	73.10%	269
unsure/neutral	7.07%	26
don't know enough information to answer	14.13%	52
TOTAL		368

Q1 ¿Cómo describirías tu conexión con los deportes? (Selecciona todos los que correspondan)

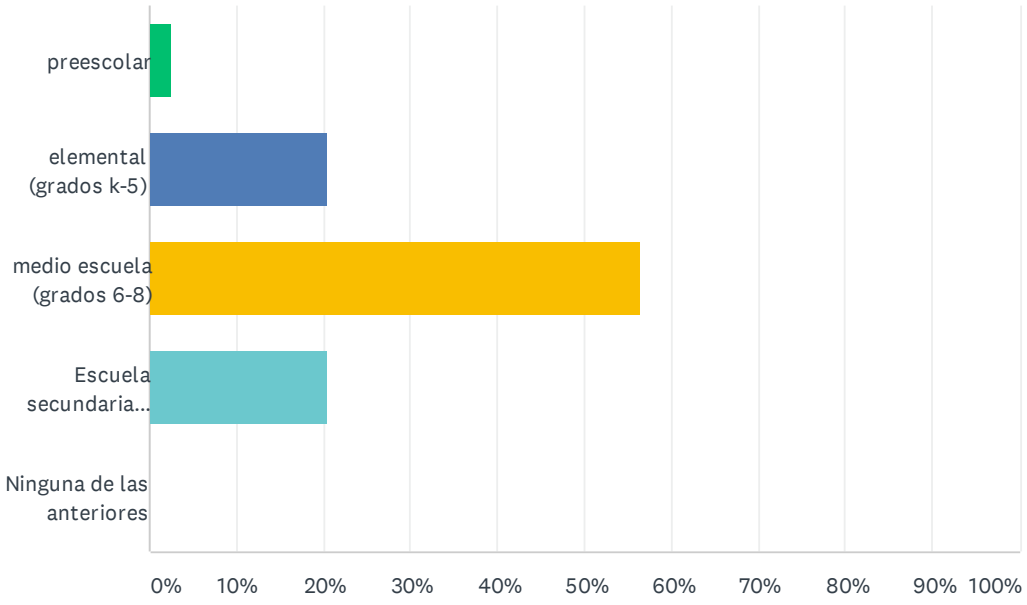
Answered: 39 Skipped: 1



ANSWER CHOICES	RESPONSES	
padre / tutor de un atleta	69.23%	27
entrenado	17.95%	7
atleta	5.13%	2
implicación recreativa	5.13%	2
Ninguna de las anteriores	2.56%	1
TOTAL		39

Q2 ¿Cuáles son las edades de los niños con los que interactúa regularmente?

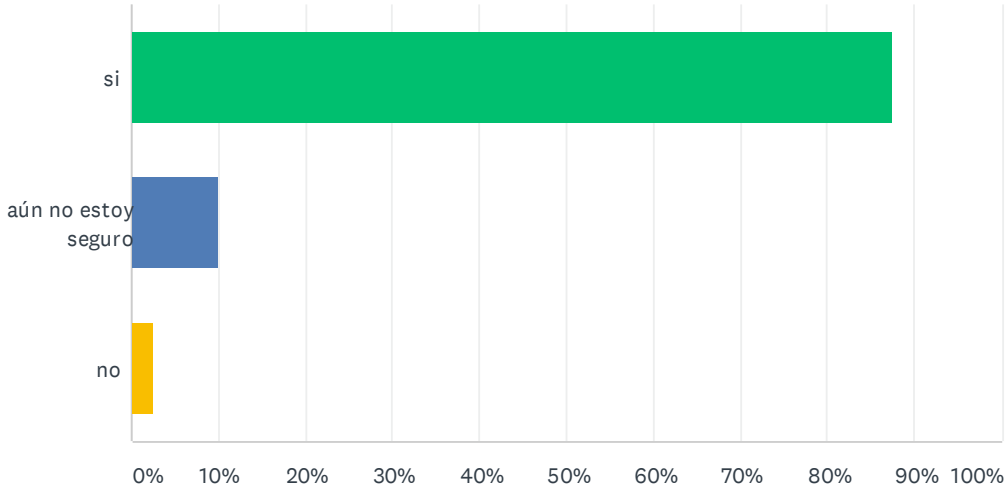
Answered: 39 Skipped: 1



ANSWER CHOICES	RESPONSES	
preescolar	2.56%	1
elemental (grados k-5)	20.51%	8
medio escuela (grados 6-8)	56.41%	22
Escuela secundaria (grados 9-12)	20.51%	8
Ninguna de las anteriores	0.00%	0
TOTAL		39

Q3 • Si el departamento de parques y servicios comunitarios ofreciera algunas opciones deportivas con ciertas regulaciones (controles de temperatura, agrupación estable, el mismo grupo de niños y personal durante la duración del programa, restricciones de espectadores y tiempo extra de saneamiento después de la actividad), ¿se registraría?

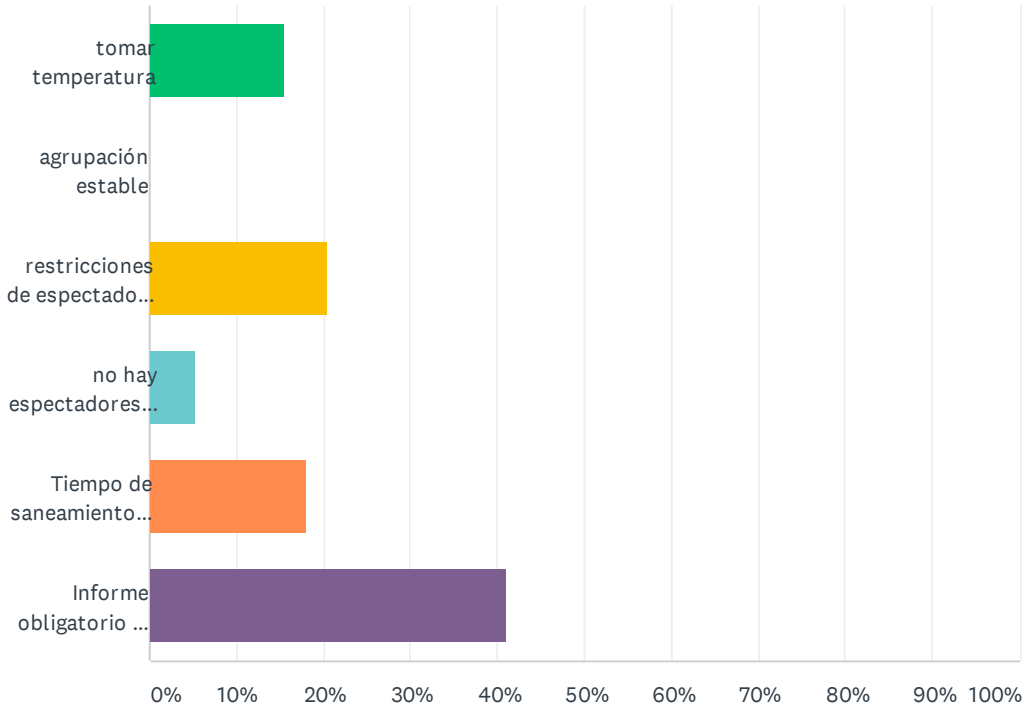
Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
si	87.50%	35
aún no estoy seguro	10.00%	4
no	2.50%	1
TOTAL		40

Q4 En su opinión, ¿cuáles de las siguientes implementaciones más importantes para comenzar actividades en este momento? (Marque todo lo que corresponda)

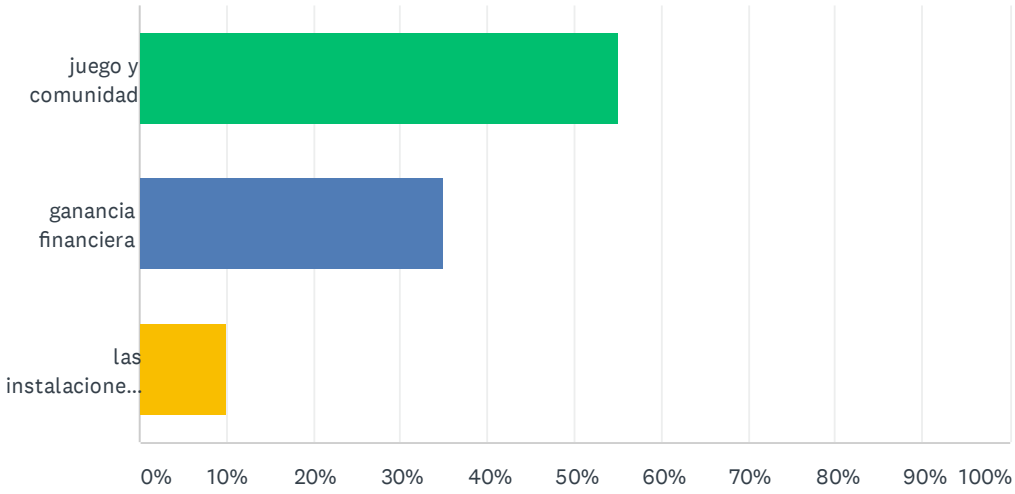
Answered: 39 Skipped: 1



ANSWER CHOICES	RESPONSES	
tomar temperatura	15.38%	6
agrupación estable	0.00%	0
restricciones de espectadores con aplicación de distanciamiento social	20.51%	8
no hay espectadores en las proximidades de la actividad, independientemente de la aplicación de distanciamiento social	5.13%	2
Tiempo de saneamiento para el equipo y el personal compartido antes y después de las actividades.	17.95%	7
Informe obligatorio si un miembro del equipo o alguien en su hogar inmediato está enfermo o presenta síntomas	41.03%	16
TOTAL		39

Q5 ¿Cuál cree que es la prioridad actual de la ciudad en términos de accesibilidad a los recursos, participación y participación de la comunidad en comparación con las ganancias financieras de las organizaciones comunitarias?

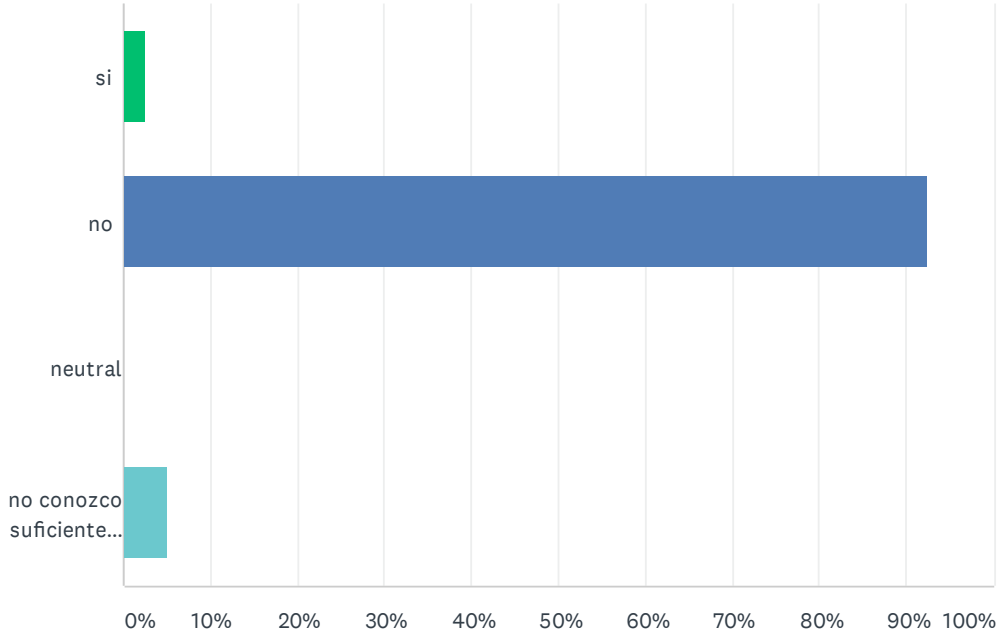
Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
juego y comunidad	55.00%	22
ganancia financiera	35.00%	14
las instalaciones de seguridad se utilizan independientemente de la entidad que las utiliza	10.00%	4
TOTAL		40

Q6 ¿Le parece justificable eliminar los deportes recreativos basados en la ciudad, que son deportes de recuperación de costos basados en su opinión y participación comunitaria?

Answered: 40 Skipped: 0



ANSWER CHOICES	RESPONSES	
si	2.50%	1
no	92.50%	37
neutral	0.00%	0
no conozco suficiente información para responder	5.00%	2
TOTAL		40

All

TITLE	MODIFIED	RESPONSES	DESIGN	COLLECT	ANALYZE	SHARE	MORE
City of Watsonville Sports Created 06/06/2020	06/09/2020	370					
deportes de la ciudad de watsonville Created 06/06/2020	06/08/2020	40					

+ CREATE SURVEY

City Council <citycouncil@cityofwatsonville.org>

Cannabis Funds v.s Children's Well-being

Xochilt Chavez <xochi97@gmail.com> Tue, Jun 9, 2020 at 10:53 AM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Xochilt Chavez and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

The projected deficit for the next fiscal year is 6.5 Million (Nunez, Tony). I urge the members of this council to review where the expected cuts take place. Last year, the majority of the General Funds, 43% went to the Police- the highest receiver out of all departments, including Firefighters. As Climate Change increases our temperatures and as our infrastructure has proven to fail us as the intensity of wildfires grows, I ask that you rethink this distribution. The Proposed Budget cuts the Parks and Community Services Department by 20%, this includes completely cutting our sports programs. This decision is a blow to the community and is reckless. Sports not only provide our youth with a healthy motivating activity but bring the city together. Furthermore, I noticed that the city is investing largely on cannabis businesses, including funding for licenses and permits. My question to you is, are these businesses more important to you than the well-being/health of children in the community, of whom you will be cutting a large percentage of funds from? Additionally, while we have been spending the majority of our General Fund on policing, we have not seen improvements to homelessness at a time where the cost of living in Watsonville is becoming increasingly inaccessible. The Social Services in Watsonville are being utilized and deserve to operate at their full potential. Rather than continuing to fund the harmful actions of police, I urge you to take action on these critical issues.

As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our community and a sustainable safe future for all.

Sincerely,

Xochilt Chavez

Watsonville, CA
xochi97@gmail.com
(831) 431-3385

City Council <citycouncil@cityofwatsonville.org>

No cuts to rec sports programs

Blanca Melchor <bmelchor@csumb.edu> Tue, Jun 9, 2020 at 11:57 AM
To: citycouncil@cityofwatsonville.org

Hello,
I do not support any budget cuts to recreational sports programs. Born and raised in Watsonville I gained many skills from participating in rec programs. Now as a parent of two children I would like my kids to have the same opportunities and benefits of sports and activities here. It also gives Watsonville a sense of community which is the reason why I decided to invest, give back and grow a family here in Watsonville.

No budget cuts to recreational sports programs for our city, please!

Blanca Melchor

Sent from my iPhone

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

June 9th meeting

Stan White <StanW@ccah-alliance.org> Tue, Jun 9, 2020 at 10:58 AM
To: "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>

Given everything going on, I do not understand why we would cut sports in Watsonville. Sports are the one area that promote teamwork and help build chemistry amongst its participants. I would like to ask that this vote be carried over so that others have time to weigh in and we can truly hear what the people want. Give them time to weigh in as opposed to allowing a deadline to pass and just vote based on no responses. If there have been responses, am I able to see what people have voiced?

Stan White II

Reinsurance & Recoveries Administrator

Central California Alliance for Health

Phone: (831) 430-5627

secure.ccah-alliance.org made the following annotations

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City Council <citycouncil@cityofwatsonville.org>

Redistributing Police Funds Towards Parks and Rec

Nuria Garcia <garcianuria01@gmail.com> Tue, Jun 9, 2020 at 2:45 PM
To: "ari.parker@cityofwatsonville.org" <ari.parker@cityofwatsonville.org>, "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "felipe.hernandez@cityofwatsonville.org" <felipe.hernandez@cityofwatsonville.org>, "francisco.estrada@cityofwatsonville.org" <francisco.estrada@cityofwatsonville.org>, "lowell.hurst@cityofwatsonville.org" <lowell.hurst@cityofwatsonville.org>, "rebecca.garcia@cityofwatsonville.org" <rebecca.garcia@cityofwatsonville.org>, "trina.coffman@cityofwatsonville.org" <trina.coffman@cityofwatsonville.org>

Dear Mayor Garcia and Members of the Council,

My name is Nuria Garcia Rivera and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

The projected deficit for the next fiscal year is 6.5 Million (Nunez, Tony). I urge the members of this council to review where the expected cuts take place. Last year, the majority of the General Funds, 43% went to the Police- the highest receiver out of all departments, including Firefighters. As Climate Change increases our temperatures and as our infrastructure has proven to fail us as the intensity of wildfires grows- I ask that you rethink this distribution. The Proposed Budget cuts the Parks and Community Services Department by 20% [a], this includes completely cutting our sports programs. This decision is a blow to the community and is reckless. Sports not only provide our youth with a healthy motivating activity but bring the city together. While we have been spending the majority of our General Fund on policing, we have not seen improvements to homelessness at a time where the cost of living in Watsonville is becoming increasingly inaccessible. The Social Services in Watsonville are being utilized and deserve to operate at their full potential. Rather than continuing to fund the harmful actions of police, I urge you to take action on these critical issues.

As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,

Nuria Garcia Rivera
33 Minto Rd, Watsonville CA
garcianuria01@gmail.com
831-406-0958

City Council <citycouncil@cityofwatsonville.org>

Redistributing Police Funds Towards Parks and Rec

Nuria Garcia <garcianuria01@gmail.com> Tue, Jun 9, 2020 at 2:45 PM
To: "ari.parker@cityofwatsonville.org" <ari.parker@cityofwatsonville.org>, "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "felipe.hernandez@cityofwatsonville.org" <felipe.hernandez@cityofwatsonville.org>, "francisco.estrada@cityofwatsonville.org" <francisco.estrada@cityofwatsonville.org>, "lowell.hurst@cityofwatsonville.org" <lowell.hurst@cityofwatsonville.org>, "rebecca.garcia@cityofwatsonville.org" <rebecca.garcia@cityofwatsonville.org>, "trina.coffman@cityofwatsonville.org" <trina.coffman@cityofwatsonville.org>

Dear Mayor Garcia and Members of the Council,

My name is Nuria Garcia Rivera and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,

Nuria Garcia Rivera
33 Minto Rd, Watsonville CA
garcianuria01@gmail.com
831-406-0958

City Council <citycouncil@cityofwatsonville.org>

Watsonville Budget

Leslie Lazo <lazolesliee@gmail.com> Tue, Jun 9, 2020 at 2:57 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Leslie Lazo and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

I am asking you to prioritize longtime Watsonville residents and their wellbeing over gentrifiers and the police. As civil servants, you job is to put the people first, not selfish interests. Don't disregard this message, it is your job to consider the needs of citizens.

Sincerely,

Leslie Lazo
492 Beck St. APT. L
lazolesliee@gmail.com
(831)750-7230

City Council <citycouncil@cityofwatsonville.org>

Kids are the future.

leonel rodriguez <leonelrod4@gmail.com> Tue, Jun 9, 2020 at 3:25 PM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

Hello city council, I'm writing to you as a kid who once grew up playing sports. There is a huge impact you are going to make to the community cutting the funds for youth sports. I once was a kid these parks and sport programs, this was all I looked forward to they would make me feel part of something. Cutting them of will just lower our progressive rates, these kids will one day be our future. They need a healthy distraction.

Sent from my iPhone

City Council <citycouncil@cityofwatsonville.org>

Stop obesity and chronic disease in our Watsonville community!

Daisy Robledo-Salgado <daisyrobledo@berkeley.edu> Tue, Jun 9, 2020 at 3:33 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Daisy Robledo and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

The projected deficit for the next fiscal year is 6.5 Million (Nunez, Tony). I urge the members of this council to review where the expected cuts take place. Last year, the majority of the General Funds, 43% went to the Police- the highest receiver out of all departments, including Firefighters. As Climate Change increases our temperatures and as our infrastructure has proven to fail us as the intensity of wildfires grows- I ask that you rethink this distribution. The Proposed Budget cuts the Parks and Community Services Department by 20%, this includes completely cutting our sports programs. This decision is a blow to the community and is reckless. Sports not only provide our youth with a healthy motivating activity but bring the city together. Sports are a way of enhancing the children's mental and physical growth. A healthy diet and an active lifestyle will bring positive and sustainable results in the children's lifestyle, minds and bodies. The recreational activities eliminate the unhealthy habits of the children that may lead them to diabetes, high cholesterol, high blood pressure, heart disease, joint pain, strokes and other serious diseases. When students are physically fit, they will achieve more academically. Participation in sports and other physical activities can have many benefits for children including the prevention of obesity among other chronic diseases that already disproportionately affect our Latinx and Black communities, and defunding our recreational sports programs will only worsen the situation. Moreover, the participation in organized sports offers the chance for youth to not only enhance their physical but also their social skills. The importance of sports in our community is invaluable and goes much further than the basic answer that "it keeps kids off the streets." It does in fact keep kids off the streets, but it also instils lessons that are essential in the life of our community members. How else can a young, impressionable youth learn values like discipline, responsibility, self-confidence, sacrifice, and accountability?

In addition, while we have been spending the majority of our General Fund on policing, we have not seen improvements to homelessness at a time where the cost of living in Watsonville is becoming increasingly inaccessible. The Social Services in Watsonville are being utilized and deserve to operate at their full potential. Rather than continuing to fund the harmful actions of police, I urge you to take action on these critical issues.

As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe re-opening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Regards,

Daisy Robledo-Salgado
15 Erik Lane
Watsonville, CA 95076
Cel. (831) 254-5269
Undergraduate Researcher - School of Public Health
Nutritional Science and Toxicology, B.S.
University of California, Berkeley, Class of 2020

City Council <citycouncil@cityofwatsonville.org>

Public Comment

Ome Garcia <muralsandmusic@gmail.com> Tue, Jun 9, 2020 at 4:03 PM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

Dear City Council Members,

We are not returning to the same world we left at the beginning of shelter in place. We all know this because the many ills of our society have been rawly exposed. And just like a wound, we must first clean out the infected areas in order for it to heal properly. That is the work I'm asking you to consider to embark on with me beginning today. Our community knows what isn't working, what hasn't worked, and instead of continuing to invest in the systems that continue to fail us, I'm asking that you allow those things to be cleared away, allowing room for new models and structures to be established by and for the community with community leadership. This is not work that we need to research and perfect for years before we can begin to implement, this is work that is needed right now, a time in our history unlike any other, where we have a truly golden opportunity to choose our people, invest in our people, and grow and transform into a stronger and healthier community together. In order to do this, our focus needs to be on meeting the needs of those most vulnerable. as all stable structures must be built from the bottom up. Our essential workers, our low income families, are the bedrock of our community. They are in desperate need of our help. I ask that the city council take steps to get community input in shifting majority funds away from the police department and re-directed that money to low income housing, mental and physical health, and small businesses. Evidence shows that taking these preventative measures to reduce poverty will significantly reduce if not eliminate the need for policing. It is imperative that community leadership be heard and supported in this effort. I ask that you work with the community to start the dialog around adopting a people's budget, and I am happy to support that work as well as many other leaders I know. We are ready. Are you? Thank you.

Sincerely,
Ome Garcia

City Council <citycouncil@cityofwatsonville.org>

Important for our city

Stephanie G <sngz1972@gmail.com> Tue, Jun 9, 2020 at 4:21 PM
To: "ari.parker@cityofwatsonville.org" <ari.parker@cityofwatsonville.org>, "aurelio.gonzalez@cityofwatsonville.org" <aurelio.gonzalez@cityofwatsonville.org>, "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>, "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "felipe.hernandez@cityofwatsonville.org" <felipe.hernandez@cityofwatsonville.org>, "francisco.estrada@cityofwatsonville.org" <francisco.estrada@cityofwatsonville.org>, "lowell.hurst@cityofwatsonville.org" <lowell.hurst@cityofwatsonville.org>, "rebecca.garcia@cityofwatsonville.org" <rebecca.garcia@cityofwatsonville.org>, "trina.coffman@cityofwatsonville.org" <trina.coffman@cityofwatsonville.org>

TO: felipe.hernandez@cityofwatsonville.org ,cityclerk@cityofwatsonville.org aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org , francisco.estrada@cityofwatsonville.org , rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org , ari.parker@cityofwatsonville.org , citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is [Stephanie Garcia] and I am a [RESIDENT] of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

The projected deficit for the next fiscal year is 6.5 Million (Nunez, Tony). I urge the members of this council to review where the expected cuts take place. Last year, the majority of the General Funds, 43% went to the Police- the highest receiver out of all departments, including Firefighters. As Climate Change increases our temperatures and as our infrastructure has proven to fail us as the intensity of wildfires grows- I ask that you rethink this distribution. The Proposed Budget cuts the Parks and Community Services Department by 20%, this includes completely cutting our sports programs. This decision is a blow to the community and is reckless. Sports not only provide our youth with a healthy motivating activity but bring the city together. While we have been spending the majority of our General Fund on policing, we have not seen improvements to homelessness at a time where the cost of living in Watsonville is becoming increasingly inaccessible. The Social Services in Watsonville are being utilized and deserve to operate at their full potential. Rather than continuing to fund the harmful actions of police, I urge you to take action on these critical issues.

As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,

[Stephanie Garcia]
[sngz1972@gmail.com]

[831-319-9290]

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null

City Council <citycouncil@cityofwatsonville.org>

CITY BUDGET

Maya Banuelos <mayambanuelos@gmail.com> Tue, Jun 9, 2020 at 4:28 PM
To: "ari.parker@cityofwatsonville.org" <ari.parker@cityofwatsonville.org>, "aurelio.gonzalez@cityofwatsonville.org" <aurelio.gonzalez@cityofwatsonville.org>, "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>, "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "felipe.hernandez@cityofwatsonville.org" <felipe.hernandez@cityofwatsonville.org>, "francisco.estrada@cityofwatsonville.org" <francisco.estrada@cityofwatsonville.org>, "lowell.hurst@cityofwatsonville.org" <lowell.hurst@cityofwatsonville.org>, "rebecca.garcia@cityofwatsonville.org" <rebecca.garcia@cityofwatsonville.org>, "trina.coffman@cityofwatsonville.org" <trina.coffman@cityofwatsonville.org>

Hello, my name is Maya Banuelos, a resident of Watsonville, California

I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,

Maya Banuelos
945 Lake Village Drive, Watsonville CA
mayambanuelos@gmail.com
(831)234-9156

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

Read Aloud 6/9 REMOTE/TELECONFERENCE CITY COUNCIL MEETING

Liz Atilano <e.atilano@ymail.com> Tue, Jun 9, 2020 at 4:24 PM
To: "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>

Hello,

Now is a time to redirect the budget to one thing and one thing only, our community. Our children. Eliminating recreational sports or cutting from any sort of program that supports our children is unacceptable. While I understand the strain of money due to CO-VID 19, we must focus on an even more important repercussion, the mental health of our children in coming out of and healing from this traumatic moment. Sports and other recreational programs are especially important when it comes to healing and we must make it accessible and provide to every single person in this community. While we don't know how sports have changed after this, we do have plenty of ideas, bowling, golf- this is a time to be innovative, take the opportunity to revamp the program, truly get the community involved and focus on positive change.

Growing up in Watsonville, these programs opened me up personally to many moments I wouldn't have had otherwise. Youth Center trips to the beach, we used to go all the time! I remember we entered a huge sandcastle contest one time, someone made a car, there was also a huge turtle. Youth Center field trips, I lived for them! Riding in a huge van filled with kids and amazing community members that worked at the youth center, listening to KDON for the first time, doing things I would not be doing were it not for these very programs you are considering cutting. Every cent of the budget needs to be directed to these programs. While I learned self defense and attended EVERY dance at the youth center, my three siblings did one thing: baseball. I knew all the levels, T-Ball... and something else, I was busy spending time with friends, with my community eating hot dogs while they played. But they LOVED it! My sister picked it up so well, she played all the way through high school. As soon as they were old enough to play, they were signed up. It was a family activity from practice to games, I want that for our children, too.

Now I don't know if programs were more accessible in the 90s or if I need to call my mother and thank her for her hard work in finding these programs for us because now as a parent, I did not find it easy trying to find activities for three kids while I was living paycheck to paycheck just to make rent a few years ago. No matter my dedication, fees always added up too high. My situation has changed, but many in our community find themselves in this frustrating predicament. Of higher rent prices but not higher paychecks. We are overworked and underpaid. Being pushed out of our apartments, by raising rent $350 (in December, right before christmas, that my landlord knew we weren't able to pay) and who moves in? Gentrifiers. This is happening all over the city and it must stop. "Gentrify my city? I THINK NOT!" We need to refocus on what matters, our people. Stop making room for gentrifying companies that are harmful to our city, like Beer Mule. Whose owners have been disrespectful to this community time and time again since they opened and as recently as last week, yet another racist and harmful stance. Refocus on our own Watsonvillian business owners, like Miches and Ceviches, or Easy Preps, or Slice Project. Open opportunities for many others in our community who share the same drive and are full of ideas, give them the space and the help you can so our community can truly benefit. Show our children Watsonville loves and supports them to explore and grow within our city.

We are in an extremely pivotal moment in history right now. Watsonville must seize the opportunity to better our city. With COVID and the BLACK LIVES MATTER movement, more people than ever are getting involved in what matters, our local government, our local police force and accountability. Myself included. I have been complicit before, but not anymore. If social distancing has taught us anything is that we rely on our community, more than we knew or acknowledged. We must protect it. That does not mean give the cops FIFTY FOUR PERCENT of the half-cent public safety sales and use tax. Invest in real public safety, give that money to something that immerses our community with GOOD, like sports, recreational activities, fund the youth center- to start. There are dedicated and hardworking park and rec members with ideas but no money, REPEAL MEASURE Y, distribute that money into what we need. Youth centers with counselors, youth centers with art, games, activities that all keep our children safe.

Take the money that we have and fund our people. Do not cut beneficial recreational programs. If you can't find the money, look in the Police Department's budget.

City Council <citycouncil@cityofwatsonville.org>

Defund parks and rec

Lucia Nico <lucianicosilva@gmail.com> Tue, Jun 9, 2020 at 5:00 PM
To: citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Lucia and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

The projected deficit for the next fiscal year is 6.5 Million (Nunez, Tony). I urge the members of this council to review where the expected cuts take place. Last year, the majority of the General Funds, 43% went to the Police- the highest receiver out of all departments, including Firefighters. As Climate Change increases our temperatures and as our infrastructure has proven to fail us as the intensity of wildfires grows- I ask that you rethink this distribution. The Proposed Budget cuts the Parks and Community Services Department by 20% [a], this includes completely cutting our sports programs. This decision is a blow to the community and is reckless. Sports not only provide our youth with a healthy motivating activity but bring the city together. While we have been spending the majority of our General Fund on policing, we have not seen improvements to homelessness at a time where the cost of living in Watsonville is becoming increasingly inaccessible. The Social Services in Watsonville are being utilized and deserve to operate at their full potential. Rather than continuing to fund the harmful actions of police, I urge you to take action on these critical issues.

As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,

Lucia Nico- Silva

City Council <citycouncil@cityofwatsonville.org>

Public Comment on Agenda Item B 6/09

Natalie Olivas <organizer@regenerationpajarovalley.org> Tue, Jun 9, 2020 at 5:02 PM
To: citycouncil@cityofwatsonville.org

PLEASE READ ALOUD
Council Members and Mayor Garcia,
On behalf of Regeneracion's Advocacy Committee we would first like to thank you for your generous support and funding for our organization as well as others within the community through the social and community services grant program. We appreciate the city's commitment towards social and environmental justice, which is why we are asking the Council to more carefully review and reconsider the proposed budget.
In response to the pandemic and its devastating economic impacts, we have previously asked that high paid City employees take pay cuts in order to redirect money towards COVID-19 relief. Upon reviewing the budget proposal for the upcoming fiscal year, we have found that there was to be an increase in the City Council Budget by approximately 6%. We hope that the council can provide more clarity on where the influx of money will be going and if it could be better allocated elsewhere. We also ask that the council deeply consider racial justice issues and the disproportionate effects of the pandemic when deciding which funds will be allocated among departments, programs, and resources.
The passing of Measure Y allocated the largest percentage of funds to the Police Department, at 54% of the funds, however, the Proposed Budget cuts Police funds the least among all departments and services (leaving the Police Department at a proposed $21 million AFTER the cut). Meanwhile, the Parks and Community Services Department which was only receiving 8% of the funds is proposed to be cut by 21%.
We ask that you consider the roots of the issues that cause crime and homelessness in Watsonville and fund and support access to social services that our community relies on.
We have also witnessed Watsonville Police sent to other cities in response to protests for the justice of Black lives. Why is money being spent on policing protesters outside of our city? Who are we "protecting and serving"?
Because the Council has previously committed to climate adaptation and mitigation, we recommend reconsidering the 7% cut to our Fire Department and the 46% cut to Public Works. Public Works has played a large role in building sustainable infrastructure and education. Climate impacts such as droughts, extreme weather events, and increased wildfires worsen every year and we must ensure that our community can effectively respond to climate threats.
Additionally, the Airport budget is still quite high for being used mostly for private planes and it is not green, sustainable, or equitable. Airport funds could be divested to increase the overall health and sustainability of the community by investing in social services, Public Works, and the Fire Department.
In the future, we ask that the proposed budget be more clear and transparent. The City's Budget Summary does not provide a narrative as to what each department does, or explain lines in the budget; this is a hindrance to our community as it is difficult for citizens to access, analyze and understand. It is necessary to have a clear and accessible public process in order to allow our citizens a fair, equitable and democratic process.

Thank you for your time and consideration,
Regeneracion's Advocacy Committee

--
Natalie Olivas
Regeneración Community Organizer

Like us on Facebook! @regenerationpajarovalley
Follow us on Instagram! @regenerationpv

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Regeneración
Pájaro Valley Climate Action

Regeneración - Acción Climática del Valle de Pajaro

City Council <citycouncil@cityofwatsonville.org>

Watsonville city budget concerns and sports program cut

Allison Solis <solisallison10@gmail.com> Tue, Jun 9, 2020 at 5:02 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Allison. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

The projected deficit for the next fiscal year is 6.5 Million (Nunez, Tony). I urge the members of this council to review where the expected cuts take place. Last year, the majority of the General Funds, 43% went to the Police- the highest receiver out of all departments, including Firefighters. As Climate Change increases our temperatures and as our infrastructure has proven to fail us as the intensity of wildfires grows- I ask that you rethink this distribution. The Proposed Budget cuts the Parks and Community Services Department by 20%, this includes completely cutting our sports programs. This decision is a blow to the community and is reckless. Sports not only provide our youth with a healthy motivating activity but bring the city together. While we have been spending the majority of our General Fund on policing, we have not seen improvements to homelessness at a time where the cost of living in Watsonville is becoming increasingly inaccessible. The Social Services in Watsonville are being utilized and deserve to operate at their full potential. Rather than continuing to fund the harmful actions of police, I urge you to take action on these critical issues.

As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,

Allison Solis

City Council <citycouncil@cityofwatsonville.org>

Jose- David Machuca, City Cuncil Meeting 06/09/2020

Jose Machuca <jmachuca@csumb.edu> Tue, Jun 9, 2020 at 5:05 PM
To: citycouncil@cityofwatsonville.org, cityclerk@cityofwatsonville.org

Hello, Attached is my response to the proposal of cutting funds for Sports Recreational Programs in the agenda for the City Council on 06/09/2020.

Thank You.

-Jose

Letter to City of Watsonville on Cuts of Sports Rec Programs.docx
8K

Members of the Watsonville City Council,

My name is Jose-David Machuca. I am currently a resident of Watsonville, CA. I was born & raised through my entire life in this amazing community and have grown fond of the city all my life. Why, you may ask? It's because of the opportunities this small town has provided for me & many more individuals through sports recreational programs. Many of the programs that were created, whether it was summer lunch, itty bitty sports, or even events planned and organized by the city or organization's in town have inspired many of us in our age to continue further in what we learned through those programs and apply to them in everyday life decision making & performance situations.

In 2010, a study was conducted by the UCLA Center for Health Policy Research and Health California Center for Public Health Advocacy and found that Watsonville CA, of all 250 cities analyzed through the state of California in the study, had a rate of 49.9% obesity rate. This ranked Watsonville nearly in the top 10 cities that had ranked the highest. This was nearly 10 years ago. This has most likely not changed, based on the little changes the city has failed to do so when it comes to providing the resources and effort to make a positive impact and change in children. Now, we are facing the possibility of making this situation dig into a deeper hole by cutting funds into the resources that can provide a positive health outcome for the youth in the city of Watsonville.

The impact on this mainly has had an effect on the Hispanic community, on the count that Watsonville is a heavily Hispanic & low-income impacted community and has an average residential Median Income of $51,548, According to datausa. Our city is also heavily relied on by those who work in the fields and have a family to provide to. They also have families that rely on them to make ends meet, especially nowadays on how the Economy has been impacted by COVID-19. Their job also requires hours of work, which doesn't give them enough time to spend time with their children and families to be involved in any physical activities. Because of this, our youth heavily relies on these programs to be active, stay healthy and prevent from any early on diseases like obesity, type I II or III Diabetes, or heart related problems from developing at an early age.

I hold an Associate's and a Bachelor's Degree in the field of Kinesiology. I have studied and learned the long term consequences of the lack of body movement, change in body composition and lack of Physical Activities, Adults and Children. I am here to tell you, the City Council, that I oppose the cuts of funds toward sports recreational programs for 2020-2021. This would only have a negative impact on the youth who are already lacking the social , physical and mental aspect of being engaged, allowing the brain to constantly stimulate and develop early on in childhood for a positive health outcome, due to COVID-19. I urge you to please consider your proposal and join our community in opposing the cuts. Please think about the children, the future and the health of our future. Let's not take away what's left of many opportunities for the youth.

Thank You for your time and consideration.

Sincerely,
Jose-David Machuca

City Council <citycouncil@cityofwatsonville.org>

Proposed Budget- Invest in the Community

Anissa Balderas <anissabalderas@gmail.com> Tue, Jun 9, 2020 at 10:04 AM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Anissa Balderas and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,
Anissa Balderas
156 Trafton St. Watsonville, CA 95076
(831)254-3023

--
Anissa Balderas
(831)254-3023, anissabalderas@gmail.com

B.A. Criminology, Law, & Society, 2019
University of California, Irvine

--

Anissa Balderas
(831)254-3023

B.A. Criminology, Law, & Society, 2019
University of California, Irvine

City Council <citycouncil@cityofwatsonville.org>

Watsonville Budget Cuts

Paola Magaña <paolamagana00@gmail.com> Tue, Jun 9, 2020 at 5:19 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Paola Magana and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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As we begin preparing to bear the financial impacts of COVID-19 and focus on recovery, I ask how you will ensure a safe reopening? This includes supporting our undocumented community and utilizing this opportunity to invest in a regenerative economy. As we enter a recession, I urge you to prioritize for your community. Watsonville Council Members, now is the time to step up for the best interests of our city and a sustainable safe future for all.

Sincerely,

Paola Magana
124 Ridgeview Dr.,
Watsonville, CA 95076
paola.magana00@gmail.com
(831) 331-5351

City Council <citycouncil@cityofwatsonville.org>

Residential Concerns About Budget Cuts

Mikey V <m.vasquez812@gmail.com> Tue, Jun 9, 2020 at 6:12 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Miguel Vasquez and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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Very respectfully,

Miguel Vasquez
9 Inez St. Watsonville, CA
m.vasquez812@gmail.com
(831) 710-7233

Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

Please Fund more community programs

javi guerrero <jguerrerx94@gmail.com> Tue, Jun 9, 2020 at 6:30 PM
To: lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, felipe.hernandez@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Javi and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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Sincerely,

Javi Guerrero

City Council <citycouncil@cityofwatsonville.org>

Budget For The City

Crystal Castaneda- Gallo <crystal.castaneda80@gmail.com> Tue, Jun 9, 2020 at 6:55 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Crystal Castañeda and I am a proud to born and raised in Watsonville, CA.

I am writing to you in regards to the proposed 2020-2021 Budget for the City. As we all know, we are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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Sincerely,

Crystal Castañeda, 14 Nina Ave. Freedom,CA Crystal.castaneda80@gmail.com, 831-359-7105

City Council <citycouncil@cityofwatsonville.org>

Prioritizing the community of Watsonville

Mariana Garcia <mariana.gv.2017@gmail.com> Tue, Jun 9, 2020 at 7:06 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Mariana Garcia-Vargas and I am a proud resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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Sincerely,
Mariana Garcia-Vargas

City Council <citycouncil@cityofwatsonville.org>

Do Not Defund Community Programs

Rodolfo Cardenas <rodocarde28@gmail.com> Tue, Jun 9, 2020 at 7:56 PM
To: "ari.parker@cityofwatsonville.org" <ari.parker@cityofwatsonville.org>, "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>, "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "felipe.hernandez@cityofwatsonville.org" <felipe.hernandez@cityofwatsonville.org>, "francisco.estrada@cityofwatsonville.org" <francisco.estrada@cityofwatsonville.org>, "lowell.hurst@cityofwatsonville.org" <lowell.hurst@cityofwatsonville.org>, "rebecca.garcia@cityofwatsonville.org" <rebecca.garcia@cityofwatsonville.org>, "trina.coffman@cityofwatsonville.org" <trina.coffman@cityofwatsonville.org>

Dear Mayor Garcia and Members of the Council,

My name is Rudy Cardenas and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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Sincerely,
Rudy Cardenas
20 San Tomas Ct Watsonville CA
rodocarde28@gmail.com
831-566-6816

City Council <citycouncil@cityofwatsonville.org>

Proposed City Budget Concern

Rachel Oakden <rachel.oakden@gmail.com> Tue, Jun 9, 2020 at 8:02 PM
To: felipe.hernandez@cityofwatsonville.org, cityclerk@cityofwatsonville.org, aurelio.gonzalez@cityofwatsonville.org, lowell.hurst@cityofwatsonville.org, francisco.estrada@cityofwatsonville.org, rebecca.garcia@cityofwatsonville.org, trina.coffman@cityofwatsonville.org, ari.parker@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Dear Mayor Garcia and Members of the Council,

My name is Rachel Oakden and I am a resident of Watsonville. I am writing to you in regards to the proposed 2020-2021 Budget for the City. We are facing unprecedented times and face unique challenges of climate change, nationwide protests against police brutality, and a global pandemic that has halted all of our lives. As our world changes, it is the duty of this Council to responsibly review the budget and revise accordingly.

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Sincerely,

Rachel Oakden
605 Palm ave, Watsonville Ca
rachel.oakden@gmail.com

[a]I think it was 30% no, I could be wrong though

FY 2020-21
PROPOSED BUDGET STUDY SESSION

June 9, 2020

GUIDING PRINCIPALS

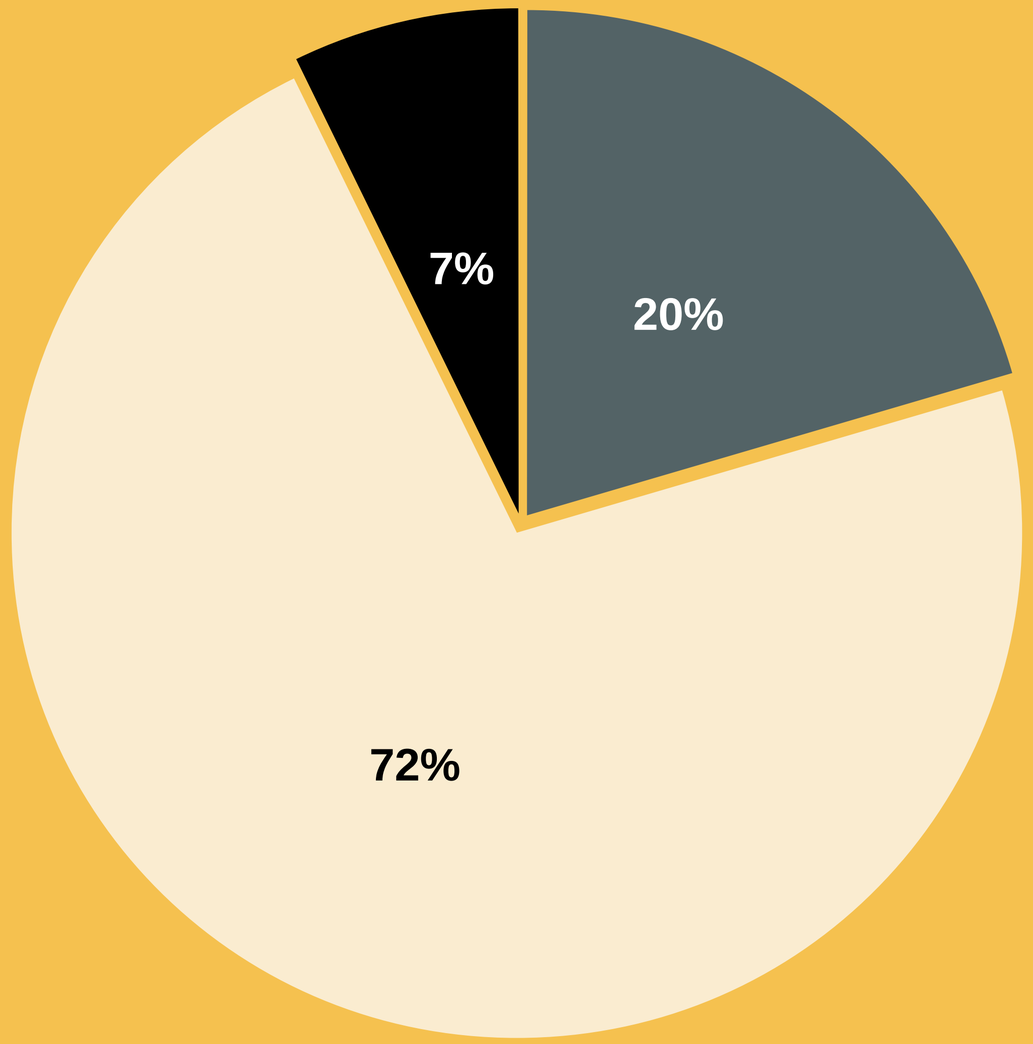
Phase 1:

1. Limit permanent changes, based on temporary circumstances

2. Position reductions will be data drive, based on a drop in demand for service and/or decline in revenues

3. Careful use of emergency reserves and fund balance

BUDGET DEFICIT



Starting Deficit - $1,328,081

Revenue Reduction - $4,690,364

Expenditure Increases - $470,401

FY 2020 - $6,488,846

REVENUE ASSUMPTIONS

Property Tax — ↓ 3%

Utility User Tax — ↓ 8%

CDD Revenue — ↓ 40%

Sales Tax — ↓ 26%

Business Licenses — ↓ 25%

PCS Revenue — ↓ 73%

Hotel Tax — ↓ 50%

Transfer from Ret. Tax Fund — ↓ 3%

Other Gen. Revenues — ↓ 28%

FY 2019 - $46,999,097

FY 2020 - $38,342,168

18%

SOLUTIONS

Use $2,200,000 from Emergency Reserves

Starting Budget Deficit	($6,488,846)
Emergency Reserves	- 2,200,000
	($4,288,846)

SOLUTIONS
Non Position

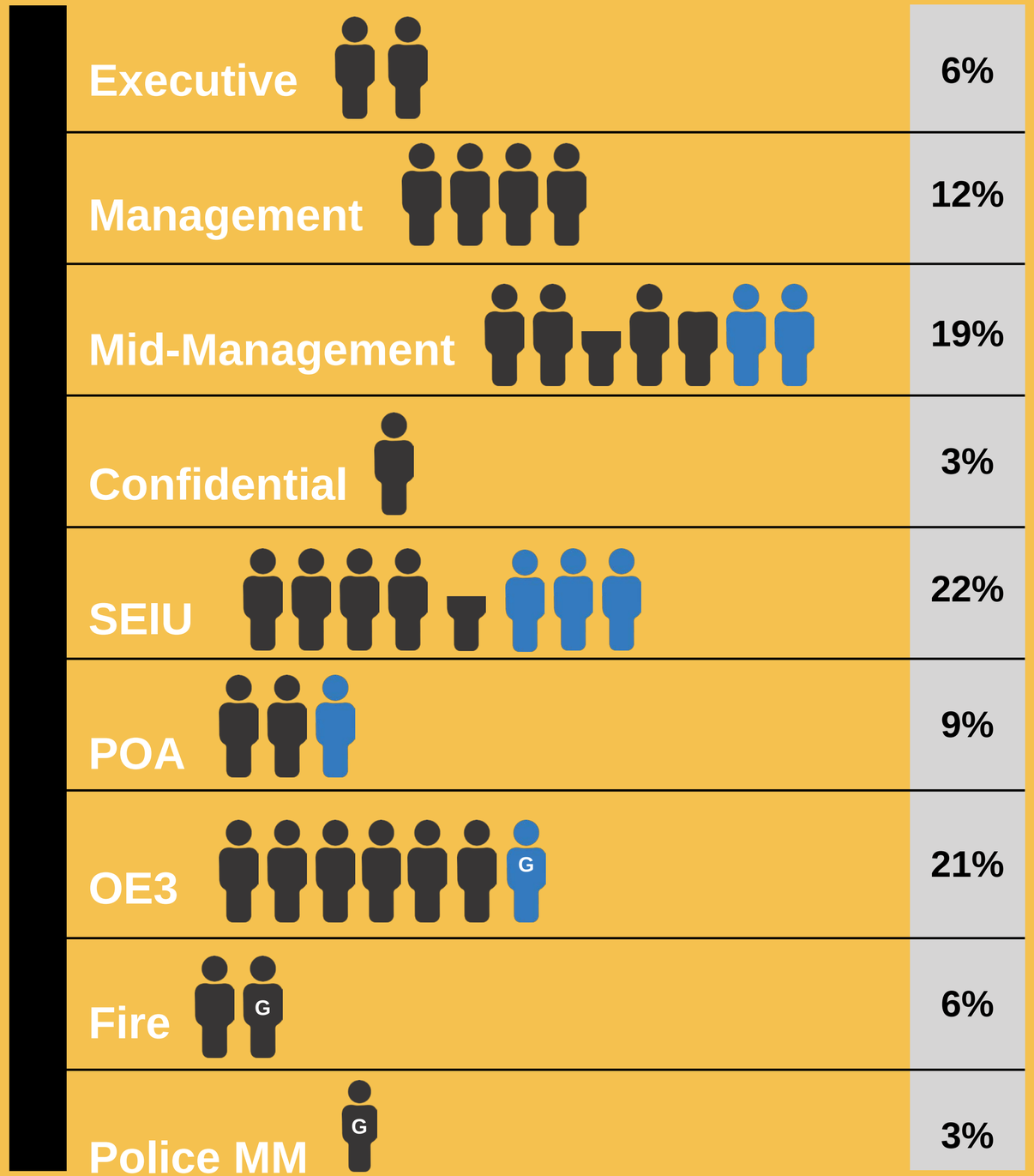
Reduction of Cap. Spending	125,366
Varius Operational Reductions	353,663
Use of cannabis funds	384,718
New Measure Y Revenue for PCS	224,000
Eliminate Special Events Division	165,255
	TOTAL - $1,253,002

Starting Budget Deficit	($6,488,846)
Emergency Reserves	- 2,200,000
Non- Positions	- $1,253,002
	($3,035,844)

SOLUTIONS
Personnel & Salary

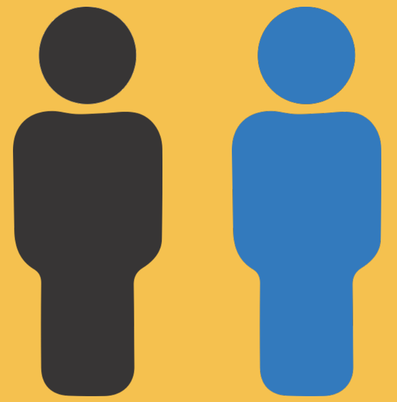
Turnover of 3 Sworn Positions at Police	271,898
Reducing Temp Salaries	372,051
Eliminating Vacant Positions	1,278,045
VTO and Retirements	155,820
Position Reductions	671,205
6 Day Furlough for Exec, Management, Mid Management, Confidential	286,826
	TOTAL - $3,035,844

Starting Budget Deficit	($6,488,846)
Emergency Reserves	- 2,200,000
Non- Positions	- $1,253,002
Positions	- $3,035,844
	0



SOLUTIONS

Position Reductions - Details



Vacant Filled

$3,131,580

Filled	7
Vacant	26.75
	33.75 Total Positions

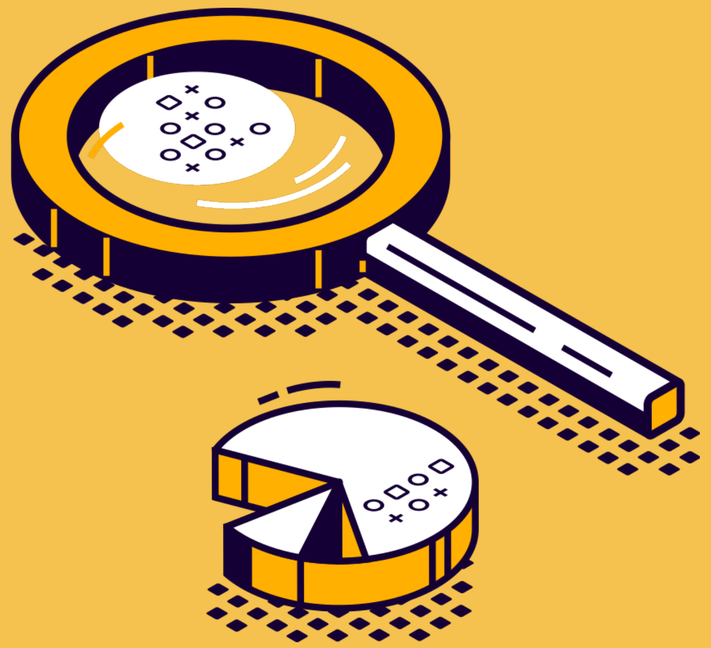
OPERATIONAL IMPACTS

Community Development Department

- May Revenue, $37,000. Average $110,000
  33% of Normal
- Budget is 40% reduction in revenues, 25% reduction in expense
- 4 position reductions. Including 2 layoffs, 1 was able to go to Public Works department
- Strategy is to monitor revenue and permit activity adjust as necessary

OPERATIONAL IMPACTS

Parks & Community Services Department



- Driven by Shelter in Place Orders
- Eliminate Special Events and Sports Divisions for time being
- Special Events is 60% revenue funded, costs General Fund $113,000
- Sports is 75% fee funded, costs General Fund $87,000
- Department wide reduced 4 positions including 3 layoffs
- Overall budgeting 73% decline in revenues, 21% decrease in expenditures

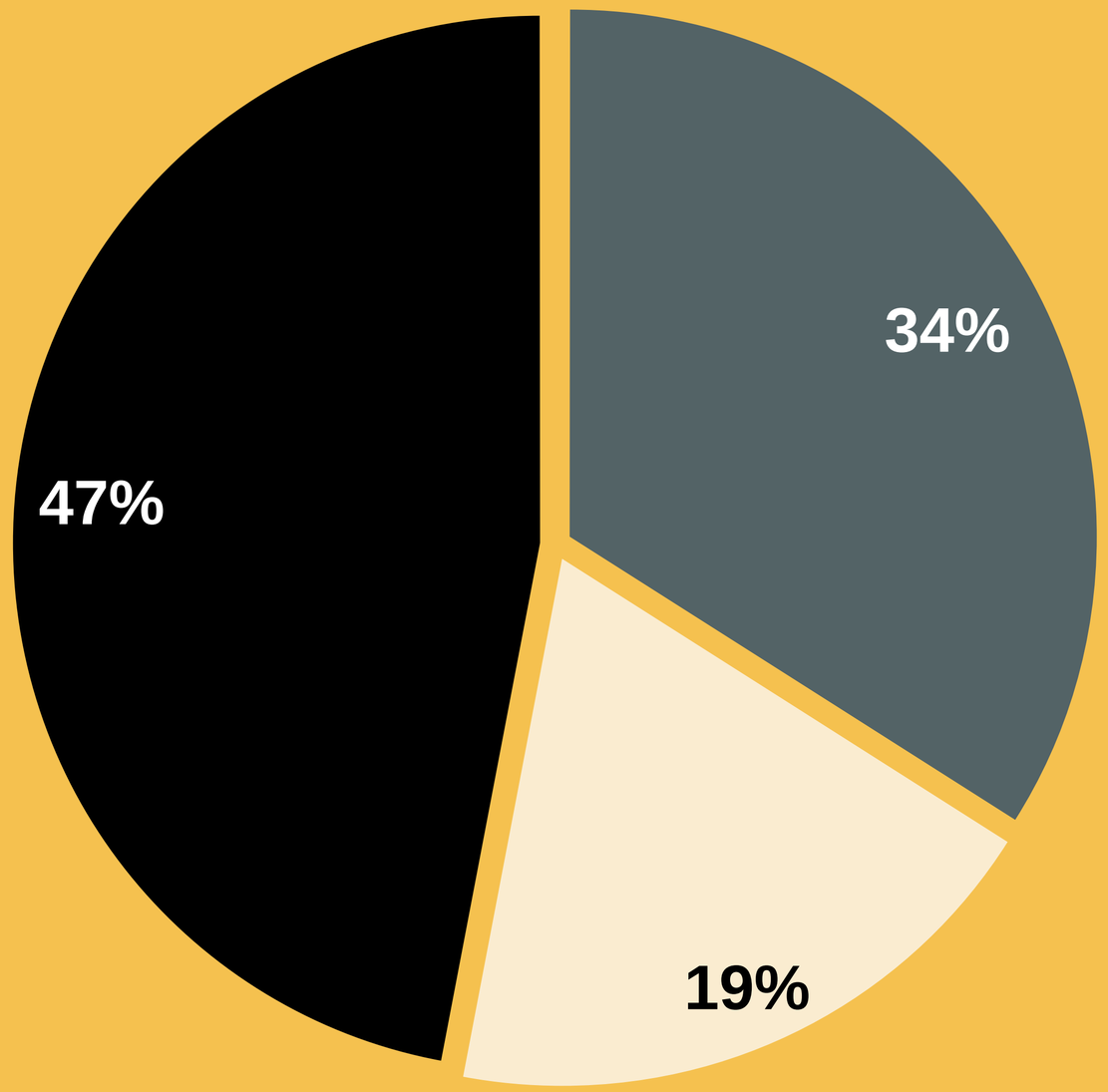
OPERATIONAL IMPACTS

Parks & Community Services Department

Strategy

- Operate Safely within the confines of the Pandemic; currently sports and large gatherings / Special Events are prohibited
- Maintain Services that have greatest social impact including arks and outdoor spaces, and free youth programs
- Continue to monitor changes in Stages of Reopening to determine if / when/ how these activities can be resumed

SUMMARY



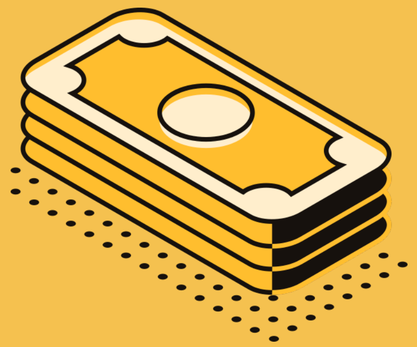
Emergency Funds - $2,200,000

Non-Positions - $1,253,002

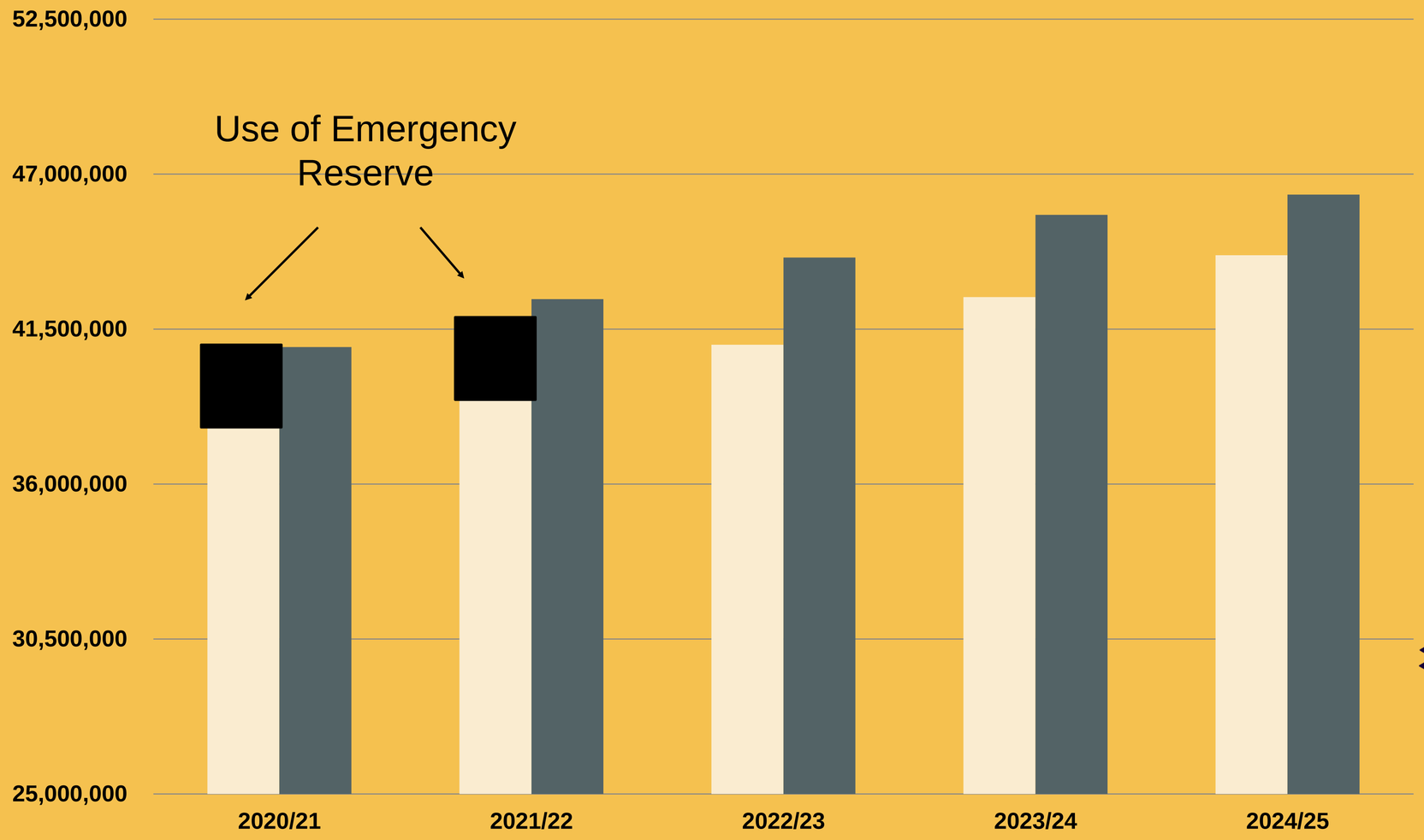
Personnel & Salary - $3,035,844

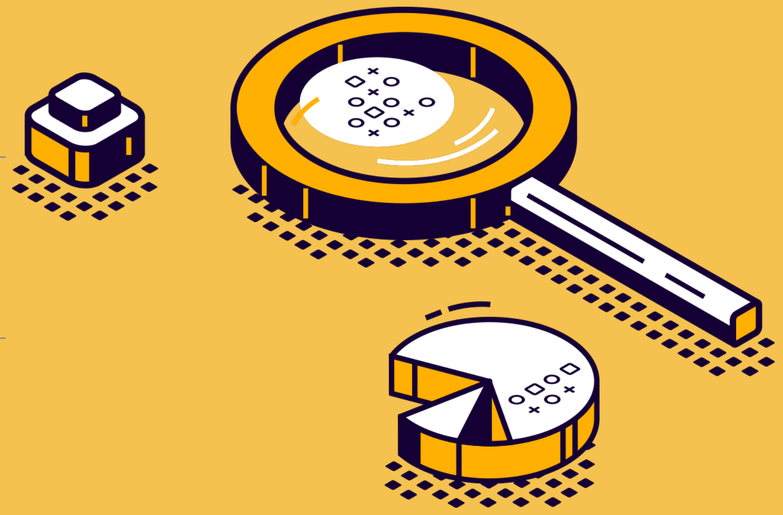
FY 2020 Budget Solutions - $6,488,846

FY 2020 Budget Deficit - $6,488,846



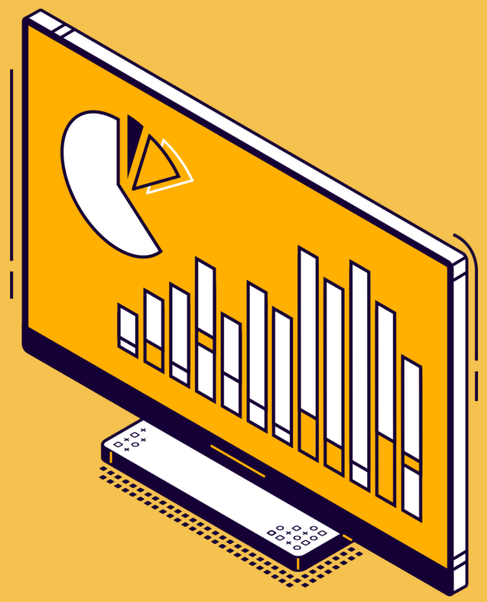
FIVE YEAR OUTLOOK





SPECIAL REVENUE FUNDS

	Projected Starting Balance	Revenues	Expenditures	Surplus / (Shortfall)	Projected Ending Balance
Library	1,371,185	2,685,696	3,308,728	(623,032)	748,153
Cannabis	513,472	550,000	1,010,000	(460,000)	53,472
Gas Tax	-	947,436	947,436	-	-
Measure G	2,124,227	2,935,100	3,768,908	(833,808)	1,290,419

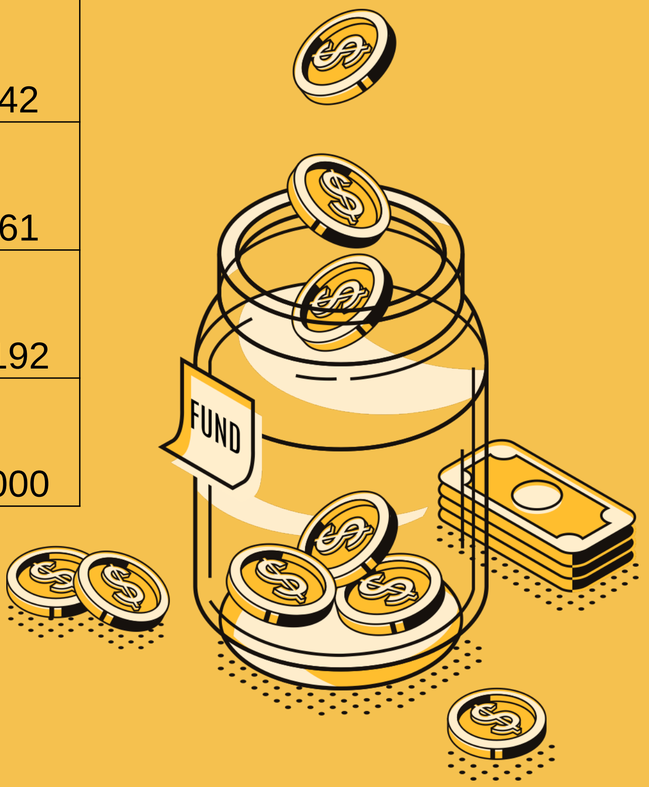


MEASURE G

MEASURE Y - FY 2020-21 BUDGET SUMMARY				
Revenues	Police	Fire	PCS	Totals
Measure G	$ 1,566,000	$ 1,102,000	$ 232,000	$2,900,000
Interest / Other	$ 20,100	$ 15,000		$ 35,100
Total Revenues	$ 1,586,100	$ 1,117,000	$ 232,000	$2,935,100
Expenses				
Operations	$ 1,912,162	$ 1,131,139	$ 208,800	$3,252,101
Capital	$ 106,500	$ -	$ -	$ 106,500
Debt Service	$ -	$ 286,307	$ -	$ 286,307
Reappropriated Capital	$ 49,000	$ 75,000	$ -	$ 124,000
Total Expenses	$ 2,067,662	$ 1,492,446	$ 208,800	$3,768,908
Revenue - Expenses	$ (481,562)	$ (375,446)	$ 23,200	$ (833,808)
Est. Reserves 06/30/2020	$ 1,413,879	$ 1,034,070	$ -	$2,447,949
Net Reserves 06/30/2021	$ 932,317	$ 658,624	$ 23,200	$1,614,141
	60%	60%	10%	56%

ENTERPRISE FUNDS

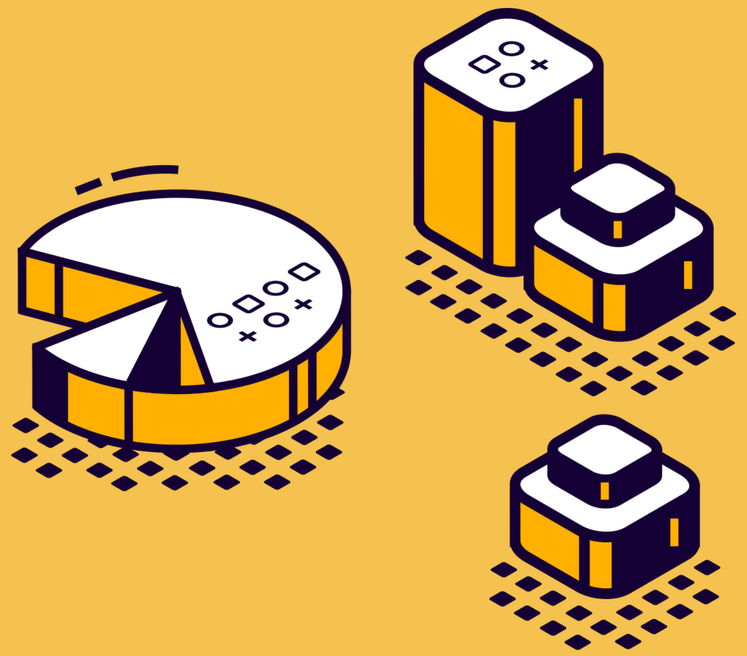
	Projected Starting Balance	Revenues	Expenditures	Surplus / (Shortfall)	Projected Ending Balance
Wastewater	7,735,889	17,724,877	22,162,724	(4,437,847)	3,298,042
Water	21,280,259	19,259,317	27,620,315	(8,360,998)	12,919,261
Solid Waste	4,212,153	15,981,400	19,844,361	(3,862,961)	349,192
Airport	118,000	2,872,978	2,872,978	-	118,000



CAPITAL IMPROVEMENT PLAN

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total
General Fund	388,000	740,000	808,000	1,064,000	1,055,000	4,055,000
Special Revenue Funds	1,903,500	651,000	1,217,538	1,141,000	1,815,000	6,728,038
Grants	1,221,526	1,825,000	1,085,000	125,000	360,000	4,616,526
Transportion Funds	1,965,788	4,195,000	2,835,000	1,725,000	300,000	11,020,788
Debt	-	-	26,100,000	-	5,500,000	31,600,000
Airport	40,000	145,000	265,000	10,000	-	460,000
Water	6,437,165	3,135,000	2,725,000	3,056,000	3,318,000	18,671,165
Wastewater	4,664,000	4,263,000	3,470,000	4,346,000	1,857,000	18,600,000
Solid Waste / Landfill	1,925,000	1,965,000	3,080,000	1,330,000	900,000	9,200,000
Total	18,544,979	16,919,000	41,585,538	12,797,000	15,105,000	104,951,517
Unfunded Capital Needs	10,737,454	6,024,675	4,092,000	9,532,672	10,197,721	40,584,522

CAPITAL IMPROVEMENT PLAN



Guiding Principles

- To group like projects together as much as possible in order to create efficiencies by collaborating across the City;
- To match or sync up with grant or other funding activities occurring at the same time; and
- Projects required by changes in law or operational necessity.

CAPITAL IMPROVEMENT PLAN

Examples of Funded Projects

Parks

- Emphasis on Ramsay Park to coincide with grant funded work
- Facilities Maintenance and Upgrades

Police and Fire

- Facilities Repairs at stations, vehicles

Public Works

- HVAC upgrades, parking resurfacing, beach street garage doors and elevators

Transportation

- Various improvements to paving, curbs, signage, signals, pedestrian crossings and trails, sidewalks, bike lanes and facilities, and ADA improvements

CAPITAL IMPROVEMENT PLAN

Examples Cont’d

Airport

- Fuel Island Dispensers, Parking lot construction, Aircraft tie down enlargement, Runway repairs and extension

Sewer

- Upgrades and replacement of pipes, sewers, main switchgear and energy recovery electrical, and digester upgrade

Water

- Replace meters, pipes and equipment, new reservoirs, and new wells

Solid Waste and Landfill

- New administration building, and landfill closure

Parks and Community Services

Parks repairs, playground renovations,
miscellaneous building repairs, parking resurfacing

CAPITAL IMPROVEMENT PLAN

Freedom Blvd. Reconstruction: Alta Vista to Green Valley

Reconstruction of the roadway, including striping, pavement markings and signs; provisions for accessible sidewalks and installation of curb ramps. Installation of traffic signal at intersection of Freedom Boulevard and Sydney Avenue.

CAPITAL IMPROVEMENT PLAN

New Reservoirs at Airport Booster Station

Construct a new 0.5 MG reservoir to partner with Airport Reservoir and install additional Airport Booster Station pump

CAPITAL IMPROVEMENT PLAN

Main Switchgear and Energy Recovery Electrical

This project will replace the main electrical switchgear and backup generation system and mitigate the potential for future flood damage.

Uncertainty

- Economic Crisis
- Public Health Crisis
- Social Unrest

What to Watch

- Revenues
- Social Distancing Changes
- Overtime at Fire and Police Departments
- Enterprise Funds

TIMELINE

August 25 – Year End Property and Sales Tax Update

November 10 – Q1 Update

February 9 – Q2 Update and Budget Outlook

TODAY’S ACTION

Resolution Fixing Date and Time as June 23, 2019, at 6:30 p.m. for a Public Hearing to Consider Adoption of the Biennial Budget for Fiscal Years 2019-2020 & 2020-201 and Directing the City Clerk to Give Notice Thereof

QUESTIONS